

AGENDA  
BOARD OF CITY COMMISSIONERS  
June 16, 2014 AT 6:30 P.M.  
COMMISSION CHAMBERS AT CITY HALL  
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Consider approval of Agenda:
2. Consider approval of Consent Agenda:
  - a. Minutes from the June 2, 2014 regular meeting.
  - b. Budget Amendment – General Fund 001  
*To adjust budget at year end to make sure departments don't go over – housekeeping for year end*
  - c. Budget Amendment – Fund 106 Hotel Motel  
*To adjust for actual collection for the hotel motel tax*
  - d. Budget Amendment – Fund 113 Drug Forfeiture Fund  
*To adjust the budget for the money received from the county*
  - e. Budget Amendment – Fund 107 Police Sales Tax  
*To adjust police sales tax fund for actual collections*
  - f. Budget Amendment – Fund 108 Fire Sales Tax  
*To adjust fire sales tax fund for actual collections*
  - g. Acknowledge receipt of Pioneer Library System Budget for July 1, 2014 through June 30, 2015
  - h. Acknowledge the following minutes and reports:
    - Planning Commission minutes from May 7, 2014
    - Shawnee Urban Renewal Authority minutes from April 1, 2014
    - License Payment Report May 1-31, 2014
    - Project Payment Report May 1-31, 2014
  - i. Acceptance of public easements, improvements and dedications associated with the final plat of Wyndemere and authorizing obtainment of signatures, recording of the final plat and placing maintenance bonds into effect.

3. Commissioners Comments
4. Citizens Participation  
(A three minute limit per person)  
(A twelve minute limit per topic)
5. Discussion, consideration and possible action regarding reducing the statutory minimum liability limits on City owned property located at property considered to be the north airport property as follows: to wit, a tract of land described as beginning at the Northwest Corner of the Northwest Quarter of Section 7, Township 11 North, Range 4 East of the Indian Meridian, Pottawatomie County, Oklahoma; thence S00° 32' 54" East a distance of 3961.17 feet; thence N89° 20' 49" East a distance of 2687.98 feet; thence N89° 26' 08" East a distance of 660.09 feet; thence N00° 10' 39" East a distance of 1305.87 feet; thence N00° 19' 37" East a distance of 1322.35 feet; thence S89° 24' 58" West a distance of 659.35 feet; thence N00° 22' 02" East a distance of 1322.55 feet; thence S89° 34' 06" West a distance of 2746.60 feet to the point of beginning, containing 282 acres, more or less; LESS AND EXCEPT A TRACT DESCRIBED AS:  
  
Beginning at the Northwest Corner of the Northwest Quarter of Section 7, Township 11 North, Range 4 East of the Indian Meridian, Pottawatomie County, Oklahoma; thence S00° 32' 54" East a distance of 1029.53 feet; thence N84° 34' 29" East a distance of 612.68 feet; thence N03° 46' 04" West a distance of 972.52 feet; thence S89° 34' 06" West a distance of 555.37 feet to the point of beginning, containing 13.40 acres, more or less.
6. Consider approval of an amendment to the Final Plat for North Harrison Street Business Park located at Harrison and Wolverine Road. (*Original Case No. S02-14*)  
Applicant: Redbud Development LLC
7. Consideration of a resolution adopting the budget for the City of Shawnee for the period of July 1, 2014 through June 30, 2015 finding all things requisite and necessary have been done in preparation and presentation of budget.
8. Discussion, consideration and possible action on a contract with the City of McLoud for dispatch services.
9. Discussion, consideration and possible action for the 2014-15 Collective Bargaining Agreement with IUPA Local No. 3.
10. Discussion, consideration and possible action for the 2014-15 Collective Bargaining Agreement with the IAFF Local No. 206.
11. Discussion, consideration and possible action to enter into an agreement with the Center for Employment Opportunities (CEO), to hire a work crew to assist with City projects.
12. Consideration and possible action to pay the property and casualty insurance for the Wes Watkins Reservoir for the past 5 years since the City of McLoud assumed operations.
13. Consider a resolution nominating Bertha Ann Young, former City of Shawnee Treasurer, to renewal of a five (5) year term as a Trustee on the Board of Trustees for the Oklahoma Municipal Retirement Fund.
14. Consider a resolution approving renewal of a certain lease agreement with Motorola Credit Corporation.

15. Consider a resolution authorizing new signatures to apply for and enter into an agreement for use of Corporate VISA Card and naming those individuals on Schedule A of Agreement.
16. Discussion, consideration and possible action on an ordinance repealing and amending Section 20-12 of the Shawnee Municipal Code relating to public consumption of intoxicants and public intoxication.
17. Consideration and possible action on a budget amendment for Senior Citizens Center to cover expenditures made outside budget in FY 2013-14.
18. Discussion, consideration and possible action on a proposal for a charter amendment requiring a vote of the people to approve detachment of territory under specific circumstances.
19. Acknowledge Sales Tax Report received June 2014.
20. City Manager's Report
21. New Business  
(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)
22. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made. (ADA 28 CFR/36)

**Regular Board of Commissioners**

**2. a.**

**Meeting Date:** 06/16/2014

Minutes

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Minutes from the June 2, 2014 regular meeting.

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Attachments

Minutes

**BOARD OF CITY COMMISSIONERS PROCEEDINGS**  
**JUNE 2, 2014 AT 6:30 P.M.**

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Monday, June 2, 2014 at 6:30 p.m., pursuant to notice duly posted as prescribed by law. Mayor Mainord presided and called the meeting to order. Upon roll call, the following members were in attendance.

Wes Mainord  
Mayor

Pam Stephens  
Commissioner Ward 1

Linda Agee  
Commissioner Ward 2

James Harrod  
Commissioner Ward 3-Vice Mayor

Absent  
Commissioner Ward 4

John Winterringer  
Commissioner Ward 5

Steve Smith  
Commissioner Ward 6

ABSENT: Keith Hall

INVOCATION

Rev. Leroy Kerbo

FLAG SALUTE

Led by Commissioner Smith

AGENDA ITEM NO. 1: Consider approval of Agenda.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Agee, to approve the Agenda. Motion carried 6-0.

AYE: Harrod, Agee, Mainord, Winterringer, Smith, Stephens

NAY: None

AGENDA ITEM NO. 2: Consider approval of Consent Agenda:

- a. Minutes from the May 19, 2014 regular meeting.

- b. Acknowledge the following minutes:
- Shawnee Civic and Cultural Development Authority minutes from April 17, 2014
  - Airport Advisory Board Meeting minutes from April 16, 2014
- c. Approve renewal of the following agreements for FY 2014-2015:
1. Independent School District No. 93 for maintenance of tennis courts.
  2. Pottawatomie County District Court to establish, develop and implement programs for juvenile misdemeanor offenders.
  3. Gordon Cooper Technology Center District No. 5 to provide repaving and repair of public roadways and parking lots used by students, faculty, employees and patrons of GCTC.
  4. Agreement with Youth and Family Resource Center, Inc. (Hope House) for Juvenile Services.
  5. Agreement to provide police officers for Shawnee High School and Middle School.
  6. Fingerprint Service for Housing Authority.
  7. Governmental Services contract with the Shawnee Civic and Cultural Development Authority.
  8. Animal shelter facility agreement with Town of McLoud.
  9. Pottawatomie County Public Safety Center Jail Services Agreement.
  10. Project H.E.A.R.T., Inc. for providing meals to elderly persons.
  11. Lease of property known as Regional Park by Dace Dockery for pasture land.
  12. Agreement with YMCA for use of recreational facilities known as Lions Club Park, Dockery Park, Milstead Park and Lilac Park.
  13. Agreement with Shawnee Twin Lakes Trap Club for use of city property known as Trap Range.
  14. Agreement with McLoud Public Works Authority for use of mower, city property, for maintenance of Wes Watkins Reservoir.
  15. Agreement with YMCA for use of mower, city property, for maintenance of Dockery Park, Lions Club Park, Milstead Park and Lilac Park.

16. Agreement with Central Oklahoma Economic Development District (COEDD) for space in Municipal Auditorium.
  17. Agreement with South Central Industries, Inc. for Right-of-Way Maintenance Services.
  18. Agreement to renew Blackboard, Inc. for Blackboard Connect Services July 1, 2014 through June 30, 2015.
- d. Approve recommendation from the Contract Review Committee regarding the renewal of agreement with COCAA/COTS for FY 2014-15
- e. Acknowledge Oklahoma Municipal Retirement Fund refund of contributions from the Defined Contribution and Defined Benefit plans for Billy Santino.
- f. Lake Lease:  
Transfer
- Lot 6 Green Tract, 32009 Hornbeck Road  
From: Gary Roe and Teresa Roe  
To: Teresa Roe
- g. Mayor's Appointments:
- Planning Commission
- |                                     |                           |                    |
|-------------------------------------|---------------------------|--------------------|
| Susie Clinard                       | 1 <sup>st</sup> Full Term | Expires 06-01-2017 |
| Replaces Brad Carter – Termed out   |                           |                    |
| Dell Kerbs                          | 1 <sup>st</sup> Full Term | Expires 06-01-2017 |
| Replaces Kirk Hoster – Termed out   |                           |                    |
| Robbie Kienzle                      | 1 <sup>st</sup> Full Term | Expires 06-01-2017 |
| Replaces Shawna Turner – Termed Out |                           |                    |

A motion was made by Vice Mayor Harrod, seconded by Commissioner Smith, to approve the Consent Agenda Item Nos. 2(a-g). Motion carried 6-0.

AYE: Harrod, Smith, Stephens, Agee, Mainord, Winterringer  
NAY: None

COMMISSIONER HALL ARRIVED AT 6:35 P.M.

AGENDA ITEM NO. 3:

Commissioners Comments

Vice Mayor Harrod commented on the positive growth of Shawnee with new businesses, new housing additions and other things happening in Shawnee.

AGENDA ITEM NO. 4:

Citizens Participation

(A three minute limit per person)

(A twelve minute limit per topic)

There was no Citizens Participation.

AGENDA ITEM NO. 5:

City Manager's Presentation of Employee of the Month to Marvin Wilson, Utilities Department.

Marvin Wilson was present to accept the Employee of the Month Certificate presented by City Manager Brian McDougal.

AGENDA ITEM NO. 6:

Presentation by Randy Gilbert, Chairman of the Shawnee Civic and Cultural Development Authority, regarding use of funds budgeted from FY 2013-2014 and proposed use of funds to be budgeted FY 2014-15.

Randy Gilbert, Chairman of the Shawnee Civic and Cultural Development Authority (SCCDA/EXPO), spoke regarding the improvements at the EXPO that have been accomplished during the current fiscal year with the funds the City provided, plus carryover funds from the previous fiscal year and funds from the County. The following improvements were completed this current fiscal year: (1) Remodel of the four comfort stations; (2) new updated telephone system; (3) new signage on all buildings; (4) audio and video equipment installed in the three meeting rooms upstairs of the conference center; (5) new glass entry doors in the Otto Krausse building; (6) security access control panels added to the four comfort station laundry doors; and (7) electrical power to the big fans and new breakers in all breaker boxes in the Fred Humphrey Pavilion and new breakers in all breaker boxes in the 700-800 section of the RV parking area.

The SCCDA is requesting \$100,000.00 from the City for FY2014-2015 to do the following projects: (1) new vent-a-hood in the Otto Krausse building



concession area; (2) new carpet in the conference center; and (3) remodel the existing wash racks and construction of a new wash rack. He also anticipates receiving funds from Pottawatomie County.

**AGENDA ITEM NO. 7:** Discussion, consideration and possible action to confirm members of Board of Directors for Visit Shawnee, Inc.

City Manager Brian McDougal stated that the board itself is self-perpetuating. The board members are limited to two terms except the ex-officio members. The board will meet June 4, 2014 to review the by-laws. Due to the International Finals Youth Rodeo (IFYR), it will most likely be mid-July before the board becomes official

A motion was made by Commissioner Stephens, seconded by Vice Mayor Harrod, to confirm the following members of the Board of Directors for Visit Shawnee, Inc.:

| <b><u>Name</u></b>    | <b><u>Industry Represented</u></b> | <b><u>Employer</u></b>      | <b><u>Term Expires</u></b> |
|-----------------------|------------------------------------|-----------------------------|----------------------------|
| Kirit (Kelly) Chandra | Lodging                            | Champion Hotels             | 06/30/2018                 |
| Chris Clark           | Financial                          | Arvest Bank                 | 06/30/2018                 |
| Randy Gilbert         | County/Expo Trust                  | Gilbert & Sons Trucking     | 06/30/2018                 |
| Pat Hughes            | Retail                             | Teners                      | 06/30/2015                 |
| Bill Mayfield         | Arts/Culture                       | St Gregory's University     | 06/30/2015                 |
| Brian Morris          | Education                          | Oklahoma Baptist University | 06/30/2016                 |
| Jason O'Connor        | Tribal                             | Citizen Potawatomi Nation   | 06/30/2016                 |
| Jennifer Podest       | "Big Business"                     | Shawnee Mall                | 06/30/2016                 |
| Ken Stafford          | Restaurants/Catering               | Droffats, Inc.              | 06/30/2015                 |
| Suzanne Gilbert       | Chamber Incoming Chair             | Tecumseh Tag Agency         | Voting                     |
| David Whitlock        | Chamber Chair                      | Oklahoma Baptist University | Voting                     |
| Wes Mainord           | City of Shawnee                    | Mayor                       | Voting                     |
| Brian McDougal        | City of Shawnee                    | City Manager                | Voting                     |
| Mike Jackson          | Operations Manager                 | Heart of OK Expo Center     | Ex-Officio/<br>Non-Voting  |

Motion carried 7-0.

AYE: Stephens, Harrod, Mainord, Hall, Winterringer, Smith, Agee

NAY: None

**AGENDA ITEM NO. 8:** Discussion, consideration and possible action on a proposed ordinance adopting a

revised Shawnee Zoning Code. Applicant:  
City of Shawnee

Community Development Director Justin Erickson stated that he went over the changes in the last meeting and there was nothing added or removed. There is no emergency clause on the ordinance and it will go into effect in thirty days if approved.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Winterringer, to approve an ordinance adopting a revised Shawnee Zoning Code.

Ordinance No. 2545NS was introduced.

AN ORDINANCE ADOPTING A NEW SHAWNEE ZONING CODE, PROVIDING FOR REPEAL, PROVIDING FOR SEVERABILITY AND PROVIDING FOR CODIFICATION.

Motion carried 7-0.

AYE: Harrod, Winterringer, Smith, Stephens, Agee, Mainord, Hall

NAY: None

Ordinance No. 2545NS was adopted by the City Commission.

AGENDA ITEM NO. 9:

Discussion, consideration and possible action accepting grant funding from the Avedis Foundation in the amount of \$641,742 and authorizing signing of the grant agreement. Grant will be used for trail improvements associated with implementation of the Master Trail Plan.

Community Development Director Justin Erickson stated the grant money from Avedis Foundation would provide funding for trail improvements throughout the community. Phase 1 will include: (1) Construction of an approximate 1.6 mile multi-purpose trail along Bryan Street from Remington Street north to MacArthur Street and will provide a direct connection to Grove School; a sidewalk connection to the Wyndemere Addition along MacArthur Street will also be made; (2) Sidewalk improvements along Independence Street between Center Street and Bryan Street, in addition to access to the new trail along Bryan Street; (3) Sidewalk connection from Kickapoo Street to YMCA and

Airport Trail; and (4) Lighting of the Airport Trail along western and southern portions.

Phase 2 will include: Facilitate cross-connection of the sidewalk/trail improvements done as part of Phase 1 to the broader sidewalk and trail system to form one large contiguous route; construct a sidewalk or trail along MacArthur Street (between Bryan Street and Harrison Street) or Federal Street (and Center Street); in the process of making the connection, additional access to school sites will be provided and many more neighborhoods will be connected.

Commissioner Hall requested that Staff look into continuing the Bryan Street trail to Highland Street. Staff advised the proposed trail currently stops at Remington Street because of budget, right-of-way issues, slope issues and the convenience store at Highland. Staff said they would look into continuing the trail to Highland Street.

Staff advised there is also possibilities of obtaining additional grants from other sources.

A motion was made by Commissioner Hall, seconded by Commissioner Smith, to accept grant funding from the Avedis Foundation in the amount of \$641,742.00 and authorize signing of the grant agreement. Motion carried 7-0.

AYE: Hall, Smith, Stephens, Agee, Harrod, Mainord, Winterringer

NAY: None

AGENDA ITEM NO. 10:

Consider acceptance of a public dedication and a performance bond associated with the Final Plat of Lot 2, Block 1 of the Amended Plat of Shawnee Mall Subdivision, Section 2, authorizing obtainment of signatures and recording of the final plat.

A motion was made by Commissioner Hall, seconded by Vice Mayor Harrod, to accept a public dedication and a performance bond associated with the Final Plat of Lot 2, Block 1 of the Amended Plat of Shawnee Mall Subdivision, Section 2, authorize obtainment of signatures and recording of the final plat. Motion carried 7-0.

AYE: Hall, Harrod, Mainord, Winterringer, Smith, Stephens, Agee

NAY: None

AGENDA ITEM NO. 11:

Discussion, consideration and possible action on approval of the CDBG FY2014-

15 One (1) Year Action Plan for fiscal year beginning July 1, 2014 through June 30, 2015.

Community Development Director Justin Erickson gave a staff report. He said that this is an annual requirement where the City specifies how it will spend federal funding and it requires City approval.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Stephens, to approve the CDBG FY2014-15 One (1) Year Action Plan for fiscal year beginning July 1, 2014 through June 30, 2015. Motion carried 7-0.

AYE: Harrod, Stephens, Agee, Mainord, Hall, Winterringer, Smith  
NAY: None

AGENDA ITEM NO. 12: Public hearing and presentation of budget for Fiscal Year 2014-2015.

Mayor Mainord declared a public hearing open regarding the budget for FY 2014-2015 for the City of Shawnee.

Finance Director/Treasurer Cindy Sementelli gave an overview of the previously presented budget for FY 2014-2015. She explained some areas and offered to answer questions from the Commission.

No one came forward to offer public comments or additional questions. The Mayor closed the public hearing.

AGENDA ITEM NO. 13: Consider Bids:

- a. Rehab Concrete Streets Project FY13-14 COS-PW13-02 (Award)

City Engineer John Krywicki announced that one bid was received and after review and consideration it was staff's recommendation to reject the bid and to re-advertise the project.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Hall, to accept staff's recommendation and reject the bid and to re-advertise the project. Motion carried 7-0.

AYE: Harrod, Hall, Winterringer, Smith, Stephens, Agee, Mainord  
NAY: None

AGENDA ITEM NO. 14:

New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 15:

Administrative Reports including but not limited to:

- James Bryce – Parks Master Plan

Director of Operations James Bryce provided an Administrative Report regarding and update on the Parks Master Plan. There is a meeting scheduled on Monday, June 9, 2014 to begin the Parks Master Plan. He invited Commissioners to attend the meeting. If they could not, he requested they e-mail him their comments and requests.

AGENDA ITEM NO. 16:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:33 p.m.)

