

AGENDA  
BOARD OF CITY COMMISSIONERS  
February 4, 2013 AT 6:30 P.M.  
COMMISSION CHAMBERS AT CITY HALL  
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Consider approval of Agenda:
2. Consider approval of Consent Agenda:
  - a. Minutes from the January 22, 2013 regular meeting and January 28, 2013 special called meeting.
  - b. Acknowledge the following minutes:
    - Traffic Commission minutes from October 23, 2012
  - c. Accept deed from Greater Shawnee Area Chamber of Commerce for Lots Five (5) and Six (6), YAHGNEE ADDITION, PHASE 1, a subdivision of a part of the Northwest Quarter (NW/4) of Section 32, Township 11 North, Range 4 East of the Indian Meridian, subject to existing zoning ordinances, rights-of-ways, encroachments that a survey may reveal and easements of record and less and except all oil, gas and minerals and oil, gas and mineral rights therein and thereunder; to the City of Shawnee, Pottawatomie County, Oklahoma.
  - d. Budget Schedule for 2013-2014
  - e. Acknowledge Oklahoma Municipal Retirement Fund refund of contributions from the Defined Contribution plan for Amanda Clayton.
  - f. Authorize the purchase of ProPatch Asphalt Equipment and Truck & Chassis.
  - g. Mayor's appointments:
    - Shawnee Housing Authority
  
    - Sherry Lankford 1st Full Term Expires February 4, 2016  
*Replaces Chris Waddell – declining re-appointment due to time*
  
    - Lauri Fluke 2nd Full Term Expires February 4, 2016  
*Re-appointment*
  
    - Shawnee Airport Advisory Board

Will Smallwood 1st Partial Term Expires July 1, 2014  
*Replaces Dick Romine Termed out July 1, 2011*

3. Citizens Participation  
(A three minute limit per person)  
(A twelve minute limit per topic)
4. Report from Shawnee Area Chamber of Commerce on Operations of CVB with discussion, consideration and possible action regarding interim budget to cover the period to June 30, 2013.
5. Discussion, consideration and possible action to appoint insurance committee to consist of 3 commissioners and 2 staff members to review City's contracts with consultants and insurance providers and make recommendations to full commission for any changes. Committee would have authority to request proposals for all insurance related services.
6. Discussion, consideration and possible action on Rita Knight-Taber's appeal of Administrative Hearing Officer's order on January 10, 2013, to remove all structures from five lots, including all concrete footings and the cellar, located at 915 E. Hayes.
7. Public hearing and consideration of de-annexation of a 20-acre parcel located approximately 2,000 feet west of Walker Road on the south side of Homer Lane.
8. Consideration of an ordinance de-annexing a 20 acre parcel located near Walker Road and Homer Lane.
9. Presentation by Gateway to Prevention and Recovery on Healthy Community Grant requirements.
10. Consider a resolution urging Oklahoma State Legislature to authorize municipalities to enact local tobacco regulations.
11. Consider an ordinance prohibiting advertising of alcohol and tobacco products at city sponsored events and in city publications.
12. Consider contract with Larkin Aquatics for design and engineering of the Shawnee Municipal Pool.
13. Consider a resolution declaring certain items of personal property, furniture and equipment from the Shawnee Public Library no longer needed by the City of Shawnee and authorizing certain items be donated to public schools and other public libraries and the sale of the remaining items.
14. Discussion, consideration and possible action accepting donation of real property located within the City of Shawnee for future training facility for the Fire Department.
15. Consider Bids:
  - a. Bell Street Sidewalk Project Contract No. COS-PW-12-03 (Award)



16. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

17. Administrative Reports

18. Commissioners Comments

**RECESS COMMISSION TO CONVENE SHAWNEE MUNICIPAL AUTHORITY AND SHAWNEE AIRPORT AUTHORITY**

**RECONVENE**

19. Consider an Executive Session to discuss potential claims, litigation or other options regarding encroachment into City's utility service area by other entities as authorized by 25 O.S. §307(B)(4).

20. Consider matters discussed in Executive Session regarding discuss potential claims, litigation or other options regarding encroachment into City's utility service area by other entities as authorized by 25 O.S. §307(B)(4).

21. Adjournment

Respectfully submitted

Donna Mayo, Deputy City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made. (ADA 28 CFR/36)

**Regular Board of Commissioners**

**2. a.**

**Meeting Date:** 02/04/2013

Minutes Reg and Special Call

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Minutes from the January 22, 2013 regular meeting and January 28, 2013 special called meeting.

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Attachments

Minutes 1-22-13

Minutes SP 1-28-13

**BOARD OF CITY COMMISSIONERS PROCEEDINGS**  
**JANUARY 22, 2013 AT 6:30 P.M.**

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Tuesday, January 22, 2013 at 6:30 p.m., pursuant to notice duly posted as prescribed by law. Vice-Mayor Harrod presided and called the meeting to order. Upon roll call, the following members were in attendance.

Absent

Mayor

Absent

Commissioner Ward 1

James Harrod

Commissioner Ward 3-Vice Mayor

John Winterringer

Commissioner Ward 5

Absent

Commissioner Ward 2

Keith Hall

Commissioner Ward 4

Steve Smith

Commissioner Ward 6

ABSENT: Mainord, Stephens, Agee

INVOCATION

Rev. Ben Williams

Wesley Methodist Church

FLAG SALUTE

AGENDA ITEM NO. 1:

Consider approval of Agenda.

Vice-Mayor Harrod requested that Agenda Items Number Ten and Eleven be tabled until a future meeting due to commissioner's absences.

A motion was made by Commissioner Smith, seconded by Commissioner Winterringer, to approve the Agenda, less Items Number Ten and Eleven. Motion carried 4-0.

AYE: Smith, Winterringer, Harrod, Hall

NAY: None

AGENDA ITEM NO. 2:

Consider approval of Consent Agenda:

- a. Acknowledge staff will proceed in the instant meeting with the opening and consideration of bids as set forth in Agenda Item No. 6-b and SMA Agenda Item No. 2-a.
- b. Minutes from the January 7, 2013 regular meeting.
- c. Acknowledge the following minutes and reports:
  - Project Payment Report for December 2012
  - License Payment Report for December 2012
- d. Acknowledge Oklahoma Municipal Retirement Fund normal Retirement for Dale Wiginton.
- e. Authorize staff to seek bids/quotes for the replacement of our ProPatch truck.

A motion was made by Commissioner Hall, seconded by Commissioner Smith, to approve the Consent Agenda Items a-e. Motion carried 4-0.

AYE: Hall, Smith, Harrod, Winterringer

NAY: None

AGENDA ITEM NO. 3:

Citizens Participation

(A three minute limit per person)

(A twelve minute limit per topic)

Amy Dunn representing Pottawatomie Alliance for Community Health spoke regarding the Shawnee designation as a Certified Healthy Community. Shawnee received this designation last year and was awarded a grant of \$10,000.00. The City of Shawnee has been certified again this year and will be applying for a merit level grant of \$20,000.00 for 2013. In order to apply for this grant, there would need to be a Resolution supporting municipality's right to set tobacco decisions for their community. Also, an Ordinance prohibiting the advertisement of alcohol and tobacco products at any city sponsored event. Ms. Dunn would like to make a formal presentation to the commission at the next

meeting and have the Resolution and Ordinance on that agenda. The deadline for grant application is February 28, 2013.

AGENDA ITEM NO. 4: Acknowledge Sales Tax report received January 2013.

Cynthia Sementelli, Finance Director, reported the sales tax for January was down \$21,082 from last year receipts. The original amount the tax commission reported was down by approximately \$139,000 from the actual amount we will receive. There was an error in the reporting somewhere due to a new coding system the tax commission has implemented. An additional check will be sent to the city by the Tax Commission in the next few weeks.

Ms. Sementelli also reported the audit will be presented at the February 19, 2013 meeting. There was an extension to the completion date due to this year a full Comprehensive Annual Financial Report (CAFR) will be presented. This requires much more detail in the financial reporting.

AGENDA ITEM NO. 5: Discussion, consideration and possible action on acceptance of proposal to replace City Hall Phone System and authorize staff to negotiate contract. *Deferred from October 15, 2012 meeting.*

Don Lynch, Emergency Management Director, reported there were seven proposals received to replace the phone system for city hall. After review by a staff committee the field was narrowed to two potential vendors. Mr. Lynch contracted with a Certified Public Engineer to assist in the decision for the recommendation of a vendor. The recommendation by the staff and the consultant was to accept the proposal submitted by CK Telephone. Mr. Lynch request that the commission accept this proposal and allow staff to negotiate a contract with CK Telephone for replacement of the phone system at City Hall, the Annex and Public Works.

A motion was made by Commissioner Hall, seconded by Commissioner Smith, to accept the proposal from CK Telephone to replace City Hall Phone System and authorize staff to negotiate contract. Motion carried 4-0.

AYE: Hall, Smith, Harrod, Winterringer  
NAY: None

AGENDA ITEM NO.6:

Consider Bids:

- a. Federal Street Bridge Rehab Project Contract No. COS-PW-12-02  
(Award) *Deferred from January 7, 2013 meeting*

City Engineer John Krywicki announced that two bids were received and after review and consideration it was staff's recommendation to award the bid to PbX Corporation of Sapulpa, Oklahoma in the full amount of the base bid of \$665,205.00 plus items 1 and 2 of the add alternate of \$20,360.00 for a total bid award of \$685,565.00.

A motion was made by Commissioner Smith , seconded by Commissioner Hall, to accept staff's recommendation and award the bid to PbX Corporation in the full amount of the base bid of \$665,205.00 plus items 1 and 2 of the add alternate of \$20,360.00 for a total bid award of \$685,565.00. Motion carried 7-0.

AYE: Smith, Hall, Winterringer, Harrod

NAY: None

- b. Bell Street Sidewalk Project Contract No. COS-PW-12-03 (Open)  
**BIDDER** **AMOUNT**

<b><u>TOM HUDSON PAVING INC</u></b> Guthrie, OK	<b><u>\$155,519.35</u></b>
<b><u>RUDY CONSTRUCTION CO</u></b> Oklahoma City, OK	<b><u>\$122,226.00</u></b>
<b><u>EAGLE VISION CONSTRUCTION LLC</u></b> Shawnee, OK	<b><u>\$ 95,696.56</u></b>
<b><u>ALL ROADS PAVING INC</u></b> Oklahoma City, OK	<b><u>\$ 95,857.50</u></b>
<b><u>C-P INTEGRATED SERVICES INC</u></b> Oklahoma City, OK	<b><u>\$132,785.15</u></b>
<b><u>A-TECH PAVING</u></b> Edmond, OK	<b><u>\$143,238.00</u></b>
<b><u>PARATHON CONST LLC</u></b> Edmond, OK	<b><u>\$107,858.00</u></b>
<b><u>YOUNG CONTRACTING LLC</u></b> Oklahoma City, OK	<b><u>\$164,267.00</u></b>

City Engineer John Krywicki read the bids into the record and requested that the bid award be deferred to the next meeting to allow staff to review and check references.

A motion was made by Commissioner Winterringer, seconded by Commissioner Smith, to defer the bid award to the February 4, 2013 City Commission meeting. Motion carried 4-0.

AYE: Winterringer, Smith, Harrod, Hall

NAY: None

AGENDA ITEM NO. 7

New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 8:

Administrative Reports

James Bryce, Operations Director, reported on the Shawnee Municipal Pool. A Scope of Services has been worked out with Larkin Aquatic of Kansas City, MO. This will include design and oversight of the project until completed. Mr. Bryce will bring a proposed agreement back to the commission at their next meeting and after that time, if accepted, design work can begin.

The Shawnee Municipal Pool will not be open next summer. The new pool should be ready to open by May 2014.

AGENDA ITEM NO. 9:

Commissioners Comments

Commissioner Winterringer stated that Independence Street was much better now and that the traffic signal at Independence and Bryan was looking good. Commissioner Hall, also, added that the traffic signal was working very well with the traffic flow.

Vice Mayor Harrod asked about the business license that was talked about several months ago. Inquiring how the plan was progressing. City Manager McDougal advised staff is working to bring a package together on the business license and will update the commission when it is ready.

AGENDA ITEM NO. 10:

Consider an Executive Session to discuss potential claims, litigation or other options regarding encroachment into City's utility service area by other entities as authorized by 25 O.S. §307(B)(4).

Item tabled under Agenda Item No. 1 Approval of Agenda until a future date.

AGENDA ITEM NO. 11:

Consider matters discussed in Executive Session regarding discuss potential claims, litigation or other options regarding encroachment into City's utility service area by other entities as authorized by 25 O.S. §307(B)(4).

Item tabled under Agenda Item No. 1 Approval of Agenda until a future date.

AGENDA ITEM NO. 12:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:17 p.m.)

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JAMES HARROD, VICE MAYOR

ATTEST:

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DONNA MAYO, DEPUTY CITY CLERK



**BOARD OF CITY COMMISSIONERS**  
CITY OF SHAWNEE  
SPECIAL CALLED SESSION  
JANUARY 28, 2013

The Board of City Commissioners met in Special Called Session at the Shawnee Commission Chambers at Shawnee City Hall, 16 W. 9th, Shawnee, Oklahoma, Monday, January 28, 2013 at 9:00 a.m., pursuant to notice duly posted as prescribed by law. Mayor Mainord presided and called the meeting to order. Upon roll call, the following members were in attendance.

Wes Mainord

Chairman

Absent

Commissioner Ward 1

Linda Agee

Commissioner Ward 2

James Harrod

Commissioner Ward 3-Vice Mayor

Keith Hall

Commissioner Ward 4

Absent

Commissioner Ward 5

Absent

Commissioner Ward 6

Absent: Pam Stephens, John Winterringer, Steve Smith

The Call for said meeting was entered upon the records by the City Clerk, said Call being as follows:

NOTICE OF A CALLED SPECIAL SESSION OF THE BOARD OF CITY  
COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA

TO THE CITY COMMISSION OF THE CITY OF SHAWNEE, OKLAHOMA:

You and each of you are hereby notified that by virtue of a call issued by me on this 23<sup>rd</sup> day of January, 2013, a Special Called Session will be held of the Board of Commissioners of the City of Shawnee, Oklahoma at the Shawnee Commission Chambers, 16 W. 9<sup>th</sup>, Shawnee, Oklahoma at 9:00 a.m. on January 28, 2013, and you are hereby notified to be present at said meeting.

The purpose of said meeting will be for a presentation by city staff to City Commission regarding departmental duties and responsibilities, followed by a tour of some city facilities.

(SEAL)

ATTEST:

s/s Phyllis Loftis  
PHYLLIS LOFTIS, CMC  
CITY CLERK

s/s Brian McDougal  
BRIAN MCDOUGAL  
CITY MANAGER

STATE OF OKLAHOMA, COUNTY OF POTTAWATOMIE, SS.

I received this notice on the 23<sup>rd</sup> day of January, 2013 at 2:25 o'clock p.m., and executed the same by delivering a true and correct copy thereof to each of the Commissioners of the City of Shawnee, Oklahoma as follows:

I delivered a true and correct copy to Mayor Wes Mainord  
via e-mail at 8:29 o'clock a.m. on January 24, 2013

I delivered a true and correct copy to Commissioner Linda Agee  
via e-mail at 3:36 o'clock p.m. on January 23, 2013

I delivered a true and correct copy to Commissioner John Winterringer  
via e-mail at 2:25 o'clock p.m. on January 23, 2013 but no response was received

I delivered a true and correct copy to Commissioner Steve Smith  
via e-mail at 2:25 o'clock p.m. on January 23, 2013 but no response was received

I delivered a true and correct copy to Commissioner James Harrod  
via e-mail at 7:11 o'clock p.m. on January 23, 2013

I delivered a true and correct copy to Commissioner Pam Stephens  
via e-mail at 2:25 o'clock p.m. on January 23, 2013 but no response was received

I delivered a true and correct copy to Commissioner Keith Hall  
via e-mail at 8:54 o'clock p.m. on January 23, 2013

s/s Donna Mayo  
Deputy City Clerk

CALL FOR SPECIAL SESSION OF THE SHAWNEE BOARD OF CITY COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA TO BE HELD ON THE 28<sup>TH</sup> DAY OF JANUARY, 2013 AT 9:00 O'CLOCK A.M. AT THE SHAWNEE COMMISSION CHAMBERS, 16 W. NINTH, SHAWNEE, OKLAHOMA. THE PURPOSE OF SAID MEETING WILL BE FOR A PRESENTATION BY CITY STAFF TO CITY COMMISSION REGARDING DEPARTMENTAL DUTIES AND RESPONSIBILITIES, FOLLOWED BY A TOUR OF SOME CITY FACILITIES.

By virtue of the authority vested in me by Section 4, Article IV of the Charter of the City of Shawnee, Oklahoma, a Special Session of the Board of City Commissioners of the City of Shawnee, Oklahoma is hereby called to meet at the City Commission Chambers, 16 W. 9th, Shawnee, Oklahoma at 9:00 a.m. on January 28, for a presentation by city staff to City Commission regarding departmental duties and responsibilities followed by a tour of some city facilities.

Witness my hand this 23<sup>rd</sup> day of January, 2013.

s/s Brian McDougal  
BRIAN MCDUGAL  
CITY MANAGER

(SEAL)

ATTEST:

s/s Donna Mayo  
DONNA MAYO, DEPUTY CITY CLERK

CALL TO ORDER:

DECLARATION OF A QUORUM

Roll was called with four Commissioners present and a quorum was declared.

AGENDA ITEM NO. 1: Presentation by city staff to City Commission regarding departmental duties and responsibilities followed by a tour of some city facilities.

Don Lynch spoke regarding the Emergency Management Department.

RECESS CITY COMMISSION MEETING BY THE POWER OF THE CHAIR  
(10:12 a.m.)

RECONVENE CITY COMMISSION MEETING BY THE POWER OF THE CHAIR  
(10:19 a.m.)

Rex Hennen spoke regarding the Airport.

Tim Burg spoke regarding the Shawnee Economic Development Foundation.

AGENDA ITEM NO. 2: ADJOURNMENT

There being no further business to come before the meeting, a motion was made by Vice Mayor Harrod, seconded by Commissioner Agee, that the meeting be adjourned. Motion carried 4-0. (12:31 p.m.)

AYE: Harrod, Agee, Mainord, Hall

NAY: None

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WES MAINORD,  
MAYOR

(SEAL)

ATTEST:

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LISA LASYONE  
DEPUTY CITY CLERK

**Regular Board of Commissioners**

**2. b.**

**Meeting Date:** 02/04/2013

Committee Minutes

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Acknowledge the following minutes:

- Traffic Commission minutes from October 23, 2012
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Attachments

Minutes

**MINUTES  
TRAFFIC COMMISSION  
OCTOBER 23, 2012 MEETING  
COMMISSION CHAMBERS ROOM AT CITY HALL**

**I. CALL TO ORDER**

**II. ROLL CALL  
MEMBERS PRESENT**

Ronald Taffe- Chairman  
Wayne Ardrey  
Theresa Cody  
Ron Duffel

**MEMBERS ABSENT**

Deena Harris- Vice Chairman

**EX-OFFICIO MEMBERS**

Michael Ludi, Asst. City Engineer  
Keith Mangus, Traffic Control Supervisor  
Dani Turner, Secretary  
Amber Satterfield, EIT

**CITIZENS PRESENT**

Cody Deem  
Shawna Turner  
Bill Burke  
Tyler Bridges  
Stephanie Quarles Clary  
Monica Mullins  
Larry Smith  
Barbara Smith

**III. APPROVAL OF AUGUST 28, 2012 MINUTES**

Motion was made by Cody, seconded by Duffel to approve the August 28, 2012 minutes.  
Motion carried.

Aye: Taffe, Ardrey, Cody, Duffel  
Nay: None



**IV. APPROVAL OF 2013 CALENDAR OF MEETINGS**

Discussion: All in agreement that calendar is sufficient.

Motion was made by Cody, seconded by Ardrey to approve the 2013 Calendar of Meetings. Motion carried.

Aye: Taffe, Ardrey, Cody, Duffel

Nay: none

**V. CONSIDERATION OF REQUESTS**

- A. Consideration of request by Tyler Bridges to replace the regular School Zone signs with Flashing School Zone signs on Walnut Street just West of Pleasant Grove School and on Bryan Street on both the North and South sides of Pleasant Grove School.

Discussion: Michael Ludi-staff recommends approval of the light and would like to make the Traffic commission aware of the cost of the sign because it is a significant cost at \$5200 each .Tyler Bridges states the original request is to replace the regular School Zone Sign with a Flashing School Zone Sign on Walnut Street just west of Pleasant Grove School. This is the only one needed. Several incidents have happened in this area. It is a blind hill that is right before the school. People just fly over the hill and do not see the cars stopped for school pickup times. Major concern for safety is on Walnut. Ronald Taffe recommended amending the request to read “ Consideration of request by Tyler Bridges to replace the regular School Zone Sign with a Flashing School Zone Sign on Walnut Street just West of Pleasant Grove School” All agreed to amend the consideration.

Motion was made by Ardrey, seconded by Cody to approve the amended motion. Motion carried.

Aye: Taffe, Ardrey, Cody, Duffel

Nay: none

B. Discussion of proposed striping and signage of bike lanes for Bryan Street and surrounding streets.

Discussion: Michael Ludi presented a power point that showed general options for signage and striping. This is not to be viewed as a recommendation for any specific one but to just show options for striping and signage. **Share the roads signs** are signs that can be put on any speed of road with no changes to the road sizes. These signs would just need to be spaced out appropriately. **Sharrows** are actual striping you can paint them directly in the road lane and no additional signs are required although you can put signs with them as well. These can only be placed on roads with a speed limit not higher than 35 mph and you must place these every 250ft. when you do use them. **May Use Full Lane signs** are signs that give riders use of the full lane without changing the lane size. This sign would only be recommended for four lane roads. **Restriping the current two lane street** is an option. On a typical 32' two lane street you could restripe to have two 11' lanes and a 5' bike lane on each side with added bike lane signage. Code in Shawnee allows 12' lanes if we were to look at this option codes would need to be changed to allow the smaller lane. **Restriping a current four lane street** is an option. On a typical 50' four lane street you would stripe four 10' lanes and a 5' bike lane on each side with the added bike lane signage. With this option again other steps would need to be taken regarding changing the lane size to under 12'. Ludi showed an area map that has roads highlighted for 32' and 50' streets in Shawnee. This shows there is no good pattern to connect a bike trail throughout the City. We would need to choose multiple methods to create Bike paths around the City. Ludi also showed a map of Broadway that highlighted other problems that might be an issue when creating City wide trails. No parking in some areas might be needed and the bike lanes would end at intersections in some areas due to width issues. Other obstacles to look at would be referenced to Independence Street; if you put bike lanes there you would have to do away with center turn lanes which would back up traffic. No plans or recommendations are being made. No study has been done.

Shawna Turner, Chairman of the Planning Commission, states at the beginning of her term she was presented with the Master Trails Plans. Part of that document was to look at trails, sidewalks and cycling to connect the City and to encourage a safe pedestrian traffic and bike traffic. She had hoped there had been some action taken on bike lanes, but none has been to date. After a couple of her friends had been struck by cars while riding on City streets she decided to bring this back up again. Ms. Turner consulted the transportation planner for Oklahoma City to see if he had any thoughts on how we might do this and do it well. The planner states they use the sharrows. This does not designate a lane but it alerts drivers and cyclists that the area had been designated route and to expect to encounter cyclists on that roadway. When used with Share the Road signage this offers cyclists increased protection. Ms. Turner would like to see something get started to encourage people be more active and to use our streets for more than just driving their cars on.

Bill Burk states he has been part of the bicycle club since 1993. He states he tries not to ride in town much. April 15, 2012 at the intersection of Broadway and Independence he was hit by a car while riding his bicycle. He states parked cars on roads and intersections are issues for cyclists. Bike lanes or anything the City could do to make awareness that there are people on bicycles out there would be helpful.

Monica Mullins states she rides regularly. Ms. Mullins uses her bike to commute to and from work at OBU. It is her primary mode of transportation. She states bikes are a healthy way and environmentally friendly and economical way for people to get around town. The more ways we have for everyone who share the roads to be aware of their rights and responsibilities she believes is beneficial. Many do not treat her as if she belongs on the road. Anything the City can do to educate people and to raise awareness so that others could feel comfortable and confident to ride. She states the students at OBU are terrified to ride around town and if they do ride they make poor choices because they do not know where to ride. She believes if there were bike lanes it would help them get around the community a little better.

Ronald Taffe states that sharing the road is the responsibility of everyone. He would love to see more education on the subject beginning possibly in the schools. Schools are always looking for presentations to be given to the kids. Part of the problem is the many different types of streets we have in the City. Ms. Turner suggests looking at the Master trail plans for recommendations on what streets to mark for bike trails. Theresa Cody recommends more discussion on this topic. She would like to review the Trails Master Plan. The next Traffic Commission Meeting is scheduled for November 27<sup>th</sup>. The commission would like to gather more information on this topic for further review.

No motion necessary.

**VI. NEW BUSINESS**

none

**VII. ADMINISTRATIVE REPORTS**

Ludi reports there was an item on July 24, 2012 agenda that was approved for a stop sign at 7<sup>th</sup> and Broadway which made it a three way stop. There was a problem with traffic coming out of the Mill. We went back out and added a fourth stop sign. At that point the railroad company contacted us and told us to remove that stop sign because it was in their right of way. We ended up removing the approved sign as well because of the issues with the traffic and placed additional signs that stated cross traffic does not stop. We needed to revert back to the original two way stop for safety reasons.

**VIII. CITIZEN PARTICIPATION**

none

**IX. BOARD MEMBERS COMMENTS**

none

There being no further business to come before the Traffic Commission, a motion was made by Cody, seconded by Duffle recommending the meeting be adjourned. Motion carried.

Aye: Taffe, Ardrey, Cody, Duffel

Nay: none

Respectfully submitted,



Dani Turner, Secretary



Ronald Taffe, Chairman

**Regular Board of Commissioners**

**2. c.**

**Meeting Date:** 02/04/2013

Warranty Deed

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Accept deed from Greater Shawnee Area Chamber of Commerce for Lots Five (5) and Six (6), YAHGNEE ADDITION, PHASE 1, a subdivision of a part of the Northwest Quarter (NW/4) of Section 32, Township 11 North, Range 4 East of the Indian Meridian, subject to existing zoning ordinances, rights-of-ways, encroachments that a survey may reveal and easements of record and less and except all oil, gas and minerals and oil, gas and mineral rights therein and thereunder; to the City of Shawnee, Pottawatomie County, Oklahoma.

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Attachments

Warranty Deed



Accepted by the City of Shawnee, Oklahoma, on the 4<sup>th</sup> day of  
February 2013.

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Wes Mainord, Mayor

ATTEST:

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Donna Mayo, Deputy City Clerk

**Regular Board of Commissioners**

**2. d.**

**Meeting Date:** 02/04/2013

Budget Schedule

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Budget Schedule for 2013-2014

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Attachments

Budget Schedule





**PRELIMINARY  
2013-2014 BUDGET SCHEDULE \***

Feb 1-Feb 15	Departments submit capital budget request for all funds to be reviewed by Finance Director
Feb 15-Feb 28	Department heads submit maintenance and operating budget requests for all funds for review by the Finance Director
March 1-March 15	Finance Director Review's capital budget and O & E with Department Heads
March 18-April 1	Finance Director Review's budget with City Manager
April 1-April 15	Initial draft reviewed with City Manager
April 15-April 30	Initial draft/discussion and budget review by commissioners
May 6	1 <sup>st</sup> Public Hearing
May 13	Budget Summary and Notice of Hearing in newspaper (Publication must be not less than 5 days before hearing)
May 20	Hold public budget hearing during the commission meeting (Must be at least 15 days prior to beginning of budget year)
June 17	Budget Public Hearing and City commission adopts budget by resolution (Must be adopted at least 7 days prior to beginning of budget year)
June 29	File final budget with State Auditor and Inspector (Budget must be filed within 30 days of beginning of budget year)

\*Subject to change

**Regular Board of Commissioners**

**2. e.**

**Meeting Date:** 02/04/2013

Refund DC - Clayton

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Acknowledge Oklahoma Municipal Retirement Fund refund of contributions from the Defined Contribution plan for Amanda Clayton.

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**Regular Board of Commissioners**

**2. f.**

**Meeting Date:** 02/04/2013

ProPatch Truck

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

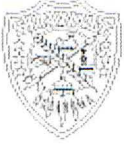
Authorize the purchase of ProPatch Asphalt Equipment and Truck & Chassis.

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Attachments

ProPatch Truck

**Mayor**  
WES MAINORD



**The City of Shawnee**  
PO Box 1448  
Shawnee Oklahoma 74802-1448  
(405) 273-1250 Fax (405) 878-1581  
[www.ShawneeOK.org](http://www.ShawneeOK.org)

**Commissioners**  
PAM STEPHENS  
LINDA AGEE  
JAMES HARROD  
KEITH HALL  
JOHN WINTERRINGER  
STEVE SMITH

## MEMORANDUM

Date: January 30, 2013

To: Brian McDougal, City Manager

From: John Krywicki, P.E., City Engineer

A handwritten signature in blue ink, appearing to be 'JK' with a flourish.

**Re: Purchase of ProPatch Asphalt Equipment and Truck Cab & Chassis.**

At the January 21, 2013 City Commission meeting, the City Commission authorized staff to solicit quotes for the ProPatch Asphalt Equipment and the truck and chassis that the equipment will be attached. We currently have \$140,000 budgeted and approved this fiscal year (see attached Capital Outlay Budget Report).

The ProPatch Asphalt equipment is basically a sole source vendor due to several of its features which are patented (see attached memo from Tim Dibler, City Streets Supervisor). Cost of the equipment is **\$66,039.61** from H.D. Industries.

The Truck and Chassis being recommended is a 2014 Freightliner for Asphalt Patcher (Cummins ISB 240 Hp motor) from ATC Freightliner, OkC at a cost of **\$74,395.00**. See attached memos from Tim Dibler (Streets Supervisor) and Damon Townsend (Fleet Manager).

If you have any questions or need additional information, please advise.

# CITY OF SHAWNEE

## CAPITAL OUTLAY BUDGET REPORT

FUND	ACCOUNT	PROJECT	LINE	DESCRIPTION	BUDGET	ACTUAL	ENCUMBRANCES	BALANCE
<b>STREETS</b>								
CAPITAL OUTLAY - BLDGS/IMPRV								
301	5-0920-5420	308	0920-56	FLEX O METER	11,000.00	10,268.03	0.00	731.97
301	5-0920-5420	308	0920-57	GRINDLAZE	18,000.00	6,880.14	0.00	11,119.86
		TOTAL	CAPITAL OUTLAY - BLDGS/IMPRV		29,000.00	17,148.17	0.00	11,851.83
CAPITAL OUTLAY - EQUIPMENT								
301	5-0920-5450	308	0920-51	BACKHOE	96,000.00	0.00	109,704.00	-13,704.00
301	5-0920-5450	308	0920-52	PATCH TRUCK	140,000.00	0.00	66,036.61	73,963.39
301	5-0920-5450	308	0920-53	SOFT CUT CONCRETE SAW	9,500.00	2,250.00	161.46	7,088.54
301	5-0920-5450	308	0920-54	HYDRALIC GRINDER	15,000.00	0.00	15,265.00	-265.00
301	5-0920-5450	308	0920-55	BATTERY BACK UP	3,300.00	3,225.00	0.00	75.00
301	5-0920-5450	308	0920-56	FLEX O METER	11,000.00	0.00	0.00	11,000.00
301	5-0920-5450	308	0920-57	GRINDLAZE	18,000.00	0.00	0.00	18,000.00
301	5-0920-5450	308	0920-58	3/4 TON FLAT BED TRUCK	30,510.00	0.00	0.00	30,510.00
301	5-0920-5450	308	0920-59	DUMP TRUCK	90,937.00	0.00	0.00	90,937.00
301	5-0920-5450	308	0920-60	FLAT BEDS FOR TRUCKS	9,400.00	0.00	0.00	9,400.00
301	5-0920-5450	308	0920-61	PAINT STRIPPER	15,000.00	14,885.00	0.00	115.00
301	5-0920-5450	308	0920-99	MISC STREETS	2,500.00	0.00	0.00	2,500.00
		TOTAL	CAPITAL OUTLAY - EQUIPMENT		441,147.00	20,360.00	191,167.07	229,619.93
		TOTAL	STREETS		470,147.00	37,508.17	191,167.07	241,471.76
<b>TRAFFIC CONTROL</b>								
CAPITAL OUTLAY - EQUIPMENT								
301	5-0930-5450	308	0930-99	TRAFFIC MISC	0.00	2,975.00	0.00	-2,975.00
		TOTAL	CAPITAL OUTLAY - EQUIPMENT		0.00	2,975.00	0.00	-2,975.00
		TOTAL	TRAFFIC CONTROL		0.00	2,975.00	0.00	-2,975.00

# City of Shawnee Memorandum



**To:** John Krywicki, City Engineer  
**CC:**  
**From:** Tim Dibler, Street Supervisor  
**Date:** January 30, 2013  
**Re:** Pro Patch Asphalt Attachment

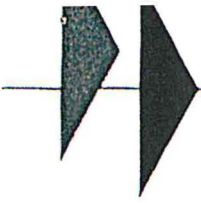
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Concerning the Pro Patch Asphalt attachment it is one of a kind due to several of its features which are patented which are identified and explained in the document attached. Therefore there are no other vendors to bid on this item. This is the same vendor that has used for at least the last 21 years according to Damon Townsend, Fleet Manager.

Street Supervisor,

Tim Dibler





# P.D. Industries, Inc.

Pro-Patch Pothole Patcher

P.O. Box 8250 / Jacksonville, TX 75766 / (903) 586-6126 / www.pro-patch.com

75<sup>uw</sup>

December 5, 2012

City of Shawnee  
Attn: Tim Dibler  
Shawnee, OK

Dear Mr. Dibler:

Please review the following quote for the **Pro-Patch** Asphalt Pothole Patcher. I have included the recommended options for a well equipped unit. However, you can add or delete items to best suit your needs.

	<i>Host Reel for Tax Oil 155+ Hose</i>	<i>395.<sup>uw</sup></i>
1.	Basic Unit Model TCM 425-80-DHE .....	\$ 41,705.00
2.	1.25 Cubic yard 30" Spoils Bin .....	1,828.75
3.	Hydraulic Bi-fold Steel Top Doors .....	2,793.00
4.	Wacker WP1550AW Compactor Plate .....	2,290.75
5.	Hydraulic Rear Lift Platform with Pavement Breaker Mount .....	2,470.00
6.	Stanley BR72 Pavement Breaker .....	2,781.59
7.	Hydraulic Tool Line Hose Reel .....	1,260.00
8.	Hydraulic Secondary Auger Motor .....	1,260.00
9.	Diesel Fuel Hose Reel with 20 Ft. Hose .....	332.50
10.	10 Gallon Drip & Waste Oil Tank .....	332.50
11.	10 Gallon Water Tank with Rust Proof Liner .....	332.50
12.	50 Gallon Frame Mounted LP Gas Bottle .....	1,282.50
13.	Wanco WSBAL-14 Directional Arrow Board .....	1,757.50
14.	Meteorlight SY2000 Strobe Light .....	289.75
15.	18" Work Deck .....	902.50
16.	Qty 4 Asphalt Lute/Shovel Holders .....	400.00
17.	Muncie or Chelsea Hot Shift PTO .....	1,963.70
18.	Electronic Engine Throttle Control .....	362.07
	Subtotal .....	\$64,344.61
	Delivery and two (2) days training .....	\$1,300.00
	<b>Total</b> .....	<b>\$65,644.61</b>
		<i>395<sup>uw</sup></i>
	Optional Side Auger System .....	\$5,500.00

66,039.61

Please note this unit requires a 33,000 GVW truck.

Delivery in 160 - 180 days after receiving purchase order.

I hope this information is helpful to you. If you have any questions or need any additional information, please feel free to give me a call at 1-800-256-6126. Thank you.