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WES MAINORD, MAYOR

ATTEST:

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LISA LASYONE, DEPUTY CITY CLERK

**Regular Board of Commissioners**

**2. b.**

**Meeting Date:** 06/16/2014

Budget Amendment General Fund 001

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Budget Amendment – General Fund 001

*To adjust budget at year end to make sure departments don't go over – housekeeping for year end*

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Attachments

General Fund 001

**City of Shawnee  
Budget Amendment  
General Fund 001  
June 16, 2014**

**Estimated Revenue, Fund Balance, or Transfers IN**

| Fund Number | Account Number | Project Code | Line Item | Description              | Balance Before Amendment | Amount of Amendment Increase (Decrease) | Balance After Amendment |
|-------------|----------------|--------------|-----------|--------------------------|--------------------------|---|-------------------------|
| 001         | 4,101          |              |           | Sales Tax                | \$ 11,300,000.00         | \$ 62,850.00                            | \$ 11,362,850.00        |
| 001         | 4002           |              |           | USE TAX                  | \$ 1,000,000.00          | \$ 150,000.00                           | \$ 1,150,000.00         |
| 001         | 4101           |              |           | FEDERAL GRANT REVENUE    | \$ 100,000.00            | \$ 115,000.00                           | \$ 215,000.00           |
| 001         | 4102           |              |           | STATE GRANT REVENUE      | \$ -                     | \$ 64,000.00                            | \$ 64,000.00            |
| 001         | 4550           |              |           | FIRE PROTECTION SERVICES | \$ -                     | \$ 10,000.00                            | \$ 10,000.00            |
|             |                |              |           | <b>Total</b>             |                          | <b>401,850.00</b>                       |                         |

**Appropriations**

| Fund Number | Account Number | Project Code | Line Item | Description                   | Balance Before Amendment | Amount of Amendment Increase (Decrease) | Balance After Amendment |
|-------------|----------------|--------------|-----------|-------------------------------|--------------------------|---|-------------------------|
| 001         | 5-0210-5101    |              |           | Regular Salaries              | 256,281.00               | 45,000.00                               | 301,281.00              |
| 001         | 5-0210-5250    |              |           | other material and supplies   | 1,000.00                 | 5,000.00                                | 6,000.00                |
| 001         | 5-0230-5104    |              |           | longevity                     | 894.00                   | 750.00                                  | 1,644.00                |
| 001         | 5-0230-5301    |              |           | equipment maint contract      | -                        | 3,000.00                                | 3,000.00                |
| 001         | 5-0320-5315    |              |           | court collection service      | -                        | 2,500.00                                | 2,500.00                |
| 001         | 5-0410-5317    |              |           | medicals Services             | 17,800.00                | 2,500.00                                | 20,300.00               |
| 001         | 5-0510-5103    |              |           | Part Time Salaries            | -                        | 3,600.00                                | 3,600.00                |
| 001         | 5-0510-5150    |              |           | Other Benefits                | 5,600.00                 | 1,500.00                                | 7,100.00                |
| 001         | 5-0610-5103    |              |           | Part Time Salaries            | -                        | 12,000.00                               | 12,000.00               |
| 001         | 5-0620-5102    |              |           | overtime                      | 300,000.00               | 30,000.00                               | 330,000.00              |
| 001         | 5-0620-5120    |              |           | ACA Fees                      | -                        | 7,500.00                                | 7,500.00                |
| 001         | 5-0620-5304    |              |           | Repair and Maint vehicles     | 75,000.00                | 50,000.00                               | 125,000.00              |
| 001         | 5-0630-5339    |              |           | Other Contractual Services    | 2,300.00                 | 6,000.00                                | 8,300.00                |
| 001         | 5-0660-5145    |              |           | Unemployment                  | -                        | 10,000.00                               | 10,000.00               |
| 001         | 5-0710-5115    |              |           | ORMF Retirement               | 5,767.33                 | 7,500.00                                | 13,267.33               |
| 001         | 5-0720-5120    |              |           | ACA Fees                      | -                        | 8,500.00                                | 8,500.00                |
| 001         | 5-0720-5120    |              |           | Tuition Assistance            | 5,000.00                 | 6,500.00                                | 11,500.00               |
| 001         | 5-0740-5378    |              |           | Misc -sevcies- Debris Removal | 3,000.00                 | 35,000.00                               | 38,000.00               |
| 001         | 5-0740-5325    |              |           | telephone                     | 12,000.00                | 8,000.00                                | 20,000.00               |
| 001         | 5-0750-5250    |              |           | Other misc services           | -                        | 3,000.00                                | 3,000.00                |
| 001         | 5-0920-5357    |              |           | Equipment Rental              | 9,200.00                 | 7,500.00                                | 16,700.00               |
| 001         | 5-0920-5380    |              |           | Misc -sevcies- Debris Removal | 3,600.00                 | 5,000.00                                | 8,600.00                |
| 001         | 5-0920-5102    |              |           | Overtime- ( snow removal etc) | 10,000.00                | 20,000.00                               | 30,000.00               |
| 001         | 5-0920-5113    |              |           | health insurance              | 56,576.40                | 10,000.00                               | 66,576.40               |
| 001         | 5-0940-5357    |              |           | Equipment Rental              | 800.00                   | 6,000.00                                | 6,800.00                |
| 001         | 5-0940-5205    |              |           | uniform and Clothing          | 5,000.00                 | 1,000.00                                | 6,000.00                |
| 001         | 5-0940-5303    |              |           | Repairs and Maint equipment   | 7,000.00                 | 48,000.00                               | 55,000.00               |
| 001         | 5-0950-5113    |              |           | health Insurance              | 9,503.52                 | 4,000.00                                | 13,503.52               |
| 001         | 5-1140-5330    |              |           | Community Service Contract    | 73,271.00                | 16,500.00                               | 89,771.00               |
| 001         | 5-12105102     |              |           | Overtime                      | 15,000.00                | 20,000.00                               | 35,000.00               |
| 001         | 5-4010-5102    |              |           | Overtime                      | 750.00                   | 5,000.00                                | 5,750.00                |
| 001         | 5-4010-5210    |              |           | Fuel oil etc                  | 4,500.00                 | 2,000.00                                | 6,500.00                |
| 001         | 5-4020-5302    |              |           | Building repair               | 20,000.00                | 7,000.00                                | 27,000.00               |
| 001         | 5-4020-5101    |              |           | Salaries                      | 23,349.87                | 2,000.00                                | 25,349.87               |
|             |                |              |           |                               | 923,193.12               | 401,850.00                              | 1,325,043.12            |

Approved by the City Commission this \_\_\_\_\_

Explanation of Budget Amendment:

To adjust budget at year end to make sure departments don't go over - housekeeping for year end

Approved: \_\_\_\_\_

Mayor: \_\_\_\_\_

Attest: \_\_\_\_\_

City Clerk: \_\_\_\_\_

Posted By \_\_\_\_\_ Date \_\_\_\_\_ BA# \_\_\_\_\_ Pkt.# \_\_\_\_\_

**Regular Board of Commissioners**

**2. c.**

**Meeting Date:** 06/16/2014

Budet Amendment Fund 106

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Budget Amendment – Fund 106 Hotel Motel

*To adjust for actual collection for the hotel motel tax*

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Attachments

Fund 106





**Regular Board of Commissioners**

**2. d.**

**Meeting Date:** 06/16/2014

Budget Amendment Fund 113

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Budget Amendment – Fund 113 Drug Forfeiture Fund

*To adjust the budget for the money received from the county*

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Attachments

Fund 113



**Regular Board of Commissioners**

**2. e.**

**Meeting Date:** 06/16/2014

Budget Amendment Fund 107

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Budget Amendment – Fund 107 Police Sales Tax

*To adjust police sales tax fund for actual collections*

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Attachments

Fund 107

**City of Shawnee  
 Budget Amendment  
 FUND 107 POLICE SALES TAX  
 JUNE 16 2014**

**Estimated Revenue, Fund Balance, or Transfers IN**

| Fund Number | Account Number | Project Code | Line Item | Description | Balance Before Amendment | Amount of Amendment Increase (Decrease) | Balance After Amendment |
|-------------|----------------|--------------|-----------|-------------|--------------------------|---|-------------------------|
| 107         | 4001           |              |           | SALES TAX   | 361,253.00               | 35,000.00                               | 396,253.00              |
|             |                |              |           |             |                          |   |                         |
|             |                |              |           |             |                          |   |                         |
|             |                |              |           |             |                          |   |                         |
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|             |                |              |           |             |                          |   |                         |
|             |                |              |           |             |                          |   |                         |
|             |                |              |           |             |                          |   |                         |
| Total       |                |              |           |             |                          | 35,000.00                               |                         |

**Appropriations**

| Fund Number | Account Number | Project Code | Line Item | Description         | Balance Before Amendment | Amount of Amendment Increase (Decrease) | Balance After Amendment |
|-------------|----------------|--------------|-----------|---------------------|--------------------------|---|-------------------------|
| 107         | 5-5030-5601    |              |           | TRANSFER TO GENERAL | 361,253.00               | 35,000.00                               | 396,253.00              |
|             |                |              |           |                     |                          |   |                         |
|             |                |              |           |                     |                          |   |                         |
|             |                |              |           |                     |                          |   |                         |
|             |                |              |           |                     |                          |   |                         |
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|             |                |              |           |                     |                          |   |                         |
|             |                |              |           |                     |                          |   |                         |
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|             |                |              |           |                     |                          |   |                         |
|             |                |              |           |                     |                          |   |                         |
|             |                |              |           |                     |                          |   |                         |
|             |                |              |           |                     | -                        | -                                       | -                       |
|             |                |              |           |                     | -                        | -                                       | -                       |
|             |                |              |           |                     | 361,253.00               | 35,000.00                               | 396,253.00              |

Approved by the City Commission this

TO ADJUST POLICE SALE TAX FUND FOR ACTUAL COLLECTIONS

Approved:  
  
 Mayor  
 Attest:  
  
 City Clerk

Posted By \_\_\_\_\_ Date \_\_\_\_\_ BA# \_\_\_\_\_ Pkt.# \_\_\_\_\_

**Regular Board of Commissioners**

**2. f.**

**Meeting Date:** 06/16/2014

Budget Amendment Fund 108

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Budget Amendment – Fund 108 Fire Sales Tax

*To adjust fire sales tax fund for actual collections*

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Attachments

Fund 108



**Regular Board of Commissioners**

**2. g.**

**Meeting Date:** 06/16/2014

Library Budget

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Acknowledge receipt of Pioneer Library System Budget for July 1, 2014 through June 30, 2015

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Attachments

Library Budget



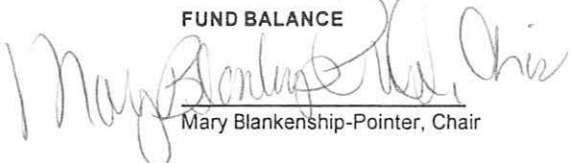
**PIONEER LIBRARY SYSTEM  
BUDGET  
JULY 1, 2014 - JUNE 30, 2015**

**REVENUES**

|                                  |              |                     |                     |
|----------------------------------|--------------|---------------------|---------------------|
| Ad Valorem Taxes                 |              |                     |                     |
| Cleveland County                 | \$10,617,035 |                     |                     |
| McClain County                   | 1,391,808    |                     |                     |
| Pottawatomie County              | 1,861,757    |                     |                     |
| Total Ad Valorem Taxes           |              | <u>\$13,870,600</u> |                     |
| Oklahoma Department of Libraries |              |                     |                     |
| State Aid                        | \$149,662    |                     |                     |
| Total State Aid                  |              |                     | \$149,662           |
| Other Revenue                    | \$493,407    |                     |                     |
|                                  |              | <u>\$493,407</u>    |                     |
| Subtotal All Revenue             |              |                     | \$14,513,669        |
| Use of Designated Fund Balance   |              |                     | \$0                 |
| <b>Fund Balance</b>              |              |                     |                     |
| Reserved for Encumbrances        |              |                     | \$0                 |
| Fund Balance Carryover           |              |                     |                     |
| Designated Fund Balance          |              |                     | \$918,996           |
| Undesignated Fund Balance        |              |                     | <u>\$1,790,849</u>  |
| <b>Total Fund Balance</b>        |              |                     | <u>\$2,709,845</u>  |
| <b>TOTAL REVENUE</b>             |              |                     | <u>\$17,223,514</u> |

**EXPENDITURES**

|  |             |  |                     |
|--|-------------|--|---------------------|
| Personnel Services                                   | \$9,810,570 |  |                     |
| Books and Other Materials                            | 1,980,000   |  |                     |
| General & Administrative                             | 1,192,411   |  |                     |
| Technology   | 953,496     |  |                     |
| Virtual Library                                      | 200,000     |  |                     |
| System Services                                      | 377,192     |  |                     |
| (Development, Literacy, Programming, PIO, Outreach)  |             |  |                     |
| Subtotal All Expenditures                            |             |  | \$14,513,669        |
| <b>Fund Balance</b>                                  |             |  |                     |
| Reserved for Encumbrances                            |             |  | \$0                 |
| Fund Balance Carryover                               |             |  |                     |
| Designated Fund Balance                              |             |  | \$918,996           |
| Undesignated Fund Balance                            |             |  | <u>\$1,790,849</u>  |
| <b>Total Fund Balance</b>                            |             |  | <u>\$2,709,845</u>  |
| <b>TOTAL GENERAL FUND EXP &amp;<br/>FUND BALANCE</b> |             |  | <u>\$17,223,514</u> |

  
Mary Blankenship-Pointer, Chair

  
Anne Masters, Secretary

5/27/2014

| <b>INCOME</b>                  | <b>Revised Budget<br/>August<br/>2013/2014</b> | <b>Budget<br/>May<br/>2014/2015</b> | <b>Change<br/>From 2013/14</b> | <b>% Change From<br/>2013/14 Budget</b> |
|--------------------------------|--|-------------------------------------|--------------------------------|---|
| Cleveland Co.                  | \$10,617,035                                   | \$10,617,035                        | \$0                            | 0.00%                                   |
| McClain Co.                    | \$1,391,808                                    | \$1,391,808                         | \$0                            | 0.00%                                   |
| Pott Co.                       | \$1,861,757                                    | \$1,861,757                         | \$0                            | 0.00%                                   |
| Total Ad Valorem               | <b>\$13,870,600</b>                            | <b>\$13,870,600</b>                 | <b>\$0</b>                     | <b>0.00%</b>                            |
| <b>State Revenue</b>           |  |                                     |                                |   |
| State Aid                      | <b>\$149,662</b>                               | <b>\$149,662</b>                    | <b>\$0</b>                     | <b>0.00%</b>                            |
| <b>Miscellaneous</b>           |  |                                     |                                |   |
| Fines                          | \$230,000                                      | \$200,000                           | (\$30,000)                     | -13.04%                                 |
| Reprographics                  | \$31,750                                       | \$30,000                            | (\$1,750)                      | -5.51%                                  |
| Public Printers                | \$33,750                                       | \$44,000                            | \$10,250                       | 30.37%                                  |
| Promotional Sales              | \$1,000  | \$500                               | (\$500)                        | -50.00%                                 |
| Headphone Sales                | \$800  | \$600                               | (\$200)                        | -25.00%                                 |
| Lost Book Reimburs             | \$10,000                                       | \$12,500                            | \$2,500                        | 25.00%                                  |
| Non Resident Fees              | \$2,100  | \$1,700                             | (\$400)                        | -19.05%                                 |
| Fax Income                     | \$22,000                                       | \$22,000                            | \$0                            | 0.00%                                   |
| Interest Income                | \$29,000                                       | \$22,000                            | (\$7,000)                      | -24.14%                                 |
| Lease Income                   | \$47,250                                       | \$62,736                            | \$15,486                       | 32.77%                                  |
| Loan Payment                   | \$0  | \$66,875                            | \$66,875                       |   |
| Miscellaneous                  | \$2,000  | \$2,000                             | \$0                            | 0.00%                                   |
| Contractual Services           | \$29,518                                       | \$28,496                            | (\$1,022)                      | -3.46%                                  |
| Total Miscellaneous            | <b>\$439,168</b>                               | <b>\$493,407</b>                    | <b>\$54,239</b>                | <b>12.35%</b>                           |
| <b>Subtotal All Revenue</b>    | <b>\$14,459,430</b>                            | <b>\$14,513,669</b>                 | <b>\$54,239</b>                | <b>0.38%</b>                            |
| Release of Fund Balance        |  |                                     |                                |   |
| Reserved for Encumbrances      | \$1,945,464                                    | \$0                                 | (\$1,945,464)                  | -100.00%                                |
| Use of Designated Fund Balance | \$0  | \$0                                 | \$0                            |   |
| <b>Fund Balance</b>            |  |                                     |                                |   |
| Reserved for Encumbrances      | \$0  | \$0                                 | \$0                            |   |
| Fund Balance Carryover Prior   |  |                                     |                                |   |
| Designated Fund Balance        | \$918,996                                      | \$918,996                           | \$0                            | 0.00%                                   |
| Undesignated Fund Balance      | \$1,790,849                                    | \$1,790,849                         | \$0                            | 0.00%                                   |
| Total Fund Balance             | <b>\$2,709,845</b>                             | <b>\$2,709,845</b>                  | <b>\$0</b>                     | <b>0.00%</b>                            |
| <b>TOTAL REVENUE</b>           | <b>\$19,114,739</b>                            | <b>\$17,223,514</b>                 | <b>(\$1,891,225)</b>           | <b>-9.89%</b>                           |