Sincerely,

*Brent Dillingham*

Brent Dillingham  
Sales Coordinator

The  
United  
States  
of  
America



**The Director of the United States  
Patent and Trademark Office**

*Has received an application for a patent for a new and useful invention. The title and description of the invention are enclosed. The requirements of law have been complied with, and it has been determined that a patent on the invention shall be granted under the law.*

*Therefore, this*

**United States Patent**

*Grants to the person(s) having title to this patent the right to exclude others from making, using, offering for sale, or selling the invention throughout the United States of America or importing the invention into the United States of America for the term set forth below, subject to the payment of maintenance fees as provided by law.*

*If this application was filed prior to June 8, 1995, the term of this patent is the longer of seventeen years from the date of grant of this patent or twenty years from the earliest effective U.S. filing date of the application, subject to any statutory extension.*

*If this application was filed on or after June 8, 1995, the term of this patent is twenty years from the U.S. filing date, subject to any statutory extension. If the application contains a specific reference to an earlier filed application or applications under 35 U.S.C. 120, 121 or 365(c), the term of the patent is twenty years from the date on which the earliest application was filed, subject to any statutory extensions.*

*Jon W. I. Dudas*

*Director of the United States Patent and Trademark Office*





US005988935A

**United States Patent** [19]  
**Dillingham**

[11] **Patent Number:** 5,988,935  
[45] **Date of Patent:** Nov. 23, 1999

[54] **ASPHALT REPAIR APPARATUS WITH DRY, RADIANT HEAT SOURCE**

[75] Inventor: **Harold W. Dillingham**, Jacksonville, Tex.

[73] Assignee: **H.D. Industries, Inc.**, Jacksonville, Tex.

[21] Appl. No.: 09/144,176

[22] Filed: Aug. 31, 1998

[51] Int. Cl.<sup>6</sup> E01C 23/00

[52] U.S. Cl. 404/79; 404/75; 404/90; 404/101; 404/108; 404/111

[58] Field of Search 104/77, 79, 80, 104/95, 101, 108, 110, 111, 71, 91

[56] **References Cited**

**U.S. PATENT DOCUMENTS**

- 3,100,425 8/1963 Cartwright .
- 3,217,620 11/1965 Mindrum et al. .
- 3,279,337 10/1966 Weaver .

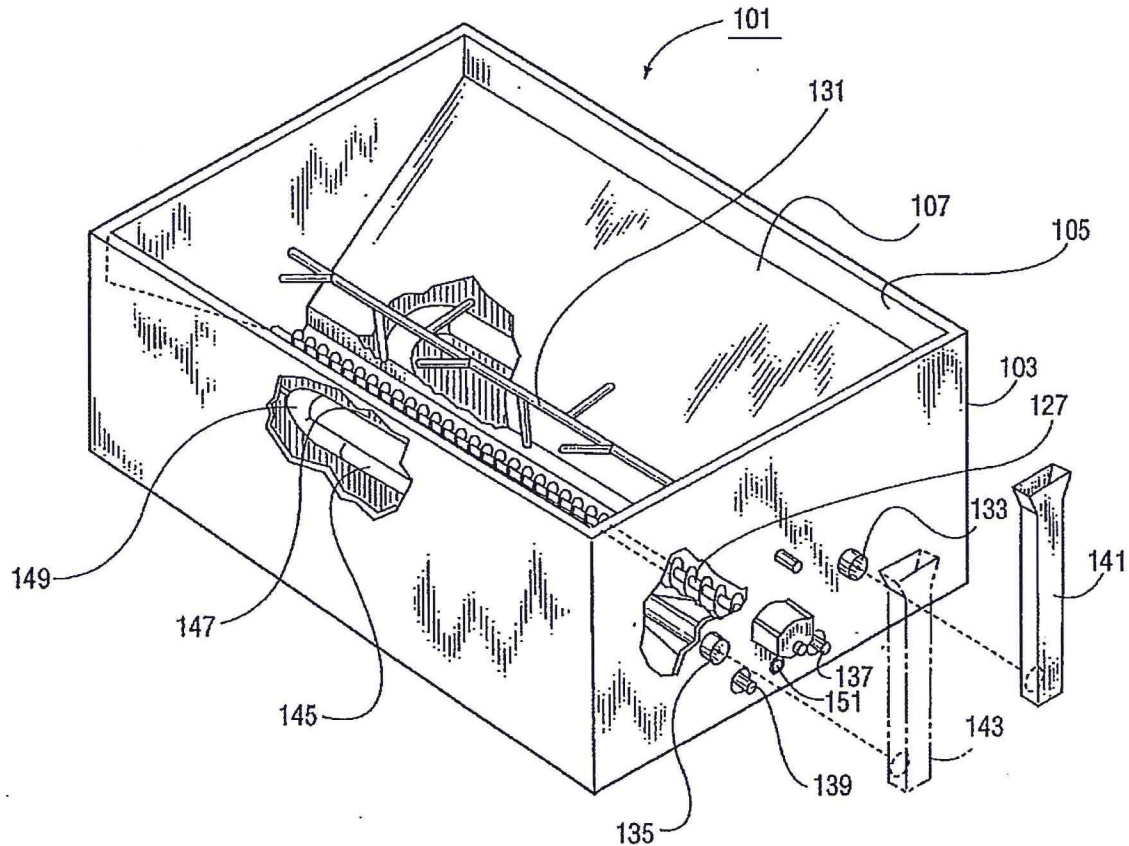
4,256,414	3/1981	Milligan .....	404/79
4,944,632	7/1990	Dillingham .....	404/111
5,006,012	4/1991	Sterner .....	404/107
5,139,362	8/1992	Richter et al. ....	404/95
5,232,306	8/1993	Sterner .....	404/107
5,263,790	11/1993	Bickley et al. ....	404/107
5,354,145	10/1994	Sterner .....	404/75
5,419,654	5/1995	Kleiger .....	404/101
5,607,254	3/1997	Grembowicz et al. ....	404/77
5,752,782	5/1998	Hulicsko .....	404/103
5,765,963	6/1998	Roberts .....	404/92

*Primary Examiner*—Thomas B. Will  
*Assistant Examiner*—Raymond W Addle  
*Attorney, Agent, or Firm*—Charles D. Gunter, Jr.

[57] **ABSTRACT**

A portable device is shown for transporting asphalt repair materials for use in repairing potholes in asphalt pavements. The device has a body with a hopper compartment for transporting and dispensing asphalt mix materials. A dry, radiant heat source is located below the hopper compartment and heats the asphalt mix. Tack oils are held and dispensed from a separate tack oil tank.

**10 Claims, 5 Drawing Sheets**



**PATENT ON DRY HEAT SYSTEM**



(12) **United States Patent**  
**Dillingham**

(10) **Patent No.:** US 7,037,034 B2  
(45) **Date of Patent:** May 2, 2006

(54) **SAFETY DOOR SYSTEM AND METHOD FOR A HOPPER BODY**

- (75) **Inventor:** Harold Dillingham, Jacksonville, TX (US)
- (73) **Assignee:** H.D. Industries, Inc., Jacksonville, TX (US)
- (\*) **Notice:** Subject to any disclaimer, the term of this patent is extended or adjusted under 35 U.S.C. 154(b) by 99 days.

(21) **Appl. No.:** 10/750,033

(22) **Filed:** Dec. 31, 2003

(65) **Prior Publication Data**  
US 2005/0169706 A1 Aug. 4, 2005

(51) **Int. Cl.**  
*B60P 7/02* (2006.01)

(52) **U.S. Cl.** ..... 404/84.05; 404/110; 298/24; 298/25; 298/29; 296/100.1

(58) **Field of Classification Search** ..... 404/84.05, 404/108, 110; 298/24, 25, 29; 296/100.1  
See application file for complete search history.

(56) **References Cited**

**U.S. PATENT DOCUMENTS**

- 4,695,186 A \* 9/1987 King ..... 404/111
- 5,120,217 A \* 6/1992 O'Brien et al. .... 432/120
- 5,131,788 A \* 7/1992 Hulisko ..... 404/108
- 5,960,710 A \* 10/1999 Holtom ..... 100/343
- 5,988,935 A 11/1999 Dillingham ..... 404/79

**OTHER PUBLICATIONS**

Product Literature "Features," "Specifications," and "Options," 8 pp., obtained Oct. 8, 2003 at website: www.pro-patch.cm; of H.D. Industries, Inc., Jacksonville, TX.

\* cited by examiner

*Primary Examiner*—Gary S. Hartmann

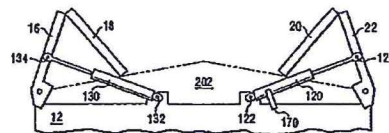
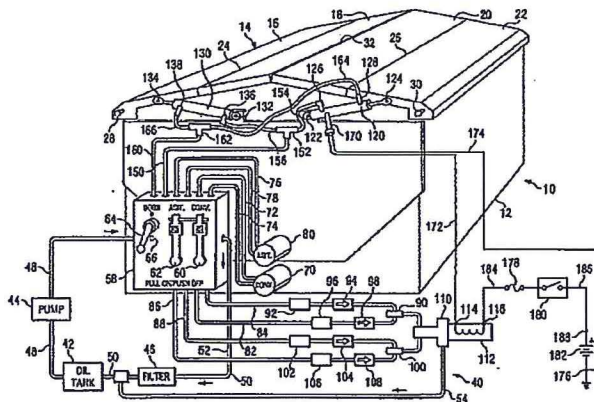
(74) *Attorney, Agent, or Firm*—Stephen S. Mosher

(57) **ABSTRACT**

Accordingly there is disclosed a safety door system, comprising a hopper body containing a powered implement powered by a hydraulic control system, for dispensing liquid or granular materials or for agitating the liquid or granular materials; a safety door for covering and preventing access into the hopper body during use; a hydraulic actuating cylinder operative to open the safety door; and an interlock device coupled between the hydraulic actuating cylinder and the hydraulic control system such that the powered implement within the hopper body is prevented from operating whenever the safety door is not in its closed position.

In another embodiment there is disclosed a method of limiting access to a hopper body of a mobile pavement repair system during its use, the hopper body having a powered implement within the hopper body and powered by a hydraulic motor. The method comprises the steps of covering the open top of the hopper body with a safety door; opening and closing the safety door using a hydraulic actuating cylinder; and preventing the powered implement from operating whenever the safety door is not in its closed position, under the control of an interlock device coupled between the hydraulic actuating cylinder and the hydraulic motor.

**18 Claims, 4 Drawing Sheets**



**SAFETY SYSTEM TO SHUT AUGER AND AGITATOR SYSTEM DOWN**





US006681761B2

(12) **United States Patent**  
Dillingham

(10) Patent No.: **US 6,681,761 B2**  
(45) Date of Patent: **Jan. 27, 2004**

(54) **EXHAUST DAMPER SYSTEM FOR ASPHALT HEATING DEVICE**

- (75) Inventor: **Harold W. Dillingham**, Jacksonville, TX (US)
- (73) Assignee: **H. D. Industries, Inc.**, Jacksonville, TX (US)
- (\*) Notice: Subject to any disclaimer, the term of this patent is extended or adjusted under 35 U.S.C. 154(b) by 69 days.

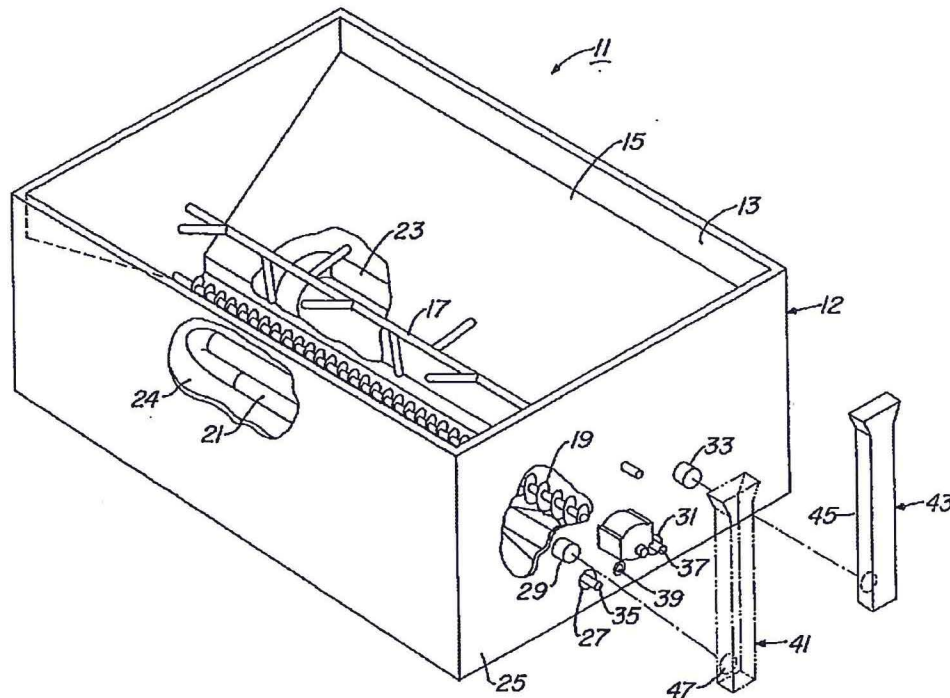
- (21) Appl. No.: **10/076,007**
- (22) Filed: **Feb. 14, 2002**
- (65) **Prior Publication Data**  
US 2003/0150443 A1 Aug. 14, 2003
- (51) Int. Cl.<sup>7</sup> ..... **F23J 11/00; E01C 23/14**
- (52) U.S. Cl. .... **126/343.5 A; 236/1 G; 126/312**
- (58) Field of Search ..... **126/343.5 A, 343.5 R, 126/312, 293, 376.1; 236/1 G, 45; 404/95**

- (56) **References Cited**  
**U.S. PATENT DOCUMENTS**
- |             |   |                    |       |             |
|-------------|---|--------------------|-------|-------------|
| 2,548,177 A | * | 4/1951 Tauber      | ..... | 126/343.5 A |
| 2,856,992 A | * | 10/1958 Bartels    | ..... | 236/1 G     |
| 5,988,935 A | * | 11/1999 Dillingham | ..... | 404/79      |

\* cited by examiner  
*Primary Examiner*—Sara Clarke  
 (74) *Attorney, Agent, or Firm*—Charles D. Gunter, Jr.

(57) **ABSTRACT**  
 A device is shown for transporting asphalt repair materials for use in repairing potholes in asphalt pavements. The device has a body with a hopper compartment for transporting and dispensing asphalt mix materials. A dry, radiant heat source is located in a heating chamber below the hopper compartment and heats the asphalt mix. Exhaust stacks in communication with the dry heat means have a damper system for retaining heat within the heating chamber, the damper system being electronically controlled in response to the temperature within the body of the device.

13 Claims, 4 Drawing Sheets



24% REDUCTION TO HEAT LOSS

United States Patent [19]

Dillingham

[11] Patent Number: 4,944,632

[45] Date of Patent: Jul. 31, 1990

[54] **DEVICE FOR DISPENSING ASPHALT REPAIR MATERIALS**

[76] Inventor: Harold W. Dillingham, P.O. Box 661, Jacksonville, Tex. 75766

[21] Appl. No.: 310,940

[22] Filed: Feb. 16, 1989

[51] Int. Cl.<sup>5</sup> ..... E01C 19/06; E01C 19/18

[52] U.S. Cl. .... 404/111; 404/101

[58] Field of Search ..... 404/111, 108-110, 404/75, 101; 222/146.2, 626, 318; 239/127, 124, 146; 366/133, 279

[56] References Cited

U.S. PATENT DOCUMENTS

- 2,267,978 12/1941 Ionides ..... 404/111
- 4,196,827 4/1980 Leafdale ..... 404/111 X
- 4,247,022 1/1981 Fung et al. .... 222/318 X

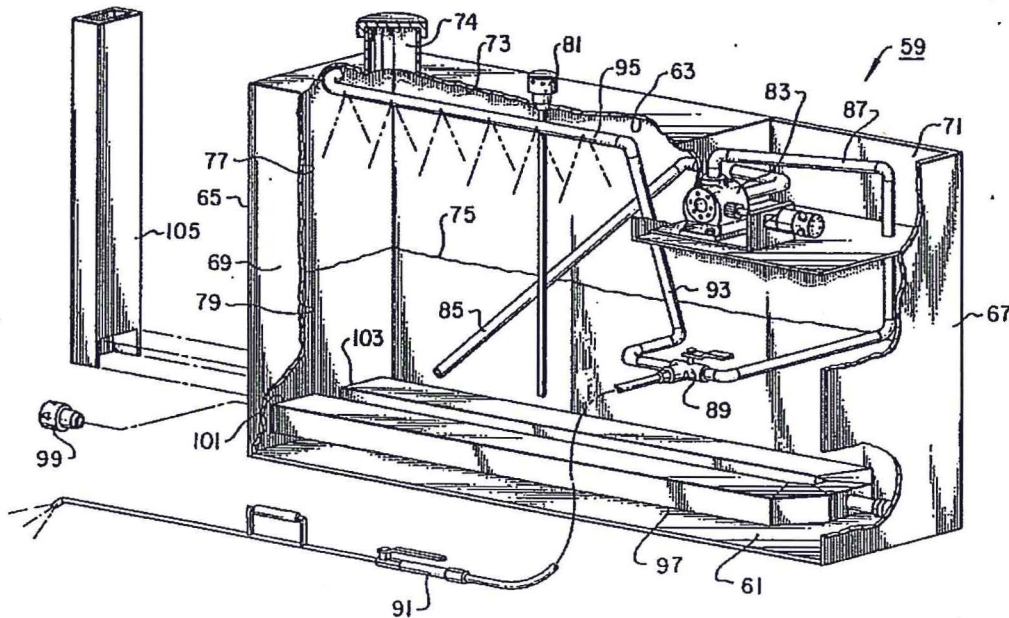
- 4,311,274 1/1982 Neal ..... 404/111 X
- 4,661,684 4/1987 Sellers ..... 404/111 X
- 4,680,937 7/1987 Young ..... 239/127 X
- 4,695,186 9/1987 King ..... 404/111
- 4,828,429 5/1989 Kirchner et al. .... 404/111

Primary Examiner—Jerome W. Massie  
Assistant Examiner—Gay Ann Spahn  
Attorney, Agent, or Firm—Charles D. Gunter, Jr.

[57] ABSTRACT

A portable device is shown for transporting asphalt repair materials for use in repairing potholes in asphalt pavements. The device has a body with a hopper compartment for transporting and dispensing asphalt mix materials. A separate tack oil tank is provided with an internal circulation system for maintaining liquid tack oils in an emulsified state.

12 Claims, 2 Drawing Sheets



PREVENTS EMULSION OIL FROM SEPERATING

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# City of Shawnee Memorandum

To: John Krywicki, City Engineer

From: Damon Townsend, Fleet Manager

Date: January 30, 2013

Re: Truck cab and chassis for Pro Patch Asphalt attachment



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On the trucks bids between the Freightliner & the International.  
I recommend the Freightliner for the parts ability & International is having wiring problems with their trucks.  
We have the sweeper in the shop at International for wiring problems.

Fleet manager

Damon Townsend

**CITY OF SHAWNEE**



# City of Shawnee Memorandum

To: John Krywicki, City Engineer

From: Tim Dibler, Street Supervisor

Date: January 30, 2013

Re: Truck cab and chassis for Pro Patch Asphalt attachment



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Concerning the cab and chassis needed for the Pro Patch Asphalt attachment, it is my understanding that Freightliner and International are the only vendors that make a truck with the electrical wiring and hydraulic alterations required for the Pro Patch. It is my recommendation to purchase the Freightliner instead of the International even with the cost of the International being less for the following reasons:

- Freightliner has a Cummins ISB 6.7 motor in it. This is the same basic motor that is in the Dodge pickup trucks it just has a lot more torque. This motor has been in use for several years and is a proven motor. The parts (when needed) will cost about 1/3 less than the parts for an International and can be purchased just about anywhere (including NAPA and O'reily's).The resale value on a Freightliner is higher than an International as well.
- International has a DT466 motor in it. This motor has only been out for a short time. This specific motor has had issues with its DPF emissions system. International is trying to work out all the"bugs" in it but with any new motor will take a few years. As the "bugs" are being worked out the truck may need to be in the shop for parts changing. Most of this should be covered in the warranty but will cause down time. The parts for this truck can only be purchased from international. Parts for an International are specific to the International motor and in turn cost more and may take up to two (2) weeks to receive. This will add to the down time needed for repairs.

Please consider the long term costs when deciding the final truck for purchase.

Street Supervisor,

Tim Dibler

**CITY OF SHAWNEE**

# ATC Freightliner, Western Star

5101 I-40 West  
Oklahoma City, OK 73128  
Toll Free 1-888-942-8827  
Mobile 405-213-8124  
Fax 405-942-6390  
jbowling@atcfreightliner.com

If you have any problems feel free to contact me.

To: Tim/Street Dept.	From: Jeff Bowling
Fax: (405)878-1719	Date: 1/15/2013
RE: Proposal for 2014 Freightliner for Asphalt Patcher	
Pages (Including Cover): 2	

### CONFIDENTIAL

The information contained in this facsimile message is intended for the use of the individual or entity to which it is addressed, and may contain information that is privileged and confidential, and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by telephone. Thank You.

The original pricing and specs are still valid. Please let me know if you have any questions.

Thank you for the Opportunity,

  
Jeff Bowling

Proposal for  
**City of Shawnee**

January 15, 2013

**2014 Freightliner 108 SD**

Cummins ISB 240 HP with Allison 3500 RDS

Tractor Price	\$ 74,095.00
Doc Fee	\$ 300.00
<b>Total</b>	<b>\$ 74,395.00</b>

F.O.B.: Oklahoma City, Oklahoma

Payment Terms: In order to provide *City of Shawnee* with the lowest pricing possible, no allowance was made in this quote for other than payment on delivery. Therefore, if our quote is acceptable, payment on delivery will be required. Should extended payment terms be necessary, upon request, the cost for delayed payment can be quoted and arrangements made through our finance office.

Quote valid for 30 days

Thank you for allowing Oklahoma City Freightliner the opportunity to give you a price quote. If you have any questions or concerns regarding this proposal please feel free to give me a call.

Respectfully submitted,

Jeff Bowling  
Account Manager/Truck Sales  
ATC Freightliner Group  
405.213.8124



Prepared for:  
 Tim Dibler  
 City of Shawnee  
 16 W 9th Street  
 Shawnee, OK 74801  
 Phone: 405-864-8289

Prepared by:  
 Jeff Bowling  
 OKLAHOMA CITY FREIGHTLINER  
 5301 I-40 WEST  
 OKLAHOMA CITY, OK 73128  
 Phone: 405-917-2048

## S P E C I F I C A T I O N   P R O P O S A L

Data Code	Description	Weight Front	Weight Rear	Retail Price
<b>Price Level</b>				
PRL-04D	SD PRL-04D (EFF:07/26/12)			STD
<b>Data Version</b>				
DRL-017	SPECPRO21 DATA RELEASE VER 017			N/C
<b>Vehicle Configuration</b>				
001-176	108SD CONVENTIONAL CHASSIS	8,830	3,700	\$105,000.00
004-214	2014 MODEL YEAR SPECIFIED			STD
002-004	SET BACK AXLE - TRUCK			STD
019-002	STRAIGHT TRUCK PROVISION			STD
003-001	LH PRIMARY STEERING LOCATION			STD
<b>General Service</b>				
AA1-002	TRUCK CONFIGURATION			STD
AA6-002	DOMICILED, USA (EXCLUDING CALIFORNIA AND CARB OPT-IN STATES)			STD
A85-011	CONSTRUCTION SERVICE			STD
A84-1GM	GOVERNMENT BUSINESS SEGMENT			N/C
AA4-003	DRY BULK COMMODITY			STD
AA5-002	TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS			STD
AB1-008	MAXIMUM 6% EXPECTED GRADE			STD
AB5-001	SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE			STD
995-091	MEDIUM TRUCK WARRANTY			STD
A66-99D	EXPECTED FRONT AXLE(S) LOAD : 13000.0 lbs			
A68-99D	EXPECTED REAR DRIVE AXLE(S) LOAD : 23000.0 lbs			
A63-99D	EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 38000.0 lbs			

Prepared for:  
 Tim Dibler  
 City of Shawnee  
 15 W 9th Street  
 Shawnee, OK 74801  
 Phone: 405-884-8289

Prepared by:  
 Jeff Bowling  
 OKLAHOMA CITY FREIGHTLINER  
 6301 I-40 WEST  
 OKLAHOMA CITY, OK 73128  
 Phone: 405-817-2048

Data Code	Description	Weight Front	Weight Rear	Retail Price
GVWR	RATED MAXIMUM VEHICLE CAPACITY - GVWR : 35350.0 lbs			N/C
<b>Truck Service</b>				
AA3-016	DRY BULK BODY			N/C
AF4-99D	EXPECTED EMPTY BODY WEIGHT : 5500.0 lbs			
A88-99D	EXPECTED TRUCK BODY LENGTH : 20.0 ft			
AE2-99D	EXPECTED TRUCK BODY WIDTH : 96.0 in			
AF6-99D	EXP EMPTY BODY CG LOC FROM BODY FRT(A89) : 10.3 ft			
A89-99D	BRAKING-EXPECTED CAB TO BODY CLEARANCE : 3.0 in			
<b>Engine</b>				
101-2GD	CUM ISB 6.7-240 240 HP @ 2300 RPM, 2600 GOV, 660 LB/FT @ 1600 RPM	-510	10	(\$8,387.00)
<b>Electronic Parameters</b>				
79A-075	75 MPH ROAD SPEED LIMIT			STD
79B-000	CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT			N/C
79K-007	PTO MODE ENGINE RPM LIMIT - 1100 RPM			N/C
79M-001	PTO MODE BRAKE OVERRIDE - SERVICE BRAKE ONLY ENABLED			N/C
79P-004	PTO RPM WITH CRUISE SET SWITCH - 900 RPM			N/C
79Q-002	PTO RPM WITH CRUISE RESUME SWITCH - 700 RPM			N/C
79S-008	PTO MODE CANCEL VEHICLE SPEED - 25 MPH			N/C
79U-007	PTO GOVERNOR RAMP RATE - 250 RPM PER SECOND			N/C
79W-002	TWO REMOTE PTO SPEEDS			N/C
79X-005	REMOTE PTO SPEED 1 SETTING - 900 RPM			N/C
79Y-001	REMOTE PTO SPEED 2 SETTING - 900 RPM			N/C
80G-004	PTO MINIMUM RPM - 900			N/C
80J-002	REGEN INHIBIT SPEED THRESHOLD - 5 MPH			N/C
<b>Engine Equipment</b>				
99C-013	2013 ONBOARD DIAGNOSTICS/2010 EPA/CARB/GHG14			STD
99D-010	NO 2008 CARB EMISSION CERTIFICATION			N/C
105-001	ENGINE MOUNTED OIL CHECK AND FILL			STD
014-099	SIDE OF HOOD AIR INTAKE WITH FIREWALL MOUNTED DONALDSON AIR CLEANER			STD

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Data Code	Description	Weight Front	Weight Rear	Retail Price
124-1D7	DR 12V 160 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE			STD
292-098	(2) ALLIANCE MODEL 1231, GROUP 31, 12 VOLT MAINTENANCE FREE 2250 GCA THREADED STUD BATTERIES			STD
290-017	BATTERY BOX FRAME MOUNTED			STD
281-001	STANDARD BATTERY JUMPERS			STD
282-001	SINGLE BATTERY BOX FRAME MOUNTED LH SIDE UNDER CAB			N/C
291-017	WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN			STD
289-001	NON-POLISHED BATTERY BOX COVER			STD
33M-001	AUXILIARY POWER NET DISTRIBUTION BLOCK FOR BODY BUILDER USE			\$247.00
293-058	POSITIVE LOAD DISCONNECT WITH CAB MOUNTED CONTROL SWITCH MOUNTED OUTBOARD DRIVER SEAT	8		\$318.00
295-029	POSITIVE AND NEGATIVE POSTS FOR JUMPSTART LOCATED ON FRAME NEXT TO STARTER	2		\$104.00
107-032	CUMMINS 18.7 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE			STD
152-041	ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM			STD
128-076	CUMMINS EXHAUST BRAKE INTEGRAL WITH VARIABLE GEOMETRY TURBO WITH ON/OFF DASH SWITCH			\$14.00
016-1C2	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE	30	25	\$778.00
28F-002	ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD REGENERATION AND DASH MOUNTED REGENERATION REQUEST SWITCH			STD
239-020	10 FOOT 00 INCH (120 INCH+0/-5 INCH) EXHAUST SYSTEM HEIGHT			N/C
237-1CR	RH CURVED VERTICAL TAILPIPE B-PILLAR MOUNTED ROUTED FROM STEP			N/C
23U-001	6 GALLON DIESEL EXHAUST FLUID TANK	-40	-20	(\$95.00)
23Y-001	STANDARD DIESEL EXHAUST FLUID PUMP MOUNTING			STD
23Z-998	NO DIESEL EXHAUST FLUID TANK COVER	-20		STD
43X-002	LH MEDIUM DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION			STD
43Y-001	STANDARD DIESEL EXHAUST FLUID TANK CAP			STD



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242-001	STAINLESS STEEL AFTERTREATMENT DEVICE/MUFFLER/TAILPIPE SHIELD			\$18.00
273-038	BORG WARNER (KYSOR) REAR AIR ON/OFF ENGINE FAN CLUTCH			(\$30.00)
276-001	AUTOMATIC FAN CONTROL WITHOUT DASH SWITCH, NON ENGINE MOUNTED			STD
110-003	CUMMINS SPIN ON FUEL FILTER			STD
118-001	FULL FLOW OIL FILTER			N/C
266-028	1200 SQUARE INCH ALUMINUM RADIATOR			STD
103-036	ANTIFREEZE TO -34F, ETHYLENE GLYCOL PRE- CHARGED SCA HEAVY DUTY COOLANT			(\$94.00)
171-007	GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT			STD
172-001	CONSTANT TENSION HOSE CLAMPS FOR COOLANT HOSES			STD
270-016	RADIATOR DRAIN VALVE			STD
380-016	1310 ADAPTER FLANGE FOR FRONT PTO PROVISION	10		\$217.00
138-010	PHILLIPS-TEMRO 750 WATT/115 VOLT BLOCK HEATER	4		\$151.00
140-022	CHROME ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR			\$7.00
132-004	ELECTRIC GRID AIR INTAKE WARMER			STD
155-058	DELCO 12V 38MT HD STARTER WITH INTEGRATED MAGNETIC SWITCH			STD
<b>Transmission</b>				
342-584	ALLISON 3500 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION	140	40	\$8,210.00
<b>Transmission Equipment</b>				
343-1A1	WTEC CALIBRATION - 6 SPEED RDS WITH AUTO NEUTRAL (PACKAGE 170)			N/C
353-002	VEHICLE INTERFACE WIRING WITH BODY BUILDER CONNECTOR MOUNTED ON FIREWALL			\$84.00
34C-001	ELECTRONIC TRANSMISSION CUSTOMER ACCESS CONNECTOR FIREWALL MOUNTED			\$72.00
362-035	CUSTOMER INSTALLED CHELSEA 277 SERIES PTO			N/C
363-002	PTO MOUNTING, RH SIDE OF MAIN TRANSMISSION			N/C
341-018	MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN			N/C

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345-003	PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED			N/C
97G-004	TRANSMISSION PROGNOSTICS - ENABLED 2013			N/C
370-015	WATER TO OIL TRANSMISSION COOLER, IN RADIATOR END TANK			N/C
346-003	TRANSMISSION OIL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK			N/C
35T-001	SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)			N/C
<b>Front Axle and Equipment</b>				
400-1EA	DETROIT DA-F-13.0-3 13,000# FF1 71.5 KPI/3.74 DROP SINGLE FRONT AXLE			\$237.00
402-020	MERITOR 15X4 Q+ CAM FRONT BRAKES			STD
403-002	NON-ASBESTOS FRONT BRAKE LINING			STD
419-023	CONMET CAST IRON FRONT BRAKE DRUMS			STD
427-001	FRONT BRAKE DUST SHIELDS	5		\$80.00
409-021	SKF SCOTSEAL PLUS XL FRONT OIL SEALS			STD
408-001	VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL			STD
418-022	STANDARD SPINDLE NUTS FOR ALL AXLES			STD
405-002	MERITOR AUTOMATIC FRONT SLACK ADJUSTERS			STD
406-001	STANDARD KING PIN BUSHINGS			STD
536-050	TRW THP-60 POWER STEERING			STD
539-003	POWER STEERING PUMP			STD
534-015	2 QUART SEE THROUGH POWER STEERING RESERVOIR			STD
40T-003	SYNTHETIC 60W FRONT AXLE LUBE			\$7.00
<b>Front Suspension</b>				
620-1D8	13,300# TAPERLEAF FRONT SUSPENSION	55		\$291.00
619-005	MAINTENANCE FREE RUBBER BUSHINGS - FRONT SUSPENSION			STD
410-001	FRONT SHOCK ABSORBERS			STD
<b>Rear Axle and Equipment</b>				
420-051	RS-23-160 23,000# R-SERIES SINGLE REAR AXLE		180	\$692.00
421-538	5.38 REAR AXLE RATIO			N/C
424-001	IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING			STD
388-073	MXL 17T MERITOR EXTENDED LUBE MAIN DRIVELINE WITH HALF ROUND YOKES	70	70	\$450.00

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	Data Code	Description	Weight Front	Weight Rear	Retail Price
	423-020	MERITOR 16.5X7 Q+ CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES			STD
	433-002	NON-ASBESTOS REAR BRAKE LINING			STD
N	434-019	ASPHALT SPREADER CLEARANCE REAR BRAKE GEOMETRY			N/C
	451-023	CONMET CAST IRON REAR BRAKE DRUMS			STD
	440-021	SKF SCOTSEAL PLUS XL REAR OIL SEALS			STD
	426-074	HALDEX GOLDSEAL LONGSTROKE 1-DRIVE AXLE SPRING PARKING CHAMBERS			STD
	426-007	BENDIX AUTOMATIC REAR SLACK ADJUSTERS			\$25.00
	41T-002	SYNTHETIC 75W-90 REAR AXLE LUBE			\$66.00
<b>Rear Suspension</b>					
	622-216	AIRLINER 23,000# REAR SUSPENSION WITH CHAIN CLEARANCE		110	\$1,349.00
	621-007	AIRLINER HIGH POSITION RIDE HEIGHT			N/C
	431-001	STANDARD U-BOLT PAD			STD
	888-047	MANUAL DUMP VALVE FOR AIR SUSPENSION WITHOUT GAUGE			\$177.00
	87D-008	INDICATOR LIGHT FOR EACH MODE SWITCH			N/C
	910-004	DUAL AIR REAR SUSPENSION LEVELING VALVES			\$233.00
	623-002	TRANSVERSE CONTROL RODS			N/C
	439-004	REAR SHOCK ABSORBERS - ONE AXLE (AIR RIDE SUSPENSION)			N/C
<b>Brake System</b>					
	490-101	WABCO 4S/4M ABS WITH TRACTION CONTROL			\$257.00
	871-001	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES			STD
	904-001	FIBER BRAID PARKING BRAKE HOSE			STD
	412-001	STANDARD BRAKE SYSTEM VALVES			STD
	46D-002	STANDARD AIR SYSTEM PRESSURE PROTECTION SYSTEM			STD
	413-002	STD U.S. FRONT BRAKE VALVE			STD
	432-003	RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE			STD
	480-034	BW AD-IP BRAKE LINE AIR DRYER WITH HEATER	35		\$305.00
	479-003	AIR DRYER MOUNTED INBOARD ON LH RAIL			N/C
	460-001	STEEL AIR BRAKE RESERVOIRS			STD
	477-008	BW DV-2 AUTO DRAIN VALVE WITH HEATER - WET TANK			\$80.00





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Data Code	Description	Weight Front	Weight Rear	Retail Price
<b>Trailer Connections</b>				
335-004	UPGRADED CHASSIS MULTIPLEXING UNIT			STD
<b>Wheelbase &amp; Frame</b>				
545-532	5325MM (210 INCH) WHEELBASE			N/C
546-102	7/16X3-9/16X11-1/8 INCH STEEL FRAME (11.11MMX282.6MM/0.437X11.13 INCH) 120KSI	440	120	\$1,076.00
552-040	1875MM (74 INCH) REAR FRAME OVERHANG			N/C
55W-007	FRAME OVERHANG RANGE: 71 INCH TO 80 INCH	-30	110	N/C
548-002	24 INCH INTEGRAL FRONT FRAME EXTENSION	140	-20	N/C
AC8-99D	CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 144.45 In			
AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 141.45 In			
AE4-99D	CALC'D FRAME LENGTH - OVERALL : 348.16			
AM6-99D	CALC'D SPACE AVAILABLE FOR DECKPLATE : 144.45 In			
FSS-0LH	FRAME SPACE LH SIDE : 101.81 In			N/C
FSS-0RH	FRAME SPACE RH SIDE : 124.71 In			N/C
553-001	SQUARE END OF FRAME			STD
587-003	REAR TOW HOOKS		10	\$47.00
550-001	FRONT CLOSING CROSSMEMBER			STD
559-001	STANDARD WEIGHT ENGINE CROSSMEMBER			STD
562-001	STANDARD MIDSHIP #1 CROSSMEMBER(S)			STD
572-001	STANDARD REARMOST CROSSMEMBER			STD
585-002	HEAVY DUTY SUSPENSION CROSSMEMBER			N/C
<b>Chassis Equipment</b>				
556-1E5	14 INCH PAINTED STEEL BUMPER			STD
558-001	FRONT TOW HOOKS - FRAME MOUNTED	15		\$89.00
574-001	BUMPER MOUNTING FOR SINGLE LICENSE PLATE			STD
607-001	CLEAR FRAME RAILS FROM BACK OF CAB TO FRONT REAR SUSPENSION BRACKET, BOTH RAILS OUTBOARD			N/C
551-007	GRADE 8 THREADED HEX HEADED FRAME FASTENERS			STD
<b>Fuel Tanks</b>				
204-215	50 GALLON/189 LITER SHORT RECTANGULAR ALUMINUM FUEL TANK - LH	-5		(\$67.00)
218-005	RECTANGULAR FUEL TANK(S)			N/C