| <b>EXPENSES</b>                            | <b>Revised Budget<br/>August<br/>2013/2014</b> | <b>Budget<br/>May<br/>2014/2015</b> | <b>Change<br/>from 2013/14</b> | <b>% Change From<br/>2013/14 Budget</b> |
|--|--|-------------------------------------|--------------------------------|---|
| <b>Personnel Services</b>                  |  |                                     |                                |   |
| Salaries                                   | \$7,177,361                                    | \$7,458,135                         | \$280,774                      | 3.91%                                   |
| Social security/medicare                   | \$549,068                                      | \$570,547                           | \$21,479                       | 3.91%                                   |
| Recruitment                                | \$5,000  | \$5,000                             | \$0                            | 0.00%                                   |
| Retirement Benefits                        | \$557,400                                      | \$557,400                           | \$0                            | 0.00%                                   |
| Health Insurance                           | \$1,087,057                                    | \$1,088,585                         | \$1,528                        | 0.14%                                   |
| Group Term Life Insurance                  | \$22,500                                       | \$22,500                            | \$0                            | 0.00%                                   |
| Disability Insurance                       | \$33,500                                       | \$33,500                            | \$0                            | 0.00%                                   |
| Employee Assistance Programs               | \$15,800                                       | \$15,800                            | \$0                            | 0.00%                                   |
| Workers Compensation                       | \$34,000                                       | \$36,103                            | \$2,103                        | 6.19%                                   |
| Contract Labor                             | \$10,000                                       | \$10,000                            | \$0                            | 0.00%                                   |
| Unemployment Insurance                     | \$7,000  | \$6,000                             | (\$1,000)                      | -14.29%                                 |
| Scholarship                                | \$7,000  | \$7,000                             | \$0                            | 0.00%                                   |
| <b>Total Personnel Services</b>            | <b>\$9,505,686</b>                             | <b>\$9,810,570</b>                  | <b>\$304,884</b>               | <b>3.21%</b>                            |
| <b>Materials</b>                           | <b>\$1,992,062</b>                             | <b>\$1,980,000</b>                  | <b>(\$12,062)</b>              | <b>-0.61%</b>                           |
| <b>Materials - West Side Norman Branch</b> | <b>\$374,857</b>                               | <b>\$0</b>                          | <b>(\$374,857)</b>             | <b>-100.00%</b>                         |
| <b>Administrative Services</b>             |  |                                     |                                |   |
| Professional Services                      | \$89,598                                       | \$70,000                            | (\$19,598)                     | -21.87%                                 |
| Attorney Fees                              | \$45,000                                       | \$60,000                            | \$15,000                       | 33.33%                                  |
| Continuing Education                       | \$120,455                                      | \$120,455                           | \$0                            | 0.00%                                   |
| Equipment                                  | \$444,028                                      | \$250,000                           | (\$194,028)                    | -43.70%                                 |
| Equipment Repair & Maint.                  | \$4,000  | \$4,000                             | \$0                            | 0.00%                                   |
| Insurance                                  | \$98,000                                       | \$108,000                           | \$10,000                       | 10.20%                                  |
| Membership                                 | \$13,000                                       | \$13,000                            | \$0                            | 0.00%                                   |
| Postage                                    | \$50,000                                       | \$40,000                            | (\$10,000)                     | -20.00%                                 |
| Supplies                                   | \$80,756                                       | \$80,756                            | \$0                            | 0.00%                                   |
| Telephone                                  | \$40,000                                       | \$38,000                            | (\$2,000)                      | -5.00%                                  |
| Travel                                     | \$46,000                                       | \$46,000                            | \$0                            | 0.00%                                   |
| Vehicles                                   | \$79,256                                       | \$70,000                            | (\$9,256)                      | -11.68%                                 |
| Audit                                      | \$22,000                                       | \$22,000                            | \$0                            | 0.00%                                   |
| Interest Expense                           | \$7,500  | \$5,000                             | (\$2,500)                      | -33.33%                                 |
| Miscellaneous Expense                      | \$3,000  | \$5,000                             | \$2,000                        | 66.67%                                  |
| Reprographics                              | \$77,000                                       | \$70,000                            | (\$7,000)                      | -9.09%                                  |
| Sales Tax                                  | \$6,000  | \$6,000                             | \$0                            | 0.00%                                   |
| Data Processing                            | \$59,200                                       | \$59,200                            | \$0                            | 0.00%                                   |
| Fine Collection Service                    | \$25,000                                       | \$26,000                            | \$1,000                        | 4.00%                                   |

|  |                     |                     |                      |                |
|--|---------------------|---------------------|----------------------|----------------|
| Revaluation  | \$99,000            | \$99,000            | \$0                  | 0.00%          |
| Budget Contingency                                 | \$0                 | \$0                 | \$0                  |                |
| <b>Total G&amp; A</b>                              | <b>\$1,408,793</b>  | <b>\$1,192,411</b>  | <b>(\$216,382)</b>   | <b>-15.36%</b> |
| <b>Technology</b>                                  | <b>\$898,006</b>    | <b>\$953,496</b>    | <b>\$55,490</b>      | <b>6.18%</b>   |
| Technology West Side Norman Branch                 | \$352,056           | \$0                 | (\$352,056)          | -100.00%       |
| Virtual Library                                    | \$248,398           | \$200,000           | (\$48,398)           | -19.48%        |
| Construction Project Norman Cntr Court             | \$1,265,752         | \$0                 | (\$1,265,752)        | -100.00%       |
| <b>System Services</b>                             |                     |                     |                      |                |
| Development  | \$33,497            | \$33,497            | \$0                  | 0.00%          |
| Events/Hospitality                                 | \$3,000             | \$3,000             | \$0                  | 0.00%          |
| System Signage                                     | \$26,092            | \$25,000            | (\$1,092)            | -4.19%         |
| Public Information                                 | \$87,695            | \$87,695            | \$0                  | 0.00%          |
| Programming  | \$22,000            | \$23,000            | \$1,000              | 4.55%          |
| Literacy   | \$10,000            | \$10,000            | \$0                  | 0.00%          |
| System Facilities                                  | \$142,000           | \$160,000           | \$18,000             | 12.68%         |
| System Outreach                                    | \$35,000            | \$35,000            | \$0                  | 0.00%          |
| <b>Total System Services</b>                       | <b>\$359,284</b>    | <b>\$377,192</b>    | <b>\$17,908</b>      | <b>4.98%</b>   |
| <b>Subtotal GF Expenditures</b>                    | <b>\$16,404,894</b> | <b>\$14,513,669</b> | <b>(\$1,891,225)</b> | <b>-11.53%</b> |
| <b>Fund Balance</b>                                |                     |                     |                      |                |
| Reserved for Encumbrances                          | \$0                 | \$0                 | \$0                  |                |
| Fund Balance Designated Current Year               | \$0                 | \$0                 | \$0                  |                |
| Fund Balance Carryover Prior                       |                     |                     |                      |                |
| Designated Fund Balance                            | \$918,996           | \$918,996           | \$0                  | 0.00%          |
| Undesignated Fund Balance                          | \$1,790,849         | \$1,790,849         | \$0                  | 0.00%          |
| <b>Total Fund Balance</b>                          | <b>\$2,709,845</b>  | <b>\$2,709,845</b>  | <b>\$0</b>           | <b>0.00%</b>   |
| <b>Total General Fund Expend. and Fund Balance</b> | <b>\$19,114,739</b> | <b>\$17,223,514</b> | <b>(\$1,891,225)</b> | <b>-9.89%</b>  |

**Regular Board of Commissioners**

**2. h.**

**Meeting Date:** 06/16/2014

Board and Commission Minutes and Reports

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Acknowledge the following minutes and reports:

- Planning Commission minutes from May 7, 2014
- Shawnee Urban Renewal Authority minutes from April 1, 2014
- License Payment Report May 1-31, 2014
- Project Payment Report May 1-31, 2014

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Attachments

Planning Commission

SURA

License Payment

Project Payment

## PLANNING COMMISSION MINUTES

DATE: MAY 7<sup>TH</sup>, 2014

The Planning Commission of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in the Commission Chambers, at City Hall, 9<sup>th</sup> and Broadway, on Wednesday, May 7<sup>th</sup>, 2014 at 1:30 p.m., pursuant to notice duly posted as prescribed by law.

### AGENDA ITEM NO.1:                      Roll Call

Upon roll call the following members were present:

**Present:** Bergsten, Carter, Turner, Silvia, Cowen, Salter

**Absent:** Hoster

The meeting was called to order.

### AGENDA ITEM NO. 2:                      Approval of the minutes from the April 2<sup>nd</sup>, 2014 Planning Commission Meeting

Chairman Turner asked for any comments or questions regarding the minutes. There were none. Chairman Turner then proceeded to ask for a motion. Commissioner Silvia made the motion to approve the minutes as listed, seconded by Commissioner Carter to approve the April 2<sup>nd</sup>, 2014 minutes.

Motion passed:

**AYE:** Bergsten, Carter, Turner, Silvia, Cowen, Salter

**NAY:**

**ABSTAIN:**

### AGENDA ITEM NO. 3:                      Citizens Participation

Chairman Turner opened the Citizens' Participation and asked if anyone would like to speak. No one came forward.

**AGENDA ITEM NO. 4:**

Case #P06-14 – A public hearing for consideration of approval of an amendment to a Planned Unit Development located at 3306 N. Kickapoo, Shawnee, OK

**Applicant: J. Michael Adcock**

Chairman Turner asked for the staff report. Justin Debruin presented the staff report.

Staff recommended approval of the amendment subject to four conditions.

Commissioner Silvia briefly summarized by stating that the amendment would relieve some of the monument signage becoming stacked along Kickapoo Street and therefore increasing the visibility for southbound traffic. Justin Debruin agreed.

Chairman Turner opened the public hearing and asked if anyone would like to speak for or against the proposal. No one came forward. Chairman Turner closed the public portion and asked if any of the Commissioners had questions or comments.

With no questions or comments, Chairman Turner asked for a motion. Commissioner Silvia made a motion to approve as described by staff with four recommendations, seconded by Commissioner Bergsten.

Commissioner Hoster arrived at 1:37p.m.

Motion carries:

**AYE:** Bergsten, Carter, Hoster, Turner, Silvia, Cowen, Salter

**NAY:**

**ABSTAIN:**

**AGENDA ITEM NO. 5:**

Case #P07-14 – A public hearing for consideration of approval to rezone property located at North Bryan, Shawnee, OK from A-1; Agricultural to R-3; Multi-Family Residential

**Applicant : Mike Langley**

Chairman Turner asked for the staff report. Justin Debruin presented the staff report.

Chairman Turner asked for verification of the exact location of the proposed rezoning, with the conceptual site plans including more property on the eastern side. Justin Debruin relayed that the conceptual drawings were very rough drafts. Chairman Turner asked the applicant, Mike Langley, if he had any idea of the number of occupants or bedrooms that would be built. Mike Langley mentioned that he believed there would be no more than forty units max and he apologized for the confusion from the conceptual drawings. He also mentioned the plans would involve more upscale condo type units, no more than two stories and having a staggered look. Commissioner Silvia wanted to clarify the zoning east of the proposed zoning request on the packet and Justin Erickson commented that it was A-1 zoning. Chairman Turner asked about any future plans on street traffic given the fact that the Granada area is residential. Justin Erickson informed Turner that there may be more entrances coming off Bryan with the development and he could work with the applicant in regards to that issue. Commissioner Silvia wanted to make sure the infrastructure was correct and asked if there were sewer lines to the property. Justin Erickson said there were none and the developer would extend it and tie on to it. Commissioner Silvia discussed that there may be traffic lights coming to help with any increasing traffic. Chairman Turner also mentioned the increased traffic flow with Greg Brown's addition across the street. Justin Erickson discussed the City had plans to install a traffic signal to help with the possible traffic issues and a larger improvement to the Macarthur/Bryan Street area in the future. Chairman Turner also wanted to make sure Staff knew the sign posted was not legible.

Chairman Turner opened for public comment and asked for anyone in support to come forward. The applicant Mike Langley came forward and wanted to clarify matters regarding the conceptual drawings and also reassure that the entrances would be off Bryan Street. Mr. Langley stated the plans were to be a positive improvement to the neighborhood and bring upscale apartments to the City. Commissioner Silvia asked the applicant if there were plans for the developer to maintain the maintenance to the property. Mike Langley informed him that he would. Commissioner Cowen asked if the applicant had a timeline and Mike Langley informed him that he did not but it would be the first of the next year at the earliest.

Chairman Turner asked if there was anyone else who would like to come forward to speak for the proposal. Kaye Harrod discussed that she believed there was a need in Shawnee for upscale apartments and that it would be beneficial. Pat Weir also came forward mentioning she lives in Granada as well and that the rezone was only for the five acres not the other three acres on the eastern side. Chairman Turner asked if this was correct and Justin Erickson agreed.



Chairman Turner asked if there was anyone who spoke against the proposal. No one came forward and she closed the public portion.

Chairman Turner asked if the Commissioners had any questions or comments. Commissioner Cowen relayed his concern for the insufficient information regarding the exact plans for the development. Chairman Turner also discussed her concerns regarding the unclear idea of the development also. Chairman Turner mentioned the residents in Granada did not get adequate notification. Commissioner Silvia spoke that the public should take appropriate action to notice the sign and to question what it is in regards to if there are uncertainties.

Chairman Turner asked for a motion. Commissioner Hoster made a motion to approve, seconded by Commissioner Silvia.

Motion carries:

**AYE:** Bergsten, Carter, Hoster, Silvia, Cowen, Salter

**NAY:**

**ABSTAIN:** Turner

**AGENDA ITEM NO. 6:**

**Case #P08-14 – A public hearing for consideration of approval of a Conditional Use Permit located at 909 E. Independence, Shawnee, OK from R-3; Multi-Family Residential to C-1; with Conditional Use Permit**

**Applicant: Kaye Harrod**

Chairman Turner asked for the staff report. Justin Erickson presented the staff report.

Chairman Turner asked if the Commissioners had any questions. Commissioner Bergsten wanted more information regarding the consideration of color-coated chain link fencing listed in the conditions and what it entailed. Justin Debruin discussed the coloring may soften the appearance and visual impact. Commissioner Silvia mentioned he would consider the approval provided the option for color coated chain link fence be removed. Commissioner Salter asked if Staff received any formal comments back in regards to the public notice. Justin Debruin as well as Justin Erickson mentioned that Staff did not receive any. Commissioner Salter asked if the notices specifically said mini-storage on them or not. Justin Erickson confirmed this and commented that there was also a line for Proposed Use on the notices as well as requested zoning. Chairman Turner expressed that if the rezone and Conditional Use

Permit were to be approved, the property would not be able to be used as anything further, it would serve a single purpose and that she did not believe there was a need for another mini-storage facility. Commissioner Cowen asked that if a new owner came along and requested a rezone, that the allowance could be approved in the future.

Commissioner Cowen asked Kaye Harrod if she would be owning the property and keep it in her possession for awhile. Kaye Harrod informed him she was. Kaye Harrod mentioned the land was just sitting there vacant and she wanted to do something with it. She also mentioned she would not put up a chain link fence and she would make it look nice. Chairman Turner asked if anyone had any other questions and informed the Commissioners they would be making two votes on this item.

Chairman Turner opened the public portion and asked if anyone would come forward to speak for the proposal. Applicant Kaye Harrod came forward and informed Commissioners she would develop 246 units. She explained there would only be a 20x20 office in front and maybe include a mix of brick and rock façade.

Commissioner Bergsten asked if she had any drawings to provide an idea of the look and said she could bring them at another time. Commissioner Silvia added that this was the only time the request could be approved with the change to the ordinances regarding mini-storages. Kaye Harrod informed the Commissioners that she would make them look nice and appropriate for the neighborhood. Commissioner Cowen commented that he believed the mini-storage would improve the area and he believes Kaye Harrod would keep the property nice and that having anything there would be better than not having anything at all. Chairman Turner asked if there were any other questions. Kaye Harrod asked what she would have to do if the request was approved and she changed her mind about putting a mini-storage. Justin Erickson informed her that she could request a rezone.

Chairman Turner asked if there was anyone who would like to speak against the proposal. There were none. Chairman Turner closed the public portion.

Chairman Turner asked for a motion. Commissioner Cowen made a motion to approve, seconded by Commissioner Bergsten.

Motion carries for Rezone:

**AYE:** Bergsten, Carter, Hoster, Turner, Silvia,  
Cowen, Salter

**NAY:**

**ABSTAIN:**

Chairman Turner asked for a motion. Commissioner Carter made a motion to approve, seconded by Commissioner Silvia with conditions.

Motion carries for Conditional Use Permit:

**AYE:** Bergsten, Carter, Hoster, Silvia, Cowen, Salter

**NAY:** Turner

**ABSTAIN:**

**AGENDA ITEM NO. 7:**

**Case #S06-14 – Consideration of approval of a Preliminary Plat for Panda Express located at 194 Shawnee Mall Drive, Shawnee, OK**

**Applicant: Eric J. Abeln**

Combined Staff Report.

Chairman Turner asked for the staff report. Justin Erickson presented the staff report.

Chairman Turner asked what the traffic situation would entail. Justin Erickson informed Turner that a traffic signal would be installed to hopefully decrease any traffic issues. Chairman Turner asked if the developer would do any revisions for the traffic situation and Justin Erickson informed her they would not. Commissioner Silvia mentioned adding another curb cut to the north side would relieve a lot of the incoming traffic. Justin Erickson informed the Commissioners that he would speak to the applicant. Chairman Turner asked about landscaping plans. Justin Erickson informed Turner that the applicant would landscape the development like a normal new construction site.

Chairman Turner opened the public portion and asked if anyone wanted to come forward to speak for the proposal. No one came forward. Chairman Turner then asked if anyone wanted to speak against the proposal and no one came forward. Chairman Turner closed the public portion.

Chairman Turner asked for a motion. Commissioner Cowen made a motion to approve, seconded by Commissioner Silvia with conditions.

Motion carries:

**AYE:** Bergsten, Carter, Hoster, Turner, Silvia, Cowen, Salter

**NAY:**

**ABSTAIN:**

**AGENDA ITEM NO. 8:**

**Case #S05-14 – Consideration of approval of a Final Plat for Panda Express located at 194 Shawnee Mall Drive, Shawnee, OK**

**Applicant: Eric J. Abeln**

See Above.

Chairman Turner asked for a motion. Commissioner Carter made a motion to approve, seconded by Commissioner Hoster.

Motion carries:

**AYE:** Bergsten, Carter, Hoster, Turner, Silvia, Cowen, Salter

**NAY:**

**ABSTAIN:**

**AGENDA ITEM NO. 9:**

**A public hearing for consideration of revision to the City of Shawnee Zoning Codes**

**Applicant: City of Shawnee**

Chairman Turner asked for the staff report. Justin Erickson presented the staff report.

Justin Erickson explained to the commissioners that if they agreed with the changes made to the zoning codes that there would be no more substantive changes made and it would be forwarded on to the City Commission. Justin Erickson mentioned that the previous draft did not include communication towers and cell phone tower regulations and this was incorporated into the draft.

Chairman Turner opened the public portion and asked for any public comments. There were none and Chairman Turner closed the public portion.

Chairman Turner asked for a motion to forward to City Commission. Commissioner Bergsten made a motion to approve, seconded by Commissioner Salter.

Motion carries:

**AYE:** Bergsten, Carter, Hoster, Turner, Silvia, Cowen, Salter

**NAY:**

**ABSTAIN:**

**AGENDA ITEM NO. 10:**                      **Planning Director's Report**

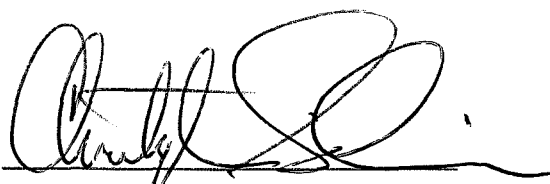
Justin Erickson disclosed the final terms for three of the Planning Commissioners and extended his thanks. Justin Erickson mentioned the grant received from the Avedis Foundation for trail lighting and sidewalk and trail improvements. Justin Erickson also discussed the site plans for Chick-fil-a and the Hunt Development property for Shawnee Marketplace. Chairman Turner asked if there were any plans in reference to the comment from applicant Kaye Harrod earlier in the meeting regarding a Qdoba Mexican Restaurant coming in. Justin Erickson informed Chairman Turner he had not received any. Commissioner Cowen asked Justin Erickson if he knew who would be filling the positions for the Planning Commission and Justin Erickson informed the Commissioners he would email them when he knew.

**AGENDA ITEM NO. 11:**                      **Commissioners Comments and/or New Business**

Chairman Turner wanted to thank the Commissioners and Staff for the time spent with all of them and made a formal announcement to recommend Commissioner Silvia to replace her position as Chairman. Commissioner Silvia extended his thanks to the three commissioners leaving and also wanted to take a moment of silence to honor and remember Commissioner Prince.

**AGENDA ITEM NO. 12:**                      **Adjournment**

Meeting was adjourned.