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216-005	PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS			STD
212-007	FUEL TANK(S) FORWARD			STD
664-001	PLAIN STEP FINISH			STD
205-001	FUEL TANK CAP(S)			STD
122-084	ALLIANCE FUEL FILTER/WATER SEPARATOR WITH PRIMER PUMP			\$43.00
216-020	EQUIFLO INBOARD FUEL SYSTEM			STD
202-016	HIGH TEMPERATURE REINFORCED NYLON FUEL LINE			STD
<b>Tires</b>				
093-1P2	CONTINENTAL HSL2 ECO PLUS 11R22.5 14 PLY RADIAL FRONT TIRES	8		\$94.00
094-1DG	GOODYEAR G338 11R22.5 14 PLY RADIAL REAR TIRES		84	\$84.00
529-998	TIRE QTY - PUSHER AXLE: 0			N/C
530-998	TIRE QTY - TAG AXLE: 0			N/C
<b>Hubs</b>				
418-011	CONMET HIGH CAPACITY PRE-SET BEARING ALUMINUM FRONT HUBS	-10		\$86.00
450-018	CONMET PRE-SET BEARING ALUMINUM REAR HUBS		-30	\$21.00
<b>Wheels</b>				
502-524	HAYES LEMMERZ 90541 22.5X8.25 10-HUB PILOT 2-HAND STEEL DISC FRONT WHEELS	6		(\$68.00)
505-524	HAYES LEMMERZ 90541 22.5X8.25 10-HUB PILOT 2-HAND STEEL DISC REAR WHEELS		12	(\$136.00)
<b>Cab Exterior</b>				
829-1A5	108 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB			STD
650-008	AIR CAB MOUNTS			STD
648-002	NONREMOVABLE BUGSCREEN MOUNTED BEHIND GRILLE			STD
678-001	LH AND RH GRAB HANDLES			STD
648-041	STATIONARY BLACK GRILLE			STD
65X-004	BLACK HOOD MOUNTED AIR INTAKE GRILLE			STD
644-004	FIBERGLASS HOOD			STD
727-1AH	SINGLE 14 INCH ROUND POLISHED AIR HORN ROOF MOUNTED			STD
726-002	DUAL ELECTRIC HORNS			\$10.00
728-001	SINGLE HORN SHIELD			STD



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Data Code	Description	Weight Front	Weight Rear	Retail Price
657-001	DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME			STD
575-001	REAR LICENSE PLATE MOUNT END OF FRAME			STD
312-088	HALOGEN COMPOSITE HEADLAMPS WITH BLACK BEZELS			STD
302-047	LED AERODYNAMIC MARKER LIGHTS			\$44.00
311-012	DAYTIME RUNNING LIGHTS - LOW BEAM ONLY			\$14.00
294-002	TRUCK-LITE 40 STOP/TAIL WITH SEPARATE BACKUP LIGHTS GROMMET MOUNTED		5	\$135.00
300-015	STANDARD FRONT TURN SIGNAL LAMPS			STD
744-1BG	DUAL WEST COAST MOLDED-IN COLOR HEATED MIRRORS			\$146.00
797-001	DOOR MOUNTED MIRRORS			STD
796-001	102 INCH EQUIPMENT WIDTH			STD
743-1AP	LH AND RH 8 INCH MOLDED-IN COLOR CONVEX MIRRORS MOUNTED UNDER PRIMARY MIRRORS			N/C
74A-001	RH DOWN VIEW MIRROR			\$50.00
729-001	STANDARD SIDE/REAR REFLECTORS			STD
677-988	NO CAB MOUNTED STEPS			STD
764-010	COMPOSITE EXTERIOR SUN VISOR	10		\$243.00
766-043	63X14 INCH TINTED REAR WINDOW			STD
661-003	TINTED DOOR GLASS LH AND RH WITH TINTED NON-OPERATING WING WINDOWS			(\$73.00)
654-003	MANUAL DOOR WINDOW REGULATORS			STD
769-002	LOWER RH DOOR WINDOW WITH FRESNEL LENS	7		\$283.00
663-013	TINTED WINDSHIELD			STD
659-006	8 LITER WINDSHIELD WASHER RESERVOIR, CAB MOUNTED, WITH FLUID LEVEL INDICATOR			\$15.00
<b>Cab Interior</b>				
707-1AK	OPAL GRAY VINYL INTERIOR			STD
706-026	MOLDED PLASTIC DOOR PANEL WITHOUT VINYL INSERT WITH ALUMINUM KICKPLATE LOWER DOOR			\$25.00
708-026	MOLDED PLASTIC DOOR PANEL WITHOUT VINYL INSERT WITH ALUMINUM KICKPLATE LOWER DOOR			\$25.00
772-006	BLACK MATS WITH SINGLE INSULATION			STD
785-001	DASH MOUNTED ASH TRAYS AND LIGHTER			\$18.00
691-008	FORWARD ROOF MOUNTED CONSOLE WITH UPPER STORAGE COMPARTMENTS WITHOUT NETTING			STD

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694-010	IN DASH STORAGE BIN			STD
742-007	(2) CUP HOLDERS LH AND RH DASH			STD
680-006	GRAY/CHARCOAL FLAT DASH			STD
720-002	2-1/2 LB. FIRE EXTINGUISHER	6		\$55.00
700-002	HEATER, DEFROSTER AND AIR CONDITIONER	70		\$1,050.00
701-008	STANDARD HVAC DUCTING WITH SNOW SHIELD FOR FRESH AIR INTAKE			\$25.00
703-005	MAIN HVAC CONTROLS WITH RECIRCULATION SWITCH			N/C
170-016	STANDARD HEATER PLUMBING			STD
130-033	DENSO HEAVY DUTY AIR CONDITIONER COMPRESSOR			N/C
702-002	BINARY CONTROL, R-134A			N/C
739-033	STANDARD INSULATION			STD
285-013	SOLID-STATE CIRCUIT PROTECTION AND FUSES			STD
280-007	12V NEGATIVE GROUND ELECTRICAL SYSTEM			STD
324-011	DOME DOOR ACTIVATED LH AND RH, DUAL READING LIGHTS, FORWARD CAB ROOF			\$73.00
655-001	CAB DOOR LATCHES WITH MANUAL DOOR LOCKS			STD
284-023	(1) 12 VOLT POWER SUPPLY IN DASH			STD
722-002	TRIANGULAR REFLECTORS WITHOUT FLARES	10		\$25.00
756-1J3	BASIC HIGH BACK AIR SUSPENSION DRIVER SEAT WITH MECHANICAL LUMBAR AND INTEGRATED CUSHION EXTENSION	40		\$221.00
760-1J3	BASIC HIGH BACK AIR SUSPENSION PASSENGER SEAT WITH MECHANICAL LUMBAR AND INTEGRATED CUSHION EXTENSION	30	10	\$254.00
769-005	DUAL DRIVER AND PASSENGER SEAT ARMRESTS	8		\$138.00
711-004	LH AND RH INTEGRAL DOOR PANEL ARMRESTS			STD
758-036	VINYL WITH VINYL INSERT DRIVER SEAT			STD
761-036	VINYL WITH VINYL INSERT PASSENGER SEAT			STD
763-012	3 POINT HIGH VISIBILITY ORANGE RETRACTOR DRIVER AND PASSENGER SEAT BELTS			\$28.00
532-002	ADJUSTABLE TILT AND TELESCOPING STEERING COLUMN	10		\$478.00
640-015	4-SPOKE 18 INCH (450MM) STEERING WHEEL			STD
765-002	DRIVER AND PASSENGER INTERIOR SUN VISORS			STD
<b>Instruments &amp; Controls</b>				
732-004	GRAY DRIVER INSTRUMENT PANEL			STD

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734-004	GRAY CENTER INSTRUMENT PANEL			STD
87L-003	ENGINE REMOTE INTERFACE WITH PARK BRAKE AND NEUTRAL INTERLOCKS			\$37.00
870-001	BLACK GAUGE BEZELS			STD
486-001	LOW AIR PRESSURE LIGHT AND BUZZER			STD
840-002	2 INCH PRIMARY AND SECONDARY AIR PRESSURE GAUGES			STD
188-003	DASH MOUNTED AIR RESTRICTION INDICATOR WITH GRADUATIONS			\$32.00
721-001	97 DB BACKUP ALARM		3	\$78.00
149-013	ELECTRONIC CRUISE CONTROL WITH SWITCHES IN LH SWITCH PANEL			STD
156-007	KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY			STD
811-011	ODOMETER/TRIP/HOUR/DIAGNOSTIC/VOLTAGE DISPLAY; 1X7 CHARACTER, 28 WARNING LAMPS, DATA LINKED, ICU3			STD
180-025	DIAGNOSTIC INTERFACE CONNECTOR, 9 PIN, SAE J1939, LOCATED BELOW DASH			STD
844-001	2 INCH ELECTRIC FUEL GAUGE			STD
146-072	ENGINE REMOTE INTERFACE WITH MULTIPLE SET SPEEDS			\$362.00
163-001	ENGINE REMOTE INTERFACE CONNECTOR AT BACK OF CAB			N/C
856-001	ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE			STD
864-001	2 INCH TRANSMISSION OIL TEMPERATURE GAUGE			N/C
830-017	ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY			STD
372-035	(1) DASH MOUNTED PTO SWITCH WITH INDICATOR LAMP	5		\$111.00
852-002	ELECTRIC ENGINE OIL PRESSURE GAUGE			STD
679-001	OVERHEAD INSTRUMENT PANEL			\$98.00
36M-998	NO WRG-BDY MULTIPLEX EXPNSN UNIT			STD
746-1A0	AM/FM/WB RADIO WITH CD PLAYER AND FRONT AUXILIARY INPUT	10		\$464.00
747-001	DASH MOUNTED RADIO			N/C
750-002	(2) RADIO SPEAKERS IN CAB			N/C
753-001	AM/FM ANTENNA MOUNTED ON FORWARD LH ROOF	2		N/C
810-027	ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER			STD



Prepared for:  
 Tim Dibler  
 City of Shawnee  
 16 W 9th Street  
 Shawnee, OK 74801  
 Phone: 405-864-8289

Prepared by:  
 Jeff Bowling  
 OKLAHOMA CITY FREIGHTLINER  
 5301 I-40 WEST  
 OKLAHOMA CITY, OK 73128  
 Phone: 405-917-2048

Data Code	Description	Weight Front	Weight Rear	Retail Price
812-001	ELECTRONIC 3000 RPM TACHOMETER			STD
162-011	IDLE LIMITER, ELECTRONIC ENGINE			\$20.00
329-010	TWO ON/OFF ROCKER SWITCHES IN THE DASH WITH INDICATOR LIGHTS AND WIRE ROUTED TO CHASSIS AT BACK OF CAB, LABEL OPT			\$97.00
44R-998	NO ON/OFF LATCHING SMARTPLEX SWITCH			STD
44S-998	NO ON/OFF MOMENTARY SMARTPLEX SWITCH			STD
44T-998	NO ON/OFF/ON LATCHING SMARTPLEX SWITCH			STD
44U-998	NO ON/OFF/ON MOMENTARY SMARTPLEX SWITCH			STD
44V-998	NO PRE-DEFINED SMARTPLEX INDICATOR LAMPS			STD
44W-998	NO UNDEFINED SMARTPLEX INDICATOR LAMPS			STD
838-015	DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY			STD
660-008	SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY			STD
304-001	MARKER LIGHT SWITCH INTEGRAL WITH HEADLIGHT SWITCH			STD
882-018	ONE VALVE PARK BRAKE SYSTEM WITH DASH VALVE CONTROL AUTONEUTRAL AND WARNING INDICATOR			\$102.00
298-013	SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, WASHER/WIPER AND HAZARD IN HANDLE			STD
298-038	INTEGRAL ELECTRONIC TURN SIGNAL FLASHER WITH HAZARD LAMPS OVERRIDING STOP LAMPS			STD
<b>Design</b>				
065-000	PAINT: ONE SOLID COLOR			STD
<b>Color</b>				
980-6F6	CAB COLOR A: L0006EB WHITE ELITE BC			STD
986-020	BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT			STD
962-962	HAYES LEMMERZ W POWDER WHITE (N0006EA) FRONT WHEELS/RIMS			N/C
966-962	HAYES LEMMERZ W POWDER WHITE (N0006EA) REAR WHEELS/RIMS			N/C
964-020	STANDARD BLACK BUMPER PAINT			STD
976-885	SUNVISOR PAINTED SAME AS CAB COLOR A			N/C
<b>Certification / Compliance</b>				
996-001	U.S. FMVSS CERTIFICATION			STD
<b>Sales Programs</b>				

Prepared for:  
 Tim Dabler  
 City of Shawnee  
 18 W 9th Street  
 Shawnee, OK 74801  
 Phone: 405-664-8289

Prepared by:  
 Jeff Bowling  
 OKLAHOMA CITY FREIGHTLINER  
 5301 I-40 WEST  
 OKLAHOMA CITY, OK 73128  
 Phone: 405-917-2048

Data Code	Description	Weight Front	Weight Rear	Retail Price
NO SALES PROGRAMS HAVE BEEN SELECTED				

**TOTAL VEHICLE SUMMARY**

**Adjusted List Price**

Adjusted List Price \*\* \$118,811.00

**Weight Summary**

	Weight Front	Weight Rear	Total Weight
Factory Weight <sup>+</sup>	7390 lbs	4419 lbs	11809 lbs
<b>Total Weight<sup>+</sup></b>	<b>7390 lbs</b>	<b>4419 lbs</b>	<b>11809 lbs</b>

**ITEMS NOT INCLUDED IN ADJUSTED LIST PRICE**

**Other Factory Charges**

PMT-013	2013 OBD/2010 EPA/CARB/GHG14 ESCALATOR	\$875.00
	DELIVERY & ORDER PROCESSING CHARGE	\$1,950.00

(+) Weights shown are estimates only.

If weight is critical, contact Customer Application Engineering.

(\*\*) Prices shown do not include taxes, fees, etc... "Net Equipment Selling Price" is located on the Quotation Details Proposal Report.



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# ROBERTS TRUCK CENTER

1735 W Reno Ave, Oklahoma City, OK 73106

New Trucks: 405-236-2792  
Used Trucks: 405-236-4225  
Fax: 405-236-0464  
Toll Free: 800-375-3981

---

To: From: Andrew Johnson

---

Fax: 4058781719 Pages: 10

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RE: Updated Quote Date: January 29, 2013

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Memo:

Tim,

Here is the quote you requested. It is on the most current pricing page... It is a slight increase over the quote from December.

Call if you have any questions.

Thank you,

Andrew D. Johnson  
Roberts Truck Center  
Oklahoma City, OK  
Ardmore, OK  
Enid, OK  
405-236-2792 phone  
405-235-2541 fax  
405-818-8540 mobile  
andrewjohnson@robertstruck.com

-----Original Message-----

From: Andrew Johnson [mailto:[andrewjohnson@robertstruck.com](mailto:andrewjohnson@robertstruck.com)]

Sent: Tuesday, January 29, 2013 12:45 PM

To: Andrew Johnson

Subject: SCAN FROM [PRNT-0133]

This E-mail was sent from "PRNT-0133" (Aficio MP C3502).

Scan Date: 01.29.2013 12:44:33 (-0600)

Queries to: [PRNT-0133@robertstruck.com](mailto:PRNT-0133@robertstruck.com)

**INTERNATIONAL®**

January 29, 2013

**Prepared For:**  
 City of Shawnee  
 Calvin Wilson  
 111 S. Kickapoo  
 Shawnee, OK 74852-  
 (405)878 - 1522  
 Reference ID: Pothole patcher

**Presented By:**  
 ROBERTS TRUCK CENTER OKC  
 Andrew D Johnson  
 1735 W. RENO  
 OKLAHOMA CITY OK 73106 -  
 (405)236-2792

Thank you for the opportunity to provide you with the following quotation on a new International truck. I am sure the following detailed specification will meet your operational requirements; and I look forward to serving your business needs.

**Model Profile****2014 4300 SBA 4X2 (MA025)**

<b>APPLICATION:</b>	Construction Dump
<b>MISSION:</b>	Requested GVWR: 25500. Calc. GVWR: 33000 Calc. Start / Grade Ability: 28.90% / 3.05% @ 55 MPH Calc. Geared Speed: 71.2 MPH 8.32 MPG @ 55 MPH
<b>FUEL ECONOMY:</b>	
<b>DIMENSION:</b>	Wheelbase: 207.00, CA: 139.90, Axle to Frame: 53.00
<b>ENGINE, DIESEL:</b>	{MaxxForce DT} EPA 10, 260 HP @ 2200 RPM, 660 lb-ft Torque @ 1300 RPM, 2400 RPM Governed Speed
<b>TRANSMISSION, AUTOMATIC:</b>	{Allison 2500_RDS_P} 4th Generation Controls; Wide Ratio, 5-Speed, With Overdrive; On/Off Hwy; 33,000 lb GVW & GCW Max., With PTO Provision, Less Retarder
<b>CLUTCH:</b>	Omit Item (Clutch & Control)
<b>AXLE, FRONT NON-DRIVING:</b>	{Meritor MFS-12-143A} Wide Track, I-Beam Type, 12,000-lb Capacity
<b>AXLE, REAR, SINGLE:</b>	{Meritor MS-21-14X-3DFL} Single Reduction, 21,000-lb Capacity, 190 Wheel Ends Gear Ratio: 5.57
<b>CAB:</b>	Conventional
<b>TIRE, FRONT:</b>	(2) 11R22.5 HSR2 (CONTINENTAL) 498 rev/mile, load range G, 14 ply
<b>TIRE, REAR:</b>	(4) 11R22.5 HDR2 (CONTINENTAL) 491 rev/mile, load range G, 14 ply
<b>SUSPENSION, RR, SPRING, SINGLE:</b>	Vari-Rate; 23,500-lb Capacity, With 4500 lb Auxiliary Rubber Spring
<b>PAINT:</b>	Cab schematic 100GA Location 1: 9219, Winter White (Std) Chassis schematic N/A

★ includes INLINE 6, DT 466 ENGINE.  
"Wet-Sleeved", NOT PARCENT BORE.



**INTERNATIONAL<sup>®</sup>****Vehicle Specifications  
2014 4300 SBA 4X2 (MA025)**

January 29, 2013

**Description**

Base Chassis, Model 4300 SBA 4X2 with 207.00 Wheelbase, 139.90 CA, and 53.00 Axle to Frame.

FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.125" x 3.580" x 0.312" (257.2mm x 90.9mm x 8.0mm); 420.0" (10668mm) Maximum OAL

BUMPER, FRONT Full Width, Aerodynamic, Steel; 0.142" Material Thickness

**Includes**

: BUMPER, FRONT Powder Coated Gray (Argent) Color

WHEELBASE RANGE 199" (505cm) Through and Including 254" (645cm)

AXLE, FRONT NON-DRIVING {Meritor MFS-12-143A} Wide Track, I-Beam Type, 12,000-lb Capacity

**Notes**

: The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.

SUSPENSION, FRONT, SPRING Parabolic, Taper Leaf; 12,000-lb Capacity; With Shock Absorbers

**Includes**

: SPRING PINS Rubber Bushings, Maintenance-Free

**Notes**

: The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.

BRAKE SYSTEM, AIR Dual System for Straight Truck Applications

**Includes**

: BRAKE LINES Color and Size Coded Nylon

: DRAIN VALVE Twist-Type

: GAUGE, AIR PRESSURE (2) Air 1 and Air 2 Gauges; Located in Instrument Cluster

: PARKING BRAKE CONTROL Yellow Knob, Located on Instrument Panel

: PARKING BRAKE VALVE For Truck

: QUICK RELEASE VALVE Bendix On Rear Axle for Spring Brake Release: 1 for 4x2, 2 for 6x4

: SLACK ADJUSTERS, FRONT Automatic

: SLACK ADJUSTERS, REAR Automatic

: SPRING BRAKE MODULATOR VALVE R-7 for 4x2, SR-7 with relay valve for 6x4

**Notes**

: Front and Rear Dust Shields not Included

: Rear Axle is Limited to 19,000-lb GAWR with Code 04091 BRAKE SYSTEM, AIR and Code 04NCL BRAKES, REAR, AIR CAM Regardless of Axle/Suspension Ordered.

: Rear Axle is Limited to 20,000-lb GAWR with Code 04091 BRAKE SYSTEM, AIR and Code 04NCG BRAKES, REAR, AIR CAM Regardless of Axle/Suspension Ordered.

: Rear Axle is Limited to 23,000-lb GAWR with Code 04091 BRAKE SYSTEM, AIR and Standard Rear Air Cam Brakes Regardless of Axle/Suspension Ordered.

DRAIN VALVE {Berg} Manual; With Pull Chain, for Air Tank

**Includes**

: DRAIN VALVE Mounted in Wet Tank

AIR BRAKE ABS {Bendix AntiLock Brake System} Full Vehicle Wheel Control System (4-Channel)

AIR DRYER {Bendix AD-9} With Heater

**Includes**

: AIR DRYER LOCATION Inside Left Rail, Back of Cab

BRAKE CHAMBERS, SPRING Relocated To Rear Of Rear Axle For Maximum Ground Clearance

BRAKE CHAMBERS, FRONT AXLE {Haldex} 20 SqIn

**INTERNATIONAL®****Vehicle Specifications  
2014 4300 SBA 4X2 (MA025)**

January 29, 2013

Description

BRAKE CHAMBERS, REAR AXLE (Haldex GC3030LHDHO) 30/30 Spring Brake

Includes

: BRAKE CHAMBERS, SPRING (2) Rear Parking; WITH TRUCK BRAKES: All 4x2, 4x4; WITH TRACTOR BRAKES: All 4x2, 4x4; 6x4 &amp; 6x6 with Rear Tandem Axles Less Than 46,000-lb. or GVWR Less Than 54,000-lb.

BRAKES, FRONT, AIR CAM S-Cam; 15.0" x 4.0"; Includes 20 Sq. In. Long Stroke Brake Chambers

Notes

: Front Axle with 14,000-lb GAWR is Limited to 13,200-lb GAWR when used in Conjunction with 15" BRAKES, FRONT, AIR CAM.

: The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.

BRAKES, REAR, AIR CAM S-Cam; 16.5" x 7.0"; Includes 30/30 Sq.In. Long Stroke Brake Chamber and Spring Actuated Parking Brake

Notes

: The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.

AIR COMPRESSOR (Bendix Tu-Flo 550) 13.2 CFM Capacity

STEERING COLUMN Stationary

STEERING WHEEL 2-Spoke, 18" Diam., Black

STEERING GEAR (Sheppard HD94) Power

EXHAUST SYSTEM Single, Horizontal, Aftertreatment Device Frame Mounted Right Side Back of Cab, Includes Horizontal Tail Pipe

Includes

: NOTE: The Horizontal Tailpipe Includes a Temperature Control Device

ELECTRICAL SYSTEM 12-Volt, Standard Equipment

Includes

: BATTERY BOX Steel

: DATA LINK CONNECTOR For Vehicle Programming and Diagnostics In Cab

: FUSES, ELECTRICAL SAE Blade-Type

: HAZARD SWITCH Push On/Push Off, Located on Top of Steering Column Cover

: HEADLIGHT DIMMER SWITCH Integral with Turn Signal Lever

: HORN, ELECTRIC Single

: JUMP START STUD Located on Positive Terminal of Outermost Battery

: PARKING LIGHT Integral with Front Turn Signal and Rear Tail Light

: STARTER SWITCH Electric, Key Operated

: STOP, TURN, TAIL &amp; B/U LIGHTS Dual, Rear, Combination with Reflector

: TURN SIGNAL SWITCH Self-Cancelling for Trucks, Manual Cancelling for Tractors, with Lane Change Feature

: TURN SIGNALS, FRONT Includes Reflectors and Auxiliary Side Turn Signals, Solid State Flashers; Flush Mounted

: WINDSHIELD WIPER SWITCH 2-Speed with Wash and Intermittent Feature (5 Pre-Set Delays), Integral with Turn Signal Lever

: WINDSHIELD WIPERS Single Motor, Electric, Cowl Mounted

: WIRING, CHASSIS Color Coded and Continuously Numbered

CIGAR LIGHTER Includes Ash Cup

HORN, ELECTRIC (2)

ALTERNATOR (Leece-Neville LBP2203H) Brush Type, 12 Volt 160 Amp. Capacity, Pad Mount

BODY BUILDER WIRING Rear of Frame; Includes Sealed Connectors for Tail/Amber Turn/Marker/ Backup/Accessory Power/Ground and Sealed Connector for Stop/Turn

BATTERY SYSTEM (International) Maintenance-Free, (2) 12-Volt 1850CCA Total

2-WAY RADIO Wiring Effects; Wiring With 20 Amp Fuse Protection, Includes Ignition Wire With 5 Amp Fuse, Wire Ends Heat Shrink and Routed to Center of Header Console in Cab



**INTERNATIONAL®****Vehicle Specifications  
2014 4300 SBA 4X2 (MA025)**

January 29, 2013

**Description**

RADIO {Panasonic CQ120} AM/FM, Includes Multiple Speakers, Includes Auxiliary Input

**Includes**: SPEAKERS IN CAB (2) Dual-Cone with Deluxe Interior  
: SPEAKERS IN CAB (4) Coaxial with Premium Interior

BACK-UP ALARM Electric, 102 dBA

JUMP START STUD Remote Mounted

**Includes**

: JUMP START STUD Mounted to Battery Box

HORN, AIR Black, Single Trumpet, Air Solenoid Operated

BATTERY DISCONNECT SWITCH {Joseph Pollak 51-315} Positive Type, Lever Operated, Cab Mounted

ENGINE SHUTDOWN Automatic; With 30 Second Delay, With International Engines

STARTING MOTOR {Delco Remy 38MT Type 300} 12 Volt; less Thermal Over-Crank Protection

COURTESY LIGHT (2) Mounted In Front Map Pocket Left and Right Side

**Notes**

: Feature included with CAB INTERIOR TRIM, Premium

INDICATOR, LOW COOLANT LEVEL With Audible Alarm

HEADLIGHTS Halogen; Composite Aero Design for Two Light System

GRILLE Chrome

BUG SCREEN Front End; Mounted Behind Grille

FRONT END Tilting, Fiberglass, With Three Piece Construction

PAINT SCHEMATIC, PT-1 Single Color, Design 100

**Includes**

: PAINT SCHEMATIC ID LETTERS "GA"

PAINT TYPE Base Coat/Clear Coat, 1-2 Tone

CLUTCH Omit Item (Clutch &amp; Control)

BLOCK HEATER, ENGINE {Phillips} 120 Volt/1250 Watt

**Includes**

: BLOCK HEATER SOCKET Receptacle Type; Mounted below Drivers Door

ENGINE, DIESEL {MaxxFORCE DT} EPA 10, 260 HP @ 2200 RPM, 660 lb-ft Torque @ 1300 RPM, 2400 RPM Governed Speed

**Includes**

: AIR COMPRESSOR AIR SUPPLY LINE Naturally-Aspirated (Air Brake Chassis Only)

: ANTI-FREEZE Red Shell Rotella Extended Life Coolant; -40 Degrees F/ -40 Degrees C; for MaxxFORCE Engines

: COLD STARTING EQUIPMENT Intake Manifold Electric Grid Heater with Engine ECM Control

: CRUISE CONTROL Electronic; Controls Integral to Steering Wheel

: ENGINE OIL DRAIN PLUG Magnetic

: ENGINE SHUTDOWN Electric, Key Operated

: FUEL FILTER Included with Fuel/Water Separator

: FUEL/WATER SEPARATOR Fuel/Water Separator and Fuel Filter in a Single Assembly; With Water-in-Fuel Sensor; Engine Mounted

: GOVERNOR Electronic

: OIL FILTER, ENGINE Spin-On Type

: WET TYPE CYLINDER SLEEVES

**Notes**

**INTERNATIONAL®****Vehicle Specifications  
2014 4300 SBA 4X2 (MA026)**

January 29, 2013

**Description**

: Recommend Code 12THT when using front mount obstructions (winches, cones, reels, etc.) that restrict air flow through the radiator.

FAN DRIVE {Borg-Warner SA85} Viscous Type, Screw On

**Includes**

: FAN Nylon

RADIATOR Aluminum; 2-Row, Cross Flow, Over Under System, 1045 SqIn Louvered, with 373 SqIn CAC, with 369 SqIn LTR, with In-Tank Transmission Oil Cooler

**Includes**

: DEAERATION SYSTEM with Surge Tank

: HOSE CLAMPS, RADIATOR HOSES Gates Shrink Band Type; Thermoplastic Coolant Hose Clamps

: RADIATOR HOSES Premium, Rubber

FEDERAL EMISSIONS for 2010; MaxxForce DT Engines

AIR CLEANER With Service Protection Element

**Includes**

: GAUGE, AIR CLEANER RESTRICTION Air Cleaner Mounted

THROTTLE, HAND CONTROL Engine Speed Control; Electronic, Stationary, Variable Speed; Mounted on Steering Wheel

ENGINE CONTROL, REMOTE MOUNTED Provision for; Includes Wiring for Body Builder Installation of PTO Controls; With Ignition Switch Control for MaxxForce post 2007 Emissions Electronic Engines

EMISSION COMPLIANCE Federal, Does Not Comply With California Clean Air Idle Regulations

OBD COMPLIANCE for 2013 OBD

TRANSMISSION, AUTOMATIC {Allison 2500\_RDS\_P} 4th Generation Controls; Wide Ratio, 5-Speed, With Overdrive; On/Off Hwy; 33,000 lb GVW &amp; GCW Max., With PTO Provision, Less Retarder

**Includes**

: OIL FILTER, TRANSMISSION Mounted on Transmission

: TRANSMISSION OIL PAN Magnet in Oil Pan

TRANSMISSION OIL Synthetic; 20 thru 28 Pints

SHIFT CONTROL PARAMETERS Allison Load Based Shift Schedules (LBSS)

AXLE, REAR, SINGLE {Meritor MS-21-14X-3DFL} Single Reduction, 21,000-lb Capacity, 190 Wheel Ends . Gear Ratio: 5.57

**Includes**

: REAR AXLE DRAIN PLUG (1) Magnetic, For Single Rear Axle

**Notes**

: The following features should be considered when calculating Rear GAWR: Rear Axles; Rear Suspension; Brake System; Brakes, Rear Air Cam; Brake Shoes, Rear; Special Rating, GAWR; Wheels; Tires.

: When Specifying Axle Ratio, Check Performance Guidelines and TCAPE for Startability and Performance

SUSPENSION, RR, SPRING, SINGLE Vari-Rate; 23,500-lb Capacity, With 4500 lb Auxiliary Rubber Spring

**Notes**

: The following features should be considered when calculating Rear GAWR: Rear Axles; Rear Suspension; Brake System; Brakes, Rear Air Cam; Brake Shoes, Rear; Special Rating, GAWR; Wheels; Tires.

FUEL TANK Top Draw; D Style, Non Polished Aluminum, 50 U.S. Gal., 189 L Capacity, 16" Deep, with Quick Connect Outlet, Mounted Right Side, Under Cab

CAB Conventional

**Includes**

: ARM REST (2) Molded Plastic; One Each Door

: CLEARANCE/MARKER LIGHTS (5) Flush Mounted



**INTERNATIONAL®****Vehicle Specifications  
2014 4300 SBA 4X2 (MA025)**

January 29, 2013

**Description**

: COAT HOOK, CAB Located on Rear Wall, Centered Above Rear Window  
 : CUP HOLDERS Two Cup Holders, Located in Lower Center of Instrument Panel  
 : DOME LIGHT, CAB Rectangular, Door Activated and Push On-Off at Light Lens, Timed Theater Dimming, Integral to Console, Center Mounted  
 : GLASS, ALL WINDOWS Tinted  
 : GRAB HANDLE, CAB INTERIOR (1) "A" Pillar Mounted, Passenger Side  
 : GRAB HANDLE, CAB INTERIOR (2) Front of "B" Pillar Mounted, One Each Side  
 : INTERIOR SHEET METAL Upper Door (Above Window Ledge) Painted Exterior Color

SEAT, PASSENGER Omit Item

GAUGE CLUSTER English With English Electronic Speedometer

**Includes**

: GAUGE CLUSTER (5) Engine Oil Pressure (Electronic), Water Temperature (Electronic), Fuel (Electronic), Tachometer (Electronic), Voltmeter  
 : ODOMETER DISPLAY, Miles, Trip Miles, Engine Hours, Trip Hours, Fault Code Readout  
 : WARNING SYSTEM Low Fuel, Low Oil Pressure, High Engine Coolant Temp, and Low Battery Voltage (Visual and Audible)

IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster

SEAT, FRONT BENCH (Gra-Mag) Full Width; Vinyl, With Fixed Mid Back

**Includes**

: SEAT BELT (3) Two 3-Point Shoulder Belts for Driver and Outer Passenger and One 2-Point Lap Belt for Center Passenger

MIRRORS (2) {Lang Mekra} Styled; Rectangular, 7.09" x 15.75" &amp; Integral Convex Both Sides, 102" Inside Spacing, Breakaway Type, Heated Heads Thermostat Controlled, Power Both Sides Flat Glass Only, Clearance Lights LED,

CAB MOUNTING HEIGHT EFFECTS Mid Cab in Lieu of Low Cab Mounting Height (Approx. 4") With Cab Air Suspension

AIR CONDITIONER {Blend-Air} With Integral Heater &amp; Defroster

**Includes**

: HEATER HOSES Premium  
 : HOSE CLAMPS, HEATER HOSE Mubea Constant Tension Clamps  
 : REFRIGERANT Hydrofluorocarbon HFC-134A

INSTRUMENT PANEL Center Section, Flat Panel

STORAGE POCKET, DOOR Molded Plastic, Full Width; Mounted on Passenger Door

CAB INTERIOR TRIM Deluxe

**Includes**

: "A" PILLAR COVER Molded Plastic  
 : CAB INTERIOR TRIM PANELS Cloth Covered Molded Plastic, Full Height; All Exposed Interior Sheet Metal is Covered Except for the Following: with a Two-Man Passenger Seat or with a Full Bench Seat the Back Panel is Completely Void of Covering  
 : CONSOLE, OVERHEAD Molded Plastic; With Dual Storage Pockets with Retainer Nets and CB Radio Pocket  
 : DOOR TRIM PANELS Molded Plastic; Driver and Passenger Doors  
 : FLOOR COVERING Rubber, Black  
 : HEADLINER Soft Padded Cloth  
 : INSTRUMENT PANEL TRIM Molded Plastic with Black Center Section  
 : STORAGE POCKET, DOOR (1) Molded Plastic, Full-Length; Driver Door  
 : SUN VISOR (2) Padded Vinyl with Driver Side Toll Ticket Strap, Integral to Console

WHEELS, FRONT DISC; 22.5" Painted Steel, 5 Hand Hole, 10-Stud (285.75MM BC) Hub Piloted, Flanged Nut, Metric Mount, 8.25 DC Rims; With .472" Thick Increased Capacity Disc and Steel Hubs

**Includes**

: PAINT IDENTITY, FRONT WHEELS White

**Notes**

**INTERNATIONAL®****Vehicle Specifications**  
**2014 4300 SBA 4X2 (MA025)**

January 29, 2013

**Description**

: Compatible Tire Sizes: 11R22.5, 12R22.5, 255/70R22.5, 255/80R22.5, 265/75R22.5, 275/70R22.5, 275/80R22.5, 295/75R22.5, 295/80R22,5

WHEELS, REAR DUAL DISC; 22.5" Painted Steel, 5 Hand Hole, 10-Stud (285.75MM BC) Hub Piloted, Flanged Nut, Metric Mount, 8.25 DC Rims; With .472" Thick Increased Capacity Disc and Steel Hubs

**Includes**

: PAINT IDENTITY, REAR WHEELS White

**Notes**

: Compatible Tire Sizes: 11R22.5, 12R22.5, 255/70R22.5, 255/80R22.5, 265/75R22.5, 275/70R22.5, 275/80R22.5, 295/75R22.5, 295/80R22,5

WHEEL SEALS, FRONT (International) Oil-Lubricated Wheel Bearings

(2) TIRE, FRONT 11R22.5 HSR2 (CONTINENTAL) 498 rev/mile, load range G, 14 ply

(4) TIRE, REAR 11R22.5 HDR2 (CONTINENTAL) 491 rev/mile, load range G, 14 ply

**Services Section:**

SERVICES, TOWING To 36-Month/100,000 Miles (160,000 km), 3600 Hours; Service Call to the Vehicle or Towing to the Nearest International Dealership for a Non-Drivable Unit in Conjunction with an International Warrantable Failure; \$250 (USA) Maximum Benefit per Incident

**INTERNATIONAL®**

**Financial Summary**  
2014 4300 SBA 4X2 (MA025)

January 29, 2013

(US DOLLAR)

Description

Price

Net Sales Price:

\$65,251.00

Please feel free to contact me regarding these specifications should your interests or needs change. I am confident you will be pleased with the quality and service of an International vehicle.

Approved by Seller:

Accepted by Purchaser:

Government Sales 1-29-13  
Official Title and Date

\_\_\_\_\_  
Firm or Business Name

Arthur D. Johnson  
Authorized Signature

\_\_\_\_\_  
Authorized Signature and Date

Robert Trunk Center

This proposal is not binding upon the seller without Seller's Authorized Signature

\_\_\_\_\_  
Official Title and Date

The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.



**Regular Board of Commissioners**

**2. g.**

**Meeting Date:** 02/04/2013

Mayor Appointments

Submitted By: Donna Mayo, Administration

Department: Administration

---

Information

Title of Item for Agenda

Mayor's appointments:

Shawnee Housing Authority

Sherry Lankford 1st Full Term Expires February 4, 2016

*Replaces Chris Waddell – declining re-appointment due to time*

Lauri Fluke 2nd Full Term Expires February 4, 2016

*Re-appointment*

Shawnee Airport Advisory Board

Will Smallwood 1st Partial Term Expires July 1, 2014

*Replaces Dick Romine Termed out July 1, 2011*

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**Regular Board of Commissioners**

4.

**Meeting Date:** 02/04/2013

Chamber - CVB Budget

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Report from Shawnee Area Chamber of Commerce on Operations of CVB with discussion, consideration and possible action regarding interim budget to cover the period to June 30, 2013.

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Attachments

CVB Budget

**Shawnee Convention Visitors Bureau  
Jan - Jun 2013 Budget**

<b>INCOME</b>	<b>JAN-JUN 2013 BUDGET</b>	
Lodging Surcharge	\$	265,000.00
Visitor Guide	\$	-
<b>TOTAL INCOME</b>	<b>\$</b>	<b>265,000.00</b>
		<b>\$ 265,000.00</b>

<b>EXPENSE</b>	<b>JAN-JUN 2013 BUDGET</b>		<b>SUBTOTALS</b>
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**Advertising**

Bilboards	\$	4,000.00	
Oklahoma Adventure District	\$	1,000.00	
<b>Total</b>	<b>\$</b>	<b>5,000.00</b>	<b>\$ 5,000.00</b>

**Frontier Country**

FC AgriNet Radio Spot	\$	270.00	
FC Dining	\$	2,000.00	
FC E-Newsletter	\$	200.00	
FC E! Nacional	\$	500.00	
FC Metro Family	\$	1,220.00	
FC Military Brochure	\$	150.00	
FC Oklahoma Living	\$	980.00	
FC Oklahoma Today	\$	950.00	
FC Red River Magazine	\$	450.00	
FC Renda Radio	\$	1,800.00	
FC RV Brochure	\$	70.00	
FC Tinker Take-Off	\$	350.00	
FC Top Stops Brochure	\$	200.00	
FC Travel Guide	\$	270.00	
FC Website Advertising	\$	270.00	
<b>Total Frontier Country</b>	<b>\$</b>	<b>9,680.00</b>	<b>\$ 9,680.00</b>

**Local Campaigns**

Bethel FB Program	\$	45.00	
SHS Baseball	\$	200.00	
Shawnee Spirit	\$	500.00	
Yellow Page Ad	\$	700.00	
Unallocated - Local Campaigns	\$	3,000.00	
<b>Total Local Campaigns</b>	<b>\$</b>	<b>4,445.00</b>	<b>\$ 4,445.00</b>

Unallocated Advertising	\$	11,150.00	\$ 11,150.00
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**Event Funding**

Airport Fly-in	\$	-	
Arts Trek	\$	1,000.00	
Bison Bike Tour	\$	-	
Boo on Bell	\$	-	
Good Sam's	\$	1,000.00	
IFYR	\$	2,500.00	
NBHA	\$	1,200.00	
NJCAA Regional II Championship	\$	2,500.00	
OKFQHR	\$	1,750.00	
OK Jr. High Rodeo	\$	1,400.00	

**Shawnee Convention Visitors Bureau  
Jan - Jun 2013 Budget**

EXPENSE (CONT'D)	JAN-JUN 2013 BUDGET	SUBTOTALS
ORES Bball	\$ 2,400.00	
ORES State Academic	\$ 1,000.00	
State 4-H	\$ 2,500.00	
Unallocated - Events	\$ 20,000.00	
<b>Total Event Funding</b>	<b>\$ 37,250.00</b>	<b>\$ 37,250.00</b>
 <b>Marketing</b>		
Hospitality Projects	\$ 1,500.00	
Media Relations	\$ 2,500.00	
Meeting Planner Material	\$ 2,600.00	
Meeting Recruitment	\$ 3,500.00	
Newsletter Databasing	\$ -	
Research	\$ -	
Annual Report	\$ 1,500.00	
Photo/Video	\$ -	
Promotional Products	\$ 10,500.00	
Local Relations	\$ 1,500.00	
Rack Cards	\$ 6,200.00	
Travel/Tradeshows	\$ 8,000.00	
Tradeshow Display	\$ 6,000.00	
Website Maintenance/Hosting	\$ -	
Unallocated Marketing	\$ 9,000.00	
<b>Total Marketing</b>	<b>\$ 52,800.00</b>	<b>\$ 52,800.00</b>
 <b>Operational</b>		
Administrative Fees	\$ 20,200.00	
Audit	\$ 1,500.00	
Auto Allowance	\$ 4,200.00	
Contingency	\$ 1,000.00	
Conventions & Seminars	\$ 500.00	
Dues/Subscriptions	\$ 2,500.00	
Employee Benefits	\$ 7,600.00	
Equipment Purchase/Maintenance	\$ 2,000.00	
Insurance - Workers' Comp	\$ -	
Meeting Expense	\$ 1,500.00	
Office Supplies	\$ 3,000.00	
PR Contract	\$ 17,000.00	
Postage	\$ 3,000.00	
Reserve (5%)	\$ 13,175.00	
Salaries	\$ 64,000.00	
Staff Development	\$ 1,000.00	
Telephone	\$ 2,500.00	
<b>Total Operational</b>	<b>\$ 144,675.00</b>	<b>\$ 144,675.00</b>
<b>TOTAL EXPENSE</b>		<b>\$ 265,000.00</b>

**Regular Board of Commissioners**

**5.**

**Meeting Date:** 02/04/2013

Insurance Committee

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Discussion, consideration and possible action to appoint insurance committee to consist of 3 commissioners and 2 staff members to review City's contracts with consultants and insurance providers and make recommendations to full commission for any changes. Committee would have authority to request proposals for all insurance related services.

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Attachments

City Manger Letter

Emp Ins History

**Mayor**  
WES MAINORD



**The City of Shawnee**  
*Office of the City Manager*

P.O. Box 1448  
Shawnee, Oklahoma 74802-1448  
(405) 878-1601 Fax (405) 878-1571  
[www.ShawneeOK.org](http://www.ShawneeOK.org)

**Commissioners**  
PAM STEPHENS  
LINDA AGEE  
JAMES HARROD  
KEITH HALL  
JOHN WINTERRINGER  
STEVE SMITH

February 1, 2013

Commissioners:

There are four items, as we see it, that need to be addressed: Consultant Services, Provider Contracts, the City's contribution to the employees' medical benefits, and definition of those eligible for participation in the plan.

**Consultant Services:**

**Summary:** To the best of our knowledge, Commissioners have requested that the "Consultant Services" be rebid. We have used Insurica for that outsourced function since the FY budget year of 2009. Dustin Brand is the staff member with Insurica who was assigned to us. His duties include shopping the medical insurance market with the providers that will consider us in April of each year. Also, he handles situations with the provider that are beyond the scope of the employee insurance work group. He and Insurica have done an excellent job, and employees are really pleased with the service that he has performed for us.

**Staff Recommendation:** Develop an appropriate RFP for distribution to potential consultants. That RFP should be developed by a third party so that we get proposals from consultants that are qualified to perform services to employers like us. Thereafter, the employee work group shall narrow down the applicants, interview them and make a recommendation to Commissioners for consultant services.

**Provider Contracts:**

**Summary:** As staff understands it, Commissioner Harrod requested this item be placed on the agenda because he wants the City Commission to approve the annual contract with whichever provider is selected. Several years ago, the Commission capped its contribution to employee health benefits. Thereafter, since increases in the cost of coverage were to be borne by the employees, an employee work group was established so staff could manage the benefits for themselves.



**Staff Recommendation:** Commission approval of our provider contract is an excellent idea. The employee work group shall make a recommendation on the provider and level of benefits each year, based on quotes or bids obtained with the advice of the Consultant.

**City's Contribution toward Medical Benefits:**

**Summary:** The City's insurance contribution for non-union employees has remained the same for several years. There have been some changes in the amount paid for Union employees. Those amounts have been put into the City Manager's proposed budget that was approved by Commissioners.

**Staff Recommendation:** No Change. The City Manager's proposed budget will address the amount to be paid by the City, as in the past. It will be subject to the Commission's approval of the budget.

**Definition of Insured:**

**Summary:** This issue has been brought forward and discussed several times. The current contract for insurance does not provide for non-employees to be covered by the plan. However, over the years, from time to time Commissioners and their dependents have received coverage. There is no clear policy for staff to follow.

**Staff Recommendation:** This is a policy issue. The Commission should determine whether or not Commissioners and their dependents are to be covered, as well as determining when a former Commissioner and dependents may be carried on the Plan as a retired individual.

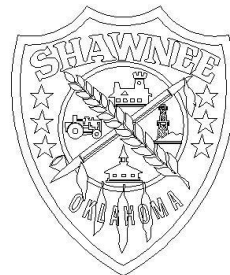
Sincerely,

A handwritten signature in black ink, appearing to be 'Brian McDougal', written in a cursive style.

Brian McDougal  
City Manager

# City of Shawnee Memorandum

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**To:** Brian McDougal  
**CC:** Tammy Johnson  
**From:** Jennifer Dawson  
**Date:** January 28, 2013  
**Re:** Insurance Workgroup

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As chair for the Insurance Workgroup I wanted to give you an overview of who we are and what we do.

The workgroup is made up of employees representing all the other employees in their department. We have 16 members in the group which includes a representative for each union. Some members have been on the workgroup for several years while others change yearly. Departments select the coworker that will represent their concerns on insurance issues and selection.

Since we are comprised of employees from all departments & potentially differing shifts, there is not a set schedule of meetings. When there is something to discuss or review we schedule a time to meet. In the past, we had an initial meeting to get the group together, see what the overall satisfaction had been with the current insurance carrier (claims processing, co-pays, benefits...) then schedule a time to meet with our consultant.

The consultant would meet with the group, listen to any concerns that might need to be addressed and, when received, present the proposed renewal rates. This would be when the group would review the rates (increase or decrease) and decide what the employees want to do (based on prior discussion with departments). Rates are determined, open enrollment is scheduled, and members help during the open enrollment process.

This process has allowed employees direct access and input on the selection of their medical, dental & vision insurance. We have had some positive actions in the past few years as a direct result of being employee driven. Having complaints come from the employees to the workgroup, the workgroup is able to find ways to remedy

the problem. Members of the group are able to take what is discussed in the meeting back to the employees. Some employees feel this is more trusted information since it comes from other employees that were involved in the process. The group can honestly say that “this is the best option available to our group” or can share the process of how we get to a decision.

As mentioned earlier, we talk about how the employees are with overall satisfaction of insurance to include the carriers & open enrollment. In the past few years we have made great strides to improve the efficiency of open enrollment process as well as the benefits available. Open enrollment has been streamlined and received many positive comments! We opted to bring in a new worksite benefit provider, American Fidelity. This addition gave employees the unreimbursed medical card. Some employees had used one at previous employment and were thrilled to have access to one for their unreimbursed medical through the City of Shawnee. Knowing the varying needs of our employees we have brought more options on types of medical plans available. We now have an HMO as well as two different PPO options.

## INSURANCE WORK GROUP

The City of Shawnee started the Insurance Work Group in approximately December of 2005 composed of staff that represented the different departments of the employment population to evaluate the insurance policies each year and be the “voice” of the employees regarding any changes implemented. The work group in recent years has been able to work closely with our Consultant, Dustin Brand with Insurica, to negotiate with the insurance companies regarding rates and different benefits that the employees have wanted to include in their package. Over the last 4 years, we have experienced no increases—along with the last renewal we had a 1.5% increase. Our consultant does not charge commissions for his services, but the City of Shawnee pays him a flat fee—currently \$24,500 per year.

The consultant is able to “shop” the different insurance companies for each plan year. He communicates directly with the insurance companies and the insurance work group—eliminating the need of going through a closed bid system that does not allow negotiations.

The consultant assists Human Resources with any claims or issues that an employee may have that is unable to be resolved directly with the insurance company. The consultant also assists with the week of open enrollment. The arrangement has been very successful in recent years—the employees are able to voice concerns and give input into how the plan is designed. There have been very few complaints regarding the insurance.

The City of Shawnee's insurance history since July of 1999 to current is presented below.

Year	Carrier/Organization	Agent of Record/Consultant	AVG INC/DEC	WORKGROUP
7/1/2012-6/30/2013	BLUE CROSS	NORTH AMERICAN-CONSULTANT	1.5% DECREASE	YES
7/1/2011-6/30/2012	BLUE CROSS	NORTH AMERICAN-CONSULTANT	0% INCREASE	YES
7/1/2010-6/30/2011	BLUE CROSS	NORTH AMERICAN-CONSULTANT	0% INCREASE	YES
7/1/2009-6/30/2010	BLUE CROSS	NORTH AMERICAN-CONSULTANT	17% INCREASE	YES
7/1/2008-6/30/2009	COMMUNITY CARE	NORTH AMERICAN-CONSULTANT	18% DECREASE	YES
7/1/2007-6/30/2008	AETNA	NONE	20% INCREASE	YES
7/1/2006-6/30/2007	AETNA	NONE	11% INCREASE	YES
7/1/2005-6/30/2006	AETNA	NONE	12% DECREASE	YES
7/1/2004-6/30/2005	PACIFICARE	WALL BROTHERS, WEEDMAN	10% INCREASE	STARTED 12/1004
4/1/2003-6/30/2004	AETNA	WALL BROTHERS, WEEDMAN	18% INCREASE	
4/1/2002-3/31/2003	AETNA	NORTH AMERICAN-AGENT	CANNOT ANALYZE	
1/1/2002-3/31/2002	OSEEGIB	NONE		
7/1/2001-12/31/2001	OSEEGIB	NONE		
7/1/2000-6/30/2001	OSEEGIB	NONE		
7/1/1999-6/30/2000	OSEEGIB	NONE		

HISTORY OF COMMISSION DECISIONS REGARDING EMPLOYEE HEALTH INSURANCE

DATE	ITEM	DECISION
8/20/2012	CONSIDER INSURANCE FOR COMMISSION MEMBERS	DIED FOR LACK OF 2ND
4/2/2012	MAYOR PETERSON REQUESTS MARY ANN KARNES TO RESEARCH CITY'S AUTHORITY TO OFFER INSURANCE TO COMMISSIONERS	COMMISSIONER COMMENT
12/5/2011	COMMISSIONER SIMS DIRECTS MARY ANN KARNES TO RESEARCH INSURANCE BENEFITS REGARDING CITY COMMISSIONERS	ADMINISTRATIVE REPORTS
6/6/2011	PUBLIC HEARING FOR BUDGET-PROPOSAL TO EQUALIZE INSURANCE BENEFITS FOR ALL UNIFORM AND NON-UNIFORM EMPLOYEES	PUBLIC HEARING
10/5/2009	AGENDA ITEM TO CONSIDER PROCESS FOR SELECTING HEALTH INSURANCE	MOTION FAILED-4-3
2/25/2008	AUTHORIZE STAFF TO ADVERTISE RFQ FOR BROKER FOR INSURANCE-INSURANCE BACK IN HANDS OF MANAGEMENT	MOTION PASSED 5-2
2/19/2008	AUTHORIZE STAFF TO ADVERTISE RFQ FOR BROKER FOR INSURANCE	DIED FOR LACK OF 2ND
5/15/2006	AUTHORIZE STAFF TO ENTER INTO CONTRACT WITH AENTA FORR 2006-2007 YEAR	APPROVED ON CONSENT AGENDA
5/2/2005	CONSIDER BIDS ON INSURANCE-AETNA	MOTION CARRIED 6 FOR, 1 ABSTAIN
4/18/2005	DISCUSS PROCEDURE FOR ANALYZING INSURANCE BIDS-BIDS BE NET OF COMMISSION-INSURANCE WORKGROUP BE INVOLVED IN PROCESS	MOTION CARRIED
4/4/2005	ADMINISTRATIVE REPORTS-BECKY CRAGIN, FINANCE DIRECTOR-RFP'S HAD BEEN ISSUED	ADMINISTRATIVE REPORTS
3/21/2005	NOTICE FOR BID FOR HEALTH INSURANCE	ADMINISTRATIVE REPORTS
3/7/2005	HEALTH INSURANCE FOR CITY EMPLOYEES TRANSFERRED TO CITY MANAGEMENT	MOTION CARRIED
3/7/2005	CITY MANAGEMENT RESPONSIBLE FOR BID PROCESS OF INSURANCE	MOTION CARRIED
2/22/2005	MANAGEMENT FOR INSURANCE TRANSFERRED TO CITY MANAGEMENT-AGENT OF RECORD WALL AND WEEDMAN CONTINUE THROUGH 6/30/2005	MOTION CARRIED
12/2/2005	TRANSFER RESPONSIBILITY OF AUTHORITY FOR SECURING HEALTH INSURANCE TO MANAGEMNET-AS LONG AS IT WAS WITHIN BUDGETED AMOUNT	MOTION CARRIED
12/2/2004	CITY AUDIT OF FINANCIALS-AUDITOR STATED NOT SURE OF THE NEED OF AGENT OF RECORD	
6/7/2004	CHANGE OF CITY INSURANCE FROM AETNA TO PACIFICARE-AFTER ALREADY ENROLLED WITH AETNA-WALL & WEEDMAN AGENTS	MOTION CARRIED
3/3/2003	RECONSIDER ITEM OF 2/18/2013 REGARDING AETNA AND AGENT OF RECORD-CHANGED AGENT OF RECORD FROM NORTH AMERICAN TO WALL WEEDMAN-AFTER INSURANCE ENROLLMENT HAD BEEN COMPLETED	MOTION CARRIED
2/18/2003	RENEWAL OF INSURANCE CONTRACT WITH AETNA AND NORTH AMERICAN	MOTION CARRIED
6/17/2002	INCREASE TO CITY CONTRIBUTION TO HEALTH INSURANCE	MOTION CARRIED
3/7/2002	CHANGE FROM STATE PLAN TO AETNA-NORTH AMERICAN AGENT	MOTION CARRIED
2/4/2002	INCREASE TO CITY CONTRIBUTION TO HEALTH INSURANCE	MOTION CARRIED
12/17/2001	CANCEL HEALTH INSURANCE WITH THE STATE AND LOOK FOR ANOTHER INSURANCE CARRIER	MOTION CARRIED
11/19/2001	CONSIDER CHANGES TO CITY 'S HEALTH INSURANCE FROM THE STATE	MOTION CARRIED
5/1/2000	CONSIDER BIDS ON HEALTH INSURANCE-STAY WITH STATE PLAN	MOTION CARRIED



CITY OF SHAWNEE  
HEALTH INSURANCE PREMIUMS  
CITY PAID/EMPLOYEE PAID/RETIREE

YEAR	NO OF EMP	EMPLOYEE PORTION	AVG % OF PREM	CITY PORTION	AVG % OF PREM	TOTAL PREM- EMPLOYEE	RETIREE	TOTAL YEARLY PREMIUMS
2012-13	243	\$ 352,917.72	18%	\$ 1,596,082.56	82%	\$ 1,949,000.28	\$ 246,622.08	\$ 2,195,622.36
2011-12	236	\$ 361,530.00	19%	\$ 1,567,532.64	81%	\$ 1,929,062.64	\$ 203,281.20	\$ 2,132,343.84
2010-11	217	\$ 425,575.68	22%	\$ 1,473,100.32	78%	\$ 1,898,676.00	\$ 177,965.04	\$ 2,076,858.04
2009-10	217	\$ 429,377.28	23%	\$ 1,478,149.68	77%	\$ 1,907,526.96	\$ 187,147.80	\$ 2,094,674.76
2008-09	236	\$ 361,436.40	19%	\$ 1,525,425.84	81%	\$ 1,886,862.24	\$ 174,587.40	\$ 2,061,449.64
2007-08	235	\$ 398,165.40	20%	\$ 1,567,757.88	80%	\$ 1,965,923.28	\$ 190,586.76	\$ 2,156,510.04
2006-07	232	\$ 320,525.16	17%	\$ 1,522,817.88	83%	\$ 1,843,343.04	\$ 190,674.96	\$ 2,034,018.00
2005-06	235	\$ 187,339.92	12%	\$ 1,384,531.80	88%	\$ 1,571,871.72	\$ 169,961.04	\$ 1,741,832.76
2004-05	228	\$ 302,248.56	17%	\$ 1,462,118.00	83%	\$ 1,764,366.56	\$ 136,654.70	\$ 1,901,021.26
2003-04	246	\$ 306,881.04	17%	\$ 1,491,264.00	83%	\$ 1,798,145.04	\$ 90,111.60	\$ 1,888,256.64
2002-03	257	\$ 150,285.36	11%	\$ 1,203,000.00	89%	\$ 1,353,285.36	\$ 67,179.84	\$ 1,420,465.20

CITY OF SHAWNEE EMPLOYEE HEALTH INSURANCE

CITY OF SHAWNEE  
RATE OF EMPLOYER CONTRIBUTIONS

	EMP PLAN	PARENT PLAN	COUPLE PLAN	FAMILY PLAN
July 1, 1999-June 30, 2000	\$ 150.00	\$ 275.00	\$ 275.00	\$ 275.00
*July 1, 2000-June 30, 2001	225.00	350.00	350.00	350.00
July 1-2001-December, 2001	225.00	350.00	350.00	350.00
January 1, 2002-March 31, 2002	225.00	350.00	350.00	350.00
*April 1, 2002-March 31, 2003	250.00	450.00	450.00	450.00
*April 1, 2003-June 30, 2004 (NON-UNION & FIRE)	250.00	450.00	475.00	500.00
*April 1, 2003-June 30, 2004 (POLICE)	261.30	409.05	468.71	587.34
July 1, 2004-June 30, 2005 (NON-UNION)	250.00	450.00	475.00	500.00
*July 1, 2004-June 30, 2005 (POLICE)	291.35	456.09	522.62	654.89
July 1, 2004-June 30, 2005 (FIRE)	275.00	500.00	525.00	560.00
July 1, 2005-June 30, 2006 (NON-UNION)	250.00	450.00	475.00	500.00
July 1, 2005-June 30, 2006 (POLICE)	291.35	456.09	522.62	654.89
July 1, 2005-June 30, 2006 (FIRE)	275.00	500.00	525.00	560.00
July 1, 2006-June 30, 2007 (NON-UNION)	250.00	450.00	475.00	500.00
July 1, 2006-June 30, 2007 (POLICE)	291.35	456.09	522.62	654.89
July 1, 2006-June 30, 2007 (FIRE)	275.00	500.00	525.00	560.00
July 1, 2007-June 30, 2008 (NON-UNION)	250.00	450.00	475.00	500.00
July 1, 2007-June 30, 2008 (POLICE)	291.35	456.09	522.62	654.89
July 1, 2007-June 30, 2008 (FIRE)	275.00	500.00	525.00	560.00
July 1, 2008-June 30, 2009 (Non-Union)	250.00	450.00	475.00	500.00
July 1, 2008-June 30, 2009 (Police)	291.35	456.09	522.62	654.89
July 1, 2008-June 30, 2009 (Fire)	275.00	500.00	525.00	560.00
July 1, 2009-June 30, 2010 (Non-Union)	250.00	450.00	475.00	500.00
July 1, 2009-June 30, 2010 (Police)	291.35	456.09	522.62	654.89
July 1, 2009-June 30, 2010 (Fire)	275.00	500.00	525.00	560.00
July 1, 2010-June 30, 2011 (Non-Union)	250.00	450.00	475.00	500.00
July 1, 2010-June 30, 2011 (Police)	291.35	456.09	522.62	654.89
July 1, 2010-June 30, 2011 (Fire)	275.00	500.00	525.00	560.00
*July 1, 2011-June 30, 2012 (Non-Union)	291.36	500.00	525.00	654.90
July 1, 2011-June 30, 2012 (Police)	291.35	456.09	522.62	654.89
July 1, 2011-June 30, 2012 (Fire)	275.00	500.00	525.00	560.00
July 1, 2012-June 30, 2013 (Non-Union)	291.36	500.00	525.00	654.90
July 1, 2012-June 30, 2013 (Police)	291.35	456.09	522.62	654.89
July 1, 2012-June 30, 2013 (Fire)	275.00	500.00	525.00	560.00

\* Change in City Contribution

CITY OF SHAWNEE EMPLOYEE HEALTH INSURANCE

July 1, 2012-June 30, 2013  
CONSULTANT-NORTH AMERICAN (INSURICA)  
1.5% DECREASE OVER PREVIOUS YEAR

HEALTH INSURANCE PREMIUMS		EMP	PARENT	COUPLE	FAMILY
BLUE CROSS & BLUE SHIELD HMO	\$	351.86	\$ 657.74	\$ 760.56	\$ 1,066.46
BLUE CROSS & BLUE SHIELD PPO-OPT-2000 DED		297.14	555.98	652.44	912.24
BLUE CROSS & BLUE SHIELD PPO-OPT-750 DED	\$	324.62	\$ 607.32	\$ 712.72	\$ 996.52

RATE OF EMPLOYER CONTRIBUTIONS

	EMP	PARENT	COUPLE	FAMILY
*July 1, 2011-June 30, 2012 (Non-Union)	291.36	500.00	525.00	654.90
July 1, 2011-June 30, 2012 (Police)	291.35	456.09	522.62	654.89
July 1, 2011-June 30, 2012 (Fire)	275.00	500.00	525.00	560.00

July 1, 2011-June 30, 2012  
CONSULTANT-NORTH AMERICAN (INSURICA)  
0% CHANGE OVER PREVIOUS YEAR

HEALTH INSURANCE PREMIUMS		EMP	PARENT	COUPLE	FAMILY
BLUE CROSS & BLUE SHIELD HMO	\$	357.22	\$ 667.76	\$ 772.14	\$ 1,082.70
BLUE CROSS & BLUE SHIELD PPO-OPT-2000 DED		301.68	564.46	662.38	926.14
BLUE CROSS & BLUE SHIELD PPO-OPT-750 DED	\$	329.56	\$ 616.58	\$ 723.58	\$ 1,011.70

RATE OF EMPLOYER CONTRIBUTIONS

	EMP	PARENT	COUPLE	FAMILY
July 1, 2009-June 30, 2010 (Non-Union)	250.00	450.00	475.00	500.00
July 1, 2009-June 30, 2010 (Police)	291.35	456.09	522.62	654.89
July 1, 2009-June 30, 2010 (Fire)	275.00	500.00	525.00	560.00

July 1, 2010-June 30, 2011  
CONSULTANT-NORTH AMERICAN (INSURICA)  
0% CHANGE OVER PREVIOUS YEAR

HEALTH INSURANCE PREMIUMS		EMP	PARENT	COUPLE	FAMILY
BLUE CROSS & BLUE SHIELD HMO	\$	357.22	\$ 667.76	\$ 772.14	\$ 1,082.70
BLUE CROSS & BLUE SHIELD PPO-OPT-2000 DED		301.68	564.46	662.38	926.14
BLUE CROSS & BLUE SHIELD PPO-OPT-750 DED	\$	329.56	\$ 616.58	\$ 723.58	\$ 1,011.70

RATE OF EMPLOYER CONTRIBUTIONS

	EMP	PARENT	COUPLE	FAMILY
July 1, 2009-June 30, 2010 (Non-Union)	250.00	450.00	475.00	500.00
July 1, 2009-June 30, 2010 (Police)	291.35	456.09	522.62	654.89
July 1, 2009-June 30, 2010 (Fire)	275.00	500.00	525.00	560.00

CITY OF SHAWNEE EMPLOYEE HEALTH INSURANCE

July 1, 2009-June 30, 2010  
CONSULTANT-NORTH AMERICAN (INSURICA)

17% CHANGE OVER PREVIOUS YEAR==PREVIOUS PLAN WOULD BE OVER 40% INCREASE

HEALTH INSURANCE PREMIUMS	EMP	PARENT	COUPLE	FAMILY
BLUE CROSS & BLUE SHIELD HMO	\$ 357.21	\$ 667.77	\$ 772.14	\$ 1,082.70
BLUE CROSS & BLUE SHIELD PPO-PREF	304.00	568.78	667.48	933.25
BLUE CROSS & BLUE SHIELD PPO-CHOICE	\$ 349.17	\$ 655.03	\$ 767.05	\$ 1,072.81

RATE OF EMPLOYER CONTRIBUTIONS

	EMP	PARENT	COUPLE	FAMILY
July 1, 2009-June 30, 2010 (Non-Union)	250.00	450.00	475.00	500.00
July 1, 2009-June 30, 2010 (Police)	291.35	456.09	522.62	654.89
July 1, 2009-June 30, 2010 (Fire)	275.00	500.00	525.00	560.00

July 1, 2008-June 30, 2009  
CONSULTANT-NORTH AMERICAN (INSURICA)

HEALTH INSURANCE PREMIUMS	EMP	PARENT	COUPLE	FAMILY
COMMUNITY CARE HMO	\$ 297.45	\$ 556.17	\$ 660.67	\$ 868.41
COMMUNITY CARE PPO	311.53	582.49	691.93	909.51

RATE OF EMPLOYER CONTRIBUTIONS

	EMP	PARENT	COUPLE	FAMILY
July 1, 2008-June 30, 2009 (Non-Union)	250.00	450.00	475.00	500.00
July 1, 2008-June 30, 2009 (Police)	291.35	456.09	522.62	654.89
July 1, 2008-June 30, 2009 (Fire)	275.00	500.00	525.00	560.00

July 1, 2007-June 30, 2008  
AGENT OF RECORD-NONE

HEALTH INSURANCE PREMIUMS	EMP	PARENT	COUPLE	FAMILY
AETNA HMO	\$ 350.86	\$ 656.04	\$ 779.29	\$ 1,024.34
AETNA OAMC	289.61	541.55	643.28	845.59
AETNA OAMC-HEALTH FUND	277.44	518.80	616.26	810.06

RATE OF EMPLOYER CONTRIBUTIONS

	EMP	PARENT	COUPLE	FAMILY
July 1, 2006-June 30, 2007 (NON-UNION)	250.00	450.00	475.00	500.00
July 1, 2006-June 30, 2007 (POLICE)	291.35	456.09	522.62	654.89
July 1, 2006-June 30, 2007 (FIRE)	275.00	500.00	525.00	560.00

CITY OF SHAWNEE EMPLOYEE HEALTH INSURANCE

July 1, 2006-June 30, 2007 AGENT OF RECORD-NONE					
HEALTH INSURANCE PREMIUMS		EMP	PARENT	COUPLE	FAMILY
AETNA HMO	\$	291.63	\$ 545.29	\$ 647.74	\$ 851.42
AETNA OAMC		262.93	491.67	584.03	767.70
AETNA OAMC-HEALTH FUND		256.01	579.11	676.58	870.41
RATE OF EMPLOYER CONTRIBUTIONS					
		EMP	PARENT	COUPLE	FAMILY
July 1, 2006-June 30, 2007 (NON-UNION)		250.00	450.00	475.00	500.00
July 1, 2006-June 30, 2007 (POLICE)		291.35	456.09	522.62	654.89
July 1, 2006-June 30, 2007 (FIRE)		275.00	500.00	525.00	560.00

July 1, 2005-June 30, 2006 AGENT OF RECORD-NONE					
HEALTH INSURANCE PREMIUMS		EMP	PARENT	COUPLE	FAMILY
AETNA HMO	\$	260.38	\$ 486.37	\$ 578.34	\$ 760.20
AETNA OAMC		239.86	448.53	532.79	700.33
AETNA OAMC-HEALTH FUND		228.58	517.06	604.09	777.15
RATE OF EMPLOYER CONTRIBUTIONS					
		EMP	PARENT	COUPLE	FAMILY
July 1, 2005-June 30, 2006 (NON-UNION)		250.00	450.00	475.00	500.00
July 1, 2005-June 30, 2006 (POLICE)		291.35	456.09	522.62	654.89
July 1, 2005-June 30, 2006 (FIRE)		275.00	500.00	525.00	560.00

July 1, 2004-June 30, 2005 AGENT OF RECORD-J.T. WEEDMAN AND WALL BROTHERS					
HEALTH INSURANCE PREMIUMS		EMP	PARENT	COUPLE	FAMILY
PacifiCare HMO High	\$	291.35	\$ 544.79	\$ 647.14	\$ 850.63
PacifiCare HMO Low		276.54	494.12	586.94	807.39
PacifiCare PPO		264.24	494.12	586.94	771.51
RATE OF EMPLOYER CONTRIBUTIONS					
		EMP	PARENT	COUPLE	FAMILY
July 1, 2004-June 30, 2005 (NON-UNION)		250.00	450.00	475.00	500.00
*July 1, 2004-June 30, 2005 (POLICE)		291.35	456.09	522.62	654.89
July 1, 2004-June 30, 2005 (FIRE)		275.00	500.00	525.00	560.00

CITY OF SHAWNEE EMPLOYEE HEALTH INSURANCE

AETNA				
April 1, 2003-June 30, 2004				
AGENT OF RECORD-J.T. WEEDMAN AND WALL BROTHERS				
HEALTH INSURANCE PREMIUMS	EMP	PARENT	COUPLE	FAMILY
Aetna HMO	\$ 261.30	\$ 488.60	\$ 580.40	\$ 762.90
Aetna QPOS	296.60	554.40	658.70	865.50
RATE OF EMPLOYER CONTRIBUTIONS				
	EMP	PARENT	COUPLE	FAMILY
*April 1, 2003-June 30, 2004 (NON-UNION & FIRE)	250.00	450.00	475.00	500.00
*April 1, 2003-June 30, 2004 (POLICE)	261.30	409.05	468.71	587.34

AETNA				
April 1, 2002-March 31, 2003				
AGENT OF RECORD-NORTH AMERICAN				
HEALTH INSURANCE PREMIUMS	EMP	PARENT	COUPLE	FAMILY
Aetna HMO	\$ 214.65	\$ 401.30	\$ 476.68	\$ 626.47
Aetna QPOS	244.96	457.89	543.85	714.81
RATE OF EMPLOYER CONTRIBUTIONS				
	EMP	PARENT	COUPLE	FAMILY
*April 1, 2002-March 31, 2003	250.00	450.00	450.00	450.00

OKLAHOMA STATE & EDUCATION EMPLOYEES GROUP INSURANCE BOARD				
January 1, 2002-March 31, 2002				
AGENT OF RECORD--NONE				
HEALTH INSURANCE PREMIUMS	MEMBER	SPOUSE	CHILD	CHILDREN
AmCare Low	\$ 224.98	\$ 222.72	\$ 134.98	\$ 179.98
AmCare High	309.98	306.88	185.98	247.98
Community Care Low	214.00	211.80	128.40	171.20
Community Care High	239.00	236.60	143.40	191.20
PacifiCare Low	183.28	181.44	109.98	146.64
PacifiCare High	236.46	234.08	141.86	189.16
HealthCare of Oklahoma Low	207.36	205.28	124.42	165.88
HealthCare of Oklahoma High	276.36	273.60	165.82	221.08
Health Choice Low	200.40	260.22	89.50	158.80
Health Choice High	227.82	295.80	103.30	181.64
RATE OF EMPLOYER CONTRIBUTIONS				
	EMP	PARENT	COUPLE	FAMILY
January 1, 2002-March 31, 2002	225.00	350.00	350.00	350.00



CITY OF SHAWNEE EMPLOYEE HEALTH INSURANCE

OKLAHOMA STATE & EDUCATION EMPLOYEES GROUP INSURANCE BOARD  
 July 1, 2001-December 31, 2001  
 AGENT OF RECORD--NONE

HEALTH INSURANCE PREMIUMS	MEMBER	SPOUSE	CHILD	CHILDREN
Health Choice High Option	\$ 211.24	\$ 284.58	\$ 107.10	\$ 188.66
Health Choice Low Option	189.62	253.82	95.80	163.96
AmCare High	231.93	229.61	139.16	185.54
AmCare Low	166.66	164.99	100.00	133.33
Community Care High	218.28	216.10	130.97	174.62
Community Care Low	198.92	196.93	119.35	159.14
Health Care Oklahoma High	212.76	210.63	127.65	170.20
Health Care Oklahom Low	172.93	171.20	103.75	138.34
Healthcare Oklahoma HMO Low	189.62	253.82	95.80	163.96
PacifiCare HMO High	208.57	206.47	125.13	166.85
PacifiCare HMO Low	175.51	173.76	105.31	140.42
RATE OF EMPLOYER CONTRIBUTIONS				
	EMP	PARENT	COUPLE	FAMILY
July 1-2001-December, 2001	225.00	350.00	350.00	350.00

OKLAHOMA STATE & EDUCATION EMPLOYEES GROUP INSURANCE BOARD  
 July 1, 2000-June 30, 2001  
 AGENT OF RECORD--NONE

HEALTH INSURANCE PREMIUMS	MEMBER	SPOUSE	CHILD	CHILDREN
Health Choice High Option	198.42	248.90	92.94	154.62
Health Choice Low Option	175.64	219.80	81.84	132.02
Community Care HMO High	204.00	201.96	122.40	163.20
Community Care HMO Low	185.91	184.05	111.55	148.73
AmCare HMO High	219.84	217.64	131.90	175.87
AmCare HMO Low	157.97	156.39	94.78	126.38
Healthcare Oklahoma HMO High	200.98	198.97	120.58	160.78
Healthcare Oklahoma HMO Low	163.37	161.73	98.02	130.69
PacifiCare HMO High	199.21	197.20	119.51	159.36
PacifiCare HMO Low	167.63	165.96	100.58	134.10
Educators Limited Benefit Plan	65.00	62.40	27.50	65.00
RATE OF EMPLOYER CONTRIBUTIONS				
	EMP	PARENT	COUPLE	FAMILY
*July 1, 2000-June 30, 2001	225.00	350.00	350.00	350.00

CITY OF SHAWNEE EMPLOYEE HEALTH INSURANCE

OKLAHOMA STATE & EDUCATION EMPLOYEES GROUP INSURANCE BOARD

July 1, 1999-June 30, 2000

AGENT OF RECORD--NONE

HEALTH INSURANCE PREMIUMS	MEMBER	SPOUSE	CHILD	CHILDREN
Health Choice Standard	\$ 175.24	\$ 208.30	\$ 81.16	\$ 138.88
Health Choice Intermediate	142.70	171.48	66.61	109.88
Health Choice High Deductible	153.90	182.42	68.86	116.36
Community Care HMO High	170.62	168.91	102.37	136.50
Community Care HMO Low	155.49	153.94	93.29	124.39
Foundation Health HMO High	171.60	169.88	102.96	137.28
Foundation Health HMO Low	146.27	144.81	87.76	117.02
Healthcare Oklahoma HMO High	179.93	178.13	107.96	143.95
Healthcare Oklahoma HMO Low	163.37	161.74	98.02	130.70
PacifiCare HMO High	166.98	165.30	100.18	133.58
PacifiCare HMO Low	149.94	148.44	89.96	119.96
Prudential HMO High	196.18	194.22	117.70	156.92
Prudential HMO Low	150.98	149.48	90.59	120.80
Educators Limited Benefit Plan	65.00	65.00	27.50	62.40
RATE OF EMPLOYER CONTRIBUTIONS				
	EMP	PARENT	COUPLE	FAMILY
July 1, 1999-June 30, 2000	\$ 150.00	\$ 275.00	\$ 275.00	\$ 275.00

Date:

8/20/2012

Board: City

Commission

AGENDA ITEM NO. 7: Discuss and consider city's contract with Blue Cross and Blue Shield providing medical insurance coverage for elected officials and dependents.