  
Chairman/Vice-Chairman

*Cheyenne Lincoln*  
Planning Commission Secretary

**SHAWNEE URBAN RENEWAL AUTHORITY  
MINUTES OF APRIL 1, 2014**

The Board of Commissioners of the *Shawnee Urban Renewal Authority* met for a regular meeting Tuesday, April 1, 2014 at 9:00 a.m. in the 4<sup>th</sup> Floor Conference Room, Masonic Building, 23 E. 9<sup>th</sup>, Room 440, Shawnee, Oklahoma.

**Chairman Stephen Rice** called the meeting to order at 9:03 a.m.

**AGENDA ITEM NO. 2**

**ROLL CALL:**

Roll call was taken showing the following members present:

|              |                 |
|--------------|-----------------|
| Chairman     | Stephen Rice    |
| Commissioner | Tiffany Barrett |
| Commissioner | Monte Cockings  |

|              |               |
|--------------|---------------|
| Absent:      |               |
| Commissioner | Patty L. Nida |
| Commissioner | Ron Henderson |

Also present:

Mike Wolf, Program Manager, SURA

Carla Clemons, Planning Assistant

Karen Drain, Secretary

A quorum was declared.

**AGENDA ITEM NO. 3**

**APPROVAL OF MINUTES:**

A motion to approve the minutes of October 1, 2013 was made by **Commissioner Cockings** seconded by **Commissioner Barrett**. Motion carried with no abstentions.

VOTING YES:       Cockings, Barrett and Rice

VOTING NO:       None

**AGENDA ITEM NO. 4**

**APPROVAL OF CLAIMS:**

A motion to approve claims totaling \$ 52,210.50 was made by **Commissioner Cockings**, seconded by **Commissioner Barrett**. Motion carried with no abstentions.

VOTING YES: Cockings, Barrett and Rice  
VOTING NO: None

**AGENDA ITEM NO. 5  
REQUEST FOR ASSISTANCE:**

**Mike Wolf, Program Manager** reported on the following requests and stated they were all income qualified:

- a) Emergency Assistance: Walter Britton, 522 N. Cleveland
- b) Home Repair: Scott & Kendal Grein, 1103 N. Philadelphia
- c) Emergency Assistance: Betty Perrier, 308 N. McKinley
- d) Emergency Assistance: Wayne Jackson, 721 S. Union
- e) Emergency Assistance: Ward, Patricia, 217 W. 34<sup>th</sup>
- f) Deferred Payment: Bob & Carol McDonald, 306 W. 36<sup>th</sup>
- g) Home Repair: Robert Navarre, 1525 N. Beard
- h) Home Repair: Robert & Letha Woods, 542 N. Kickapoo
- i) Deferred Payment: Robert & Delores Lopez 3807 N. Market

A motion to approve the requests for assistance was made by **Commissioner Barrett** seconded by **Commissioner Cockings**. Motion carried with no abstentions.

VOTING YES: Barrett, Cockings and Rice  
VOTING NO: None

**AGENDA ITEM NO. 6  
UPDATE ON INHOUSE BID OPENING:**

- a) Walter Britton, 522 N. Cleveland  
Awarded to: LG Construction \$9,882.00  
Alternate bid: Statewide Roofing Inc. \$10,600.00
- b) Wayne Jackson, 721 S. Union  
Awarded to: LG Construction \$10,996.00  
Alternate bid: Kingworks LLC \$12,500.00

- c) Patricia, 217 W. 34<sup>th</sup>  
Awarded to: LG Construction \$3,939.00  
Alternate bid: NA
  
- d) Bob & Carol McDonald, 306 W. 36<sup>th</sup>  
Awarded to: Kingworks LLC \$27,575.00  
Alternate bid: LG Construction \$28,968.00
  
- e) Robert Navarre, 1525 N. Beard  
Awarded to: Southeastern Plumbing \$11,500.00  
Alternate bid: NA
  
- f) Robert & Delores Lopez 3807 N. Market  
Awarded to: Kingworks, LLC \$20,000.00  
Alternate bid: LG Construction \$23,851.00

A motion to approve the In-House bid openings was made by **Commissioner Cockings** seconded by **Commissioner Barrett** . Motion carried with no abstentions.

VOTING YES:       Cockings, Barrett and Rice  
VOTING NO:       None

**AGENDA ITEM NO. 7**  
**DISCUSSION:**

1630 N. Park has been sold and now is owner occupied  
1120 E. 9<sup>th</sup> street-owner passed away deeded back to SURA  
420 S. Lincoln- deeded back to SURA.  
613 N. Dorothy-sell, preparing for rehab  
808 N. Hobson is leased. Current tenant requesting to purchase  
425 S. Chapman is leased and has damage to garage door  
1106 W. Dewey is in process of foreclosure

A motion to approve the items discussed was made by **Commissioner Cockings** seconded by **Commissioner Barrett** . Motion carried with no abstentions.

VOTING YES:       Cockings, Barrett and Rice  
VOTING NO:       None

**AGENDA ITEM NO. 8**  
**OLD BUSINESS:**



No discussion.

**AGENDA ITEM NO. 10  
NEW BUSINESS:**

**Mike Wolf, Program Manager** requested permission to sell 808 N. Hobson to the current tenant. They have made all payments on time and have met all obligations.


A motion to approve the sale of 808 N. Hobson was made by **Commissioner Cockings** seconded by **Commissioner Barrett** . Motion carried with no abstentions.

VOTING YES:       Cockings, Barrett and Rice  
VOTING NO:       None

**AGENDA ITEM NO. 9  
ADJOURNMENT**

There being no further business to come before the Board at this time, a motion to adjourn was made by **Commissioner Barrett**, seconded by **Commissioner Cockings**. Motion carried with no abstentions.

VOTING YES:       Barrett, Cockings and Rice  
VOTING NO:       None

  
\_\_\_\_\_  
Secretary, Patty L. Nida

  
\_\_\_\_\_  
Chairman, Stephen Rice

\*\* FEE CODE TOTALS \*\*

| FEE CODE   | DESCRIPTION                   | FEE | PAYMENT DISTRIBUTION |     |          | TOTAL PAI |
|------------|-------------------------------|-----|----------------------|-----|----------|-----------|
|            |                               |     | PENALTY              | TAX | INTEREST |           |
| ALARM      | BURGLAR/FIRE ALARM LICENSE    | 4   | 100.00CR             |     |          | 100.00    |
| ALARMRENEW | BURGLAR/FIRE ALARM RENEW      | 14  | 210.00CR             |     |          | 210.00    |
| AUCD       | AUCTION LICENSE FEE ONE DAY   | 2   | 20.00CR              |     |          | 20.00     |
| BEER1      | BEER CONSUMPTION ON PREMISE   | 2   | 40.00CR              |     |          | 40.00     |
| BOATDAILY  | BOATING DAILY FEE             | 1   | 7.00CR               |     |          | 7.00      |
| BOATREG    | BOAT REGULAR PERMIT           | 87  | 2,262.00CR           |     |          | 2,262.00  |
| CONCE      | CONCESSION STAND EVENT FEE    | 1   | 50.00CR              |     |          | 50.00     |
| DEMOL      | DEMOLITION LICENSE FEE        | 1   | 75.00CR              |     |          | 75.00     |
| ELEC1      | ELECTRICAL CONTRACTOR INITIAL | 4   | 400.00CR             |     |          | 400.00    |
| ELEC2      | ELECTRICAL CONTRACTOR RENEW   | 7   | 525.00CR             |     |          | 525.00    |
| FISHANNUAL | FISHING ANNUAL FEE            | 52  | 780.00CR             |     |          | 780.00    |
| LAKE-IN    | LAKE LEASE CITY RESIDENT      | 2   | 400.00CR             |     |          | 400.00    |
| LAKEINSP   | LAKE LEASE INSPECTION         | 1   | 75.00CR              |     |          | 75.00     |
| LAKELEASE  | LAKE LEASE                    | 11  | 6,778.00CR           |     |          | 6,778.00  |
| MECH1      | MECHANICAL CONTRACTOR INTIAL  | 2   | 200.00CR             |     |          | 200.00    |
| MECH2      | MECHANICAL CONTRACTOR RENEW   | 8   | 600.00CR             |     |          | 600.00    |
| MIXER      | MIXED BEVERAGE RENEWAL        | 1   | 900.00CR             |     |          | 900.00    |
| PLUM1      | PLUMBING CONTRACTOR INITIAL   | 1   | 100.00CR             |     |          | 100.00    |
| PLUM2      | PLUMBING CONTRACTOR RENEW     | 5   | 375.00CR             |     |          | 375.00    |
| RESAL      | RESIDENTIAL SALE              | 152 | 1,520.00CR           |     |          | 1,520.00  |
| SIGN       | SIGN HANGERS LICENSE FEE      | 1   | 75.00CR              |     |          | 75.00     |
| SOLIC      | SOLICITOR ANNUAL LICENSE      | 1   | 50.00CR              |     |          | 50.00     |
| STORM      | STORM CELLAR LICENSE FEE      | 2   | 150.00CR             |     |          | 150.00    |
| TOTAL      |                               |     | 15,692.00CR          |     |          | 15,692.00 |

06/04/2014 4:10 PM  
STATUS: ALL  
SEGMENT CODES: All  
FEE CODES: All

P R O J E C T P A Y M E N T R E P O R T

PAGE: 6  
PROJECTS: THRU ZZZZZZZZZZ  
PAYMENT DATES: 5/01/2014 TO 5/31/2014  
SORTED BY: PROJECT

\*\* GENERAL LEDGER DISTRIBUTION \*\*

| FUND G/L ACCOUNT | ACCOUNT NAME                  | AMOUNT     |
|------------------|-------------------------------|------------|
| 001-2133         | UBCC FEE PAYABLE              | 487.00CR   |
| 001-4202         | BUILDING PERMITS              | 9,445.90CR |
| 001-4203         | PLUMBING PERMITS              | 1,180.00CR |
| 001-4204         | ELECTRICAL PERMITS            | 1,435.00CR |
| 001-4205         | ZONING PERMITS & APPLICATIONS | 50.00CR    |
| 001-4206         | HEATING & A/C PERMITS         | 1,530.00CR |
| 001-4249         | OTHER PERMITS                 | 625.00CR   |
| 001-4822         | OTHER MISC. REVENUE           | 39.50CR    |
| 101-4249         | OTHER PERMITS                 | 50.00CR    |
| 501-4510         | WATER TAPS                    | 1,050.00CR |
| 799-1023         | BANCFIRST GENERAL             | 15,892.40  |

06/04/2014 4:10 PM  
STATUS: ALL  
SEGMENT CODES: All  
FEE CODES: All

P R O J E C T P A Y M E N T R E P O R T

PAGE: 4  
PROJECTS: THRU ZZZZZZZZZZ  
PAYMENT DATES: 5/01/2014 TO 5/31/2014  
SORTED BY: PROJECT

\*\* SEGMENT CODE TOTALS \*\*

| SEGMENT CODE | DESCRIPTION               | TOTAL PAID  |
|--------------|---------------------------|-------------|
| B1-NEW       | BUILDING CONSTRUCTION NEW | 3,954.77CR  |
| B2-ADD       | BUILDING CONSTRUCTION ADD | 1,398.98CR  |
| B3-REMODEL   | BUILDING CONSTRUCTION REM | 3,611.65CR  |
| B4-OTHER     | BLD OLD CAPORT/SHELTER    | 2,391.00CR  |
| E3-REMODEL   | ELECTRICAL REMODEL/REPAIR | 1,471.00CR  |
| M3-REMODEL   | MECHANICAL REMODEL/REPAIR | 1,620.00CR  |
| P2-ADD       | PLUMBING ADDITION         | 254.50CR    |
| P3-REMODEL   | PLUMBING REMODEL          | 465.50CR    |
| X-CURBCUT    | CURBCUT/DRIVEWAY/SIDEWALK | 50.00CR     |
| X-DEMO       | DEMOLITION PERMIT         | 150.00CR    |
| X-SIGN       | SIGN PERMIT               | 175.00CR    |
| Z-OCCUP      | OCCUPANCY PERMIT          | 300.00CR    |
| Z-REZONING   | REZONING REQUEST          | 50.00CR     |
| TOTAL        |                           | 15,892.40CR |

**Regular Board of Commissioners**

**2. i.**

**Meeting Date:** 06/16/2014

Accept Public easejment and improvements Wyndemere Plat

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Acceptance of public easements, improvements and dedications associated with the final plat of Wyndemere and authorizing obtainment of signatures, recording of the final plat and placing maintenance bonds into effect.

---

Attachments

Wyndemere Plat Acceptance




**City of Shawnee**  
**Community Development Department**  
222 N. Broadway  
Shawnee, OK 74801  
(405) 878-1665 Fax (405) 878-1587  
[www.ShawneeOK.org](http://www.ShawneeOK.org)

**MEMORANDUM**

AGENDA: ... June 16, 2014

TO: Shawnee City Commission

FROM: Justin Erickson, Planning Director 

RE: Final Plat: Wyndemere Addition

---

Staff recommends acceptance of public easements and dedications associated with the Final Plat of Phase I: Wyndemere Addition, authorizing the recording of the final plat and obtainment of signatures once the required performance bond has been submitted.

The Wyndemere development consists of 72 residential lot and Phase 1 consists of 43 lots.

All required site work has been completed excepting the sidewalk along MacArthur Street. The developer would like to install said sidewalk when the landscaping and fencing is done in the next 30-60 days (approximately). He has provided a "proof of funds" letter indicating that funding exists to complete the required improvement.

Staff will ensure that the sidewalk is constructed prior to the issuance of any Certificates of Occupancy on the property.

Attachments

# ARVEST<sup>®</sup>

---

## BANK

June 11, 2014,

Justin Erickson  
City of Shawnee  
222 N Broadway  
Shawnee, OK 74801

RE: Wyndemere Subdividsion, Shawnee, OK

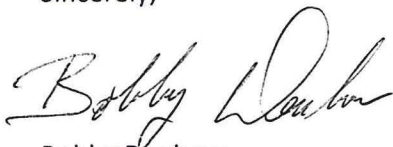
Dear Justin,

Greg Brown has requested Arvest Bank provide the City of Shawnee with verification of funds equal to or greater than \$20,000.00, the amount required to construct planned sidewalks on the north side of the Wyndemere Subdivision.

Please accept this letter as confirmation that Greg Brown has as of this date, June 11, 2014, unencumbered funds in excess of the required \$20,000.00.

If I may be of further assistance, please do not hesitate to contact me.

Sincerely,



Bobby Denbow  
Relationship Manager, VP  
Commercial Lending  
Arvest Bank Shawnee  
Phone: (405) 214-1237  
Email: [rdenbow@arvest.com](mailto:rdenbow@arvest.com)  
NMLS #: 910998

[arvest.com](http://arvest.com)

**OWNER'S CERTIFICATE AND DEDICATION**

KNOW ALL MEN BY THESE PRESENTS:  
That GREG BROWN HOMES, LLC., does hereby certify that they are the owners of and the only persons, firms or corporation having any rights, title, or interest in and to the land shown on the annexed plat and that they have caused the same to be surveyed and platted, and that they hereby dedicate all the streets and easements shown hereon to the public, for the purposes of streets, utilities, and drainage, for their heirs, executors, administrators, successors, and assign forever, and have caused the same to be released from all encumbrances so that the title is clear, except as shown in the abstractor's certificate.

IN WITNESS WHEREOF, the undersigned have caused this instrument to be executed this \_\_\_\_\_ day of \_\_\_\_\_, 2015. Covenants, reservations, and restrictions for this addition are contained in a separate instrument.

GREG BROWN HOMES, LLC.,  
\_\_\_\_\_  
GREG BROWN  
MANAGER

STATE OF OKLAHOMA )  
                                  )SS:  
COUNTY OF \_\_\_\_\_ )

Before me, the undersigned Notary Public, in and for said County and State on this \_\_\_\_\_ day of \_\_\_\_\_, 2015, personally appeared GREG BROWN, MANAGER OF GREG BROWN HOMES, LLC., to me known to be the identical person who executed the within and foregoing instrument, and acknowledged to me that he executed the same as his free and voluntary act and deed and as the free and voluntary act and deed of said corporation, for the uses and purposes herein set forth.

MY COMMISSION EXPIRES:

\_\_\_\_\_  
NOTARY PUBLIC  
# \_\_\_\_\_

**LEGAL DESCRIPTION**

A tract of land situate within a portion of the Northeast Quarter (NE/4) of Section Eight (8), Township Ten North (T10N), Range Four East (R4E), of the Indian Meridian (I.M.), in Shawnee, Pottawatomie County, Oklahoma, being more particularly described by metes and bounds as follows:

COMMENCING at the Northeast corner of said NE/4 at a chiseled "x" found in place; thence S89°11'24"W along the North line of said NE/4 a distance of 448.57 feet to the POINT OF BEGINNING; thence S00°54'42"E a distance of 874.34 feet; thence S88°53'29"W a distance of 176.08 feet; thence N48°37'00"W a distance of 180.11 feet; thence N20°38'17"W a distance of 116.62 feet; thence N11°02'14"E a distance of 11.15 feet; thence S88°17'54"W a distance of 124.42 feet to a point of non-tangent curvature to the left; thence 54.07 feet along the arc of said curve having a radius of 350.00 feet, subtended by a chord of 54.01 feet which bears S06°07'37"E; thence S79°26'51"W a distance of 184.85 feet; thence S74°22'56"W a distance of 126.23 feet to a point of non-tangent curvature to the left; thence 22.81 feet along the arc of said curve having a radius of 300.00 feet, subtended by a chord of 22.81 feet which bears S12°27'18"E; thence S75°21'59"W a distance of 50.00 feet; thence S80°17'01"W a distance of 133.45 feet; thence N19°45'52"W a distance of 573.42 feet; thence N88°55'43"E a distance of 263.44 feet; thence N01°30'45"E a distance of 264.56 feet to a point on said North line of the NE/4; thence N89°11'24"E along said North line a distance of 861.83 feet to the POINT OF BEGINNING;

Said tract contains 752,857 Square Feet or 17.283 Acres, more or less.

**LAND SURVEYOR'S CERTIFICATE**

I, JENNIFER L. WHITEY, do hereby certify that I am a REGISTERED PROFESSIONAL LAND SURVEYOR, and that the annexed plat represents a survey made under my direction, and that the monuments noted hereon actually exist and their positions are correctly shown.