A motion was made by Commissioner Sims to not allow eligibility to elected officials and/or their dependents on the City's health plan. The motion died for lack of a second.

A motion was made by Commissioner Harrod to direct staff to prepare an ordinance allowing city officials and dependents to receive insurance coverage under the City's health plan. The motion died for lack of a second.

No action was taken.

Date:

4/2/2012

Board: City

Commission

AGENDA ITEM NO. 11: Commissioners Comments

Mayor Peterson asked Staff what would the circumstances be for Commissioners to have access to the City of Shawnee City's health insurance. City Attorney Mary Ann Karns said the Commission has the authority to offer Commissioners access to the health insurance. The Commissioners would have to pay 100% of the premium because the City Charter states there is no compensation for the Commissioners. Commissioner Sims asked Karns to look at the history and see how the health insurance was offered to Commissioners in the past.

Date:

12/5/2011

Board: City

Commission

**AGENDA ITEM NO. 17: Administrative Reports**

Commissioner Sims directed City Attorney Mary Ann Karns to research insurance benefits regarding city commissioners.

Date:

6/6/2011

Board: City

Commission

AGENDA ITEM NO. 17: Public hearing and presentation of the FY2011-2012 budget

Regarding personnel, the budget proposal includes a 3% cost of living increase to non-union city employees. Further, it also proposes that insurance benefits be equalized for all uniform and nonuniform employees



Date:

10/5/2009

Board: City  
Commission

AGENDA ITEM NO. 6: Discuss and consider process for selection of employee health insurance. This item was introduced by Commissioner Harrod, who stated that due to the staff vacancies in Accounting and Human Resources it seems like a good time for the City Commission to take control of the city employees' health insurance. He also stated that it was important to get the best insurance for the money available. Commissioner Harrod made a motion that the City Commission take control of the employee health insurance bidding process, including the selection of an agent of record to work with the city's insurance committee on employee health insurance, although the City Commission would have final say in the selection. Vice Mayor Stephens asked for clarification regarding the City's contribution toward the health insurance premiums to employees. She was informed the amount is \$1,219,000.00 per year. Vice Mayor Stephens then seconded Commissioner Harrod's motion.

Upon further discussion, Commissioner Sims stated that he would like to see the current Commission take the politics out of the insurance equation. He pointed out that the City pays a set amount toward the employees' insurance which does not change from year to year. The employees pay the majority costs of the insurance and any insurance increases, which have skyrocketed in recent years. He added that an Agent of Record would charge approximately \$110,000 in commissions, which would be also be borne by employees. Commissioner Sims stated that he felt it would be a mistake to take the decision away from the employees.

Commissioner Holt agreed with Commissioner Sims and stated that previously three members of the current commission voted to "get out of the insurance business" and give this decision to staff. He also noted that he has not received any complaints from employees regarding the insurance issue since he has been on the Commission. Vice Mayor Stephens said that she felt it was the Commission's responsibility to be good stewards of the citizens' money; that she felt a responsibility to the taxpayers as well as the employees. She and Commissioner Harrod both stated that they have received some complaints from city employees regarding insurance.

Mayor Peterson asked if the Vice Mayor thought there might be a reduction in the amount that the City contributes to employee insurance. Vice Mayor Stephens answered that it was possible. She also stated that perhaps working with the insurance committee and trying to get the best deal for employees would allow the City to pay more toward employee coverage.

Commissioner Sims called for a vote on Commissioner Harrod's motion. Motion failed 3-4.

AYE: Harrod, Stephens, Collier

NAY: Sims, Peterson, Winterringer, Holt

Date:

2/25/2008

Board: City  
Commission

AGENDA ITEM NO. 1: Authorize staff to advertise for Request for Qualifications (RFQ) for insurance broker. This item was deferred from the February 19, 2008 regular City Commission meeting. Human Resources Director Kellie Howard explained to the Commission that the qualifications of the broker had been broadened so that both local and out-of-town brokers would be able to submit qualifications. Ms. Howard stressed that money would not be taken away from employees to pay broker fees nor would any employee's medical information be given to the broker. In response to a comment made at the February 19th meeting, she assured the board that she would never be a party to anything that would waste taxpayer's money.

Ms. Howard estimated broker fees at \$15,000 or less and also stated that the broker would be utilized for a six-month period. In response to a question from Commissioner Stephens, Ms. Howard affirmed that once the broker issue was approved, insurance negotiations and selection would be back in the hands of city management. A motion was made by Vice Mayor Peterson, seconded by Commissioner Holt, to approve authorization of staff to advertise for Request for Qualifications (RFQ) for insurance broker. Motion carried 5-2

AYE: Peterson, Holt, Stephens, Mills, Young

NAY: Schrzan, O'Neal

Date:

2/19/2008

Board: City

Commission

f. Authorize staff to advertise for Request for Qualifications (RFQ) for insurance broker. Under Agenda Item 2(f), there was discussion concerning authorization to advertise for Request for Qualifications for insurance broker. Commissioner Schrzan had questions regarding why the Human Resources Department needed to use a broker to obtain insurance quotes. He also stated that he felt like the decision should remain at staff level and not be given to Commissioners. Human Resources Director Kellie Howard replied that it was her understanding that bids were to be taken this year and presented to the Commission for approval. She also stated that if the Commission did not want to hire a broker, her staff could assume those duties if directed. Ms. Howard explained that an insurance broker was a one-time service hired to help in locating the best insurance that fits the City's requirements. An agent-of-record is a broader service that also acts in this capacity, but additionally would handle insurance sign-ups as well as process claims for employees. There was also discussion concerning the difference between Request for Qualifications and Request for Proposals.

Commissioner Schrzan made a motion to deny staff's authorization to advertise for Request for Qualifications for insurance broker. Motion dies for lack of a second.

A motion was made by Commissioner Holt, seconded by Commissioner Young, to defer this matter until February 25, 2008. Motion carried 7-0.

Date:

5/15/2006

Board: City

Commission

h. Authorize staff to enter into a contract with Aetna insurance Co. for employee health insurance for FY 2006-2007.

Date:  
5/2/2005  
Board: City  
Commissionb. Health Insurance for 2005-2006 (award)

City Treasurer/Finance Director Becky Cragin gave a power-point presentation summarizing the method for selecting health insurance coverage for city employees.

CITY OF SHAWNEE  
TABULATION OF QUOTES  
MEDICAL INSURANCE-2005-2006  
ALL RATES NET OF COMMISSIONS

**Pacificare HMO HIGH A Pacificare HMO HIGH B AETNA HMO HIGH B BCBS HMO HIGH B**  
EMP \$291.35 NO QUOTE \$260.38 \$254.40  
PARENT \$544.79 NO QUOTE \$486.87 \$449.40  
COUPLE \$647.14 NO QUOTE \$578.34 \$566.70  
FAMILY \$850.63 NO QUOTE \$760.20 \$761.60

**Pacificare PPO AETNA PPO BCBS PPO**  
EMP \$264.24 \$239.86 \$278.60  
PARENT \$494.12 \$448.53 \$487.50  
COUPLE \$586.94 \$532.79 \$640.30  
FAMILY \$771.51 \$700.33 \$849.20

**Pacificare ALTERNATIVE PLAN AETNA ALTERNATIVE PLAN (HEALTH FUND HRA) BCBS ALTERNATIVE PLAN**  
EMP NO QUOTE \$228.59 NO QUOTE  
PARENT NO QUOTE \$517.08 NO QUOTE  
COUPLE NO QUOTE \$604.11 NO QUOTE  
FAMILY NO QUOTE \$777.17 NO QUOTE

She explained the insurance workgroup composed of city employees drafted a request for proposals (RFP) based on results from an employee survey and other cities and then advertised for sealed bids. The employee work group analyzed the RFPs and determined the best two carriers were **Pacificare** and Aetna. The work group interviewed the carrier representatives. The work group also met with two agents to answer questions and explain services they provided. The agents were J.T. Weedman, Tony Wall and Greg Wall; and Dustin Brand of North American. Commissioner Schrzan questioned Mrs. Cragin as to why staff recommended Aetna when Blue Cross Blue Shield had a lower proposal for the HMO plan. She explained the workgroup determined Aetna had the most savings overall and that Blue Cross Blue Shield gave percentages and the employees wanted to know exactly what they would be paying. Mrs. Cragin also advised that the work group recommended not using an agent of record and to go directly to the providers. A motion was made by Commissioner Hadley, seconded by Commissioner Downing, to accept staff's recommendation as presented to use Aetna for group medical, dental, basic life, dependent life and supplemental life and **Pacificare** for vision coverage and not use the services of an agent of record. Motion carried.  
AYE: Hadley, Downing, Claybrook, O'Neal, Mills, Peterson  
NAY: None  
ABSTAIN: Schrzan

Date:

4/18/2005

Board: City

Commission

AGENDA ITEM NO. 5: Discuss and consider the procedure for analyzing health insurance bids. City Treasurer/Finance Director Becky Cragin explained that the main objective was to find the best health insurance coverage with a cost-effective price. Therefore, to be fair and honest, an RFP was drawn up, modeled from other cities, with input from the employee insurance group, and then advertised for a sealed bid process. Ms. Cragin noted that an addendum was sent to the bidders regarding "net of commission" or "with commission," but it did not change the RFP. She contacted all the bidders to make sure this particular item was clear to all the bidders.

Upon discussion, Commissioner Schrzan questioned City Treasurer Cragin and City Manager Collard about the process of requesting the bidders to bid their service net of commissions, which he stated was excluding the current Agents-of-Record, The Wall Brothers and J. T. Weedman. The city treasurer and city manager replied that it was never their intent to omit the current agents-of record. In further discussion, City Attorney John Canavan advised that legally the City is not required to use the bid process for the service of health insurance and since there is not a court case or state guidance, the City could set its own policy. He gave the following options: 1) open bids and proceed; 2) reject all bids; 3) if bids are prejudiced, do not open; or 4) if the Commission decided the bid process was too confusing, then it would be the Commission's option to do otherwise. Mayor Mills invited the insurance company representatives present in the audience to speak and answer questions.

Four out of the five insurance representatives were complimentary of city staff for the thorough specifications provided them and for their excellent communication with the bidders. Mr. J. T. Weedman, current agent-of-record for the City, complained that the bidding process was not fair stating PacifiCare refused to give a bid because the City requested the bid be "net of commission." Finalizing discussion, City Treasurer Cragin recommended the procedures for the bid process as follows:

- 1) open bids
  - 2) evaluation of bids by employee insurance work group
  - 3) give opportunity for selected insurance agents to clarify insurance proposals to the employee work group
  - 4) allow city staff to forward its recommendation to the City Commission
  - 5) after approval by the City Commission on the selected insurance carrier, allow adjustments to be made
  - 6) City Commission direct staff to negotiate with the selected insurance company
- A motion was made by Commissioner Downing, seconded by Vice Mayor Peterson, that the bid procedures as outlined by City Treasurer Becky Cragin be approved. Motion carried.

AYE: Downing, Peterson, Claybrook, O'Neal, Mills, Hadley

NAY: None



ABSTAIN: Schrzan

Date:  
4/4/2005  
Board: City  
Commission

AGENDA ITEM NO. 10: Administrative Reports.

Under Administrative Reports, the following staff gave reports: \*City Treasurer/Finance Director Becky

Cragin gave an update on the employee health **insurance** and notified that 17 RFPs had been issued to be opened at the April 18th meeting

Date:

3/21/2005

Board: City

Commission

AGENDA ITEM NO. 10: Administrative Reports.

Under Administrative Reports, the following staff gave reports:

\*City Treasurer/Finance Director Becky Cragin REPORTED a notice to accept bids for the city's employee health insurance was placed in the newspaper to be opened at the Commission meeting on April 18;

Date:

3/7/2005

Board: City  
Commission

AGENDA ITEM NO. 14: Reconsider vote of February 22, 2005 city commission agenda item No. 6: "Consider city management recommendation that the responsibility of dealing with the appropriate health insurance for city employees be transferred to city management." A motion was made by Vice Mayor Peterson, seconded by Commissioner O'Neal, to reconsider the vote of February 22, 2005 City Commission Agenda Item No. 6: "Consider city management recommendation that the responsibility of dealing with the appropriate health insurance for city employees be transferred to city management." Motion carried.

AYE: Peterson, O'Neal, Mills, Hadley, Downing, Claybrook, Schrzan

NAY: None

AGENDA ITEM NO. 15: Consider approving recommendation that city management be responsible for handling the bid process concerning health insurance for city employees. Vice Mayor Peterson stated that the purpose of reconsideration of the agenda item was for clarification of what the bid process would be to ensure that fairness to everyone who would be bidding on the employees' health insurance coverage. City Treasurer Becky Cragin responded that it was the intent that the bid process be "transparent" and everyone would have an opportunity to bid. After the bids were received by the sealed bid process, then the working group, including the Commission representatives, would evaluate all the bids and make a recommendation to the Commission. Mrs. Cragin stated that as a starting point, that an employee survey of health coverage had been done. Upon discussion, Vice Mayor Peterson expressed that the specifications be written in a neutral manner and that a package be compiled that would be fair to everyone.

A motion was made by Commissioner Claybrook, seconded by Commissioner Downing, to charge city management with the responsibility of conducting the bid process for employee health insurance with the stipulation that any insurance company, insurance agent, or any others be included to bid; and the employee committee in conjunction with city management (and one or two City Commissioners to observe) evaluate the bids and recommend to the Commission the best bid that suits the needs of the City of Shawnee employees and that the bids be taken by sealed bid process to be opened at a public meeting of the Board of City Commissioners. Motion carried.

AYE: Claybrook, Downing, Schrzan, O'Neal, Mills, Hadley, Peterson

NAY: None

Date:  
2/22/2005  
Board: City  
Commission

AGENDA ITEM NO. 6: Consider city management recommendation that the responsibility and authority for securing and dealing with appropriate health insurance for city employees be transferred to city management.

City Treasurer/Finance Director Becky Cragin spoke on behalf of city management recommending to the Commission that the responsibility of securing health insurance for city employees be given to city staff. She conveyed that the Personnel Division had two employees on staff who had the expertise in working with health insurance and would get the best coverage for the employees taking into consideration the city's budget; therefore, dismissing the city's agent-of-record.

She noted that The Wall Brothers and Weedman Group, the Agent-of-Record, would continue as agent until June 30, 2005; and they would also have the opportunity to bid. A seven-member employee insurance committee had been formed to research and conduct a survey of employees regarding insurance needs. In discussion, the Commission requested periodic updates and information on the process of the various health plans being considered in order for them to make a competent decision on the health insurance carrier.

City Manager Jim Collard agreed that staff would give periodic updates and that city management's intent was to present the best bid as a recommendation to the Commission. It was staff's hope that the health insurance carrier recommendation would be presented to the City Commission by the first meeting in May.

Upon further discussion, some of the Commissioners were troubled about the wording of this agenda item. Commissioner Schrzan made a motion to defer this item to the next meeting stating that he felt "authority and securing" should be deleted from the item.

His motion died for lack of a second.

A motion was made by Commissioner Downing, seconded by Commissioner Hadley, to approve that city management would be responsible for handling the bid process concerning health insurance for city employees.

Motion carried.

AYE: Downing, Hadley, Claybrook, O'Neal, Mills, Peterson

NAY: Schrzan

Date:

12/5/2005

Board: City

Commission

AGENDA ITEM NO. 7: Consider transferring the responsibility and authority for securing and dealing with appropriate health insurance for city employees to city management, provided that the city's contribution to the insurance remain at the budgeted amount. A motion was made by Commissioner Claybrook, seconded by Commissioner Downing, to allow city management the authority to deal with city employees health insurance as long as it is within the budgeted amount.

Motion carried 7-0.

AYE: Claybrook, Downing, Schrzan, O'Neal, Mills, Beck, Peterson

NAY: None

Date:  
12/20/2004  
Board: City  
Commission

AGENDA ITEM NO. 10: Presentation by staff of audit report for fiscal year ending June 30, 2004.

City Treasurer Becky Cragin introduced Mr. Joe Carlson of Carlson & Cottrell, the City's auditing firm, who gave a brief report on the progress of the audit. Mr. Carlson stated the auditors were near completion and were almost ready to finalize the audit. Mr. Carlson explained that his approach to the audit was as a validation of management's assertions. In this preliminary report, he listed several areas of concern which will appear in the finalized audit. Those areas mentioned that need attention were:

- a) Shawnee Civic and Cultural Development Authority – cannot completely validate management's complete assertions.
- b) Grant monies received - lack of internal controls.
- c) Municipal Court – internal controls not up to standards
- d) Shawnee Regional Airport – needs viable accounts receivable system.
- e) Water meter reading equipment – using old technology to read meters
- f) insurance – not sure of the need for an Agent of Record
- g) City Vehicles – too many take home vehicles



Date:  
6/7/2004  
Board: City  
Commission

AGENDA ITEM NO. 10: Consider selection of health insurance carrier for 2004 – 2005 fiscal year.

Mayor Mills gave a brief explanation regarding time limitations to all parties interested in addressing this item. Aetna representative Stephanie McGinnes spoke first explaining health insurance rates, coverage, and plans. Several Commissioners questioned Ms. McGinnis. Mr. Greg Wall and Mr. Tony Wall of the Wall Brothers insurance and J.T. Weedman of the Weedman Group, the City's Agents of Record, addressed the Commission with a recommendation to switch the current health insurance coverage the city employees have with Aetna to PacifiCare. Ms. Angela Acree, PacifiCare representative appeared to explain PacifiCare benefits. Mr. Ken King, president of the Shawnee Police Association and Diane Beesely, a 19-year employee, spoke against returning to PacifiCare. They both expressed concern about PacifiCare and its record with the city in prior years. Also questioned in each of their presentations was the need to retain the Agents of Record.

After more than an hour of discussion, Commissioner Schrzan made a motion, seconded by Commissioner Hadley, to accept PacifiCare as the health insurance for the city employees and keep the Agents of Record. Motion carried.

AYE: Schrzan, Hadley, Peterson, Claybrook, O'Neal, Mills  
NAY: None  
ABSTAIN: Downing

Date:  
3/3/2003  
Board: City  
Commission

AGENDA ITEM NO. 5: Reconsider action taken on February 18, 2003 regarding renewal of health insurance with Aetna insurance as it pertains to agent of record only. (Requested by Commissioner Pettyjohn)

A motion was made by Commissioner Pettyjohn, seconded by Commissioner Weaver, to reconsider the action taken by the Commission at February 18, 2003 meeting regarding renewal of the City's health insurance with Aetna insurance as it pertains to the agent of record only.

Motion carried. AYE: Pettyjohn, Weaver, Peterson, Downing, Claybrook, Harrod, Harden  
NAY: None

AGENDA ITEM NO. 6: Consider agent of record for city health insurance.

City Manager Terry Powell stated that two Shawnee insurance agents were present to address the agent of record for the City's health insurance.

Mr. J.T. Weedman of The Weedman Group and Mr. Greg Wall and Mr. Tony Wall of Wall Brothers insurance Services, were present to request the Commission to consider changing from North American insurance of Oklahoma City, the current Agent of Record, to their two firms now joined as a team to pursue the position as the city's agent of record. First, Mr. Weedman told about his nine years as the City's agent of record stating that in that time the City had little problems and thereafter up to the present, as he understood, there were many problems with the health insurance.

Mr. Greg Wall and Mr. Tony Wall asked the Commission to consider going with local agents pointing out that through their commissions and wages paid to their employees monies would go right back into Shawnee's economy. Both agencies felt it unfair that they had helped City staff last year to put together a proposal for health insurance and were not given consideration. They appealed to the Commission to give them the opportunity to be the agent of record for the City. Mr. Tim McFall of North American insurance Agency, the City's current Agent of Record, acknowledged that problems with claims when they entered the contract with the City a year ago was not North American's fault, but they had rectified those problems and had done a good job for the City. Next, Personnel Director Dave Chesher informed the Commission that rarely do insurance companies go beyond the 12-month contract, but North American was able to get the 15-month contract with Aetna.

Upon discussion, several city officials expressed satisfaction with North American considering it would be wrong for the City not to continue with them at this point since

enrollment was completed. Other Commissioners expressed another side to the argument saying that they clearly supported conducting business locally. After deliberation, a motion was made by Commissioner Weaver, seconded by Commissioner Pettyjohn, to change the Agent of Record from North American insurance Agency to The Weedman Group and Wall Brothers insurance Services in thirty (30) days.  
Motion carried.  
AYE: Weaver, Pettyjohn, Harrod, Peterson  
NAY: Harden, Downing, Claybrook

Date:  
2/18/2003  
Board: City  
Commission

AGENDA ITEM NO. 13: Consider staff recommendations for health insurance renewal with Aetna for a 15-month contract beginning April 1, 2003.

Mr. David Chesher, Personnel Director, appeared before the Commission to give a brief report on his findings regarding insurance costs increasing 30% to 40% and recommending to renew the health insurance with Aetna. In discussion, Mr. Chesher explained the purpose of the Agent of Record as requested by Commissioner Peterson; and concluded that he was also including to renew with the current agent of record, North American insurance Agency.

A motion was made by Vice Mayor Downing, seconded by Commissioner Harrod, to renew the health insurance with Aetna for a 15- month contract beginning April 1, 2003. Motion carried.  
AYE: Downing, Harrod, Harden, Weaver, Peterson, Claybrook, Pettyjohn  
NAY: None

Date:  
6/17/2002  
Board: City  
Commission

AGENDA ITEM NO. 9: Consider cost-of-living allowance and city's contribution toward health insurance benefits for all employees other than collective bargaining units. City Manager Terry Powell presented a wage increase analysis for the City's union and non-union employees starting from fiscal year 1989-90 to the present and a salaries comparison table was shown indicating that the average non-union wage was around \$24,659.00.

It was the city manager's recommendation that the non-union employees be given a four percent (4%) cost-of-living adjustment (COLA); and included with that adjustment the employees be considered for increases in health insurance coverage the same as the fire and police unions. The health insurance coverage for single coverage would be increased to \$250 and family coverage increased to \$450.

A motion was made by Commissioner Pettyjohn, seconded by Commissioner Harrod, to accept the city manager's recommendation to give a four percent (4%) cost-of-living adjustment to all employees other than collective bargaining employees and health insurance increases. Motion carried.

AYE: Pettyjohn, Harrod, Harden, Weaver, Peterson, Downing, Claybrook  
NAY: None

Date:

3/4/2002

Board: City  
Commission

AGENDA ITEM NO. 13: Consider health insurance proposals.

In consideration of the health insurance proposals, Director of Public Safety James Roberts distributed a comparison of the City's current State Insurance Plan with the Aetna proposal. He informed that the plan from Aetna was a better plan and the primary choice was the HMO option. He stated that Pacificare had not submitted a quote and he did not know if they had intentions to do so. Next, Mr. Hank Darcey, representative with Aetna, was available to answer questions regarding the Aetna Plan. It was noted that under Aetna, most doctors in Shawnee were on the HMO and PPO network. Mr. Darcey advised that Aetna was offering two options, the HMO as the primary option and the PPO or QPOS as a secondary option. After going over the comparisons, it was the recommendation of Mr. Roberts that the City accept with conditions, the Aetna Plan. He advised that one labor union had endorsed the plan and one had not due to one labor issue needing to be satisfied. It was noted that North American Insurance Company would be the Agent of Record.

After discussion, a motion was made by Commissioner Pettyjohn, seconded by Vice Mayor Downing, to accept the recommendation made by Public Safety Director James Roberts to accept Aetna's health insurance proposal effective April 1, 2002, with the primary option to be the HMO plan and poll the employees for the secondary option.

Motion carried.

AYE: Pettyjohn, Downing, Claybrook, Harrod, Harden, Weaver, Milburn

NAY: None

Date:  
2/4/2002  
Board: City  
Commission

AGENDA ITEM NO. 8: Consider authorizing an increase in the City's share of the medical insurance premiums for all employees not covered by a collective bargaining agreement. Mr. James Roberts, Director of Public Safety and Administration, addressed the analysis of medical insurance premiums that was issued to the Commission for review and he advised that the premiums for the City's medical insurance provided through the State insurance Fund increased substantially on January 1, 2002.

He advised that staff was continuing to pursue options to reduce the impact of the increase to the employees.

It was staff's recommendation to increase the City's share of the medical insurance premiums from \$225 to \$250 for single coverage and from \$350 to \$400 for family coverage with the increase retroactive to January 1, 2002 for the employees not covered by a collective bargaining agreement. Upon deliberation, members of the Commission voiced their concerns about the effect on the city's budget and emphasized to staff that they diligently pursue all options to obtain the best medical insurance coverage.

A motion was made by Commissioner Claybrook, seconded by Commissioner Weaver, to approve staff's recommendation to increase the City's share of the medical insurance premiums for all employees not covered by a collective bargaining agreement and that it be made retroactive to January 1, 2002. Motion carried.

AYE: Claybrook Weaver, Downing, Harrod, Harden  
NAY: Milburn, Pettyjohn



2001-12-17 COMMISSION MEETING

AGENDA ITEM NO. 24: Consider health insurance options.

After reviewing the health insurance proposals as received under Agenda Item No. 23, a motion was made by Commissioner Claybrook, seconded by Vice Mayor Downing, to direct staff to contact the State by December 28, 2001 to cancel the health insurance coverage effective February 1, 2002 and direct the consultant to analyze which plan is best for the City and report his findings at the January 7, 2002 meeting. Motion carried.

AYE: Claybrook, Downing, Pettyjohn, Harrod, Harden, Weaver, Milburn

Date: 11/19/2001	Board: City Commission
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AGENDA ITEM NO. 14: Consider possible changes of City's health insurance.

Mr. James Roberts, Director of Public Safety and Administration, spoke again about the possible changes of the City's health insurance. He went over the positives of being self-insured and felt that would be the way to proceed to keep the costs down. He stressed that with the current insurance increases, the City of Shawnee employees were not the cause of the rapid increases in premiums in the State Plan.

He also emphasized that the City would have more control of the insurance plan and the City could build a larger plan with the payments going back into the reserve.

After hearing from Mr. Roberts, two local insurance agents, Mr. J. T. Weedman and Mr. Tony Wall, who wanted an opportunity to bid on the City's insurance, addressed the Commission.

Mr. Weedman was the first to give the history from his point of view on the City's insurance track record since 1986. He cautioned how tricky health insurance can be and in a constant change.

Next, Mr. Wall also came forth with words of caution stating that there are no simple answers and the decisions depend on how much risk the City wants to take and at what level of benefits they desire.

City Manager Terry Powell commented that to simplify the proposals for health insurance, the state plan could be a model for the specifications. In view of the foregoing topic of conversation, Commissioner Pettyjohn suggested that staff work with the agents to develop criteria for gathering quotes for the City's health insurance in order for the Commission to make the best decision.

A motion was made by Commissioner Pettyjohn, seconded by Vice Mayor Downing, to instruct the City Manager and the Director of Public

Safety and Administration, to work with any interested agent in developing criteria and to accept health insurance proposals at the December 17th meeting. Motion carried.

AYE: Pettyjohn, Downing, Claybrook, Harrod, Harden, Weaver, Milburn

NAY: None

Date:  
5/1/2000  
Board: City  
Commission

AGENDA ITEM NO. 15: Consider Bids:

a. Employee Health Insurance and Related Benefits (award)

Mr. Allen Benelli, Personnel Director, addressed the Commission for an analysis of the health insurance proposals for FY 2000-2001. He advised that currently the employees participate in the Oklahoma State and Education Employees Group Health Insurance Plan.

Mr. Benelli had included in the agenda packet the analysis of the health insurance proposals that were submitted at the last meeting that contained the following information:

\*definition of Health Care Terms

\*spreadsheet containing a summary of proposed insurance coverage

\*notes on the summary of proposed insurance coverage

\*cost analysis of the monthly premiums for various health insurance proposals

Other key points made by Mr. Benelli were that the employees currently participate in the Oklahoma State and Education Employees Group Health Insurance Plan and through a survey of employees, a majority were in favor of staying with the State Plan.

He noted that the City of Shawnee contributes towards each employee's health care premium of \$150.00 per month for single employees and \$275.00 per month for employees with families.

The majority of the employees are enrolled in an HMO and a minority of employees are enrolled in the Indemnity Plan.

At this time, Mr. J. T. Weedman, local insurance agent for Blue Cross & Blue Shield Insurance Company, presented a new proposal after stating that he had requested his insurance carrier to go to a lower cost in order to be more competitive. It was ruled by City Attorney John Canavan that since the proposals were submitted by sealed bid, that the Commission could not consider Mr. Weedman's new proposal, but the Commission had the right to throw out all the bids and rebid if they wished. The State Plan representatives were in attendance to answer questions about the State Plan.

A motion was made by Commissioner Claybrook, seconded by Vice Mayor Downing, that the City of Shawnee remain with the Oklahoma State and Education Employees Group Health Insurance Plan for health care insurance for the fiscal year 2000-2001 effective July 1, 2000.

Motion carried.

AYE: Claybrook, Downing, Pettyjohn, Harden, Roach

NAY: Harrod

ABSTAIN: Blair

**Regular Board of Commissioners**

**6.**

**Meeting Date:** 02/04/2013

Administrative Hearing Appeal

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Discussion, consideration and possible action on Rita Knight-Taber's appeal of Administrative Hearing Officer's order on January 10, 2013, to remove all structures from five lots, including all concrete footings and the cellar, located at 915 E. Hayes.

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Attachments

Letter

Information Packet

Date 1-18-13 Time 11:20

To the City of Shawnee Commissioners:

I am Rita Knight-Taber. The property at 915 E. Hayes has been in my family since the early 1950's. Our family has kept the taxes paid on the property and have kept up the property until this past year.

I appeared before the Hearing Committee on Jan. 10, 2013. I was expecting to be asked to repair or remove the dilapidated house on that property. I was surprised to find out that we were being asked to remove all structures from the five lots, including all concrete footings and the cellar.

Please afford me the opportunity to explore other options for this property rather than the dismantling and removal of the buildings from this property.

Thank you for giving us this chance to address these issues.

Sincerely,




Rita Knight-Taber,  
Administrator of Ralph Knight Estate



**City of Shawnee**  
**Community Development Department**  
222 N. Broadway  
Shawnee, OK 74801  
(405) 878-1665 Fax (405) 878-1587  
[www.ShawneeOK.org](http://www.ShawneeOK.org)

**MEMORANDUM**

DATE: February 4, 2013  
TO: Shawnee City Commission  
FROM: Justin Erickson, Planning Director   
RE: **APPEAL OF ADMINISTRATIVE ORDER: 915 E. HAYES**

---

**SUMMARY**

On January 10, 2013, the Administrative Hearing Office (Community Development Director) for the City of Shawnee issued an Administrative Order requiring the dismantling and removal of all buildings associated with the property at 915 E. Hayes (Exhibit 1). In accordance with Shawnee Municipal Code Section 7-582(6), Rita Knight-Taber filed an appeal of the Administrative Order (see Exhibit 2).

**STAFF ANALYSIS**

The property located at 915 E. Hayes is part of Grove Block 2, Lots 18-23 (see Figure 1 for location map). The plat dates to 1909 and the subject property has been in the current family's holdings since the 1950s. There are five (5) structures located on the site, which include: 1) single-family residence; 2) carport; 3) barn; 4) outbuilding; and 5) a cellar/storm shelter (see Figure 2 for site layout). According to the Potawatomie County Assessor, the home was built in 1940 and is 728 square feet. The six lots total 18,750 square feet.

The single-family residence is in extremely poor condition. Approximately one-quarter or more of the roof has collapsed. In addition, the interior of the structure has suffered catastrophic damage including deterioration of the subfloor (missing in places), and severe damage to the foundation (which is bowing) and sill plates. Rehabilitation of the structure would require a new roof, new plumbing, new wiring, new foundation, new subfloor, new structural members and other repairs. According to City records, the house has not had active water service since November 2004 (see Exhibit 3 for Building Inspector Report).

As is typical, when a primary residence is ordered removed, all accessory structures are also required to be removed. The reason for this is two-fold. First, accessory structures are not permitted without the establishment of a primary use (residence) and thus, removal of all structure prevents the establishment of a non-conforming situation. Second, without a primary residence, outbuildings and



accessory buildings tend to suffer vandalism and are an attractive nuisance to vagrants and children. Accessory structures located on this property include an unsecured cellar/storm shelter, a barn that is in very poor condition, a carport that is in fair condition and another outbuilding, which is in poor condition.

Exhibit 4 includes a series of the photographs of the property and all structures located thereon. Exhibit 5 lists previous code enforcement action taken at the subject property. Between May 2004 and April 2009, 12 violations were recorded for tall grass and weeds. The owner did correct the violations in every case.

### STAFF RECOMMENDATION

Staff recommends that the Administrative Order ordering the removal of all structures at 915 E. Hayes be upheld and that the appeal filed by Rita Knight-Taber be denied.

Should the City Commission offer relief to the appellant, Staff recommends that the primary structure (residence), the barn, and the outbuilding be required to be removed (leaving the carport and cellar/storm shelter) and that the remaining two structures be secured.

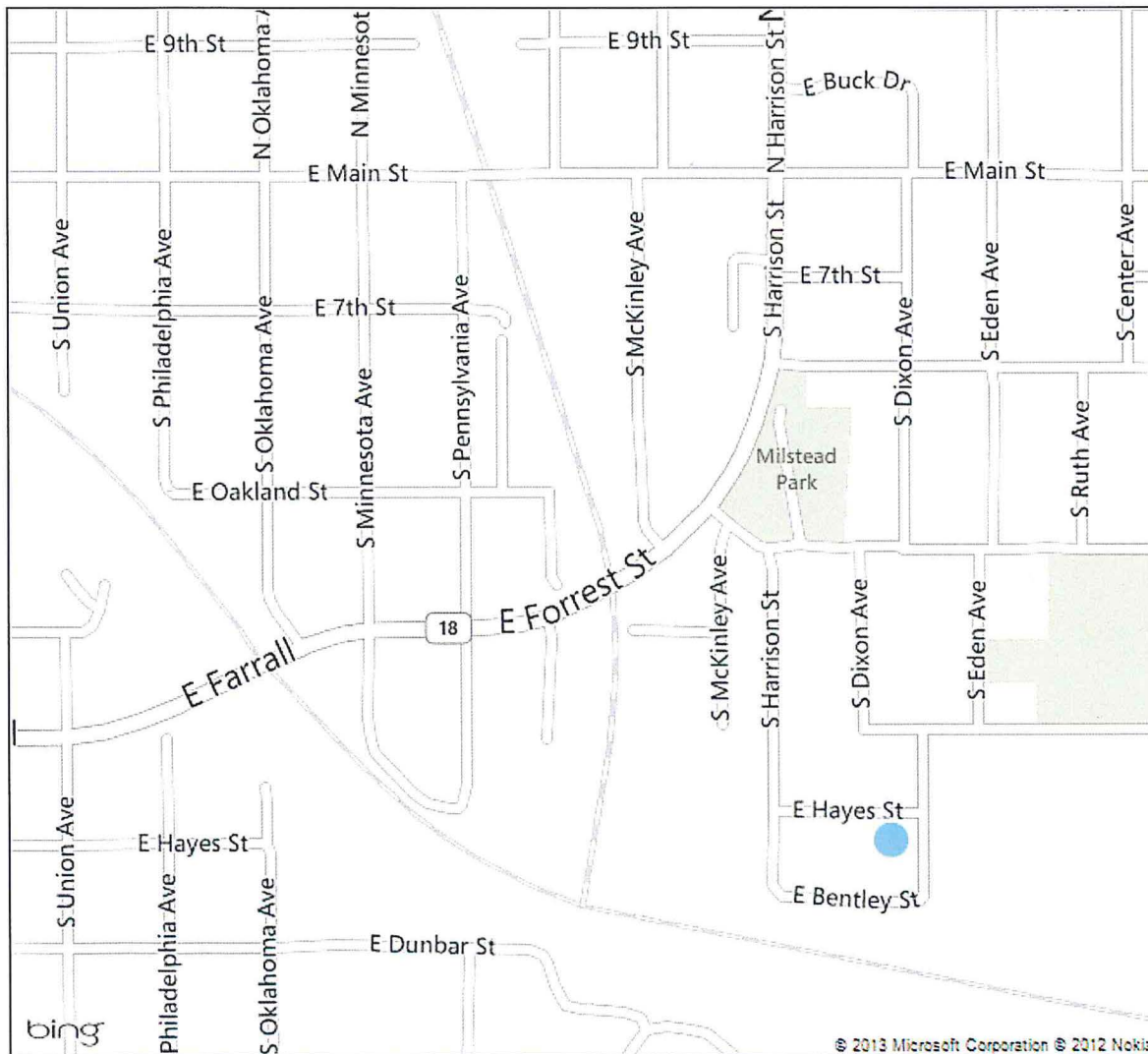
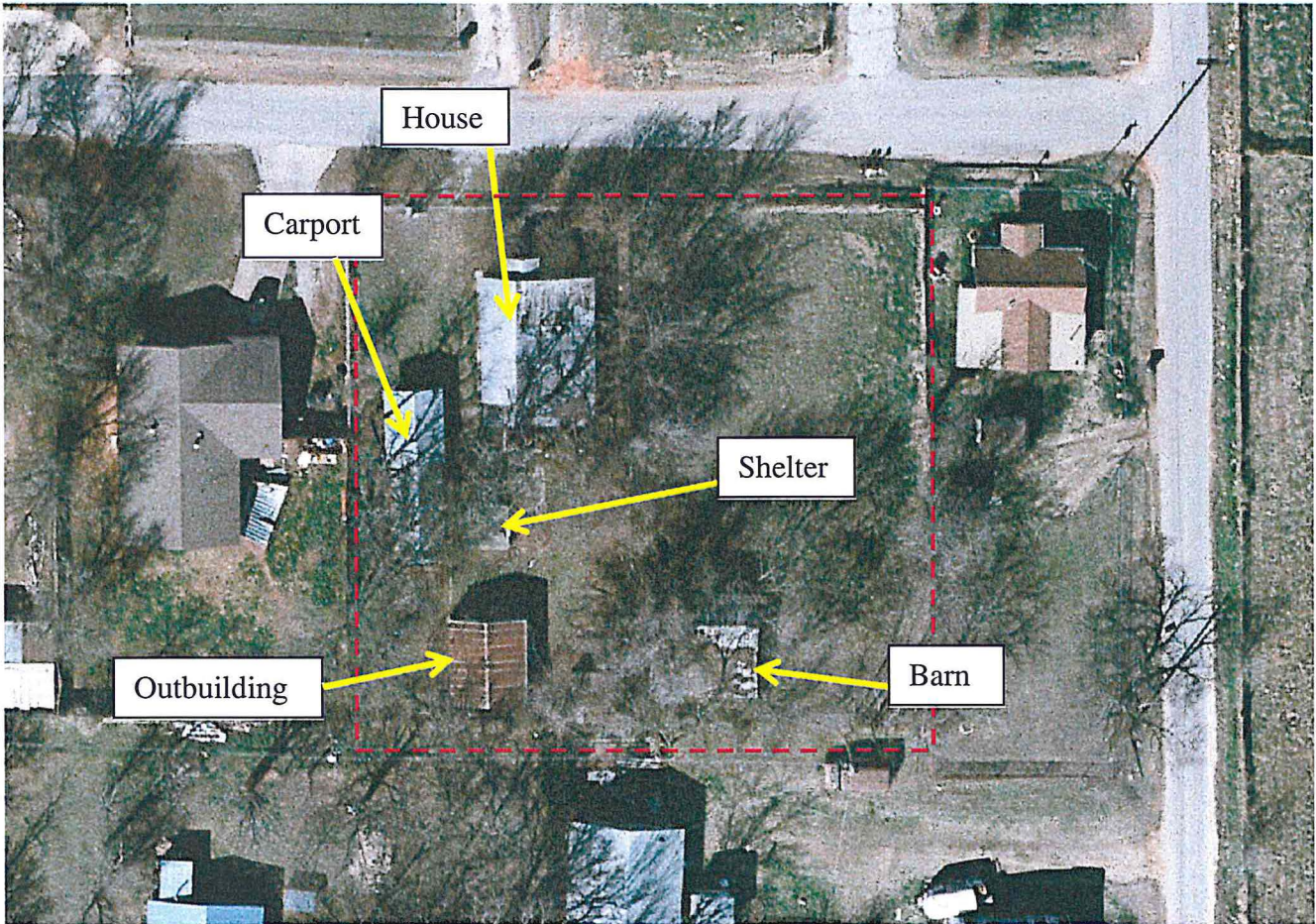


Figure 1: Location map.





**Figure 2:** Property layout, 915 E. Hayes.

**Attached Exhibits:**

1. Administrative Order issued January 10, 2013.
2. Notice of Appeal filed by Rita Knight-Taber, January 18, 2013.
3. Report from Jared Cooper, Building Inspector, December 20, 2012.
4. Photographs of the subject property.
5. Action Center records of code enforcement action.



**ADMINISTRATIVE ORDER**

Now, on this 10 day of JAN, 2013 this matter comes on for hearing at the appointed time pursuant to the Notice of Hearing Concerning Dilapidated Building(s), a copy of which is attached hereto and made a part hereof. The Code Enforcement Officer for the City of Shawnee appeared on behalf of said City and the Respondent:

appeared Rita Taber

/  represented by legal counsel or other representative.

/  failed to appear.

The Hearing Officer finds that due and proper service was made on Respondent at least ten (10) days prior to the date of this hearing. After having carefully reviewed the record and evidence herein, and having heard the evidence and testimony of the Code Enforcement Officer and the Respondent, if any, the Hearing Officer further finds that the subject building(s) is/are dilapidated and detrimental to health, safety, and welfare of the general public or the community, create(s) a fire hazard dangerous to other property, and that the subject property would be benefited by the removal of the subject building(s).

IT IS THEREFORE ORDERED that: (Address) 915 E Hayes

1) The Respondent shall commence the:

(a)  Dismantling and removal of the building(s)

(b)  /  The remodel of such structures(s)

(c)  /  Board and secure structure(s)

2) If Respondent shall fail to perform the work within the dates fixed, the City shall cause such work to be done and the costs of such work, including all notices required in connection herewith, shall be assessed and collected in accordance with City Code Section 7-582.

3) Permits shall be obtained **prior** to March 01, 2013 and shall complete such work no later than April 01, 2013.

Rita Taber  
Property owner or Representative

**You have 10 days to appeal this to the City Commission.**

Justin Erickson  
Justin Erickson  
Planning Director  
City of Shawnee, Oklahoma

Date 1-18-13 Time 11:20

Exhibit 2

To the City of Shawnee Commissioners:

I am Rita Knight-Taber. The property at 915 E. Hayes has been in my family since the early 1950's. Our family has kept the taxes paid on the property and have kept up the property until this past year.

I appeared before the Hearing Committee on Jan. 10, 2013. I was expecting to be asked to repair or remove the dilapidated house on that property. I was surprised to find out that we were being asked to remove all structures from the five lots, including all concrete footings and the cellar.

Please afford me the opportunity to explore other options for this property rather than the dismantling and removal of the buildings from this property.

Thank you for giving us this chance to address these issues.

Sincerely,

*Rita Knight-Taber*

Rita Knight-Taber,  
Administrator of Ralph Knight Estate

# Memorandum



Location of problem: **915 E. Hayes**

This report is for the main dwelling.

Notice has been given to the property owner on file at the county courthouse that the above-described property has been reported as being a dilapidated structure. An inspection has been made on the site and the following conditions were noted:

Conditions: I find the property appears to have a dilapidated structure. This property is in a state of decay and disrepair due lack of maintenance. This structure has multiple structure and cosmetic issues due to the lack of maintenance. These issues create an environment of dilapidation and cause a blight on the neighborhood. As for the above-mentioned conditions, the property has become detrimental to the health, safety and welfare of the general public and the community. The conditions of all structures are a fire hazard to the surrounding community and the removal of such conditions would be beneficial.

All trash and debris inside and out of the structure, if any, shall be removed from the property and this office shall order the utilities removed. All brush and vegetation shall be removed from the lot immediately.

A handwritten signature in black ink, appearing to read "John C. [unclear]".

Assistant Building Inspector  
December 20, 2012



**EXHIBIT 4 – Photographs of Property (915 E. Hayes)**



**Photo 1:** 915 E. Hayes (residence on left, carport on right).



**Photo 2:** Back door, 915 E. Hayes.





**Photo 3:** View of porch of primary residence.



**Photo 4:** Inside of residence (approximately one-quarter of roof has collapsed).





**Photo 5:** View of bowing foundation and exterior wall (residence).

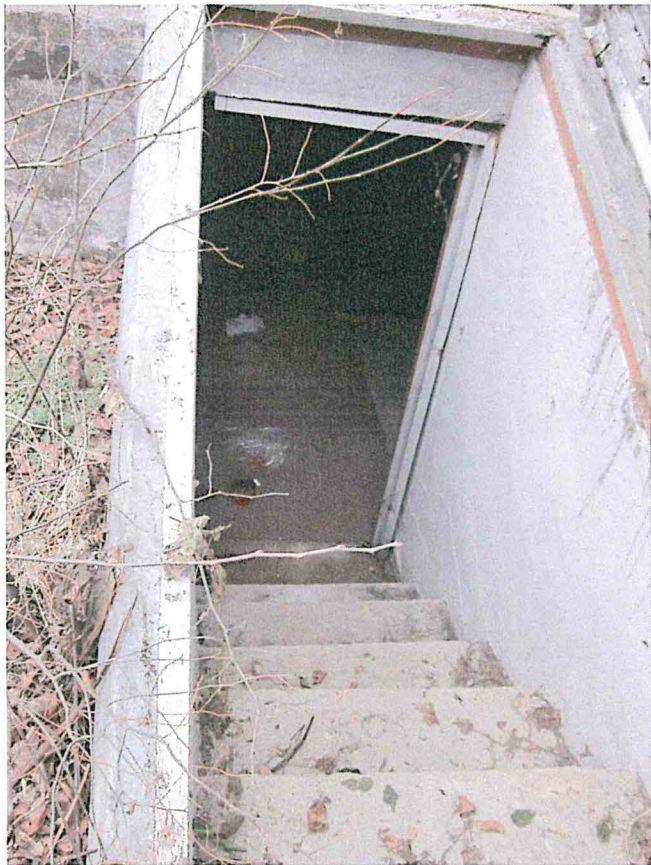


**Photo 6:** Internal view of residence.





**Photo 7:** Outbuilding (barn) on property.



**Photo 8:** Storm shelter on property, unsecured.





**Photo 9:** View of carport and storm shelter.



**Photo 10:** View of another outbuilding on the property.





Photo 11: View of carport from front.



Photo 12: Outbuilding.



Property Console

File Edit Options Functions Help



Property

Property Type: \*All | Street #: 915 | Street: E HAY | Unit: | Intersection:

Type	Street #	Street	Unit	Intersection
Premises	915	E HAYES ST		

Add  
Edit  
Merge

Accounts | General | Contacts | Information | Comments | Notes | Incidents

Incident	Date	Code	Status	P	Group	
591	5/07/2004	A-TALL GRA	Closed	1	CODEOFFICER	Resolve: OWNER CLEANED 5/17/2004
1589	7/06/2004	A-TALL GRA	Closed	1	CODEOFFICER	Resolve: OWNER CLEANED 7/12/2004
5432	4/25/2005	A-TALL GRA	Closed	1	CODEOFFICER	Resolve: OWNER CLEANED 5/13/2005
6546	7/13/2005	A-TALL GRA	Closed	1	CODEOFFICER	Resolve: OWNER CLEANED 7/21/2005
7034	8/23/2005	A-TALL GRA	Closed	1	SAFETYOFFCR	Resolve: OWNER CLEANED 8/26/2005
7278	9/01/2005	A-TALL GRA	Closed	1	SAFETYOFFCR	Resolve: OWNER CLEANED 9/12/2005
11333	5/15/2006	A-TALL GRA	Closed	1	CODEOFFICER	Resolve: OWNER CLEANED 5/30/2006
17670	5/23/2007	A-TALL GRA	Closed	1	CODEOFFICER	Resolve: OWNER CLEANED 5/24/2007
23479	4/21/2008	A-TALL GRA	Closed	1	CODEOFFICER	Resolve: OWNER CLEANED 5/05/2008
25928	9/10/2008	A-TALL GRA	Closed	1	CODEOFFICER	Resolve: OWNER CLEANED 9/18/2008
28574	4/24/2009	A-TALL GRA	Closed	1	CODEOFFICER2	Resolve: OWNER CLEANED 4/29/2009
28617	4/29/2009	A-TALL GRA	Closed	1	CODEOFFICER2	Resolve: OWNER CLEANED 5/12/2009
45903	12/05/2012	A-DILAPIDA	Active	2	ACTION CNTR	Next Task: VALIDATE DEMOLITION 3/01/20

Exit

Exhibit 5

**Regular Board of Commissioners**

7.

**Meeting Date:** 02/04/2013

De-Annexation

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Public hearing and consideration of de-annexation of a 20-acre parcel located approximately 2,000 feet west of Walker Road on the south side of Homer Lane.

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Attachments

Deannexation






**City of Shawnee**  
**Community Development Department**  
222 N. Broadway  
Shawnee, OK 74801  
(405) 878-1665 Fax (405) 878-1587  
[www.ShawneeOK.org](http://www.ShawneeOK.org)

**STAFF MEMORANDUM**

**AGENDA:** February 4, 2013

**TO:** Shawnee City Commission

**FROM:** Justin Erickson, Planning Director 

**RE:** De-Annexation Request; Shawnee Twin Lakes Area

---

**SUMMARY OF REQUEST**

Tiffany Miller (DBA: R Town Real Estate Investments, LLC) owner of 20 acres on the western boundary of the city limits (see attached map) is requesting de-annexation of the property (see attached request and supporting documentation). The proposed use of the land is a rural residential subdivision. The proposed lot configuration could not be approved under City of Shawnee zoning regulations, which require a minimum of five (5) acres for each dwelling unit in the A-1 (Agricultural) Zone. Nearly all land in the vicinity of Shawnee Twin Lakes is zoned A-1. There are no City utilities in the vicinity of the property.

**STAFF ANALYSIS**

The Shawnee Comprehensive Plan encourages strategic annexation of unincorporated land adjacent to the City – it does not address the issue of de-annexation at all. In general, it would be rare for a City to actively pursue a policy of de-annexation, considering the difficulty in annexing property under State law.

With the above stated, Staff understands that the applicant was under the belief that the property was in unincorporated Pottawatomie County at the time of purchase. The development plans indicate a development featuring lots 1.14-1.57 acres in size with site-built homes a minimum of 1,800 square feet. The proposed development could not be approved by the existing zone classification. Even if the land was rezoned to “RE” (Rural Estate), the minimum size lot would be two-acres under City development regulations. With a few exceptions, nearly all the land in the Twin Lakes region, is zoned A-1 (Agricultural).

Considered in isolation, the proposed development and de-annexation probably has minimal impact to the City, but it would set a precedent that would make it very hard to deny similar petitions in this area, which could lead to a slow, but continual decrease in land within City Limits.



Staff notes the following potential benefits and drawbacks to de-annexation:

Potential Benefits of De-Annexation:

1. City no longer has to provide fire/police service, which in theory may save some resources/expense; and
2. Development of 16 rural residential lots can occur and serve the region.

Potential Drawbacks to De-Annexation:

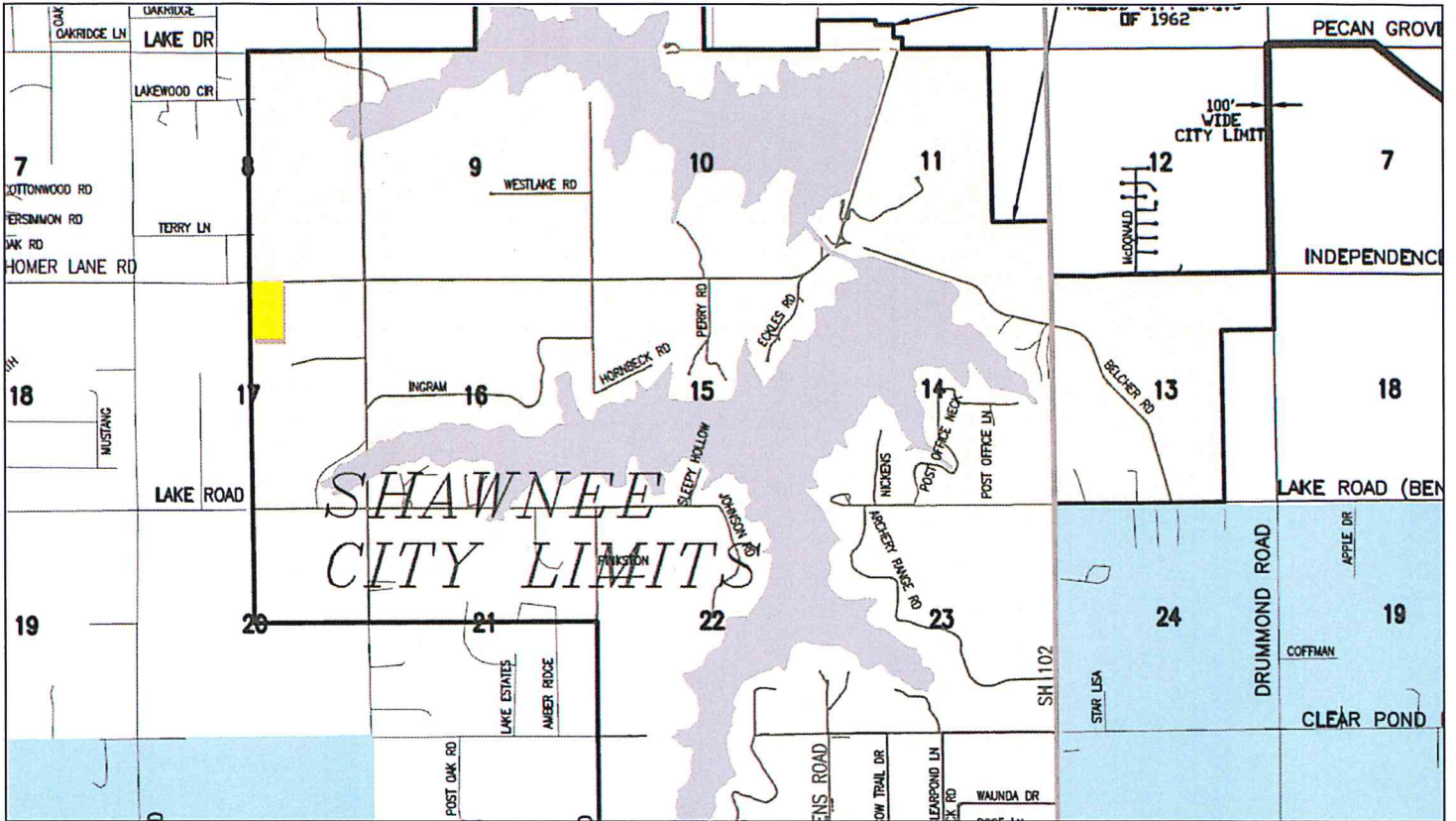
1. Density is greater than surrounding land use, other neighbors may want area to stay rural with 5-acre minimum;
2. Sixteen (16) additional wells/septic systems within the watershed;
3. May spur additional de-annexation requests and approval sets a precedent;
4. Development is dense (more urban than rural) – yet has no public utilities, fire protection (fire hydrants, etc.); and
5. City has no code enforcement authority/ability.

**STAFF RECOMMENDATION**

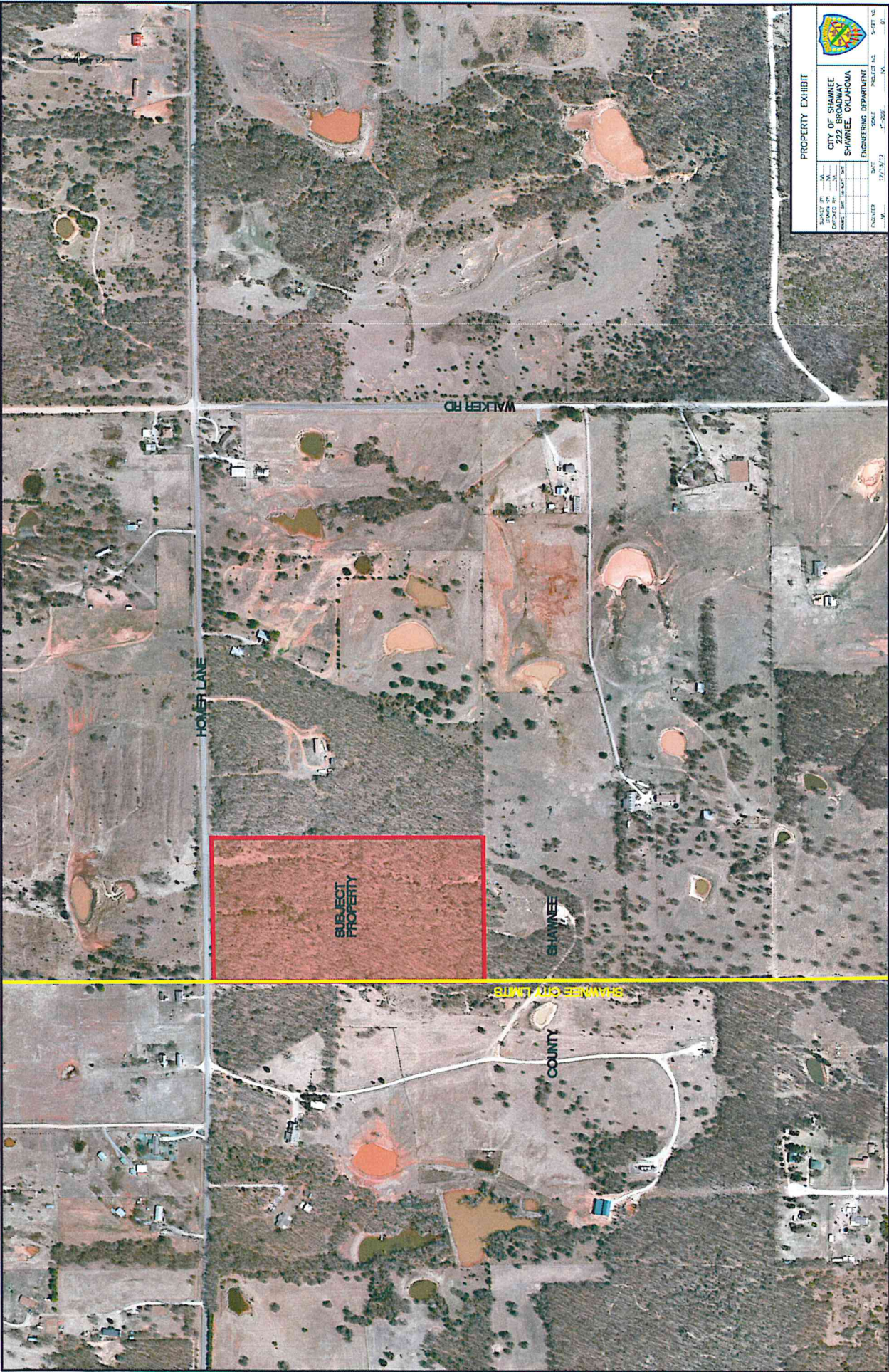
Staff recommends **denial** of the requested de-annexation. The potential drawbacks to de-annexation outweigh the potential benefits to the City of Shawnee in Staff's opinion.

Attachments

Vicinity Map







**PROPERTY EXHIBIT**

SCALE	DATE	PROJECT NO.	SHEET NO.
1"=200'	7/7/2023		01

**CITY OF SHAWNEE**  
 222 BROADWAY  
 SHAWNEE, OKLAHOMA  
 ENGINEERING DEPARTMENT

SHAWNEE COUNTY  
 SHAWNEE COUNTY LIMITS

HOMER LANE

WALKER RD

**SUBJECT PROPERTY**

SHAWNEE



December 17, 2012

City of Shawnee

City Commission

P.O. Box 1448

Shawnee, OK 74802

RE: Deannexation of West Half (W/2) of the Northwest Quarter (NW/4) of the Northeast Quarter (NE/4) of Section Seventeen (17), North Range Ten (10) North, Range Two (2) East of the Indian Meridian, Pottawatomie County, Oklahoma.

To Whom It May Concern:

May this letter serve as a request for Petitioning for Deannexation of the above referenced property from the City of Shawnee.

R Town Real Estate Investments, LLC. has purchased the referenced property with the intent to develop a one (1) plus acres subdivision/home addition – Quail Run.

The acreage was purchased with the understanding that it was not in city limits. The county assessor's office was contacted and it was shared that the property, at time prior to purchase, was county. The county commissioner's office was contacted and it was shared that the property was county. The county has maintained the road in front of the property for the last twelve (12) years – not the city as per the road markings and county commissioner. The road markings and/or striping currently in front of the property shows where the county and city change from one to the other and it appears to be at the Easterly edge of the property which would give the appearance that the property is in county - not city limits. The title company that issued the title insurance policy has no record or recorded book and page of any ordinance showing that the property is in city limits.

Jerry Richards, Pottawatomie County Commissioner for District 2 was contacted by Shawna Miller, Manager of R Town Real Estate Investments, LLC. Mr. Richards and Shawna Miller met approximately three different times to discuss the housing addition. Mr. Richards was in agreement with R Town Real Estate Investments, LLC. moving forward with the plat of survey to be submitted on the docket for approval of the addition. Road requirements of what the county required for the road were given to Shawna Miller at a meeting at the property with Mr. Richards and his foreman. The surveyor began working on the plat of survey for the addition to be submitted for the docket and bids were being obtained for the road when it was learned that the property may be in the city limits. As of present date, all operations have been stopped due to this possibility.

The Quail Run addition will be a great asset to the community. It will give those wishing to move in to the community, and not wanting to maintain five acres or more, a beautiful mature treed addition in the Bethel School District to live in.

Deannexation Letter Request

Shawna Miller is manager of my LLC and is also a licensed Realtor assisting me with the preparation and development of the addition. She has been in communication with Stan Malaske of SWM and Sons, Inc. to be the primary builder of the addition. Stan builds a quality home. It will be a prestigious addition with a minimum square footage requirement of 1,800 square foot or more.

Shawna has also obtained permission to use Stan's Deer Run Addition Covenants and Restrictions for my addition, Quail Run which is attached for your review. Also attached is an outline of the addition, an outline of the added benefits of the addition to the community, preliminary plat of survey and the plat showing the legal description.

Please accept this letter as request for deannexation of the referenced property so that I may proceed forward with the development/addition to help our area grow. The addition will also help benefit the Bethel School District with added tax dollars and give the community a beautiful addition to live in the area close to their family and friends.

Sincerely,

A handwritten signature in blue ink that reads "Tiffany Miller". The signature is fluid and cursive, with the first name being more prominent.

Tiffany Miller, Owner/Member

R Town Real Estate Investments, LLC.

CC: Jerry Richards, County Commissioner – District 2

Stan Malaske, Owner/Builder – SWM and Sons, Inc.



December 19, 2012

City of Shawnee

City Commission

P.O. Box 1448

Shawnee, OK 74802

RE: Approval of New Addition /Subdivision – Quail Run

West Half (W/2) of the Northwest Quarter (NW/4) of the Northeast Quarter (NE/4) of Section Seventeen (17), North Range Ten (10) North, Range Two (2) East of the Indian Meridian, Pottawatomie County, Oklahoma.

To Whom It May Concern:

May this letter serve as my approval of the above referenced addition/subdivision.

I was contacted by Shawna Miller, Manager of R Town Real Estate Investments, LLC. and Shawna and I have met several times to discuss the housing addition. I have been to the location and approve the development of Quail Run.

I am in agreement with R Town Real Estate Investments, LLC. moving forward with the plat of survey to be submitted on the docket for approval of the referenced addition/subdivision and/or deannexation to move forward with the approval process for the addition/subdivision. I am willing to be present to discuss my approval.

Sincerely,

A handwritten signature in cursive script that reads "Jerry Richards".

Jerry Richards

Pottawatomie County Commissioner – District 2

# Quail Run

1 acre plus lots

16 wooded lot addition

## Benefit(s) of the prestigious Quail Run

addition to the community -

### Homer Lane between Walker Road and Fishmarket

**Quail Run would give those wanting to move to the area such as retired couples and/or families wishing to live close their family and friends that do not want to maintain a large acreage.**

- Those wanting to live in the area have no choice(s) to a nice 1 acre + community (most do not want to maintain a 5 acres minimum – but desire to live in the area)
- Tax benefit to Bethel School District and the city/county for a 16 lot addition
- An average collected tax on each individual lot would be between \$1,800-\$3,000 per year per lot (once the addition is built out and established)
- Tax revenue could average at a built out stage of the addition of \$38,400.00/year to the community in property taxes plus any personal tax not being averaged in
- Each individual home owner would be responsible for drilling a well and installing a septic system – aerobic style septic system – no cost to the city/county for utility upkeep and/or maintenance
- The paved road would be installed to specifications by city and/or county specs
- The entire entrance area at the front sides and bricked entrance will be maintained by a homeowners association to maintain a nice curb appeal to the addition
- Mature trees will not be allowed to be cut down unless trees are in the building area needed to build home and/or a garage/shop.
- The addition will be a beautifully wooded addition – maintaining the country atmosphere
- Covenants and restrictions for the addition will be filed of record and are attached for review
- Plat map of the Quail Run addition attached for review

# Quail Run Addition

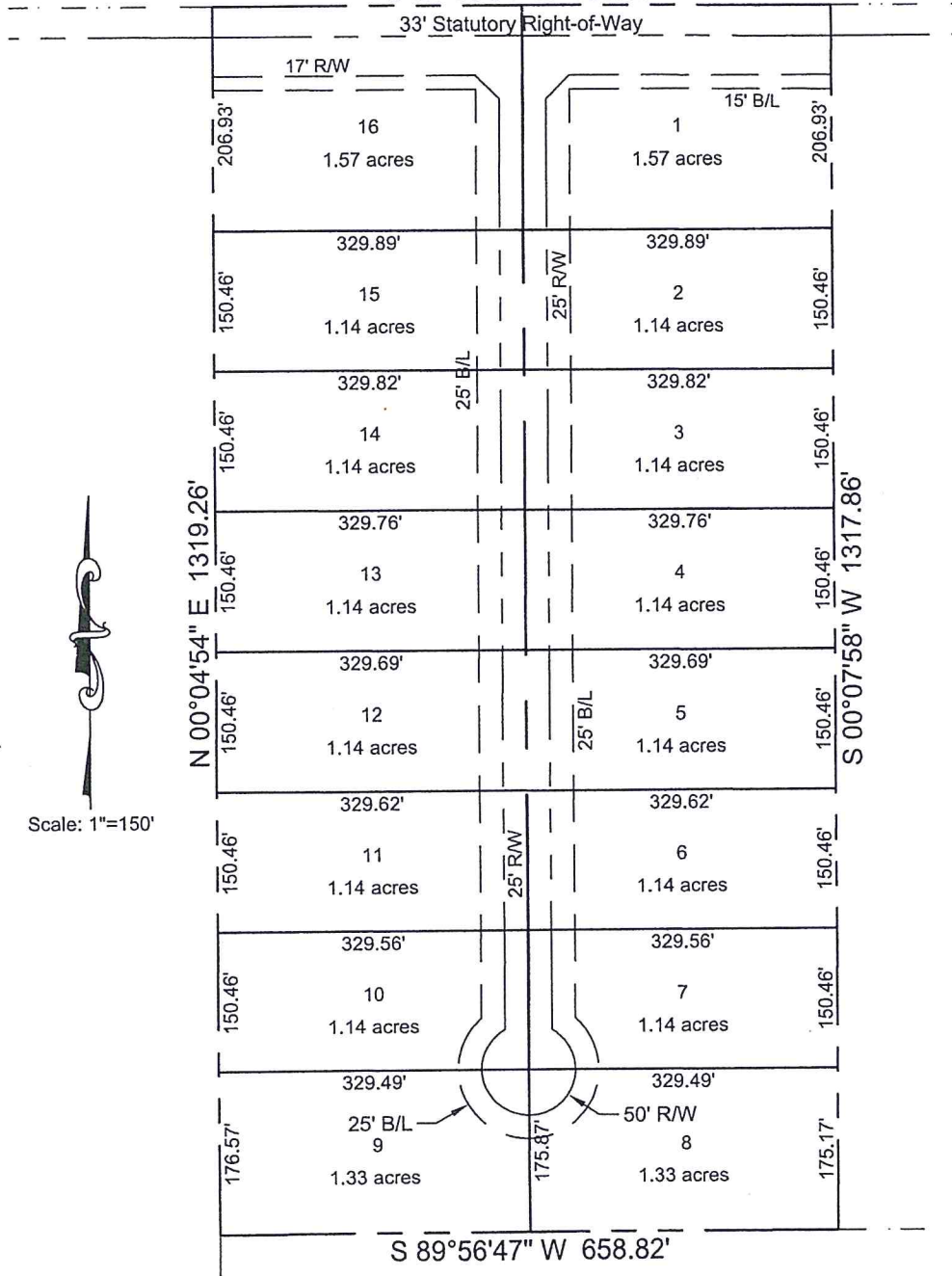
- 1 acre plus – beautiful wooded lots
- Bethel Schools
- Paved road
- 1,800 s.f. minimum
- Approved builders only
- Easy access to interstate for easy commute to Tinker area and/or Shawnee
- Well and septic
- Canadian Valley Electric
- Homeowners association for entrance maintenance
- Less than 2 ¾ miles to Shawnee Twin Lakes

# PRELIMINARY LOT LAYOUT

Southeast 119th Street

S 89°55'54" E 659.99'

33' Statutory Right-of-Way



Scale: 1"=150'

Date: 10-23-2012

CERTIFICATE OF AUTHORIZATION CA-819

EXPIRATION DATE: 6/30/2013

HALE & BUCKLEY SURVEY COMPANY INC.