\_\_\_\_\_  
JENNIFER L. WHITEY, R.P.L.S. 1517

STATE OF OKLAHOMA )  
                                  )SS:  
COUNTY OF OKLAHOMA )

Before me, the undersigned, a Notary Public, in and for said County and State personally appeared JENNIFER L. WHITEY, to me known to be the identical person who executed the above instrument and acknowledged to me that she executed the same as her free and voluntary act and deed. Given under my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

MY COMMISSION EXPIRES:

March 28, 2015

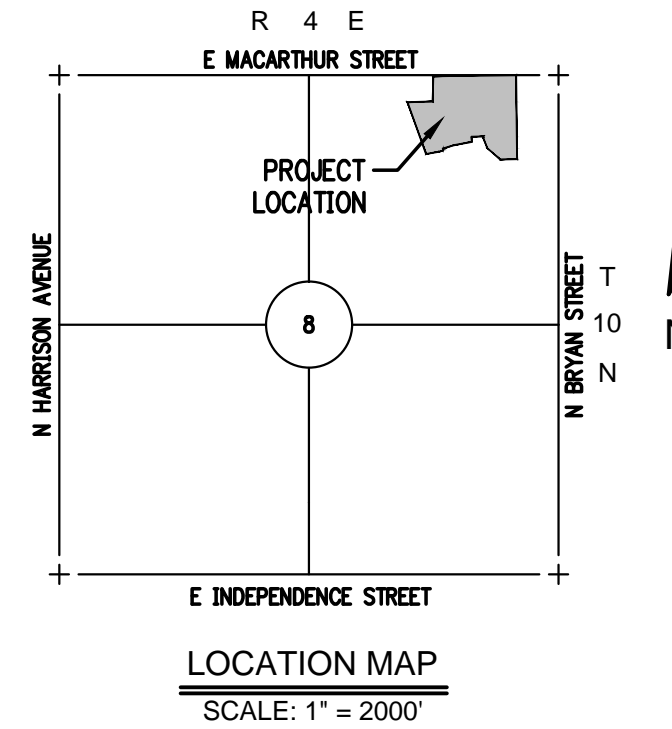
\_\_\_\_\_  
NOTARY PUBLIC  
#03005138

**CITY PLANNING COMMISSION APPROVAL**

I, \_\_\_\_\_, Planning Commission Chairperson of the City of SHAWNEE, do certify that the SHAWNEE Planning Commission duly approved this plat on the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
PLANNING COMMISSION CHAIRPERSON

FINAL PLAT  
OF  
**WYNDEMERE  
SECTION 1**  
A PART OF THE NE/4 OF SECTION 8, T10N, R4E, I.M.  
SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA



**BONDED ABSTRACTOR'S CERTIFICATE**

The undersigned, a duly qualified and lawful bonded abstractor of titles, in and for the County of POTTAWATOMIE, State of OKLAHOMA, hereby certifies that the records of said county show that the title to the land on the annexed plat is vested in GREG BROWN HOMES, LLC., that on the \_\_\_\_\_ day of \_\_\_\_\_, 2015, there are no actions pending or judgments of any nature in any court or on file with the clerk of any court in said county and state against said land, or the owners thereof, and that the taxes are paid for the year \_\_\_\_\_, and prior years, that there are no outstanding tax sales certificates against said land, and no tax deeds are issued to any one person, that there are no liens, mortgages or other encumbrances of any kind against the land included in the annexed plat, except mortgages, mineral rights, water rights, and easements of record previously reserved, excepted or granted.

IN WITNESS WHEREOF, said bonded abstractor has caused this instrument to be executed this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
FIRST AMERICAN TITLE & TRUST COMPANY  
VICE-PRESIDENT

**COUNTY TREASURER'S CERTIFICATE**

I, \_\_\_\_\_, do hereby certify that I am the duly elected, qualified and acting County Treasurer of POTTAWATOMIE COUNTY, STATE OF OKLAHOMA, that the tax records of said County show all taxes are paid for the year \_\_\_\_\_, and prior years on the land shown on the annexed plat, that the required statutory security has been deposited in the Office of the County Treasurer, guaranteeing payment of the current years taxes.

IN WITNESS WHEREOF, said County Treasurer has caused this instrument to be executed at the CITY OF SHAWNEE, OKLAHOMA, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
COUNTY TREASURER

**ACCEPTANCE OF DEDICATION OF CITY COUNCIL**

Be it resolved by the Council of the CITY OF SHAWNEE, OKLAHOMA, that the dedications shown on the annexed plat are hereby accepted, adopted by the Council of the CITY OF SHAWNEE, OKLAHOMA, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
MAYOR

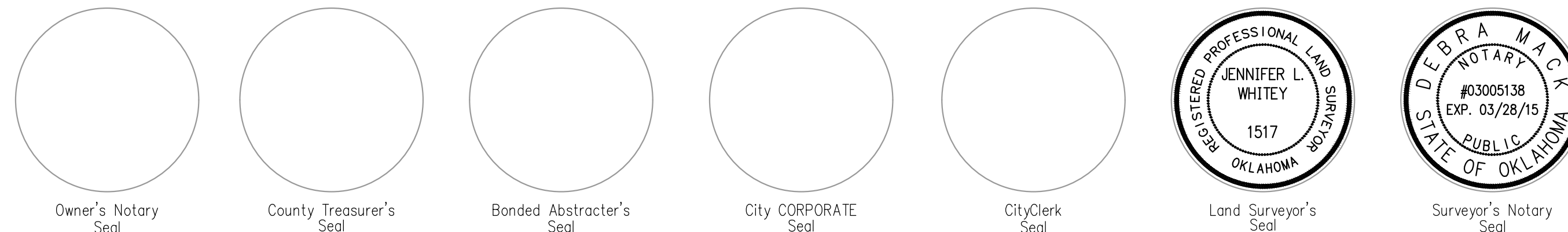
**CERTIFICATE OF CITY CLERK**

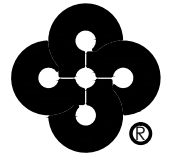
I, \_\_\_\_\_, City Clerk of the CITY OF SHAWNEE, STATE OF OKLAHOMA, hereby certify that I have examined the records of said City and find that all deferred payments or unmatured installments upon special assessment have been paid in full and that there is no special assessment procedure now pending against the land shown on the annexed plat on this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
CITY CLERK

**NOTES**

- THIS PLAT OF SURVEY MEETS THE OKLAHOMA MINIMUM STANDARDS FOR THE PRACTICE OF LAND SURVEYING AS ADOPTED BY THE OKLAHOMA STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS, AND THAT SAID FINAL PLAT COMPLIES WITH THE REQUIREMENTS OF TITLE 11 SECTION 41-108 OF THE OKLAHOMA STATE STATUTES.
- CENTERLINE OF ROADWAY MONUMENTS SHALL BE AS FOLLOWS:  
MAGNETIC NAIL WITH WASHER STAMPED "CTA CA973"
- PROPERTY CORNER MONUMENTS SHALL BE:  
3/8" IRON ROD WITH A PLASTIC CAP STAMPED "CTA CA973"
- BENCHMARKS:  
1.) SET 3/8" I.P. WITH BLUE CONTROL POINT CAP AT NORTHEAST PROPERTY CORNER.  
NORTHING: 739928.15  
EASTING: 2297556.87  
ELEVATION: 1038.92



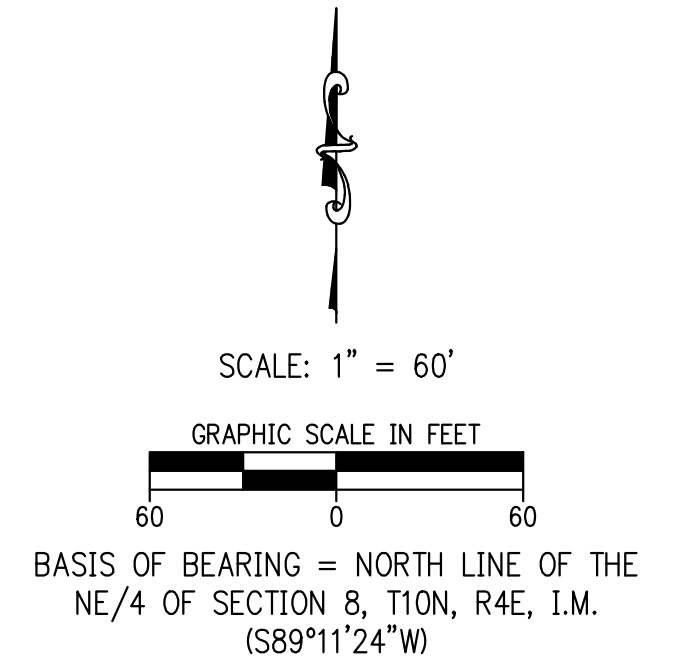
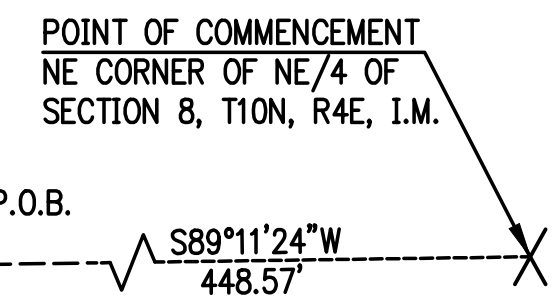
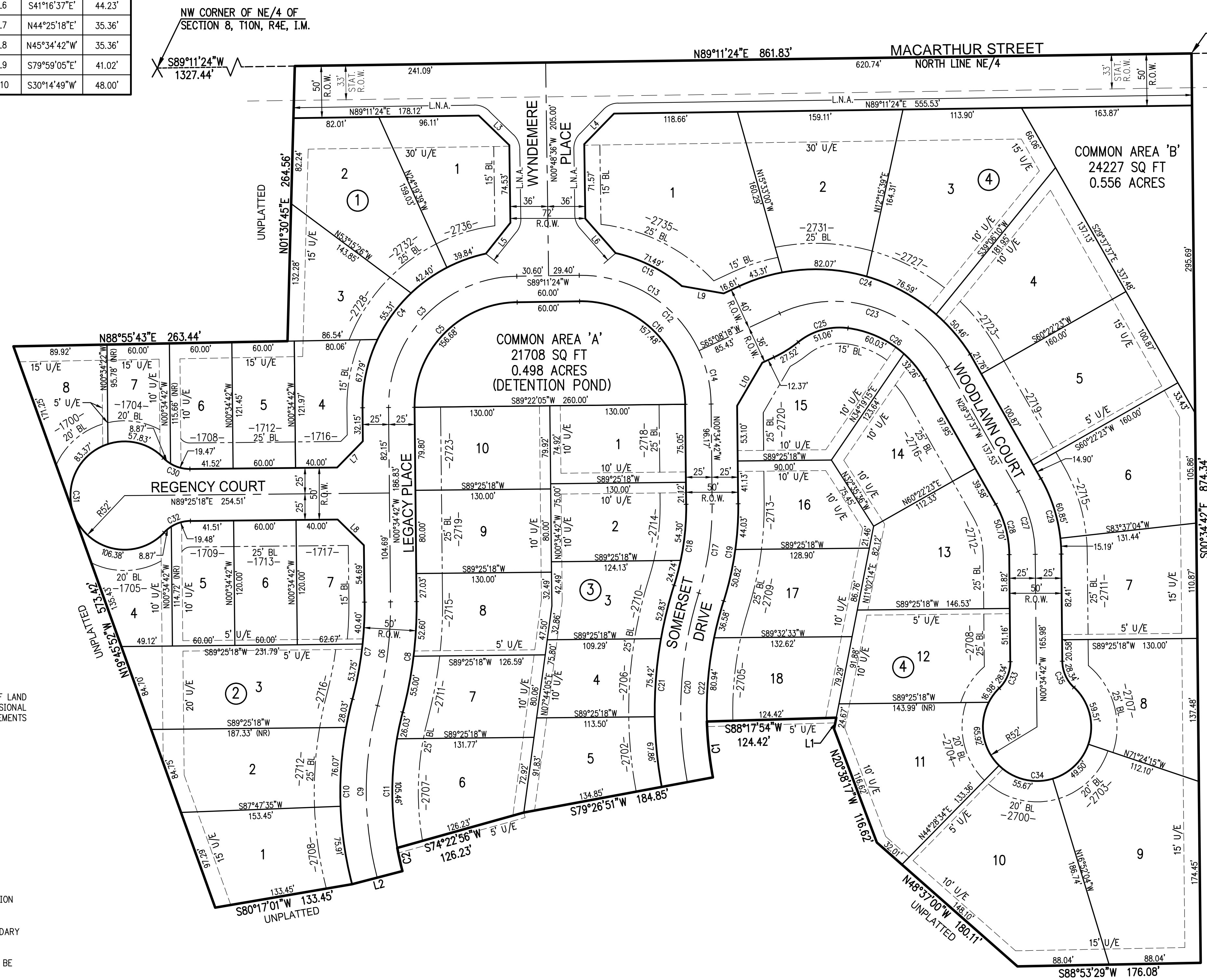
|  |  |
|--|--|
| <b>FINAL PLAT TO SERVE<br/>WYNDEMERE SECTION 1</b>   |  |
| 214 E. Main<br>Oklahoma City, Oklahoma 73104<br> <b>Crafton Tull</b><br>architecture   engineering   surveying<br>405.787.6270   405.787.6276   www.craftontull.com | SHEET NO.: 1 of 2<br>DATE: 06/11/14<br>PROJECT NO.: 13601700 |
| CERTIFICATE OF AUTHORIZATION:<br>CA 973 (P.E.) EXPIRES 4/30/2014   |  |



FINAL PLAT  
OF  
**WYNDEMERE SECTION 1**  
A PART OF THE NE/4 OF SECTION 8, T10N, R4E, I.M.  
SHAWNEE, POTTAWATOMIE COUNTY, OKLAHOMA

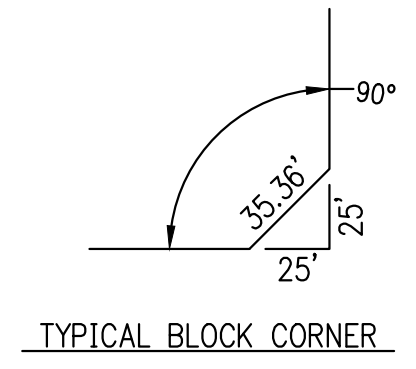
| CURVE TABLE |         |         |            |                 |              |
|-------------|---------|---------|------------|-----------------|--------------|
| CURVE #     | LENGTH  | RADIUS  | DELTA      | CHORD DIRECTION | CHORD LENGTH |
| C1          | 54.07'  | 350.00' | 008°51'03" | S06°07'37"E     | 54.01'       |
| C2          | 22.81'  | 300.00' | 004°21'25" | S12°27'18"E     | 22.81'       |
| C3          | 195.84' | 125.00' | 089°46'06" | N44°18'21"E     | 176.42'      |
| C4          | 205.34' | 150.00' | 078°26'00" | S38°38'18"W     | 189.68'      |
| C5          | 156.68' | 100.00' | 089°46'06" | S44°18'21"W     | 141.14'      |
| C6          | 100.88' | 375.00' | 015°24'48" | N07°07'42"E     | 100.58'      |
| C7          | 94.16'  | 350.00' | 015°24'48" | N07°07'42"E     | 93.87'       |
| C8          | 107.61' | 400.00' | 015°24'48" | N07°07'42"E     | 107.28'      |
| C9          | 167.16' | 325.00' | 029°28'07" | N00°06'03"W     | 165.32'      |
| C10         | 180.01' | 350.00' | 029°28'07" | S00°06'03"W     | 178.04'      |
| C11         | 154.30' | 300.00' | 029°28'07" | S00°06'03"W     | 152.60'      |
| C12         | 196.86' | 125.00' | 090°13'54" | S45°41'39"E     | 177.13'      |
| C13         | 143.88' | 125.00' | 065°56'54" | N57°50'09"W     | 136.07'      |
| C14         | 52.98'  | 125.00' | 024°17'00" | N12°43'12"W     | 52.58'       |
| C15         | 71.49'  | 150.00' | 027°18'26" | N63°32'30"W     | 70.82'       |
| C16         | 157.48' | 100.00' | 090°13'54" | N45°41'39"W     | 141.71'      |
| C17         | 86.95'  | 275.00' | 018°06'54" | S08°28'45"W     | 86.58'       |
| C18         | 79.04'  | 250.00' | 018°06'54" | N08°28'45"E     | 78.71'       |
| C19         | 94.85'  | 300.00' | 018°06'54" | N08°28'45"E     | 94.46'       |
| C20         | 183.84' | 375.00' | 028°05'21" | S03°29'32"W     | 182.01'      |
| C21         | 196.10' | 400.00' | 028°05'21" | S03°29'32"W     | 194.14'      |
| C22         | 171.59' | 350.00' | 028°05'21" | S03°29'32"W     | 169.87'      |
| C23         | 185.95' | 125.00' | 085°14'05" | N72°14'39"W     | 169.27'      |
| C24         | 252.43' | 175.36' | 082°28'36" | N73°34'43"W     | 231.20'      |
| C25         | 51.06'  | 63.00'  | 046°26'02" | S74°16'44"W     | 49.67'       |
| C26         | 92.29'  | 100.00' | 052°52'39" | N56°03'56"W     | 89.05'       |
| C27         | 63.37'  | 125.00' | 029°02'55" | N15°06'09"W     | 62.70'       |
| C28         | 50.70'  | 100.00' | 029°02'55" | N15°06'09"W     | 50.16'       |
| C29         | 76.05'  | 150.00' | 029°02'55" | N15°06'09"W     | 75.24'       |
| C30         | 28.34'  | 35.00'  | 046°23'50" | S67°22'47"E     | 27.57'       |
| C31         | 247.58' | 52.00'  | 272°47'40" | S00°34'42"E     | 71.72'       |
| C32         | 28.34'  | 35.00'  | 046°23'50" | S66°13'23"W     | 27.57'       |
| C33         | 28.34'  | 35.00'  | 046°23'50" | N22°37'13"E     | 27.57'       |
| C34         | 247.58' | 52.00'  | 272°47'40" | N89°25'18"E     | 71.72'       |
| C35         | 28.34'  | 35.00'  | 046°23'50" | S23°46'37"E     | 27.57'       |

| LINE TABLE |             |          |
|------------|-------------|----------|
| LINE #     | BEARING     | DISTANCE |
| L1         | N11°02'14"E | 11.15'   |
| L2         | S75°21'59"W | 50.00'   |
| L3         | N45°48'36"W | 41.01'   |
| L4         | S44°11'24"W | 41.01'   |
| L5         | N38°31'20"E | 38.00'   |
| L6         | S41°16'37"E | 44.23'   |
| L7         | N44°25'18"E | 35.36'   |
| L8         | N45°34'42"W | 35.36'   |
| L9         | S79°59'05"E | 41.02'   |
| L10        | S30°14'49"W | 48.00'   |



- NOTES**
- THIS PLAT OF SURVEY MEETS THE OKLAHOMA MINIMUM STANDARDS FOR THE PRACTICE OF LAND SURVEYING AS ADOPTED BY THE OKLAHOMA STATE BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS, AND THAT SAID FINAL PLAT COMPLIES WITH THE REQUIREMENTS OF TITLE 11 SECTION 41-108 OF THE OKLAHOMA STATE STATUTES.
  - CENTERLINE OF ROADWAY MONUMENTS SHALL BE AS FOLLOWS:  
MAGNETIC NAIL WITH WASHER STAMPED "CTA CA973"
  - PROPERTY CORNER MONUMENTS SHALL BE:  
3/8" IRON ROD WITH A PLASTIC CAP STAMPED "CTA CA973"
  - BENCHMARKS:  
1.) SET 3/8" I.P. W/BLUE CONTROL POINT CAP AT NORTHEAST PROPERTY CORNER.  
NORTHING: 739928.15  
EASTING: 2297556.87  
ELEVATION: 1038.92
  - COMMON AREA 'A' AND 'B' ARE OWNED AND MAINTAINED BY THE HOME OWNER'S ASSOCIATION [OR DEVELOPER AND/OR ALSO REFER TO COVENANTS].
  - L.N.A. SHALL MEAN *LIMITS OF NO ACCESS* AND NO PRIMARY DRIVEWAY ACCESS OR SECONDARY DRIVE IS PERMITTED IN THIS AREA.
  - ANY LANDSCAPED PLANTING ISLANDS CONSTRUCTED IN THE PUBLIC RIGHT-OF-WAY SHALL BE MAINTAINED BY THE HOME OWNER'S ASSOCIATION [OR DEVELOPER AND/OR ALSO REFER TO COVENANTS].

| LEGEND |                     |
|--------|---------------------|
| BL     | BUILDING LIMIT LINE |
| D/E    | DRAINAGE EASEMENT   |
| EX.    | EXISTING            |
| L.N.A. | LIMITS OF NO ACCESS |
| (NR)   | NONRADIAL LINE      |
| P.O.B. | POINT OF BEGINNING  |
| R.O.W. | RIGHT-OF-WAY        |
| U/E    | UTILITY EASEMENT    |



**FINAL PLAT TO SERVE  
WYNDEMERE SECTION 1**

214 E. Main  
Oklahoma City, Oklahoma 73104

**Crafton Tull**  
architecture | engineering | surveying  
405.787.6270 | 405.787.6276 | www.craftontull.com

SHEET NO.: 2 of 2  
DATE: 06/11/14  
PROJECT NO.: 13601700

CERTIFICATE OF AUTHORIZATION: CA 973 (PE&S) EXPIRES 6/30/2014

**Regular Board of Commissioners**

**5.**

**Meeting Date:** 06/16/2014

North Airport Insurance

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Discussion, consideration and possible action regarding reducing the statutory minimum liability limits on City owned property located at property considered to be the north airport property as follows: to wit, a tract of land described as beginning at the Northwest Corner of the Northwest Quarter of Section 7, Township 11 North, Range 4 East of the Indian Meridian, Pottawatomie County, Oklahoma; thence S00° 32' 54" East a distance of 3961.17 feet; thence N89° 20' 49" East a distance of 2687.98 feet; thence N89° 26' 08" East a distance of 660.09 feet; thence N00° 10' 39" East a distance of 1305.87 feet; thence N00° 19' 37" East a distance of 1322.35 feet; thence S89° 24' 58" West a distance of 659.35 feet; thence N00° 22' 02" East a distance of 1322.55 feet; thence S89° 34' 06" West a distance of 2746.60 feet to the point of beginning, containing 282 acres, more or less; LESS AND EXCEPT A TRACT DESCRIBED AS:

Beginning at the Northwest Corner of the Northwest Quarter of Section 7, Township 11 North, Range 4 East of the Indian Meridian, Pottawatomie County, Oklahoma; thence S00° 32' 54" East a distance of 1029.53 feet; thence N84° 34' 29" East a distance of 612.68 feet; thence N03° 46' 04" West a distance of 972.52 feet; thence S89° 34' 06" West a distance of 555.37 feet to the point of beginning, containing 13.40 acres, more or less.