Survey No. 5479.1

Land Surveying and Planning  
 1601 S.W. 89th Street, Building C, Suite 200  
 Oklahoma City, Oklahoma 73159  
 Tel: (405) 686-0174 - Fax: (405) 681-4881  
 C. A. 819 - Exp. June 30, 2013  
 www.halesurvey.com





**Regular Board of Commissioners**

**8.**

**Meeting Date:** 02/04/2013

Ordinance Deannex

Submitted By: Donna Mayo, Administration

Department: Administration

---

Information

Title of Item for Agenda

Consideration of an ordinance de-annexing a 20 acre parcel located near Walker Road and Homer Lane.

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Attachments

Ordinance deannex

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE DE-ANNEXING/DETACHING CERTAIN PROPERTY NOW WITHIN THE CITY LIMITS OF SHAWNEE, OKLAHOMA, DESCRIBING SAID PROPERTY, REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HERewith AND DECLARING AN EMERGENCY.**

**WHEAREAS**, a petition requesting detachment (de-annexation) from the City of Shawnee was submitted on December 17, 2012;

**WHEREAS**, said petition includes one property and contains a valid signature from the owner of said property;

**WHEREAS**, the Shawnee City Commission on January 7, 2013 considered said petition and directed that a public hearing be set for formal consideration; and

**WHEREAS**, the City of Shawnee City Commission held a properly-noticed public hearing on February 4, 2013 and considered the request for detachment.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:**

**SECTION 1: AMENDATORY.** That pursuant to the provisions of applicable law, the following property herein described shall be de-annexed and detached from the city limits of the City of Shawnee, Oklahoma:

West Half (W/2) of the Northwest Quarter (NW/4) of the Northeast Quarter (NE/4) of Section 17, Township 10 North, Range 2 East of the Indian Meridian, Pottawatomie County, Oklahoma.

Containing 20.00 acres, more or less.

**SECTION 2: REPEALER.** That all ordinances and parts of ordinances in conflict herewith are hereby repealed.

**SECTION 3: EMERGENCY.** That for the preservation of the public peace, health and safety, an emergency is hereby declared to exist, by reason whereof this ordinance shall be in full force and effect immediately upon its passage and approval.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
WES MAINORD, MAYOR

ATTEST:

\_\_\_\_\_  
DONNA MAYO, DEPUTY CITY CLERK

EMERGENCY SEPARATELY MOVED AND APPROVED THIS 4<sup>TH</sup> DAY OF FEBRUARY, 2013.

\_\_\_\_\_  
WES MAINORD, MAYOR

ATTEST:

---

DONNA MAYO, DEPUTY CITY CLERK

APPROVED AS TO FORM AND LEGALITY THIS 4<sup>TH</sup> DAY OF FEBRUARY, 2013

---

MARY ANN KARNS, CITY ATTORNEY

**Regular Board of Commissioners**

**9.**

**Meeting Date:** 02/04/2013

Presentation Healthy Community

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Presentation by Gateway to Prevention and Recovery on Healthy Community Grant requirements.

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**Regular Board of Commissioners**

**10.**

**Meeting Date:** 02/04/2013

Resolution - Tobacco

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Consider a resolution urging Oklahoma State Legislature to authorize municipalities to enact local tobacco regulations.

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Attachments

Memo

Resolution Tobacco

# City of Shawnee Memorandum

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**To:** Mayor and City Commissioners  
**CC:** Brian McDougal, City Manager  
**From:** James Bryce, Director of Operations  
**Date:** January 28, 2013  
**Re:** Restoring local municipal rights on tobacco

---

Resolution urging the State Legislature to repeal any preemption of local smoke-free air and restore the right of local Governments to enact and enforce their own smoke-free air laws. This is a non binding agreement that the City sends to the State with nothing more to do.

This also shows commitment of the community to take further action on smoking if the State Legislature acts and repeals the preemption.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY OF SHAWNEE, OKLAHOMA, URGING THE OKLAHOMA STATE LEGISLATURE TO RESTORE THE RIGHTS OF CITIZENS OF LOCAL GOVERNMENTS TO ADOPT LAWS REGULATING THE USE OF TOBACCO WITHIN THEIR COMMUNITIES**

**WHEREAS**, local governments have the right and responsibility to adopt laws that protect the health and safety of their citizens, and

**WHEREAS**, the people in local government should have the right to protect themselves against the harmful effects of secondhand smoke; and

**WHEREAS**, Oklahoma has a preemptive state law since 1987, which prohibits local governments from enacting laws that restrict smoking in any public places; and

**WHEREAS**, the vast majority of states do not preempt local smoke-free air legislation and Oklahoma is one of only two states that preempts all smoke-free air legislation; and

**WHEREAS**, more than 3,500 local governments throughout the country have successfully passed smoke-free air laws to protect people against the harmful effects of secondhand smoke; and

**WHEREAS**, 48.7% of the U.S. population lives in cities or states with smoke-free air laws for enclosed public places and workplaces, restaurants, and bars, while many of these Oklahoma venues remain smoke-filled and their employees and patrons remain unprotected from secondhand smoke because of preemptive state laws; and

**WHEREAS**, the tobacco industry, in an effort to negate such local registration, has long had as its chief legislative strategy the preemption of local authority to regulate smoke-free laws; and

**WHEREAS**, preemptive state laws have a devastating effect on tobacco control efforts, economic development, and on the public health of the states' residents and workers; and

**WHEREAS**, multiple states have successfully overturned preemption and restored local control to enact and enforce smoke-free air laws; and

**WHEREAS**, protecting people from the harmful effects of secondhand smoke is best accomplished by local communities working directly with the people most affected by smoke-free air laws: and

**WHEREAS**, numerous studies have found that tobacco smoke is a major contributor to indoor air pollution, and that breathing secondhand smoke is a cause of disease in healthy nonsmoker, including heart disease, stroke, respiratory disease, and lung cancer; and

**WHEREAS**, the 2006 U.S. Surgeon General's report, "*The Health Consequences of Involuntary Exposure to Tobacco Smoke*," concluded that there is 1) no risk-free level of exposure to secondhand smoke; 2) ventilation and other air cleaning technologies cannot completely control for exposure of nonsmokers to secondhand smoke; 3) smoke-free workplace policies are the only effective way to eliminate secondhand smoke exposure in the workplace, and 4) evidence from peer-reviewed studies show that smoke-free policies and laws do not have an adverse economic impact on the hospitality industry; and

**WHEREAS**, the Oklahoma State Legislature should not deprive local governments of the authority to protect people from the harmful effects of secondhand smoke;

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Shawnee urges the State Legislature to repeal any preemption of local smoke-free air and restore the right of local governments to enact and enforce smoke-free air laws.

**AND BE IT FURTHER RESOLVED**, that the City of Shawnee strongly encourages other local governmental entities in Oklahoma to adopt similar resolutions.

Adopted this 4<sup>th</sup> day of February, 2013.

---

WES MAINORD, MAYOR

**ATTEST:**

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DONNA MAYO, DEPUTY CITY CLERK

**Regular Board of Commissioners**

**11.**

**Meeting Date:** 02/04/2013

Ordinance - Tobacco and Alcohol Advertising

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Consider an ordinance prohibiting advertising of alcohol and tobacco products at city sponsored events and in city publications.

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Attachments

Memo

Ordinance Tobacco & Alcohol



# City of Shawnee Memorandum

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**To:** Mayor and City Commissioners  
**CC:** Brian McDougal, City Manager  
**From:** James Bryce, Director of Operations  
**Date:** January 28, 2013  
**Re:** Advertising for alcohol and tobacco products at city events

---

The Healthy Communities recertification application has been submitted to TSET and the City of Shawnee qualified for another year at basic level and a chance for another grant.

The City of Shawnee cannot submit for the Basic level grant again, we must submit for the Merit or Excellent level. In order for us to reach the Merit level, we would need an ordinance prohibiting the advertisement of alcohol and tobacco at any City sponsored event. The Merit Grant level is \$20,000.00.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE ENACTING A NEW SECTION TO THE SHAWNEE MUNICIPAL CODE PROHIBITING ADVERTISEMENT OF TOBACCO AND ALCOHOL PRODUCTS AT CITY-SPONSORED EVENTS; PROVIDING FOR A PENALTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND DECLARING AN EMERGENCY.

**WHEREAS**, use of tobacco products and excessive use of alcohol has been proven detrimental to health; and

**WHEREAS**, it is in the best interests of the citizens of the City of Shawnee that healthy lifestyles be promoted; and

**WHEREAS**, it is the desire of the Mayor and City Commissioners of the City of Shawnee that Shawnee be designated as a Healthy Community; and

**WHEREAS**, limiting the types of advertising at City-sponsored events promotes those goals;

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:**

SECTION 1. That a new section to be codified as Section 20-42 of the Code of Ordinances of the City of Shawnee, Oklahoma, is hereby adopted and shall from and after the effective date of this Ordinance read as follows:

SECTION 20-42. ADVERTISEMENT OF TOBACCO AND ALCOHOL PROHIBITED AT CITY SPONSORED EVENTS.

A. It shall be unlawful for any person or business to market or advertise, in any manner or method, products that contain tobacco or alcohol at any event sponsored by the City of Shawnee, Oklahoma.

B. Such events shall include, but are not limited to:

1. Sporting events;
2. Parades;
3. Museums;
4. Dances; and
5. Festivals

C. Any person, firm, or corporation found in violation of this Section shall be guilty of a misdemeanor and shall be fined in an amount not to exceed \$500. Every day a violation occurs shall be deemed a separate offense.

SECTION 2: SEVERABILITY. The provisions of this ordinance are severable, and if any sentence, provision or other part of this Ordinance shall be held invalid, the decision of the courts so holding shall not affect or impair any of the remaining parts or provisions of this ordinance.

SECTION 3: EMERGENCY. That for the preservation of the public peace, health, and safety, an emergency is hereby declared to exist, by reason whereof this Ordinance shall be in full force and effect immediately upon passage and approval.

**PASSED AND APPROVED this 4<sup>TH</sup> DAY OF FEBRUARY, 2013.**

\_\_\_\_\_  
**WES MAINORD, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**DONNA MAYO  
DEPUTY CITY CLERK**

**APPROVED AS TO FORM AND LEGALITY THIS 4<sup>TH</sup> DAY OF  
FEBRUARY, 2013.**

\_\_\_\_\_  
**MARY ANN KARNES  
CITY ATTORNEY**

**Regular Board of Commissioners**

**12.**

**Meeting Date:** 02/04/2013

Contract - Municipal Pool

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Consider contract with Larkin Aquatics for design and engineering of the Shawnee Municipal Pool.

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**Regular Board of Commissioners**

**13.**

**Meeting Date:** 02/04/2013

Resolution - Surplus

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Consider a resolution declaring certain items of personal property, furniture and equipment from the Shawnee Public Library no longer needed by the City of Shawnee and authorizing certain items be donated to public schools and other public libraries and the sale of the remaining items.

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Attachments

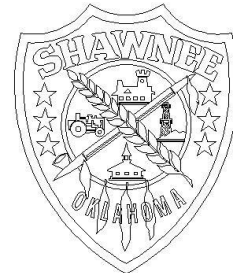
Memo

Resolution Surplus



# City of Shawnee Memorandum

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**To:** Mayor and City Commissioners  
**CC:** Brian E. McDougal, City Manager  
**From:** James Bryce, Director of Operations  
**Date:** January 29, 2013  
**Re:** Old Library furniture for action

---

The City of Shawnee has graciously replaced \$50,000.00 worth of Library furniture and by inter-local agreement with the Pioneer Library System, the furniture is the City's to dispose of. The Shawnee High School Librarian has said she would like to look at the furniture and so has the McLoud Librarian. Staff would like to give them the opportunity to do so after the furniture has been declared surplus property and then auction the rest off March 30<sup>th</sup> at the Expo Center.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION DECLARING CERTAIN ITEMS OF PERSONAL PROPERTY SURPLUS AND NO LONGER NEEDED FOR CITY PURPOSES; DESCRIBING SAID ITEMS; AUTHORIZING THE DONATION OF CERTAIN ITEMS TO PUBLIC SCHOOLS AND PUBLIC LIBRARIES; AND AUTHORIZING THE SALE OF THE REMAINING ITEMS BY AUCTION ON MARCH 30, 2013.

**WHEREAS**, certain items of personal property, furniture and equipment is no longer required for the operation of the Shawnee Public Library; and

**WHEREAS**, no other department of the City or the Shawnee Municipal Authority has any useful purpose for that property; and

**WHEREAS**, public libraries, including those of public schools, within Pottawatomie County and the Library System may have a use for the property; and

**WHEREAS**, any remaining property should be sold:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

Section 1: That the items of personal property set out in attached Exhibit "A" are no longer needed for city purposes.

Section 2: That the libraries of the public schools within the City of Shawnee and other libraries within the Library System in Pottawatomie County are to be offered the property for their own use, and donation of that property is authorized.

Section 3: The remaining property is to be sold at public auction at the Expo Center on March 30, 2013.

Adopted this 4<sup>TH</sup> day of February, 2013.

---

WES MAINORD, MAYOR

(SEAL)

ATTEST:

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DONNA MAYO, DEPUTY CITY CLERK

Approved as to form and legality this 4<sup>TH</sup> day of February, 2013.

---

Mary Ann Karns, City Attorney

## **EXHIBIT "A"**

31 Light Blue Chairs

3 pink Chairs

7 Purple Chairs

6 Red Chairs

1 Oblong Table

5 round Tables

1 Computer Table

4 End Tables

4 Square Tables

6 Kids Chairs

2 Black File Stands

21 Metal Rolling Chairs (5 blue, 4 pink, 7 grey, 5 burgundy)

**Regular Board of Commissioners**

**14.**

**Meeting Date:** 02/04/2013

Donation to Fire Dept

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Discussion, consideration and possible action accepting donation of real property located within the City of Shawnee for future training facility for the Fire Department.

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**Regular Board of Commissioners**

**15. a.**

**Meeting Date:** 02/04/2013

Bell Street Sidewalk Award

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

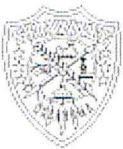
Bell Street Sidewalk Project Contract No. COS-PW-12-03 (Award)

---

Attachments

Bell St Sidewalk Award



<p><b>Mayor</b> WES MAINORD</p> 	<p><b>The City of Shawnee</b> PO Box 1448 Shawnee Oklahoma 74802-1448 (405) 273-1250 Fax (405) 878-1581 <a href="http://www.ShawneeOK.org">www.ShawneeOK.org</a></p>	<p><b>Commissioners</b> PAM STEPHENS LINDA AGEE JAMES HARROD KEITH HALL JOHN WINTERRINGER STEVE SMITH</p>
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**MEMORANDUM**

Date: January 30, 2013

To: Brian McDougal, City Manager

From: John Krywicki, P.E., City Engineer 

**Re: Award of Contract for Bell Street Sidewalk Project  
{Contract No. COS-PW-12-03}**

At the January 22, 2013 City Commission meeting we opened bids that were received for the Bell Street Sidewalk Project. A total of eight bids were received and opened, however, I failed to notice that one of the bids received was from a company that had not purchased a set of plans and specifications directly from the City of Shawnee as required by the contract documents for the bid to be considered. I should have not even opened that company's bid and had it returned to them. That company had submitted their bid on the wrong bid schedule sheet because unknown to us, we were not able to send them the Addendum and the "revised bid schedule" to bid as the other seven bidders had done. That is the reason we require plan holders to directly purchase the plans from us so that we have their name(s), addresses, and email so that if Addendums and revised bid schedules are issued that we can ensure that all plan holders receive them, and the bids submitted are "apples to apples" so to speak.

We did tabulate the seven bids that were bid with the revised bid schedule and they are attached. The lowest and best bid received was from All Roads Paving in the dollar amount of **\$95,875.50**. At the February 4, 2013 City Commission meeting, staff will be recommending to award the Bell Street Sidewalk Project to All Roads paving in the amount of **\$95,875.50**.

We had budgeted \$180,000 this current fiscal year (see attached Capital Outlay Report), and with \$30,050.20 going to OGE for the decorative lighting along the project, we have approximately \$142,000 remaining for the sidewalk and enhanced crosswalk work that will be done on this project. If you have any questions or need additional information, please advise.

# CITY OF SHAWNEE

## CAPITAL OUTLAY BUDGET REPORT

FUND	ACCOUNT	PROJECT	LINE	DESCRIPTION	BUDGET	ACTUAL	ENCUMBRANCES	BALANCE
<b>STREET IMPROVEMENT FUND</b>								
<b>PLANNING - OLD DO NOT USE</b>								
CAPITAL OULAY - STREETS								
302	5-0520-5480	308	0810-13	BRYAN & INDEPENDANCE	198,562.60	0.00	0.00	198,562.60
302	5-0520-5480	308	0810-14	HARRISION STREET PLANTER	98,624.00	0.00	0.00	98,624.00
		TOTAL	CAPITAL OULAY - STREETS		297,186.60	0.00	0.00	297,186.60
		TOTAL	PLANNING - OLD DO NOT USE		297,186.60	0.00	0.00	297,186.60
<b>ENGINEERING</b>								
CAPITAL OUTLAY-BLDGS/IMPRV								
302	5-0810-5420	308	0810-10	BELL STREET ENAHANCEMENT	180,000.00	8,000.00	30,050.20	141,949.80
302	5-0810-5420	308	0810-11	ADA HANICAP RAMPS AND SIDEWALK	200,000.00	52,550.79	0.00	147,449.21
302	5-0810-5420	308	0810-12	BRIDGE MAINT	450,000.00	1,643.00	0.00	448,357.00
302	5-0810-5420	308	0850-03	REAPAIR AND MAINT MATERIAL	150,000.00	394.00	0.00	149,606.00
		TOTAL	CAPITAL OUTLAY-BLDGS/IMPRV		980,000.00	62,587.79	30,050.20	887,362.01
		TOTAL	ENGINEERING		980,000.00	62,587.79	30,050.20	887,362.01
<b>NEW STREET PROJECTS</b>								
CAPITAL OUTLAY - STREETS								
302	5-0820-5480	308	0810-13	BRYAN & INDEPENDANCE	198,562.60	91,129.56	113,870.44	-6,437.40
302	5-0820-5480	308	0810-15	KULHBIRD LANE HAZARD MITIGATIO	54,211.30	0.00	0.00	54,211.30
302	5-0820-5480	308	0850-06	FY 11-12 REHAB PROJECT	589,090.00	115,718.98	473,371.02	0.00
		TOTAL	CAPITAL OUTLAY - STREETS		841,863.90	206,848.54	587,241.46	47,773.90
CAPITAL OUTLAY - KICKAPOO ST								
302	5-0820-5481	308	0820-01	KIICKAPOO	3,090,000.00	2,150,715.98	0.00	939,284.02
		TOTAL	CAPITAL OUTLAY - KICKAPOO ST		3,090,000.00	2,150,715.98	0.00	939,284.02
		TOTAL	NEW STREET PROJECTS		3,931,863.90	2,357,564.52	587,241.46	987,057.92

BID TABULATION SHEET

BELL STREET SIDEWALK PROJECT

COS- PW-12-03

JANUARY 22, 2013

BIDDER

AMOUNT

<u>6</u>	<u>TOM HUDSON PAVING INC</u> Guthrie, OK	<u>\$ 155,519<sup>35</sup>/<sub>100</sub></u>
<u>3</u>	<u>RUDY CONSTRUCTION CO</u> Oklahoma City, OK	<u>\$ 122,226<sup>00</sup></u>
<u>DQ</u>	<del><u>EAGLE VISION CONSTRUCTION LLC</u></del> Shawnee, OK <b>DID NOT PURCHASE SET OF PLANS/SPECS AND DID NOT BID W/ 'REVISED BID SCHEDULE'</b>	<del><u>\$ 95,696<sup>56</sup>/<sub>100</sub></u></del>
<u>1</u>	<u>ALL ROADS PAVING INC</u> Oklahoma City, OK	<u>\$ 95,857<sup>50</sup>/<sub>100</sub></u>
<u>4</u>	<u>C-P INTEGRATED SERVICES INC</u> Oklahoma City, OK	<u>\$ 132,785<sup>15</sup>/<sub>100</sub></u>
<u>5</u>	<u>A-TECH PAVING</u> Edmond, OK	<u>\$ 143,238<sup>00</sup></u>
<u>2</u>	<u>PARATHON CONST LLC</u> Edmond, OK	<u>\$ 107,858<sup>00</sup></u>
<u>7</u>	<u>YOUNG CONTRACTING LLC</u> Oklahoma City, OK	<u>\$ 164,267<sup>00</sup></u>



## INFORMATION FOR BIDDERS

BIDS will be received by the CITY OF SHAWNEE, OKLAHOMA (herein called the "OWNER"), at the Office of the CITY CLERK until 4:00 p.m., Tuesday, January 22, 2013 and then at said office publicly opened and read aloud at 6:30 p.m.

\* **BIDDERS ARE REQUIRED** to obtain Contract Documents and associated Plans directly from the City of Shawnee, and pay for said Contract documents and plans at the fee stated. Only BIDDERS who have met this requirement will have their bids acknowledged. The ORIGINAL COPY of the bid for each project will be filed with the CITY CLERK OF THE CITY OF SHAWNEE, OKLAHOMA together with a sworn noncollusion and business relationship affidavits in writing that the bidder has not entered into any agreement, expressed or implied, with any other bidder, or bidders, for the purpose of limiting the bid, or bidders, or parcel out to any bidder, or bidders, or any other person, any part of the contract or subject matter of the bid.

Each BID must be submitted in a sealed envelope, addressed to the CITY OF SHAWNEE, at the office stated above. Each sealed envelope containing a BID must be plainly marked on the outside as BID for CONTRACT NO. COS-PW-12-03, BELL STREET SIDEWALK PROJECT and the envelope should bear on the outside the name of the BIDDER, his address, his license number if applicable and the name of the project for which the BID is submitted. If forwarded by mail, the sealed envelope containing the BID must be enclosed in another envelope addressed to the OWNER at Office of the CITY CLERK, P.O. Box 1448, Shawnee, OK 74802-1448.

All BIDS must be made on the required BID form. All blank spaces for BID prices must be filled in, in ink or typewritten, and the BID form must be fully completed and executed when submitted. Only one copy of the BID form is required in each bid package.

The OWNER may waive any informalities or minor defects or reject any and all BIDS. Any BID may be withdrawn prior to the above scheduled time for the opening of BIDS or authorized postponement thereof. Any BID received after the time and date specified shall not be considered. No BIDDER may withdraw a BID within 60 days after the actual date of the opening thereof. Should there be reasons why the contract cannot be awarded within the specified period, the time may be extended by mutual agreement between the OWNER and the BIDDER.

BIDDERS must satisfy themselves of the accuracy of the estimated quantities in the BID SCHEDULE by examination of the site and review of the drawings and specifications including ADDENDA. After BIDS have been submitted, the BIDDER shall not assert that there was a misunderstanding concerning the quantities of WORK or of the nature of the WORK to be done.

The OWNER shall provide to BIDDERS prior to BIDDING, all information that is pertinent to, and delineates and describes, the land owned and rights-of-way acquired or to be acquired.



**BELL STREET SIDEWALK  
COS-PW-12-03**

ITEM NO.	Spec No.	DESCRIPTION	QNTY.		ALL ROADS PAVING		ALL ROADS PAVING		PARATHON		RUDY CONSTRUCTION		RUDY CONSTRUCTION		C-P INTEGRATED		C-P INTEGRATED	
			NO.	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1.	202a	Unclassified Excavation	150.00	C.Y.	\$ 43.00	\$ 6,450.00	\$ 10.00	\$ 1,500.00	\$ 12.00	\$ 1,800.00	\$ 15.18	\$ 2,277.00						
2.	202D	unclassified Borrow	60.00	C.Y.	\$ 1.30	\$ 78.00	\$ 10.00	\$ 600.00	\$ 20.00	\$ 1,200.00	\$ 20.69	\$ 1,241.40						
3.	220	Erosion Control	1.00	L.S.	\$ 700.00	\$ 700.00	\$ 1,500.00	\$ 1,500.00	\$ 1,125.00	\$ 1,125.00	\$ 689.80	\$ 689.80						
4.	230A	Solid Slab Sod	1.00	L.S.	\$ 2,740.00	\$ 2,740.00	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00	\$ 4,138.82	\$ 4,138.82						
5.	301	3/8" Crusher Run Backfill	140.00	Ton	\$ 25.55	\$ 3,577.00	\$ 26.00	\$ 3,640.00	\$ 39.00	\$ 5,460.00	\$ 34.32	\$ 4,804.80						
7.	609B	6" Curb and Gutter	57.00	L.F.	\$ 24.00	\$ 1,368.00	\$ 25.00	\$ 1,425.00	\$ 20.00	\$ 1,140.00	\$ 39.69	\$ 2,262.33						
8.	609 (c)	Concrete Header Curb	110.00	L.F.	\$ 20.25	\$ 2,227.50	\$ 40.00	\$ 4,400.00	\$ 12.00	\$ 1,320.00	\$ 41.14	\$ 4,525.40						
9.	610A	4" Concrete Sidewalk	535.00	S.Y.	\$ 32.83	\$ 17,564.05	\$ 36.00	\$ 19,260.00	\$ 40.00	\$ 21,400.00	\$ 35.20	\$ 18,832.00						
10.	610A	6" Concrete Sidewalk (reinforced)	65.00	S.Y.	\$ 38.00	\$ 2,470.00	\$ 45.00	\$ 2,925.00	\$ 66.00	\$ 4,290.00	\$ 55.18	\$ 3,586.70						
11.	610A	Concrete Ramp (type "B")	5.00	EA.	\$ 430.00	\$ 2,150.00	\$ 400.00	\$ 2,000.00	\$ 575.00	\$ 2,875.00	\$ 1,034.70	\$ 5,173.50						
12.	610A	Concrete Ramp (ALT. B)	1.00	EA.	\$ 377.00	\$ 377.00	\$ 400.00	\$ 400.00	\$ 575.00	\$ 575.00	\$ 1,034.70	\$ 1,034.70						
13.	610B	6" Concrete Driveway	171.00	S.Y.	\$ 38.00	\$ 6,498.00	\$ 43.00	\$ 7,353.00	\$ 50.00	\$ 8,550.00	\$ 48.41	\$ 8,278.11						
14.	610I	Tactile Warning Device	72.00	S.F.	\$ 13.65	\$ 982.80	\$ 35.00	\$ 2,520.00	\$ 25.00	\$ 1,800.00	\$ 24.83	\$ 1,787.76						
15.	610	Concrete Railroad Crossing	1.00	EA.	\$ 435.50	\$ 435.50	\$ 300.00	\$ 300.00	\$ 1,300.00	\$ 1,300.00	\$ 2,069.41	\$ 2,069.41						
16.	612	Adjust to Grade Pull Box	1.00	EA.	\$ 100.00	\$ 100.00	\$ 200.00	\$ 200.00	\$ 500.00	\$ 500.00	\$ 206.94	\$ 206.94						
17.	612	Adjust to Grade Valve Box	1.00	EA.	\$ 100.00	\$ 100.00	\$ 200.00	\$ 200.00	\$ 150.00	\$ 150.00	\$ 206.94	\$ 206.94						
18.	619	Remove Concrete Sidewalk	167.00	S.Y.	\$ 6.30	\$ 1,052.10	\$ 9.00	\$ 1,503.00	\$ 7.00	\$ 1,169.00	\$ 5.52	\$ 921.84						
19.	619	Remove Concrete Driveway	79.00	S.Y.	\$ 5.75	\$ 454.25	\$ 12.00	\$ 948.00	\$ 7.00	\$ 553.00	\$ 6.90	\$ 545.10						
20.	619	Remove Bush	1.00	EA.	\$ 65.00	\$ 65.00	\$ 500.00	\$ 500.00	\$ 175.00	\$ 175.00	\$ 103.47	\$ 103.47						
21.	619	Remone Concrete Curb and Gutter	62.00	L.F.	\$ 6.30	\$ 390.60	\$ 7.00	\$ 434.00	\$ 7.00	\$ 434.00	\$ 9.66	\$ 598.92						
22.	619	Remove Wooden Bollard	1.00	EA.	\$ 26.00	\$ 26.00	\$ 100.00	\$ 100.00	\$ 50.00	\$ 50.00	\$ 34.49	\$ 34.49						
23.	619	Remove Rail Track	40.00	L.F.	\$ 15.60	\$ 624.00	\$ 50.00	\$ 2,000.00	\$ 12.00	\$ 480.00	\$ 16.56	\$ 662.40						
24.	619	Remove Brick Sidewalk	30.00	S.Y.	\$ 5.75	\$ 172.50	\$ 20.00	\$ 600.00	\$ 7.00	\$ 210.00	\$ 13.80	\$ 414.00						
25.	619	Remove Concrete Header Curb	110.00	L.F.	\$ 6.30	\$ 693.00	\$ 15.00	\$ 1,650.00	\$ 7.00	\$ 770.00	\$ 16.56	\$ 1,821.60						
26.	641	Mobilization	1.00	L.S.	\$ 2,800.00	\$ 2,800.00	\$ 7,500.00	\$ 7,500.00	\$ 10,000.00	\$ 10,000.00	\$ 6,898.03	\$ 6,898.03						
27.	642	Construction Staking	1.00	L.S.	\$ 550.00	\$ 550.00	\$ 1,000.00	\$ 1,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,069.41	\$ 2,069.41						
28.	857 F	Pavement Marking Removal (2' Wide Traff	80.00	L.F.	\$ 3.30	\$ 264.00	\$ 5.00	\$ 400.00	\$ 5.00	\$ 400.00	\$ 2.41	\$ 192.80						
29.	880 J	Traffic Control	1.00	L.S.	\$ 1,944.00	\$ 1,944.00	\$ 2,500.00	\$ 2,500.00	\$ 4,000.00	\$ 4,000.00	\$ 2,069.41	\$ 2,069.41						
30.		Crosswalk Lighting System	1.00	L.S.	\$ 39,004.20	\$ 39,004.20	\$ 38,000.00	\$ 38,000.00	\$ 45,000.00	\$ 45,000.00	\$ 55,338.07	\$ 55,338.07						
<b>TOTAL AMOUNT OF BASE BID</b>						<b>\$ 95,857.50</b>		<b>\$ 107,858.00</b>		<b>\$ 122,226.00</b>		<b>\$ 132,785.15</b>						

**BELL STREET SIDEWALK  
COS-PW-12-03**

ITEM NO.	Spec No.	DESCRIPTION	QNTY.		A-TECH PAVING		TOM HUDSON PAVING		YOUNG CONSTRUCTION	
			NO.	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1.	202a	Unclassified Excavation	150.00	C.Y.	\$ 25.00	\$ 3,750.00	\$ 28.07	\$ 4,210.50	\$ 44.00	\$ 6,600.00
2.	202D	unclassified Borrow	60.00	C.Y.	\$ 40.00	\$ 2,400.00	\$ 16.00	\$ 960.00	\$ 60.00	\$ 3,600.00
3.	220	Erosion Control	1.00	L.S.	\$ 4,500.00	\$ 4,500.00	\$ 4,716.72	\$ 4,716.72	\$ 9,000.00	\$ 9,000.00
4.	230A	Solid Slab Sod	1.00	L.S.	\$ 6,500.00	\$ 6,500.00	\$ 5,431.01	\$ 5,431.01	\$ 2,400.00	\$ 2,400.00
5.	301	3/8" Crusher Run Backfill	140.00	Ton	\$ 55.00	\$ 7,700.00	\$ 47.56	\$ 6,658.40	\$ 75.00	\$ 10,500.00
7.	609B	6" Curb and Gutter	57.00	L.F.	\$ 25.00	\$ 1,425.00	\$ 32.50	\$ 1,852.50	\$ 25.00	\$ 1,425.00
8.	609 (c )	Concrete Header Curb	110.00	L.F.	\$ 25.00	\$ 2,750.00	\$ 25.49	\$ 2,803.90	\$ 20.00	\$ 2,200.00
9.	610A	4" Concrete Sidewalk	535.00	S.Y.	\$ 44.00	\$ 23,540.00	\$ 53.62	\$ 28,686.70	\$ 36.00	\$ 19,260.00
10.	610A	6" Concrete Sidewalk (reinforced)	65.00	S.Y.	\$ 55.00	\$ 3,575.00	\$ 76.12	\$ 4,947.80	\$ 55.00	\$ 3,575.00
11.	610A	Concrete Ramp (type "B")	5.00	EA.	\$ 1,500.00	\$ 7,500.00	\$ 1,308.77	\$ 6,543.85	\$ 800.00	\$ 4,000.00
12.	610A	Concrete Ramp (ALT. B)	1.00	EA.	\$ 1,500.00	\$ 1,500.00	\$ 2,373.23	\$ 2,373.23	\$ 800.00	\$ 800.00
13.	610B	6" Concrete Driveway	171.00	S.Y.	\$ 50.00	\$ 8,550.00	\$ 75.41	\$ 12,895.11	\$ 65.00	\$ 11,115.00
14.	610I	Tactile Warning Device	72.00	S.F.	\$ 30.00	\$ 2,160.00	\$ 33.66	\$ 2,423.52	\$ 45.00	\$ 3,240.00
15.	610	Concrete Railroad Crossing	1.00	EA.	\$ 6,500.00	\$ 6,500.00	\$ 2,152.93	\$ 2,152.93	\$ 13,000.00	\$ 13,000.00
16.	612	Adjust to Grade Pull Box	1.00	EA.	\$ 250.00	\$ 250.00	\$ 396.03	\$ 396.03	\$ 260.00	\$ 260.00
17.	612	Adjust to Grade Valve Box	1.00	EA.	\$ 250.00	\$ 250.00	\$ 396.03	\$ 396.03	\$ 260.00	\$ 260.00
18.	619	Remove Concrete Sidewalk	167.00	S.Y.	\$ 8.00	\$ 1,336.00	\$ 13.37	\$ 2,232.79	\$ 15.00	\$ 2,505.00
19.	619	Remove Concrete Driveway	79.00	S.Y.	\$ 8.00	\$ 632.00	\$ 21.97	\$ 1,735.63	\$ 15.00	\$ 1,185.00
20.	619	Remove Bush	1.00	EA.	\$ 250.00	\$ 250.00	\$ 272.05	\$ 272.05	\$ 1,800.00	\$ 1,800.00
21.	619	Remone Concrete Curb and Gutter	62.00	L.F.	\$ 5.00	\$ 310.00	\$ 9.33	\$ 578.46	\$ 6.00	\$ 372.00
22.	619	Remove Wooden Bollard	1.00	EA.	\$ 50.00	\$ 50.00	\$ 199.02	\$ 199.02	\$ 400.00	\$ 400.00
23.	619	Remove Rail Track	40.00	L.F.	\$ 15.00	\$ 600.00	\$ 66.53	\$ 2,661.20	\$ 15.00	\$ 600.00
24.	619	Remove Brick Sidewalk	30.00	S.Y.	\$ 12.00	\$ 360.00	\$ 18.38	\$ 551.40	\$ 15.00	\$ 450.00
25.	619	Remove Concrete Header Curb	110.00	L.F.	\$ 5.00	\$ 550.00	\$ 9.75	\$ 1,072.50	\$ 6.00	\$ 660.00
26.	641	Mobilization	1.00	L.S.	\$ 3,500.00	\$ 3,500.00	\$ 12,000.00	\$ 12,000.00	\$ 17,000.00	\$ 17,000.00
27.	642	Construction Staking	1.00	L.S.	\$ 2,500.00	\$ 2,500.00	\$ 3,713.13	\$ 3,713.13	\$ 2,500.00	\$ 2,500.00
28.	857 F	Pavement Marking Removal (2' Wide Traff	80.00	L.F.	\$ 10.00	\$ 800.00	\$ 3.38	\$ 270.40	\$ 7.00	\$ 560.00
29.	880 J	Traffic Control	1.00	L.S.	\$ 4,500.00	\$ 4,500.00	\$ 2,064.94	\$ 2,064.94	\$ 4,000.00	\$ 4,000.00
30.		Crosswalk Lighting System	1.00	L.S.	\$ 45,000.00	\$ 45,000.00	\$ 40,719.60	\$ 40,719.60	\$ 41,000.00	\$ 41,000.00
<b>TOTAL AMOUNT OF BASE BID</b>						<b>\$ 143,238.00</b>		<b>\$ 155,519.35</b>		<b>\$ 164,267.00</b>



**BID SCHEDULE**  
**CONTRACT NO. COS-PW-12-03**  
**BELL STREET SIDEWALK PROJECT**

ITEM NO.	DESCRIPTION	QNTY. NO.	UNIT PRICE	UNIT	TOTAL PRICE
202(A)	UNCLASSIFIED EXCAVATION	150	\$ 20.00	C.Y.	\$ 3000.00
202(D)	UNCLASSIFIED BORROW	60	\$ 20.00	C.Y.	\$ 1200.00
220	EROSION CONTROL	1	\$ 1500.00	L.S.	\$ 1500.00
230(A)	SOLID SLAB SOD	1	\$ 1500.00	L.S.	\$ 1500.00
301	2" CRUSHER RUN BACKFILL	1,160	\$ 3.50	S.Y.	\$ 4060.00
609(B)	6" CURB & GUTTER	57	\$ 14.00	L.F.	\$ 798.00
609 (C)	CONCRETE HEADER CURB	110	14.00	L.F.	1540.00
610(A)	4" CONCRETE SIDEWALK	535	\$ 18.00	S.Y.	\$ 9630.00
610 (A)	6" CONCRETE SIDEWALK ( REINFORCED)	65	40.00	S.Y.	2600.00
610(A)	CONCRETE RAMP (TYPE "B")	5	\$ 500.00	EA.	\$ 2500.00
610(A)	CONCRETE RAMP (ALT. B)	1	\$ 500.00	EA.	\$ 500.00
610(B)	6" CONCRETE DRIVEWAY	171	\$ 16.00	S.Y.	\$ 2736.00
610(I)	TACTILE WARNING DEVICE	72	\$ 17.11	S.F.	\$ 1342.79
610	COMCRETE RAILROAD CROSSING	1	900.00	EA.	900.00
612	ADJUST TO GRADE PULL BOX	1	\$ 200.00	EA.	\$ 200.00
612	ADJUST TO GRADE VALVE BOX	1	\$ 200.00	EA.	\$ 200.00
619	REMOVE CONCRETE SIDEWALK	167	\$ 55.00	S.Y.	\$ 9185.00
619	REMOVE CONCRETE DRIVEWAY	79	\$ 55.00	S.Y.	\$ 4345.00
619	REMOVE BUSH	1	\$ 150.00	EA.	\$ 150.00
619	REMOVE CONCRETE CURB AND GUTTER	62	30.00	L.F.	\$ 1860.00
619	REMOVE WOODEN BOLLARD	1	\$ 250.00	EA.	\$ 250.00
619	REMOVE RAIL TRACK	40	\$ 40.00	L.F.	\$ 1600.00
619	REMOVE BRICK SIDEWALK	30	\$ 40.00	S.Y.	\$ 1200.00
619	REMOVE CONCRETE HEADER CURB	110	40.00	L.F.	4400.00
641	MOBILIZATION	1	\$ 1000.00	L.S.	\$ 1000.00
642	CONSTRUCTION STAKING	1	\$ 500.00	L.S.	\$ 500.00
880 (J)	TRAFFIC CONTROL	1	1000.00	L.S.	1000.00
	CROSSWALK LIGHTING SYSTEM	1	\$ 35999.77	L.S.	\$ 35999.77

TOTAL BASE BID: 95696.56

Ninety-five thousand six hundred ninety-six dollars and fifty-six cents  
 (Total Base Bid Written in Words)

SUBMITTED BY: Eagle Vision Construction LLC.