---

Attachments

North Airport Insurance

**Mayor**  
WES MAINORD



**The City of Shawnee**  
*Office of the City Manager*

PO Box 1448  
Shawnee Oklahoma 74802-1448  
(405) 878-1601 Fax (405) 878-1571  
[www.ShawneeOK.org](http://www.ShawneeOK.org)

**Commissioners**  
PAM STEPHENS  
LINDA AGEE  
JAMES HARROD  
KEITH HALL  
JOHN WINTERRINGER  
STEVE SMITH

**Date:** May 14, 2014

**To:** Mayor and City Commissioners

**From:** Brian McDougal, City Manager

**RE: Liability Insurance on North Airport Property**

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**Nature of the request:**

Reduction of the required \$1 million dollar liability policy required for leaseholders on City of Shawnee property from \$1 million dollars down to \$500,000.00.

**Staff Analysis/Considerations:**

Commissioner Harrod asked that this be placed on the Commission agenda. While reviewing a new lease for a new tenant on the North Airport property, we discovered that a current lessee has a contract with SEDF that has a \$500,000.00 annual insurance liability policy. Under Oklahoma law, municipalities (including public trusts) are liable for up to \$1,000,000.00 in damages for a tort claim. If the City were to be found to be at fault, to the extent that amount is not covered by the lessee's insurance, the remainder would come from the City's insurance carrier (if it is a covered claim), fund balances or an assessment to the property tax in Shawnee. For this reason, SEDF has informed its lessees to provide proof of insurance in the amounts of the statute. The Stillwater Airport Authority also requires a liability policy of that amount.

Our insurance carrier, OMAG, has recommended that we require the statutory amount in our leases.

**Recommendation:**

Staff understands that SEDF has a liability policy and that activity at the North Airport Property is limited both by the lack of utilities and activity on the property (currently storage). However, staff cannot recommend to the Commission to reduce the required level of liability insurance. It places the taxpayer at greater risk in terms of exposure and it will certainly set a precedent for further requests for reducing insurance coverage on property leased by others from the City.

**Budget Consideration:**

None.

**Regular Board of Commissioners**

**6.**

**Meeting Date:** 06/16/2014

Final Plat Amendment North Harrison Street Business Park

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Consider approval of an amendment to the Final Plat for North Harrison Street Business Park located at Harrison and Wolverine Road. (*Original Case No. S02-14*)

Applicant: Redbud Development LLC

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Attachments

Amended Final Plat

RECOMMENDATION TO: MAYOR  
 BOARD OF CITY COMMISSIONERS  
 CITY OF SHAWNEE

RECOMMENDATION FROM: CITY OF SHAWNEE  
 PLANNING COMMISSION

SUBJECT: APPLICANT: Clayton Eads, Redbud Development, INC  
 FOR: Amendment to Final Plat  
 LOCATION: Harrison & Wolverine Rd, Shawnee, OK  
 PROJECT#: 140162 Case# S02-14

LEGAL DESCRIPTION:  
 SEE OWNERSHIP LIST

CURRENT CLASSIFICATION: I-2; Light Industrial  
 REQUESTED CLASSIFICATION: N/A – Plat  
 PROPOSED PROPERTY USE: Commercial/Industrial

PLANNING COMMISSION MEETING DATE: 06-04-2014

PLANNING COMMISSION RECOMMENDATION: Approval with following additional conditions:

1. The public water line shall be extended along the frontage of Wolverine Road consistent with the final plat frontage for each respective phase.
2. Final engineering plans shall be approved by the City Engineer prior to construction.

VOTE OF THE PLANNING COMMISSION: **MEMBERS PRESENT:** 6

| MEMBERS:               | 1ST | 2ND | AYE | NAY | ABSTAIN | COMMENTS |
|------------------------|-----|-----|-----|-----|---------|----------|
| BERGSTEN               | X   |     | X   |     |         |          |
| CLINARD                |     |     | X   |     |         |          |
| KERBS                  |     |     | X   |     |         |          |
| SILVIA (CHAIRMAN)      |     |     | X   |     |         |          |
| COWEN                  |     | X   | X   |     |         |          |
| SALTER (VICE-CHAIRMAN) |     |     | X   |     |         |          |
|                        |     |     |     |     |         |          |

RESPECTFULLY SUBMITTED,  
Cheyenne Lincoln  
 SECRETARY, PLANNING COMMISSION

ACTION BY CITY COMMISSION:

PUBLIC HEARING SET: \_\_\_\_\_

DATE OF ACTION: \_\_\_\_\_

ADOPTED \_\_\_\_\_ DENIED \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_



**City of Shawnee**  
**Community Development Department**  
222 N. Broadway  
Shawnee, OK 74801  
(405) 878-1665 Fax (405) 878-1587  
[www.ShawneeOK.org](http://www.ShawneeOK.org)

**MEMORANDUM**

**AGENDA:** June 4, 2014

**TO:** Shawnee Planning Commission

**FROM:** Justin DeBruin, Assistant City Planner

**RE:** **Amendment to Final Plat (North Harrison Business Park)**

---

The applicant, Redbud Development LLC, received Final Plat approval from the City Commission on March 5<sup>th</sup>, 2014 for the *North Harrison Street Business Park*. The subject site is located at 8331 North Harrison Street, on the northeast corner of North Harrison Street and Wolverine Road.

The applicant wishes to amend the Final Plat allowing development in two (2) phases. Phase one incorporates lots 1 and 2 located along Harrison Street, west of Outlot "A," a 7.77 (approximate) acre flood zone. The proposed plan for lot 2 is the construction of a storage facility and adjoining buildings. Lot 1 will contain a stormwater detention pond. Phase two includes three additional lots along Wolverine Road, east of Outlot "A." Construction details have not been submitted for phase two.

The technical aspects of the Final Plat amendment have been reviewed by the City Engineer and other appropriate staff.

Staff recommends **approval** of the amendment to the North Harrison Street Business Park, Final Plat, with the following conditions:

1. The public water line shall be extended along the frontage of Wolverine Road consistent with the final plat frontage for each respective phase.
2. Final engineering plans shall be approved by the City Engineer prior to construction.

**ATTACHMENTS:**

1. Staff Report – Final Plat (March 5, 2014)

2. Revised Preliminary Plat
3. Revised Final Plat, Phase One

# FINAL PLAT APPLICATION FOR THE CITY OF SHAWNEE

Please provide a submittal letter, 6-24 X 36 maps, 1-8 1/2 x 14 map, 1 electronic map and filing fees upon submitting this application. Please call 878-1665 with any questions.

APPLICANT REDBUD DEVELOPMENT, LLC  
 APPLICANT ADDRESS 106 HUNTINGTON CT. SHAWNEE, OK 74801  
 APPLICANT PHONE NUMBERS 405-760-2880 or 405-275-6716  
 EMAIL ADDRESS chefour@aol.com

NAME OF PLAT NORTH HARRISON STREET BUSINESS PARK

LOCATION HARRISON AND WOLVERINE ROAD

NUMBER OF ACRES 3.49 ± -TRACT#1 NUMBER OF LOTS 2  
3.42 ± -TRACT#2 3

**FOR 2 ACRE LOTS OR GREATER DEVELOPMENTS:** FEE: \$325.00  
 PLUS \$3.00 PER LOT UP TO FIFTY (50) LOTS NUMBER OF LOTS 5 \$15.00  
 PLUS \$1.00 PER LOTS OVER FIFTY (50) LOTS NUMBER OF LOTS \_\_\_\_\_  
**TOTAL COST** \$340.00

RECEIVED  
FEB 1 2011

**FOR LESS THAN 2 ACRE LOTS:** FEE: \$325.00  
 PLUS \$2.00 PER LOT UP TO FIFTY (50) LOTS NUMBER OF LOTS \_\_\_\_\_  
 PLUS \$1.00 PER LOTS OVER FIFTY (50) LOTS NUMBER OF LOTS \_\_\_\_\_  
**TOTAL COST:** \_\_\_\_\_

PLANNING / CODE

**OWNER/DEVELOPER INFORMATION:**

NAME MR. CLAYTON H. EADS, REDBUD DEVELOPMENT, LLC  
 ADDRESS 106 HUNTINGTON CT. SHAWNEE, OK 74801  
 CONTACT NUMBERS 405-760-2880 or 405-275-6716  
 EMAIL ADDRESS chefour@aol.com

**PROJECT ENGINEER INFORMATION:**

NAME LANDES ENGINEERING LLC & ASSOCIATES  
 ADDRESS 903 E. 35th STREET SHAWNEE, OK 74802  
 CONTACT NUMBERS BETH WILHELM - 405-420-5246  
 EMAIL ADDRESS bwilhelm@landesengineering.net

FOR STAFF USE ONLY

PROJECT NUMBER: 140162 CASE NUMBER: 562-14

DATE: 07-11-11 AMOUNT PAID: 340.00 RECEIPT NO. C1568863



STATE OF OKLAHOMA )  
 ) SS:  
COUNTY OF POTTAWATOMIE )

**-: AFFIDAVIT OF BONDED ABTRACTOR :-**

The undersigned Bonded Abstractor in and for the aforesaid County and State does hereby certify that the following Ownership is true and correct according to the current year's tax rolls in the Office of the County Treasurer of Pottawatomie County, Oklahoma, as updated by the records of the County Clerk of Pottawatomie County, Oklahoma; that the owners, as reflected by said records, are based on the last conveyance or final decree of record of certain properties located within 300 feet in all directions of the following described lands:

The South Half of the Southwest Quarter of the Southwest Quarter (S/2 SW/4 SW/4) of Section Seventeen (17), Township Eleven (11) North, Range Four (4) East of the Indian Meridian, Pottawatomie County, Oklahoma, less and except a tract of land described as beginning at the Southwest Corner of said Southwest Quarter (SW/4); thence N00°01'06"W along the West line of said SW/4 a distance of 658.69 feet; thence N89°24'13"E a distance of 113.43 feet; thence S00°03'12"E a distance of 420.96 feet; thence S01°15'30"E a distance of 237.77 feet to a point on the South line of said SW/4; thence S89°25'18"W along said South line a distance of 118.83 feet to the point of beginning and less and except a tract 150 feet by 150 feet in the Southwest Corner of said tract.

and find the following owners, addresses and brief legal descriptions on the attached pages numbered from One (1) to One (1), both inclusive.

The Abstractor makes no representation or warranty, either expressed or implied, regarding the accuracy of the information contained in this report. The Abstractor does not guarantee the validity of the title of such parties nor is this report intended to guarantee title thereof. The liability of the Abstractor shall be based solely on contract and shall be limited to the price paid for the report by the customer. The parties agree that the Abstractor shall not be liable for consequential damages. Acceptance of the instrument constitutes acceptance of this limitation on liability.

EXECUTED at Shawnee, Oklahoma, this 2nd day of July, 2012.

FIRST AMERICAN TITLE AND TRUST COMPANY

By *Teresa Southard*  
Teresa Southard, Licensed Abstractor #264

Order No. 1717993-SH99

# Ownership List

Order No. 1717993-SH99

Date July 2, 2012

Page No. 1

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## OWNER

### BRIEF LEGAL:

---

State Department of Transportation – 200 NW 21<sup>st</sup>, Oklahoma City, OK 73105

Beg. SW/C SW/4 Section 17, Township 11 North, Range 4 East; thence N 658.69'; thence E 113.43'; thence S 420.96'; thence S1°E 237.77'; thence W 118.83' to beg. & Beg. SE/C SE/4 Section 18, Township 11 North, Range 4 East; thence N 2634.77'; thence W 67.83'; thence S 645.31'; thence S1°W 150.08'; thence S 500'; thence S2°E 100.12'; thence S 200'; thence S8°W 101.12'; thence S 939.62'; thence E 81.18' to beg. & Beg. NW/C NW/4 Section 20, Township 11 North, Range 4 East; thence S 2648.24'; thence E 96.59'; thence N 497.14'; thence N0°3'W 388.55'; thence N2°E 100' to beg.

---

Redbud Development, LLC – 106 Huntington Court, Shawnee, OK 74801

S2/ SW/4 SW/4 Section 17, Township 11 North, Range 4 East...LESS 1.75 acres

---

R.E. Grace and Robert Dean Grace, Trustees of the R. E. & Virginia Grace 2007 Revocable Trust – P.O. Box 3579, Shawnee, OK 74802-3579

W/2 E/2 SW/4 Section 17, Township 11 North, Range 4 East

---

Eaton Hydraulics, Inc. – 1111 Superior Ave., Cleveland, OH 44114-2584

N/2 SW/4 SW/4 & 3 Acres in NW/4 SW/4 Section 17, Township 11 North, Range 4 East...LESS .66 Acres to State

---

Raidash, LLC – c/o Dr. Obhrai – 2801 N. Saratoga, Shawnee, OK 74804

Beg. SE/C SE/4 Section 18, Township 11 North, Range 4 East; thence W 786.25' to point on E Right-of-Way line of Railroad; thence N04°15'03"E along Right of Way 2,646.11'; thence E 588.32'; thence S 2,636.25' to beg.

---

Modern Oil Co., Inc. – P.O. Box 218, Shawnee, OK 74802-0218

Beg. 26' W NE/C NE/4 Section 19, Township 11 North, Range 4 East; thence S along W Right of Way Highway #18 409.14'; thence W 220.07'; thence N 406.84'; thence E 220.07' to beg.

---

Danny D. Thompson and Becky S. Thompson – 42209 Wolverine Road, Shawnee, OK 74804

Beg. NW/C W/2 E/2 NW/4; thence S 518'; thence E 168'; thence N 518'; thence W 168' to beg. Section 20, Township 11 North, Range 4 East

---

Karl A. Kozel and Valdene M. Kozel (Sestak) Revocable Trust – 7108 N. Harrison, Shawnee, OK 74804

W/2 NW/4 Section 20, Township 11 North, Range 4 East...LESS 5.94 Acres

---

Bert H. Baird, Jr. – P.O. Box 485, Shawnee, OK 74802-0485

W/2 E/2 NW/4 Section 20, Township 11 North, Range 4 East...LESS Beg. NW/C W/2 E/2 NW/4; thence S 518'; thence E 168'; thence N 518'; thence W 168' to beg.

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**Regular Board of Commissioners**

7.

**Meeting Date:** 06/16/2014

Resolution accepting Budget 2014-15

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Consideration of a resolution adopting the budget for the City of Shawnee for the period of July 1, 2014 through June 30, 2015 finding all things requisite and necessary have been done in preparation and presentation of budget.

---

Attachments

Budget Summary

Budget Resolution

**Mayor**



Wes  
Mainord

**The City of Shawnee**

PO Box 1448  
Shawnee Oklahoma 74802-1448  
(405) 273-1250 Fax (405) 878-1581  
[www.ShawneeOK.org](http://www.ShawneeOK.org)

**Commissioners**

Pam Stephens  
Linda Agee  
James Harrod  
Keith Hall  
John Winterringer  
Steve Smith

June 2, 2014

Honorable Mayor and City Commissioners  
City of Shawnee  
Shawnee, Oklahoma

Ladies and Gentlemen:

In accordance with the City Manager's duties and responsibilities as outlined in the Charter 1 Art. IV of the Shawnee Municipal Code please find herein the budget for the fiscal year ending June 30, 2015. The Recommended budget includes both Operating and Capital Budgets for FY 2014 - 2015. These spending plans have been prepared with the intent of reflecting the City Commission's goals and initiatives.

**THE FY 2015 BUDGET IN PERSPECTIVE**

The FY 2014-2015 Budget for all funds equals \$64,879,739, an increase from the City of Shawnee budget for FYE 2013-2014 of \$58,144.61. This is due to an increase in both budgeted operating and capital expenditures.

The City Finance Director and Department Heads began the budgeting process in early February 2014 developing the budget as a team for review by the City Manager. The City Finance Director and City Manager met weekly to review the progress for the approval by the City Commission in accordance with the Oklahoma Budget Act. Most revenues are projected based on historical data and current trends with the exception of the General Fund. The determination to move away from the traditional incremental method of budgeting based on past experience in the General Fund was chosen because of the unprecedented changes in our economic climate during the previous two budget years. As such, we believe, a conservative projection based on our current year revenues is a much better approach to budgeting this year in the General Fund.

Capital improvement projects are submitted by department heads and are selected for funding based on priority and need with consideration being placed toward the Capital Improvement Plan adopted by the City Commission on 01/18/2011. Actual projected salaries and related employer-paid benefits are calculated at the employee level. Maintenance and operating expenditures are budgeted based on historical data and current trends delicately balancing departmental needs with financial resources. Department heads present their proposed departmental budgets, justifying all expenditures, using zero-based budgeting.