CONTACT PERSON: Mitchell Gregory

PHONE: 405 249-8057

**"REVISED"**  
**BID SCHEDULE**  
**CONTRACT NO. COS-PW-12-03**  
**BELL STREET SIDEWALK PROJECT**

ITEM NO.	DESCRIPTION	QNTY. NO.	UNIT PRICE	UNIT	TOTAL PRICE
202(A)	UNCLASSIFIED EXCAVATION	150	\$ 43.00	C.Y.	\$ 6,450.00
202(D)	UNCLASSIFIED BORROW	60	\$ 1.30	C.Y.	\$ 78.00
220	EROSION CONTROL	1	\$ 700.00	L.S.	\$ 700.00
230(A)	SOLID SLAB SOD	1	\$ 2,740.00	L.S.	\$ 2,740.00
301	3/8" CRUSHER RUN BACKFILL	140	\$ 25.55	Ton	\$ 3,577.00
609(B)	6" CURB & GUTTER	57	\$ 24.00	L.F.	\$ 1,368.00
609 (C)	CONCRETE HEADER CURB	110	\$ 20.25	L.F.	\$ 2,227.50
610(A)	4" CONCRETE SIDEWALK	535	\$ 32.83	S.Y.	\$ 17,564.05
610 (A)	6" CONCRETE SIDEWALK ( REINFORCED)	65	\$ 38.00	S.Y.	\$ 2,470.00
610(A)	CONCRETE RAMP (TYPE "B")	5	\$ 430.00	EA.	\$ 2,150.00
610(A)	CONCRETE RAMP (ALT. B)	1	\$ 377.00	EA.	\$ 377.00
610(B)	6" CONCRETE DRIVEWAY	171	\$ 38.00	S.Y.	\$ 6,498.00
610(I)	TACTILE WARNING DEVICE	72	\$ 13.65	S.F.	\$ 982.80
610	COMCRETE RAILROAD CROSSING	1	\$ 435.50	EA.	\$ 435.50
612	ADJUST TO GRADE PULL BOX	1	\$ 100.00	EA.	\$ 100.00
612	ADJUST TO GRADE VALVE BOX	1	\$ 100.00	EA.	\$ 100.00
619	REMOVE CONCRETE SIDEWALK	167	\$ 6.30	S.Y.	\$ 1,052.10
619	REMOVE CONCRETE DRIVEWAY	79	\$ 5.75	S.Y.	\$ 454.25
619	REMOVE BUSH	1	\$ 65.00	EA.	\$ 65.00
619	REMOVE CONCRETE CURB AND GUTTER	62	\$ 6.30	L.F.	\$ 390.60
619	REMOVE WOODEN BOLLARD	1	\$ 26.00	EA.	\$ 26.00
619	REMOVE RAIL TRACK	40	\$ 15.60	L.F.	\$ 624.00
619	REMOVE BRICK SIDEWALK	30	\$ 5.75	S.Y.	\$ 172.50
619	REMOVE CONCRETE HEADER CURB	110	\$ 6.30	L.F.	\$ 693.00
641	MOBILIZATION	1	\$ 2,800.00	L.S.	\$ 2,800.00
642	CONSTRUCTION STAKING	1	\$ 550.00	L.S.	\$ 550.00
857F	PAVEMENT MARKING REMOVAL (2' WIDE TRAFFIC STRIP)	80	\$ 3.30	L.F.	\$ 264.00
880 (J)	TRAFFIC CONTROL	1	\$ 1,944.00	L.S.	\$ 1,944.00
	CROSSWALK LIGHTING SYSTEM	1	\$ 39,004.20	L.S.	\$ 39,004.20

TOTAL BASE BID: \$ 95,857.50

Ninety five thousand, eight hundred fifty-seven dollars and 50/100  
 (Total Base Bid Written in Words)

SUBMITTED BY: All Roads Paving, Inc.

CONTACT PERSON: David Barnett

PHONE: 405-577-2944



**"REVISED"**  
**BID SCHEDULE**  
**CONTRACT NO. COS-PW-12-03**  
**BELL STREET SIDEWALK PROJECT**

ITEM NO.	DESCRIPTION	QNTY. NO.	UNIT PRICE	UNIT	TOTAL PRICE
202(A)	UNCLASSIFIED EXCAVATION	150	\$ 10	C.Y.	\$ 1500
202(D)	UNCLASSIFIED BORROW	60	\$ 10	C.Y.	\$ 600
220	EROSION CONTROL	1	\$ 1500	L.S.	\$ 1500
230(A)	SOLID SLAB SOD	1	\$ 2500	L.S.	\$ 2500
301	3/8" CRUSHER RUN BACKFILL	140	\$ 260	Ton	\$ 3640
609(B)	6" CURB & GUTTER	57	\$ 25	L.F.	\$ 1425
609 (C)	CONCRETE HEADER CURB	110	\$ 40	L.F.	\$ 4400
610(A)	4" CONCRETE SIDEWALK	535	\$ 36	S.Y.	\$ 19,260
610 (A)	6" CONCRETE SIDEWALK ( REINFORCED)	65	\$ 45	S.Y.	\$ 2925
610(A)	CONCRETE RAMP (TYPE "B")	5	\$ 400	EA.	\$ 2000
610(A)	CONCRETE RAMP (ALT. B)	1	\$ 400	EA.	\$ 400
610(B)	6" CONCRETE DRIVEWAY	171	\$ 43	S.Y.	\$ 7353
610(I)	TACTILE WARNING DEVICE	72	\$ 35	S.F.	\$ 2520
610	CONCRETE RAILROAD CROSSING	1	\$ 300	EA.	\$ 300
612	ADJUST TO GRADE PULL BOX	1	\$ 200	EA.	\$ 200
612	ADJUST TO GRADE VALVE BOX	1	\$ 200	EA.	\$ 200
619	REMOVE CONCRETE SIDEWALK	167	\$ 9	S.Y.	\$ 1503
619	REMOVE CONCRETE DRIVEWAY	79	\$ 12	S.Y.	\$ 948
619	REMOVE BUSH	1	\$ 500	EA.	\$ 500
619	REMOVE CONCRETE CURB AND GUTTER	62	\$ 7	L.F.	\$ 434
619	REMOVE WOODEN BOLLARD	1	\$ 100	EA.	\$ 100
619	REMOVE RAIL TRACK	40	\$ 50	L.F.	\$ 2000
619	REMOVE BRICK SIDEWALK	30	\$ 20	S.Y.	\$ 600
619	REMOVE CONCRETE HEADER CURB	110	\$ 15	L.F.	\$ 1650
641	MOBILIZATION	1	\$ 7500	L.S.	\$ 7500
642	CONSTRUCTION STAKING	1	\$ 1000	L.S.	\$ 1000
857F	PAVEMENT MARKING REMOVAL (2' WIDE TRAFFIC STRIP)	80	\$ 5	L.F.	\$ 400
880 (J)	TRAFFIC CONTROL	1	\$ 2500	L.S.	\$ 2500
	CROSSWALK LIGHTING SYSTEM	1	\$ 38,000	L.S.	\$ 38,000

TOTAL BASE BID: 107,858<sup>00</sup>

ONE Hundred SEVEN Thousand Eight Hundred Fifty Eight Dollars EVEN  
 (Total Base Bid Written in Words)

SUBMITTED BY: Parathon Construction LLC

CONTACT PERSON: Jimmy Smith

PHONE: 202-0643

**"REVISED"**  
**BID SCHEDULE**  
**CONTRACT NO. COS-PW-12-03**  
**BELL STREET SIDEWALK PROJECT**

ITEM NO.	DESCRIPTION	QNTY. NO.	UNIT PRICE	UNIT	TOTAL PRICE
202(A)	UNCLASSIFIED EXCAVATION	150	\$ 12 <sup>00</sup>	C.Y.	\$ 1800 <sup>00</sup>
202(D)	UNCLASSIFIED BORROW	60	\$ 20 <sup>00</sup>	C.Y.	\$ 1200 <sup>00</sup>
220	EROSION CONTROL	1	\$ 1125 <sup>00</sup>	L.S.	\$ 1125 <sup>00</sup>
230(A)	SOLID SLAB SOD	1	\$ 3000 <sup>00</sup>	L.S.	\$ 3000 <sup>00</sup>
301	3/8" CRUSHER RUN BACKFILL	140	\$ 39 <sup>00</sup>	Ton	\$ 5460 <sup>00</sup>
609(B)	6" CURB & GUTTER	57	\$ 20 <sup>00</sup>	L.F.	\$ 1140 <sup>00</sup>
609 (C)	CONCRETE HEADER CURB	110	\$ 12 <sup>00</sup>	L.F.	\$ 1320 <sup>00</sup>
610(A)	4" CONCRETE SIDEWALK	535	\$ 40 <sup>00</sup>	S.Y.	\$ 21,400 <sup>00</sup>
610 (A)	6" CONCRETE SIDEWALK ( REINFORCED)	65	\$ 66 <sup>00</sup>	S.Y.	\$ 4290 <sup>00</sup>
610(A)	CONCRETE RAMP (TYPE "B")	5	\$ 575 <sup>00</sup>	EA.	\$ 2875 <sup>00</sup>
610(A)	CONCRETE RAMP (ALT. B)	1	\$ 575 <sup>00</sup>	EA.	\$ 575 <sup>00</sup>
610(B)	6" CONCRETE DRIVEWAY	171	\$ 50 <sup>00</sup>	S.Y.	\$ 8550 <sup>00</sup>
610(I)	TACTILE WARNING DEVICE	72	\$ 25 <sup>00</sup>	S.F.	\$ 1800 <sup>00</sup>
610	CONCRETE RAILROAD CROSSING	1	\$ 1300 <sup>00</sup>	EA.	\$ 1300 <sup>00</sup>
612	ADJUST TO GRADE PULL BOX	1	\$ 500 <sup>00</sup>	EA.	\$ 500 <sup>00</sup>
612	ADJUST TO GRADE VALVE BOX	1	\$ 150 <sup>00</sup>	EA.	\$ 150 <sup>00</sup>
619	REMOVE CONCRETE SIDEWALK	167	\$ 7 <sup>00</sup>	S.Y.	\$ 1169 <sup>00</sup>
619	REMOVE CONCRETE DRIVEWAY	79	\$ 7 <sup>00</sup>	S.Y.	\$ 553 <sup>00</sup>
619	REMOVE BUSH	1	\$ 175 <sup>00</sup>	EA.	\$ 175 <sup>00</sup>
619	REMOVE CONCRETE CURB AND GUTTER	62	\$ 7 <sup>00</sup>	L.F.	\$ 434 <sup>00</sup>
619	REMOVE WOODEN BOLLARD	1	\$ 50 <sup>00</sup>	EA.	\$ 50 <sup>00</sup>
619	REMOVE RAIL TRACK	40	\$ 12 <sup>00</sup>	L.F.	\$ 480 <sup>00</sup>
619	REMOVE BRICK SIDEWALK	30	\$ 7 <sup>00</sup>	S.Y.	\$ 210 <sup>00</sup>
619	REMOVE CONCRETE HEADER CURB	110	\$ 7 <sup>00</sup>	L.F.	\$ 770 <sup>00</sup>
641	MOBILIZATION	1	\$ 10,000 <sup>00</sup>	L.S.	\$ 10,000 <sup>00</sup>
642	CONSTRUCTION STAKING	1	\$ 2500 <sup>00</sup>	L.S.	\$ 2500 <sup>00</sup>
857F	PAVEMENT MARKING REMOVAL (2' WIDE TRAFFIC STRIP)	80	\$ 5 <sup>00</sup>	L.F.	\$ 400 <sup>00</sup>
880 (J)	TRAFFIC CONTROL	1	\$ 4000 <sup>00</sup>	L.S.	\$ 4000 <sup>00</sup>
	CROSSWALK LIGHTING SYSTEM	1	\$ 45,000 <sup>00</sup>	L.S.	\$ 45,000 <sup>00</sup>

**TOTAL BASE BID: \$122,226<sup>00</sup>**

*One Hundred Twenty Two Thousand Two Hundred Twenty Six Dollars*

**(Total Base Bid Written in Words)**

SUBMITTED BY: Rudy Construction Co.

CONTACT PERSON: DAUG WALKER - President

PHONE: 405-478-9900



**"REVISED"**  
**BID SCHEDULE**  
**CONTRACT NO. COS-PW-12-03**  
**BELL STREET SIDEWALK PROJECT**

ITEM NO.	DESCRIPTION	QNTY. NO.	UNIT PRICE	UNIT	TOTAL PRICE
202(A)	UNCLASSIFIED EXCAVATION	150	\$ 15.18	C.Y.	\$ 2277.00
202(D)	UNCLASSIFIED BORROW	60	\$ 20.69	C.Y.	\$ 1241.40
220	EROSION CONTROL	1	\$ 689.80	L.S.	\$ 689.80
230(A)	SOLID SLAB SOD	1	\$ 4138.82	L.S.	\$ 4138.82
301	3/8" CRUSHER RUN BACKFILL	140	\$ 34.32	Ton	\$ 4804.80
609(B)	6" CURB & GUTTER	57	\$ 39.69	L.F.	\$ 2262.33
609 ( C)	CONCRETE HEADER CURB	110	\$ 41.14	L.F.	\$ 4525.40
610(A)	4" CONCRETE SIDEWALK	535	\$ 35.20	S.Y.	\$ 18832.00
610 (A)	6" CONCRETE SIDEWALK ( REINFORCED)	65	\$ 55.18	S.Y.	\$ 3586.70
610(A)	CONCRETE RAMP (TYPE "B")	5	\$ 1034.70	EA.	\$ 5173.50
610(A)	CONCRETE RAMP (ALT. B)	1	\$ 1034.70	EA.	\$ 1034.70
610(B)	6" CONCRETE DRIVEWAY	171	\$ 48.41	S.Y.	\$ 8278.11
610(I)	TACTILE WARNING DEVICE	72	\$ 24.83	S.F.	\$ 1787.76
610	COMCRETE RAILROAD CROSSING	1	\$ 2069.41	EA.	\$ 2069.41
612	ADJUST TO GRADE PULL BOX	1	\$ 206.94	EA.	\$ 206.94
612	ADJUST TO GRADE VALVE BOX	1	\$ 206.94	EA.	\$ 206.94
619	REMOVE CONCRETE SIDEWALK	167	\$ 5.52	S.Y.	\$ 921.84
619	REMOVE CONCRETE DRIVEWAY	79	\$ 6.90	S.Y.	\$ 545.10
619	REMOVE BUSH	1	\$ 103.47	EA.	\$ 103.47
619	REMOVE CONCRETE CURB AND GUTTER	62	\$ 9.66	L.F.	\$ 598.92
619	REMOVE WOODEN BOLLARD	1	\$ 34.49	EA.	\$ 34.49
619	REMOVE RAIL TRACK	40	\$ 16.56	L.F.	\$ 662.40
619	REMOVE BRICK SIDEWALK	30	\$ 13.80	S.Y.	\$ 414.00
619	REMOVE CONCRETE HEADER CURB	110	\$ 16.56	L.F.	\$ 1821.60
641	MOBILIZATION	1	\$ 6898.03	L.S.	\$ 6898.03
642	CONSTRUCTION STAKING	1	\$ 2069.41	L.S.	\$ 2069.41
857F	PAVEMENT MARKING REMOVAL (2' WIDE TRAFFIC STRIP)	80	\$ 2.41	L.F.	\$ 192.80
880 (J)	TRAFFIC CONTROL	1	\$ 2069.41	L.S.	\$ 2069.41
	CROSSWALK LIGHTING SYSTEM	1	\$ 55,338.07	L.S.	\$ 55,338.07

**TOTAL BASE BID: 132,785.15**

**(Total Base Bid Written in Words)**

SUBMITTED BY: C-P Integrated Services Inc

CONTACT PERSON: Steve Conley

PHONE: 405-823-2147



**"REVISED"**  
**BID SCHEDULE**  
**CONTRACT NO. COS-PW-12-03**  
**BELL STREET SIDEWALK PROJECT**

ITEM NO.	DESCRIPTION	QNTY. NO.	UNIT PRICE	UNIT	TOTAL PRICE
202(A)	UNCLASSIFIED EXCAVATION	150	\$ 25.00	C.Y.	\$ 3750.00
202(D)	UNCLASSIFIED BORROW	60	\$ 40.00	C.Y.	\$ 2400.00
220	EROSION CONTROL	1	\$ 4500.00	L.S.	\$ 4500.00
230(A)	SOLID SLAB SOD	1	\$ 6500.00	L.S.	\$ 6500.00
301	3/8" CRUSHER RUN BACKFILL	140	\$ 55.00	Ton	\$ 7700.00
609(B)	6" CURB & GUTTER	57	\$ 25.00	L.F.	\$ 1425.00
609 (C)	CONCRETE HEADER CURB	110	\$ 25.00	L.F.	\$ 2750.00
610(A)	4" CONCRETE SIDEWALK	535	\$ 44.00	S.Y.	\$ 23540.00
610 (A)	6" CONCRETE SIDEWALK (REINFORCED)	65	\$ 55.00	S.Y.	\$ 3575.00
610(A)	CONCRETE RAMP (TYPE "B")	5	\$ 1500.00	EA.	\$ 7500.00
610(A)	CONCRETE RAMP (ALT. B)	1	\$ 1500.00	EA.	\$ 1500.00
610(B)	6" CONCRETE DRIVEWAY	171	\$ 50.00	S.Y.	\$ 8550.00
610(I)	TACTILE WARNING DEVICE	72	\$ 30.00	S.F.	\$ 2160.00
610	CONCRETE RAILROAD CROSSING	1	\$ 6500.00	EA.	\$ 6500.00
612	ADJUST TO GRADE PULL BOX	1	\$ 250.00	EA.	\$ 250.00
612	ADJUST TO GRADE VALVE BOX	1	\$ 250.00	EA.	\$ 250.00
619	REMOVE CONCRETE SIDEWALK	167	\$ 8.00	S.Y.	\$ 1336.00
619	REMOVE CONCRETE DRIVEWAY	79	\$ 8.00	S.Y.	\$ 632.00
619	REMOVE BUSH	1	\$ 250.00	EA.	\$ 250.00
619	REMOVE CONCRETE CURB AND GUTTER	62	\$ 5.00	L.F.	\$ 310.00
619	REMOVE WOODEN BOLLARD	1	\$ 50.00	EA.	\$ 50.00
619	REMOVE RAIL TRACK	40	\$ 15.00	L.F.	\$ 600.00
619	REMOVE BRICK SIDEWALK	30	\$ 12.00	S.Y.	\$ 360.00
619	REMOVE CONCRETE HEADER CURB	110	\$ 5.00	L.F.	\$ 550.00
641	MOBILIZATION	1	\$ 3500.00	L.S.	\$ 3500.00
642	CONSTRUCTION STAKING	1	\$ 2500.00	L.S.	\$ 2500.00
857F	PAVEMENT MARKING REMOVAL (2' WIDE TRAFFIC STRIP)	80	\$ 10.00	L.F.	\$ 800.00
880 (J)	TRAFFIC CONTROL	1	\$ 4500.00	L.S.	\$ 4500.00
	CROSSWALK LIGHTING SYSTEM	1	\$ 45000.00	L.S.	\$ 45000.00

**TOTAL BASE BID: 143238.00**

**ONE HUNDRED FORTY THREE THOUSAND TWO HUNDRED THIRTY EIGHT DOLLARS & NO/CENTS**

**(Total Base Bid Written in Words)**

SUBMITTED BY: **A-TECH PAVING** 

CONTACT PERSON: **JAY DOYLE**

PHONE: **405-418-4741**

**"REVISED"**  
**BID SCHEDULE**  
**CONTRACT NO. COS-PW-12-03**  
**BELL STREET SIDEWALK PROJECT**

ITEM NO.	DESCRIPTION	QNTY. NO.	UNIT PRICE	UNIT	TOTAL PRICE
202(A)	UNCLASSIFIED EXCAVATION	150	\$ 28.07	C.Y.	\$ 4,210.50
202(D)	UNCLASSIFIED BORROW	60	\$ 16.00	C.Y.	\$ 960.00
220	EROSION CONTROL	1	\$ 4,716.72	L.S.	\$ 4,716.72
230(A)	SOLID SLAB SOD	1	\$ 5,431.01	L.S.	\$ 5,431.01
301	3/8" CRUSHER RUN BACKFILL	140	\$ 47.56	Ton	\$ 6,658.40
609(B)	6" CURB & GUTTER	57	\$ 32.50	L.F.	\$ 1,852.50
609 (C)	CONCRETE HEADER CURB	110	\$ 25.49	L.F.	\$ 2,803.90
610(A)	4" CONCRETE SIDEWALK	535	\$ 53.62	S.Y.	\$ 28,686.70
610 (A)	6" CONCRETE SIDEWALK ( REINFORCED)	65	\$ 76.12	S.Y.	\$ 4,947.80
610(A)	CONCRETE RAMP (TYPE "B")	5	\$ 1,308.77	EA.	\$ 6,543.85
610(A)	CONCRETE RAMP (ALT. B)	1	\$ 2,373.23	EA.	\$ 2,373.23
610(B)	6" CONCRETE DRIVEWAY	171	\$ 75.41	S.Y.	\$ 12,895.11
610(I)	TACTILE WARNING DEVICE	72	\$ 33.66	S.F.	\$ 2,423.52
610	CONCRETE RAILROAD CROSSING	1	\$ 2,152.93	EA.	\$ 2,152.93
612	ADJUST TO GRADE PULL BOX	1	\$ 396.03	EA.	\$ 396.03
612	ADJUST TO GRADE VALVE BOX	1	\$ 396.03	EA.	\$ 396.03
619	REMOVE CONCRETE SIDEWALK	167	\$ 13.37	S.Y.	\$ 2,232.79
619	REMOVE CONCRETE DRIVEWAY	79	\$ 21.97	S.Y.	\$ 1,735.63
619	REMOVE BUSH	1	\$ 272.05	EA.	\$ 272.05
619	REMOVE CONCRETE CURB AND GUTTER	62	\$ 9.33	L.F.	\$ 578.46
619	REMOVE WOODEN BOLLARD	1	\$ 199.02	EA.	\$ 199.02
619	REMOVE RAIL TRACK	40	\$ 66.53	L.F.	\$ 2,661.20
619	REMOVE BRICK SIDEWALK	30	\$ 18.38	S.Y.	\$ 551.40
619	REMOVE CONCRETE HEADER CURB	110	\$ 9.75	L.F.	\$ 1,072.50
641	MOBILIZATION	1	\$ 12,000.00	L.S.	\$ 12,000.00
642	CONSTRUCTION STAKING	1	\$ 3,713.13	L.S.	\$ 3,713.13
857F	PAVEMENT MARKING REMOVAL (2' WIDE TRAFFIC STRIP)	80	\$ 3.38	L.F.	\$ 270.40
880 (J)	TRAFFIC CONTROL	1	\$ 2,064.94	L.S.	\$ 2,064.94
	CROSSWALK LIGHTING SYSTEM	1	\$ 40,719.60	L.S.	\$ 40,719.60

TOTAL BASE BID: 155,519.35

ONE HUNDRED FIFTY FIVE THOUSAND FIVE HUNDRED NINETEEN  
 (Total Base Bid Written in Words)

SUBMITTED BY: TOM HUDSON PAVING, INC.

35/100

CONTACT PERSON: TOM HUDSON

PHONE: 341-9305

641-5113 - CELL



**"REVISED"**  
**BID SCHEDULE**  
**CONTRACT NO. COS-PW-12-03**  
**BELL STREET SIDEWALK PROJECT**

ITEM NO.	DESCRIPTION	QNTY. NO.	UNIT PRICE	UNIT	TOTAL PRICE
202(A)	UNCLASSIFIED EXCAVATION	150	\$74.00	C.Y.	\$11,100.00
202(D)	UNCLASSIFIED BORROW	60	\$60.00	C.Y.	\$3,600.00
220	EROSION CONTROL	1	\$9,000.00	L.S.	\$9,000.00
230(A)	SOLID SLAB SOD	1	\$2,400.00	L.S.	\$2,400.00
301	3/8" CRUSHER RUN BACKFILL	140	\$75.00	Ton	\$10,500.00
609(B)	6" CURB & GUTTER	57	\$25.00	L.F.	\$1,425.00
609 (C)	CONCRETE HEADER CURB	110	\$20.00	L.F.	\$2,200.00
610(A)	4" CONCRETE SIDEWALK	535	\$36.00	S.Y.	\$19,260.00
610 (A)	6" CONCRETE SIDEWALK ( REINFORCED)	65	\$55.00	S.Y.	\$3,575.00
610(A)	CONCRETE RAMP (TYPE "B")	5	\$800.00	EA.	\$4,000.00
610(A)	CONCRETE RAMP (ALT. B)	1	\$800.00	EA.	\$800.00
610(B)	6" CONCRETE DRIVEWAY	171	\$65.00	S.Y.	\$11,115.00
610(I)	TACTILE WARNING DEVICE	72	\$45.00	S.F.	\$3,240.00
610	CONCRETE RAILROAD CROSSING	1	\$13,000.00	EA.	\$13,000.00
612	ADJUST TO GRADE PULL BOX	1	\$260.00	EA.	\$260.00
612	ADJUST TO GRADE VALVE BOX	1	\$260.00	EA.	\$260.00
619	REMOVE CONCRETE SIDEWALK	167	\$15.00	S.Y.	\$2,505.00
619	REMOVE CONCRETE DRIVEWAY	79	\$15.00	S.Y.	\$1,185.00
619	REMOVE BUSH	1	\$1,800.00	EA.	\$1,800.00
619	REMOVE CONCRETE CURB AND GUTTER	62	\$6.00	L.F.	\$372.00
619	REMOVE WOODEN BOLLARD	1	\$400.00	EA.	\$400.00
619	REMOVE RAIL TRACK	40	\$15.00	L.F.	\$600.00
619	REMOVE BRICK SIDEWALK	30	\$15.00	S.Y.	\$450.00
619	REMOVE CONCRETE HEADER CURB	110	\$6.00	L.F.	\$660.00
641	MOBILIZATION	1	\$17,000.00	L.S.	\$17,000.00
642	CONSTRUCTION STAKING	1	\$2,500.00	L.S.	\$2,500.00
857F	PAVEMENT MARKING REMOVAL (2' WIDE TRAFFIC STRIP)	80	\$75.75	L.F.	\$6,060.00
880 (J)	TRAFFIC CONTROL	1	\$4,000.00	L.S.	\$4,000.00
	CROSSWALK LIGHTING SYSTEM	1	\$41,000.00	L.S.	\$41,000.00

**TOTAL BASE BID: \$164,267.00**

One hundred sixty four thousand two hundred sixty seven +00/100-  
**(Total Base Bid Written in Words)**

SUBMITTED BY: Michael Yang

CONTACT PERSON: Michael Yang

PHONE: 1-22-13

CITY OF SHAWNEE  
PLAN HOLDER'S LIST  
CONTRACT NO. COS-PW-12-03  
BELL STREET SIDEWALK PROJECT

(Highlighted Contractors have sent Addendum Receipt)

Business Name: Tom Hudson Paving  
Contact: Tom Hudson  
Address: 7400 W. HWY 33  
Guthrie, OK 73044  
Telephone: 405-341-9305  
Fax: \_\_\_\_\_  
Cell: 405-641-5113  
E-Mail: tomhudsonpaving@aol.com  
Paid for & Picked Up Specs: mailed 12/28/12 ck # 29361

Business Name: Parathon Construction  
Contact: Jimmy Smith  
Address: PO Box 1287  
Edmond, OK 73083-1287  
Telephone: 405-202-0643  
Fax: 866-391-1572  
Cell: 202-0643  
E-Mail: jimmy-smith@coxiney.net  
Paid for & Picked Up Specs: 1/4/13 ck # 1810

Business Name: Rudy Construction  
Contact: Phil Pratt  
Address: PO Box 14575  
OKC, OK 73113  
Telephone: 478-9900  
Fax: 478-9901  
Cell: 417-1753  
E-Mail: pprat@rudyconstruction.com  
Paid for & Picked Up Specs: 1/5/13 ck # 53042



Business Name: Traffic & Lighting Systems  
Contact: Jennifer Sullivan  
Address: 13305 N. Sante Fe  
OKC, OK 73114  
Telephone: 405-524-1341  
Fax: 405-524-2386  
Cell: \_\_\_\_\_  
E-Mail: Jennifer@tlsokc.com  
Paid for & Picked Up Specs: 1/8/13 ck # 070135

Business Name: C-P Integrated  
Contact: Steve Conley  
Address: 3800 Beacon Dr.  
OKC, OK 73179  
Telephone: 405-732-0532  
Fax: 405-732-0502  
Cell: 405-823-2147  
E-Mail: steveconley@coxinet.net  
Paid for & Picked Up Specs: 1/8/13 Cash

Business Name: White's Construction  
Contact: Chuck White  
Address: 2019 Spencer DR.  
Harrah, OK 73045  
Telephone: 405-248-2279  
Fax: 405-454-3036  
Cell: 405-248-2279  
E-Mail: cwhitesconstruction@att.com  
Paid for & Picked Up Specs: 1/9/13 credit



Business Name: Kustom Krete  
Contact: Chris Conley  
Address: 1901 Glenn Wood Dr  
Moore, OK 73160  
Telephone: 405-205-0513  
Fax: \_\_\_\_\_  
Cell: 405-205-0513  
E-Mail: chris,kustomkrete@yahoo.com  
Paid for & Picked Up Specs: 1/9/13 cash

Business Name: A-Tech Paving  
Contact: Josh Payne  
Address: 7845 N. Robinson Suite H  
OKC, OK 73116  
Telephone: 405-418-4741  
Fax: 405-418-4743  
Cell: \_\_\_\_\_  
E-Mail: [jpayne@atechpaving.com](mailto:jpayne@atechpaving.com) and [amogg@atechpaving.com](mailto:amogg@atechpaving.com)  
Paid for & Picked Up Specs: 1/9/13 ck # 059282

Business Name: Young Contracting  
Contact: Katy Watson  
Address: 10900 Hefner Pointe Dr. Suite 202  
OKC, OK 73120  
Telephone: 405-286-5588  
Fax: 405-286-5589  
Cell: \_\_\_\_\_  
E-Mail: kwatson@mlyoung.com  
Paid for & Picked Up Specs: 1/9/13 mailed ck # 2610

Business Name: All Roads Paving  
Contact: Dave Barnett  
Address: 10200 N.W. 10<sup>th</sup>  
OKC, OK 73127  
Telephone: 405-577-2944  
Fax: 405-577-2942  
Cell: 405-990-5255  
E-Mail: allroadspaving@coxinet.net  
Paid for & Picked Up Specs: 1/11/13 CK #7196

Business Name: Austin Paving LLC  
Contact: Janet McDonald  
Address: P.O. Box 2707  
Stillwater, OK 74076  
Telephone: 405-612-8500  
Fax: 405-285-4421  
Cell: 405-612-8500  
E-Mail: austinpaving@aol.com  
Paid for & Picked Up Specs: 1/18/13 CK # 7585

Business Name: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Telephone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Cell: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Paid for & Picked Up Specs: \_\_\_\_\_

**Regular Board of Commissioners**

**19.**

**Meeting Date:** 02/04/2013

Exec Session

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Consider an Executive Session to discuss potential claims, litigation or other options regarding encroachment into City's utility service area by other entities as authorized by 25 O.S. §307(B)(4).

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**Regular Board of Commissioners**

**20.**

**Meeting Date:** 02/04/2013

Possible Action on Exec Session

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Consider matters discussed in Executive Session regarding discuss potential claims, litigation or other options regarding encroachment into City's utility service area by other entities as authorized by 25 O.S. §307(B)(4).

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