The last few years have been very difficult budget years but fiscal year 2014-2015 is promising. With the new developments on the horizon we feel that future of Shawnee will have great impact on our community

The General Fund supports police and fire services, municipal court, city clerk, code enforcement, planning and engineering, animal welfare, emergency management, street maintenance, traffic control, parks, cemetery, municipal auditorium, community center, senior citizens activities and general administration costs including accounting, payroll, human resources, and information technology services. Budgeted revenues total \$ 21,075,106 and budgeted expenditures total \$20,870,135.

Competitive and fair wages and benefits are critical to the success of our organization. Very limited Sales Tax growth will allow for Merit increase to each employee on a performance basis of up to 2.5%. It also includes a 1.5% cost of living increase based on the Consumer Price Index (CIP). Commission approval of 65% of the increase of health insurance premium increase was important as well to provide fair wages and benefits and remain competitive. Negotiations with the Collective Bargaining units are underway but are not complete as of this time. The budget includes the increase in health insurance for non-union employees only until negotiations are completed.

Described below are the projections for the coming fiscal year and a comparison to the prior year's budget. The following schedule provides a summary.

|                        | 2014-2015  | 2013-2014  | INCREASE<br>(DECREASE) | PROJECTED<br>END FUND BALANCE |
|------------------------|------------|------------|------------------------|-------------------------------|
| GENERAL FUND           | 27,868,251 | 24,088,498 | 3,779,753              | 6,793,145                     |
| SHAWNEE MUNICIPAL FUND | 17,807,052 | 18,560,512 | (753,460)              | 4,173,070                     |
| CAPITAL IMPROV FUND    | 3,933,581  | 3,943,952  | ( 10,371)              | 148,561                       |
| STREET IMPROV FUND     | 8,727,229  | 5,632,439  | 3,094,790              | 1,628,229                     |
| ALL OTHER FUNDS        | 6,543,626  | 5,919,060  | 624,566                | 2,572,233                     |
| TOTAL                  | 64,879,739 | 58,144,461 | 6,735,278              | 15,315,238                    |

As shown above, the overall 2014 - 2015 proposed budget has increased over the 2013 - 2014 budget, as amended, by \$6,735,278.

The Shawnee Municipal Authority (SMA) and the Shawnee Airport Authority (SAA) business plans are included as part of the City budget.

Due to diligent fiscal oversight by the individual department heads, guided by your commitment to sound financial management, we have consistently grown fund balance each budget year. Our initial estimates indicate an increase of \$200,970 for a total cash General Fund balance of \$4.2 million.

## **REVENUES:**

By far, the City's largest source of revenue comes from City Sales Tax, which is showing slow growth. Therefore, we budgeted with 3% growth for sales tax for the fiscal year 2014-2015. Other revenues are projected based on historical data and current trends.

Intergovernmental revenues include federal, state, and local grant monies received by the City. The FY 2014 - 2015 budget of \$1,927,670 in intergovernmental revenue is an increase from the FY 2013-2014 budget of \$1,587,633. This increase is due to the SAFR grant the City received during 2013-2014 to pay for six additional firefighters. Grants are only budgeted after they are awarded so this section will vary greatly each year.

Fines and Forfeitures include court fines, fees, and proceeds from the sale of judicially confiscated property. Collections have increased significantly from prior fiscal years with the FY 2014 - 2015 projection at \$884,000 from the \$500,000 range.

License and Permits includes building, electrical, plumbing, and business licenses and other licenses or permits of a local nature. These revenues are by nature dependent on the local economy. We have attempted to budget these revenues conservatively. The FY 2014 - 2015 projection is \$236,000. Building permit activity for non-residential development is expected to be strong over the next fiscal year, based on permits currently under review. New single-family residences are averaging 65-90 per calendar year and there will be new housing additions and new phases of existing additions coming online over the next fiscal year. Building permit fees have not been increased since 2005 and the existing fees likely do not fully cover the actual cost of service. Therefore, staff will also examine fee increases this year.

Other Sources of Funds includes the operating transfers made between the various funds of the City. The operating transfers in are considered a source of funds for the receiving fund and transfers out are a use of funds in the disbursing fund. The operating transfers in for FY 2014 - 2015 are down to \$2,189,586 from \$2,233,733 for FY 2013-2014. Fiscal year 2014-2015 transfers are down due to the fact that we do not need to transfer money from fund balance to balance the budget for fiscal year 2014-2015. Most of the operating transfers are transfers into the General Fund as payments for services provided to the other funds.

## **EXPENDITURES:**

Budgeted wages and related employer-paid benefits of just over \$16.9 million comprise approximately 82.16 % of the City's General Fund budget. Merit increases of up to 2.5% are included for employee pay increases based on a performance evaluation. A 1.5% cost of living increase is included for all full time positions. Our City Government is a service based industry. As such, our employees are our greatest asset. To that end, our largest expenses in the General Fund are salaries and personal services. In an effort to compete in the labor force Shawnee, we need to continue to provide better than adequate wages and benefits.

The City contributes to the Police, Fire and non-union employees' retirement funds, based on covered wages. The Commission approved a pension reform package this year for non-union employees. Approximately 60% of staff chose the DC plan and the remainder of staff chose the DB plan. The DC plan has a stack of 5, 10 or 15% depending on the years of services and new employees after July 1, 2013 are stacked at 3, 6, 9 % based on years of services. This budget includes a contribution rate of 18.12% to the Oklahoma Municipal Retirement Fund for non-union employees that chose the DB plan. Since the pension choice was enacted in 2013, the general fund expenses for pension costs are down over \$400,000. In addition our unfunded pension liability has plummeted to \$4.9 million from \$6.2 million. The City's contribution rate for police and fire employees for their respective retirement plans is determined by the State of Oklahoma. Current contribution for Fire is 14% and Police is 13%. The States Police unfunded pension liability for police pensions is approximately 11%. The State Fire unfunded pension liability is approximately 41%. The Governmental Accounting Standards Board (GASB) governs the governmental accounting sector. GASB 54 now requires that governmentals account for all of their pension liabilities on their financials. As a result our credit rating could be impacted by these liabilities. However, we are confident the pension choice changes the Commission approved will put is in an excellent position for the future financed projects.

Construction will begin on a new aquatic center in Woodland Veterans Park during FY 2014 - 2015 and be completed during this budget year. The new aquatic center is a remodel of the existing WPA facility built in the 1930's. The facility will be built with state of the art amenities and attractions. The total project cost is \$4.2 million of which 30% was raised locally.

Worker's compensation expenses are down from previous years. We changed third party administrators that negotiate with doctors and push to settle claims. Worker compensation remains at the same funding level as the past two years. However, the number of claims are up while the payouts are smaller, per claim, on average.

Our claim history with Blue Cross/Blue Shield for the 2013 - 2014 contract year experience claims in excess of 116% of premiums. This combined with the Affordable Care Act implementation is causing premiums to increase by 27% or \$530,000. For several years, the City contribution to the coverage was fixed amount based on tiers. On May 5, 2014 the City Commission approved a one time hike in employer contribution of approx 65% of the increase or \$345,000. With the remainder of the increase being contributed by the employee

Reserves for accrued compensated absences have not been accounted for in the proposed beginning Fund Balance. Compensated absences include earned, but unused, vacation and sick leave for covered employees. The dollar amount of compensated absences must be reported in the City's government-wide financial statements and represents a long-term legal obligation to pay benefits now earned by City employees, which will be paid in the future. We do however, have a plan in place to move to a more Paid Time Off (PTO) system of leave time that should reduce the abuse of sick time and reward employees that use this benefit wisely.

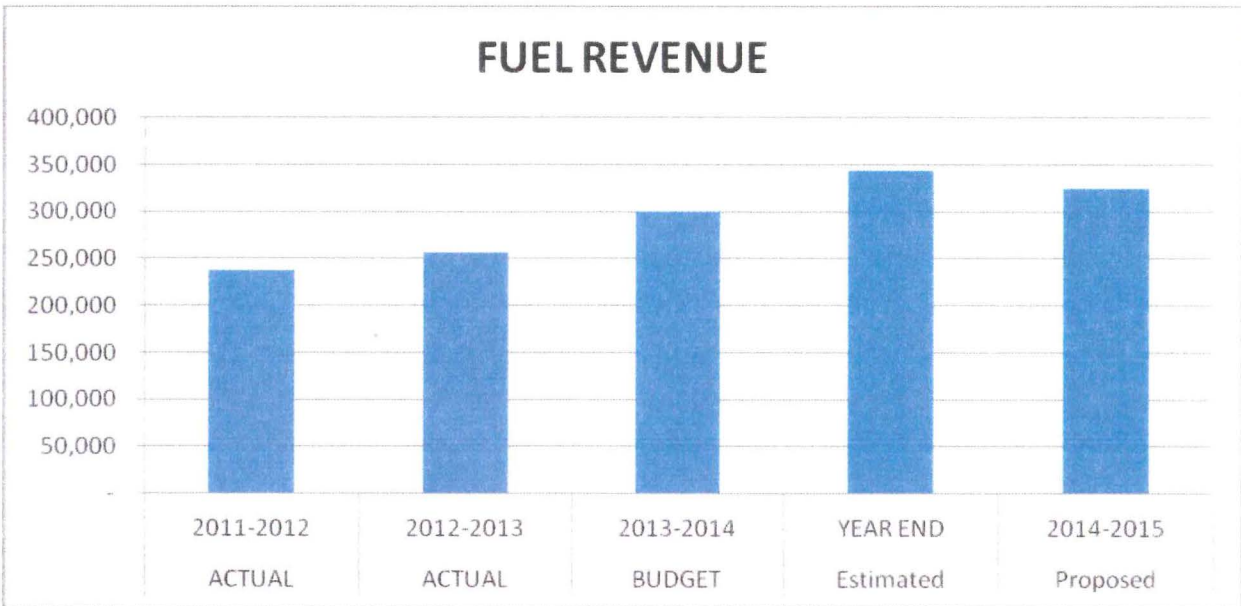
**Shawnee Municipal Authority:**

The Shawnee Municipal Authority (SMA) provides water, sewer, and sanitation services for approximately 12,000 City customers. SMA relies primarily on payment for services and product delivered and is operated as a business unit. Commissioners approved a five year Capital Improvement Plan (CIP) in September, 2009. This action will guide the activities of this enterprise fund. This budget includes a small increase in sewer treatment and distribution in November 2014 which is the last of the increases adopted by the City Commission in 2009. Also, the completion of the water and sewer master plan by Smith, Roberts and Baldeschwiler, we will be studying the infrastructure needs that will be required in the coming 20 year planning period.

Budgeted revenues total \$15,602,240 and budgeted expenditures total \$17,807,052. This is due to projects carried over from FY 2013-2014 and using additional fund balance to for sewer and water distribution repairs and debt service of \$2.3 million. Some of the highlights for capital are \$1 million dollars for sewer distribution repair (pipe bursting) and \$1 million for water line repair. The debt service increased this year due to the refinance of the PCDA that saved \$2m dollars and shortened the life of the loan. We are paying an additional \$500k for three years and we are in the last year in fiscal 2014-2015. Estimated fund balance at June 30, 2015 is \$4,000,000.

**Shawnee Airport Authority:**

The Shawnee Regional Airport serves the general aviation needs of the area. The 2014-2015 proposed Shawnee Airport Authority (SAA) business plan includes revenues of \$577,142 and expenditures of \$524,010. The revenues are generated by fuel sales and hanger rentals. At this time all hanger space is rented. Fuel sales have increased over the years due to the new airport terminal, taxiway and runway improvements that were completed and because we stay competitive with the price per gallon. In this year’s budget we have budgeted security cameras and T-Hanger improvements.





### **Capital Improvement Fund (CIP):**

The Capital Improvement Fund budget is \$ 3,785,021 this fiscal year, with approx \$1.5m in rollovers. Sales tax generate approx \$2.3m of new money each year. This fiscal year there is debt service budgeted for \$1,625,704 for the improvements at the Heart of Oklahoma Exposition Center, walking trail at the airport, the pool and communication towers. The remaining funds will be used for miscellaneous capital such as police cars, way finding and equipment needed for various departments.

The City Commission will be reviewing a revised Capital Improvement Plan in the coming months in worksession format. This plan will include capital projects and costs for a 20 year planning period.

### **Street Improvement Fund:**

The proposed Street Improvement Fund budget is \$ 6,937,608 for street projects. Revenues include sales tax, grants and money from the TIF district to do the Main Street Streetscape project. The revenues also include a transfer of \$600K from SMA to reimburse the Street Fund for the Kickapoo Street Project. This money will be set aside to continue Kickapoo to Farrell in the future.

The street improvement fund also includes sidewalks. Included in this years budget is our continued effort to improve sidewalks, but it also is a match grant from the AVEDIS Foundation to assist with the fulfillment of our Trails Master Plan.

### **Community Development Block Grant (CDBG):**

CDBG programs are not reported in the City's budget since all projects are funded directly by the Department of Housing and Urban Development (HUD) on a reimbursement basis. City CDBG programs are overseen by the Shawnee Urban Renewal Authority (SURA) and the City to provide housing rehabilitation for low-income citizens. The City is a CDBG entitlement city reimbursed directly by HUD for wages, related employer-paid benefits, and construction and rehabilitation expenditures.

## **FYE 2015 OUTLOOK, SIGNIFICANT ISSUES AND PRIORITIES**

The outlook for Shawnee in FY 2014 - 2015 remains optimistic for the general welfare of our citizens. Through the prudent use of City funds, we expect to provide the citizens of and visitors to Shawnee quality services that rival any other municipality in the State. Areas of concern continue however, and new demands are certain to challenge the City in the new budget year. I would like to emphasize some of the issues that will take greatest priority and some strategies incorporated within this budget to meet these demands.

### *Public Expectations vs. Public Resources*

There continues to be a desire to expand and increase services within the existing framework of revenues. To accomplish both is a continuing challenge. A continuation of community expectations for new or expanded services will require careful thought and deliberation. It will necessitate careful consideration of these demands and the additional revenues or reduction in other services required to compensate for the expansion of services.

### *Regulatory, Environmental, and Unfunded Mandates*

New federal and state regulations, most of which are unfunded and passed along directly to local governments, have increased costs of construction and operation, and will significantly impact all future growth. Particularly in the area of water/sewer and engineering, the City will incur significant increases in costs.

### *Economic Development/Retail Attraction*

Dedicated funding for economic development must be has been and should continue to be a priority for Shawnee. We cannot effectively compete in the economic development of our community unless we can incentivize industry to locate in Shawnee with land, utilities, and job creation. Many other Oklahoma cities are doing this very effectively, and continue to be successful.

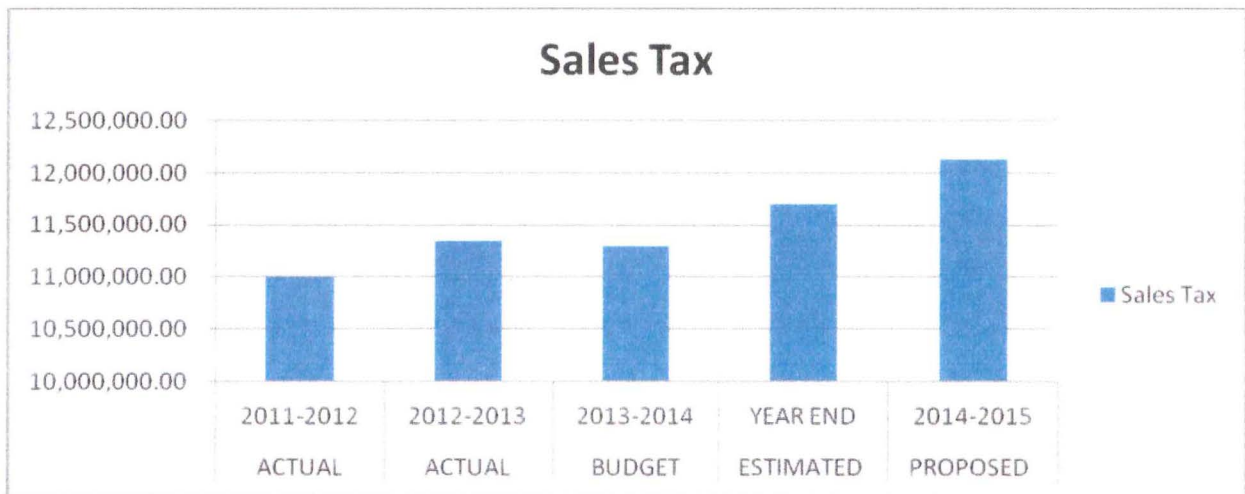
Retail attraction is also paramount. During this budget year, the Commissioners of the Land Office traded property with Hunt Development in Dallas, TX. The main purpose was to develop a large tract of land West of North Kickapoo St. and immediately South of Interstate 40 owned by the State of Oklahoma for many years. The result of this transaction will be the development of a two phased 400,000+ square foot retail shopping center that will generate at completion several million dollars in new retail development that our citizens and are leaking to nearby cities.

### FINANCIAL CONDITION:

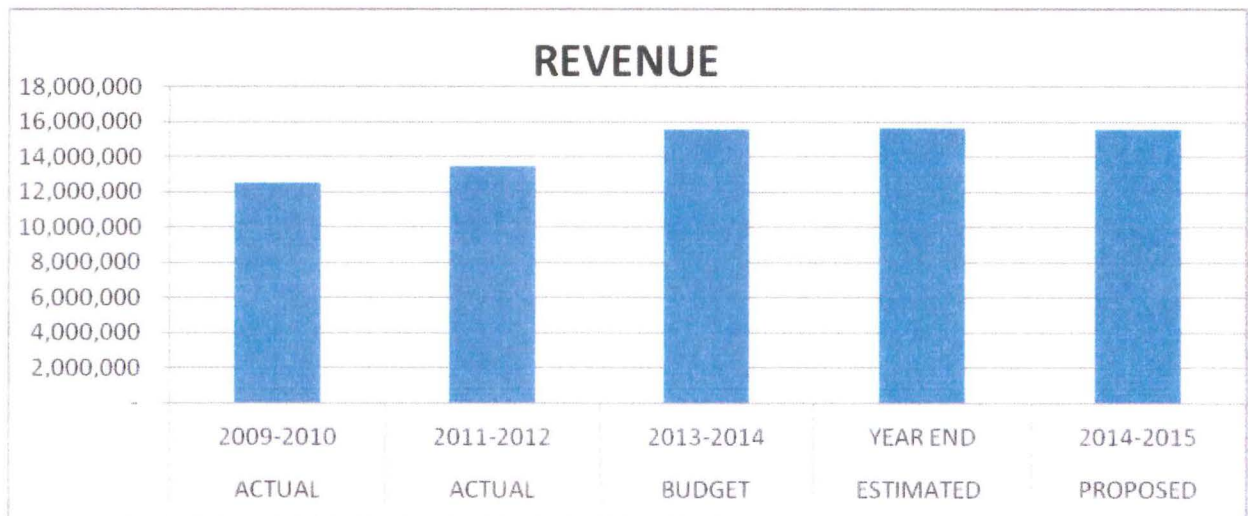
The financial condition and long term outlook for the City is generally positive. Sales tax although primarily flat for the last three years is holding steady. Water and Sewer sales are healthy and we have built a fund balance that insulates the City in times of disaster or financial need.

The following graphs evaluate the growth trends of these factors.

#### Sales Tax



#### SMA Revenue Graph



The City maintains a Standard and Poor A+ investment risk rating on the City's Revenue Bonds. It is our opinion that Shawnee will weather this present economic setback and still be able to provide adequate services to our citizens.

### CONCLUSION:

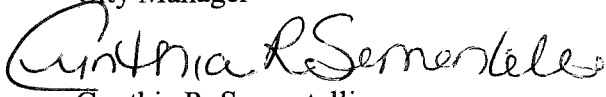
The City Manager's recommended Budget for FY 2014 - 2015 is the result of a great deal of hard work on the part of City Departments and others that provided the information necessary to bring this document to the City Commission for review. The opportunity to improve the quality of life in Shawnee through implementation of this budget is an exciting prospect. The daily activities of conducting business with the City are going to improve with new facilities and roads. The completion of additional projects will enhance the future delivery of services to residents. The visions of the elected officials of this City offer great promise for the future of our community. With continued support, an excellent quality of life for this and future generations will be assured.

Finally, this budget report was prepared with the assistance of each department of the City and with tremendous effort by the Finance Department. To all those involved in this project, I want to express my appreciation. To the users of this document, I would encourage a detailed examination of the information provided, and I would welcome suggestions for future programs and services which may be addressed in subsequent budgets.

Respectfully Submitted,

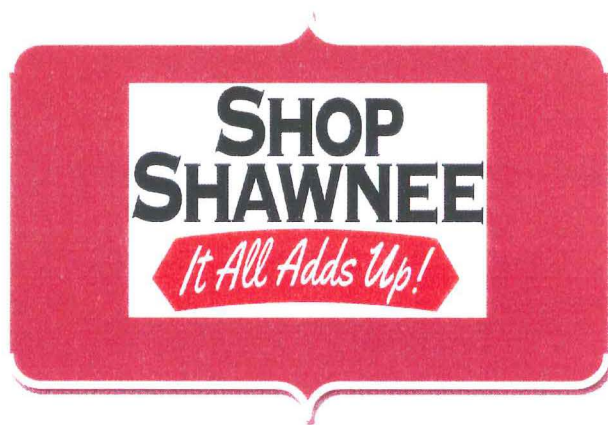


Brian McDougal  
City Manager



Cynthia R. Sementelli  
Finance Director/City Treasurer

# City of Shawnee



**A GREAT PLACE  
TO LIVE, WORK  
AND PLAY!**



**BUDGET  
FISCAL YEAR 2014 - 2015**

**City of Shawnee**  
**Annual Budget**  
**Fiscal Year 2014-2015**  
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|   | 2011-2012<br>ACTUAL | 2012-2013<br>ACTUAL | 2013-2014<br>BUDGET | 2013-2014<br>ESTIMATE | 2014-2015<br>BUDGET |
|---|---------------------|---------------------|---------------------|-----------------------|---------------------|
| <b>001 GENERAL FUND</b>                 |                     |                     |                     |                       |                     |
| Beginning fund balance                  | 4,580,607           | 5,964,099           | 6,184,754           | 6,184,754             | 6,793,145           |
| Total Revenues                          | 18,876,587          | 19,484,709          | 19,796,064          | 20,702,410            | 21,075,106          |
| Total Expenses                          | 17,493,095          | 19,264,054          | 20,076,235          | 20,094,020            | 21,075,106          |
| End of Year Adjustment                  |                     |                     |                     |                       |                     |
| Ending Fund Balance                     | 5,964,099           | 6,184,754           | 5,904,583           | 6,793,145             | 6,793,145           |
| <b>101 Street &amp; Alley Fund</b>      |                     |                     |                     |                       |                     |
| Beginning fund balance                  | 11,666              | (81,735)            | 26,488              | 26,488                | 18,308              |
| Total Revenues                          | 262,892             | 456,047             | 365,000             | 341,820               | 344,610             |
| Total Expenses                          | 356,293             | 347,824             | 365,000             | 350,000               | 350,000             |
| End of Year Adjustment                  | -                   | -                   | -                   | -                     | -                   |
| Ending Fund Balance                     | (81,735)            | 26,488              | 26,488              | 18,308                | 12,918              |
| <b>102 E-911 Fund</b>                   |                     |                     |                     |                       |                     |
| Beginning fund balance                  | 285,374             | 400,792             | 428,041             | 428,041               | 477,574             |
| Total Revenues                          | 211,917             | 228,441             | 250,000             | 229,573               | 230,000             |
| Total Expenses                          | 96,499              | 201,192             | 221,000             | 180,040               | 202,500             |
| End of Year Adjustment                  |                     |                     |                     |                       | -                   |
| Ending Fund Balance                     | 400,792             | 428,041             | 457,041             | 477,574               | 505,074             |
| <b>103 REVOLVING OIL &amp; GAS FUND</b> |                     |                     |                     |                       |                     |
| Beginning fund balance                  | 233,779             | 244,279             | 254,779             | 254,779               | 266,279             |
| Total Revenues                          | 10,500              | 10,500              | 10,250              | 11,500                | 11,500              |
| Total Expenses                          | -                   | -                   | 11,000              | -                     | 10,250              |
| End of Year Adjustment                  |                     |                     |                     |                       | -                   |
| Ending Fund Balance                     | 244,279             | 254,779             | 254,029             | 266,279               | 267,529             |
| <b>104 ECONOMIC DEVELOPMENT FUND</b>    |                     |                     |                     |                       |                     |
| Beginning fund balance                  | 137,073             | 151,441             | 154,705             | 154,705               | 209,060             |
| Total Revenues                          | 275,368             | 283,865             | 283,528             | 294,857               | 303,694             |
| Total Expenses                          | 261,000             | 281,498             | 277,333             | 240,502               | 296,000             |
| End of Year Adjustment                  |                     |                     |                     |                       | -                   |
| Ending Fund Balance                     | 151,441             | 153,808             | 160,900             | 209,060               | 216,754             |
| <b>105 SPAY/NEUTER FUND</b>             |                     |                     |                     |                       |                     |
| Beginning fund balance                  | 13,725              | 13,725              | 15,761              | 15,761                | 17,261              |
| Total Revenues                          | 6,959               | 7,459               | 6,900               | 7,000                 | 7,000               |
| Total Expenses                          | 5,249               | 5,423               | 5,000               | 5,500                 | 5,500               |
| End of Year Adjustment                  |                     |                     |                     |                       | -                   |
| Ending Fund Balance                     | 15,435              | 15,761              | 17,661              | 17,261                | 18,761              |



|                                       | 2011-2012<br>ACTUAL | 2012-2013<br>ACTUAL | 2013-2014<br>BUDGET | 2013-2014<br>ESTIMATE | 2014-2015<br>BUDGET |
|---------------------------------------|---------------------|---------------------|---------------------|-----------------------|---------------------|
| <b>106 HOTEL/MOTEL SURCHARGE FUND</b> |                     |                     |                     |                       |                     |
| Beginning fund balance                | 20,714              | 58,609              | 15,560              | 15,560                | 21,203              |
| Total Revenues                        | 476,084             | 563,558             | 390,000             | 564,155               | 550,000             |
| Total Expenses                        | 438,189             | 606,607             | 372,500             | 558,513               | 550,000             |
| End of Year Adjustment                |                     |                     |                     |                       |                     |
| Ending Fund Balance                   | 58,609              | 15,560              | 33,060              | 21,203                | 21,203              |
| <b>107 POLICE SALES TAX FUND</b>      |                     |                     |                     |                       |                     |
| Beginning fund balance                | 43,558              | 44,397              | 44,397              | 44,397                | 44,727              |
| Total Revenues                        | 344,211             | 354,836             | 361,613             | 359,351               | 360,398             |
| Total Expenses                        | 343,372             | 353,362             | 361,253             | 359,021               | 360,098             |
| End of Year Adjustment                |                     |                     |                     |                       |                     |
| Ending Fund Balance                   | 44,397              | 45,871              | 44,757              | 44,727                | 45,027              |
| <b>108 FIRE SALES TAX FUND</b>        |                     |                     |                     |                       |                     |
| Beginning fund balance                | 43,558              | 44,397              | 44,397              | 44,397                | 44,727              |
| Total Revenues                        | 344,211             | 354,836             | 361,613             | 359,351               | 360,398             |
| Total Expenses                        | 343,372             | 353,362             | 361,253             | 359,021               | 360,098             |
| End of Year Adjustment                |                     |                     |                     |                       |                     |
| Ending Fund Balance                   | 44,397              | 45,871              | 44,757              | 44,727                | 45,027              |
| <b>112 TAX INCREMENT FINANCE FUND</b> |                     |                     |                     |                       |                     |
| Beginning fund balance                | 211,780             | 286,025             | 390,660             | 481,160               | 573,206             |
| Total Revenues                        | 74,245              | 104,635             | 90,500              | 92,046                | 90,000              |
| Total Expenses                        | -                   | -                   | -                   | -                     | 500                 |
| End of Year Adjustment                | -                   | -                   | -                   | -                     | -                   |
| Ending Fund Balance                   | 286,025             | 464,905             | 481,160             | 573,206               | 662,706             |
| <b>113 DRUG FORFEITURE FUND</b>       |                     |                     |                     |                       |                     |
| Beginning fund balance                | 465                 | 465                 | 465                 | 465                   | 9,365               |
| Total Revenues                        | -                   | -                   | -                   | 8,900                 | -                   |
| Total Expenses                        | -                   | -                   | -                   | 772                   | -                   |
| End of Year Adjustment                | -                   | -                   | -                   | -                     | -                   |
| Ending Fund Balance                   | 465                 | 465                 | 465                 | 8,593                 | 9,365               |
| <b>201 DEBT SERVICE FUND</b>          |                     |                     |                     |                       |                     |
| Beginning fund balance                | 86,965              | 86,965              | 86,965              | 86,965                | 86,965              |
| Total Revenues                        | -                   | -                   | -                   | -                     | -                   |
| Total Expenses                        | -                   | -                   | -                   | -                     | -                   |
| End of Year Adjustment                | -                   | -                   | -                   | -                     | -                   |
| Ending Fund Balance                   | 86,965              | 86,965              | 86,965              | 86,965                | 86,965              |

|                                      | 2011-2012<br>ACTUAL | 2012-2013<br>ACTUAL | 2013-2014<br>BUDGET | 2013-2014<br>ESTIMATE | 2014-2015<br>BUDGET |
|--------------------------------------|---------------------|---------------------|---------------------|-----------------------|---------------------|
| <b>301 CAPITAL IMPROVEMENT FUND</b>  |                     |                     |                     |                       |                     |
| Beginning fund balance               | 1,436,937           | 1,639,271           | 1,590,000           | 1,502,771             | 1,448,700           |
| Total Revenues                       | 2,185,157           | 4,025,118           | 2,353,952           | 4,052,772             | 2,484,881           |
| Total Expenses                       | 2,119,323           | 4,161,618           | 3,943,952           | 4,506,485             | 3,785,021           |
| End of Year Adjustment               | -                   | -                   | -                   | -                     | -                   |
| Ending Fund Balance                  | 1,502,771           | 1,502,771           | 0                   | 1,049,058             | 148,561             |
| <b>302 STREET IMPROVEMET FUND</b>    |                     |                     |                     |                       |                     |
| Beginning fund balance               | 6,922,386           | 6,011,972           | 44,835,021          | 4,835,021             | 1,789,621           |
| Total Revenues                       | 2,618,675           | 4,651,037           | 4,263,697           | 2,913,600             | 6,937,608           |
| Total Expenses                       | 3,572,954           | 5,827,988           | 4,595,000           | 2,179,000             | 7,099,000           |
| End of Year Adjustment               | -                   | -                   | -                   | -                     | -                   |
| Ending Fund Balance                  | 5,968,107           | 4,835,021           | 44,503,718          | 5,569,621             | 1,628,229           |
| <b>601 WORK COMP SELF-INSUR FUND</b> |                     |                     |                     |                       |                     |
| Beginning fund balance               | 487,110             | 466,516             | 466,516             | 466,516               | 544,016             |
| Total Revenues                       | 687,753             | 730,122             | 660,500             | 695,000               | 660,500             |
| Total Expenses                       | 708,347             | 785,826             | 650,000             | 617,500               | 660,500             |
| End of Year Adjustment               | -                   | -                   | -                   | -                     | -                   |
| Ending Fund Balance                  | 466,516             | 410,812             | 477,016             | 544,016               | 544,016             |
| <b>701 LIBRARY FUND</b>              |                     |                     |                     |                       |                     |
| Beginning fund balance               | 21,042              | 18,968              | 18,968              | 18,968                | 19,992              |
| Total Revenues                       | 74,000              | 74,000              | 74,000              | 74,000                | 74,000              |
| Total Expenses                       | 76,074              | 78,165              | 83,800              | 72,976                | 83,800              |
| End of Year Adjustment               | -                   | -                   | -                   | -                     | -                   |
| Ending Fund Balance                  | 18,968              | 14,803              | 9,168               | 19,992                | 10,192              |
| <b>702 CEMETERY PERPETUAL FUND</b>   |                     |                     |                     |                       |                     |
| Beginning fund balance               | 171,365             | 172,305             | 172,305             | 172,305               | 170,255             |
| Total Revenues                       | 4,740               | 4,384               | 5,000               | 4,950                 | 5,000               |
| Total Expenses                       | 3,800               | 4,750               | 69,778              | 7,000                 | 69,778              |
| End of Year Adjustment               | -                   | -                   | -                   | -                     | -                   |
| Ending Fund Balance                  | 172,305             | 171,939             | 107,527             | 170,255               | 105,477             |
| <b>704 SENIOR CITIZENS FUND</b>      |                     |                     |                     |                       |                     |
| Beginning fund balance               | 21,219              | 21,219              | 21,219              | 21,219                | 21,219              |
| Total Revenues                       | -                   | -                   | -                   | -                     | -                   |
| Total Expenses                       | -                   | -                   | -                   | -                     | -                   |
| End of Year Adjustment               | -                   | -                   | -                   | -                     | -                   |
| Ending Fund Balance                  | 21,219              | 21,219              | 21,219              | 21,219                | 21,219              |
| <b>706 GIFTS AND CONTRIBUTIONS</b>   |                     |                     |                     |                       |                     |

|                        | <b>2011-2012</b> | <b>2012-2013</b> | <b>2013-2014</b> | <b>2013-2014</b> | <b>2014-2015</b> |
|------------------------|------------------|------------------|------------------|------------------|------------------|
|                        | <b>ACTUAL</b>    | <b>ACTUAL</b>    | <b>BUDGET</b>    | <b>ESTIMATE</b>  | <b>BUDGET</b>    |
| Beginning fund balance | 114,007          | 112,955          | 105,957          | 105,957          | 107,957          |
| Total Revenues         | 7,725            | -                | -                | 2,000            | -                |
| Total Expenses         | 8,777            | 6,998            | -                | -                | -                |
| End of Year Adjustment | -                | -                | -                | -                | -                |
| Ending Fund Balance    | 112,955          | 105,957          | 105,957          | 107,957          | 107,957          |

**709 SISTER CITY FUND**

|                        |        |        |        |        |        |
|------------------------|--------|--------|--------|--------|--------|
| Beginning fund balance | 44,932 | 14,486 | 1,212  | 14,486 | 1,191  |
| Total Revenues         | 15,000 | 15,000 | 31,000 | 31,633 | 31,000 |
| Total Expenses         | 58,742 | 28,274 | 31,000 | 31,633 | 31,000 |
| End of Year Adjustment |        |        |        |        |        |
| Ending Fund Balance    | 1,191  | 1,212  | 1,212  | 14,486 | 1,191  |

SUMMARY

|                              |            |
|------------------------------|------------|
| GENERAL FUND                 | 21,075,106 |
| STREET AND ALLEY FUND        | 350,000.00 |
| E-911 FUND FUND              | 230,000    |
| REVOLVING OIL & GAS FUND     | 11,500     |
| ECONOMIC DEVELOPMENT FUND    | 303,694    |
| SPAY/NEUTER FUND             | 7,000      |
| HOTEL/MOTEL SURCHARGE FUND   | 550,000    |
| POLICE SALES TAX FUND        | 360,398    |
| FIRE SALES TAX FUND          | 360,398    |
| TAX INCREMENT FUND           | 90,000     |
| DRUG FORFIETURE              | -          |
| DEBT SERVICE FUND            | +          |
| CAPITOL IMPROVEMENT FUND     |            |
| STREET IMPROVEMENT FUND      |            |
| SHAWNEE MUNICIPAL AUTHORITY  | 935,471.34 |
| SHAWNEE AIRPORT AUTHORITY    | -          |
| W/C SELF INSURANCE FUND      | 660,500    |
| LIBRARY FUND                 | 74,000     |
| CEMETERY PERPETUAL FUND      | 5,000      |
| SENIOR CITIZENS FUND         | -          |
| GIFTS AND CONTRIBUTIONS FUND |            |
| SISTER CITIES FUND           | 31,000     |
| <br>                         |            |
| TOTAL ALL FUNDS              | 25,044,067 |

**GENERAL FUND**

| Number   | Description                       | ACTUAL<br>2011-2012  | ACTUAL<br>2012-2013  | BUDGET<br>2013-2014  | ESTIMATED<br>YEAR END | PROPOSED<br>2014-2015 |
|----------|-----------------------------------|----------------------|----------------------|----------------------|-----------------------|-----------------------|
| 001 4001 | SALES TAX                         | 11,003,064.00        | 11,344,406.00        | 11,300,000.00        | 11,700,000.00         | 12,131,000.00         |
| 001 4002 | USE TAX                           | 909,570.00           | 997,336.00           | 1,000,000.00         | 1,180,000.00          | 1,200,000.00          |
| 001 4003 | ALCOHOLIC BEVERAGE TAX            | 103,692.00           | 111,929.00           | 120,000.00           | 127,019.77            | 130,000.00            |
| 001 4006 | CIGARETTE TAX                     | 238,452.00           | 215,397.00           | 250,000.00           | 190,000.00            | 200,000.00            |
| 001 4013 | ONG FRANCHISE TAX                 | 225,048.00           | 246,746.00           | 275,000.00           | 270,000.00            | 275,000.00            |
| 001 4014 | OG&E FRANCHISE TAX                | 1,172,830.00         | 1,097,923.00         | 1,324,292.52         | 1,330,000.00          | 1,330,000.00          |
| 001 4015 | SOUTHWESTERN BELL FRANCH.         | 73,858.00            | 40,212.00            | 75,000.00            | 50,000.00             | 50,000.00             |
| 001 4016 | ALLEGIANCE COMM FRANCHISE         | 90,102.00            | 106,538.00           | 112,000.00           | 110,000.00            | 110,000.00            |
| 001 4017 | OCCUPATIONAL TAX                  | 17,100.00            | 12,600.00            | 17,000.00            | 15,600.00             | 17,000.00             |
| 001 4018 | CVEC FRANCHISE                    | 115,118.00           | 109,997.00           | 150,000.00           | 155,000.00            | 150,000.00            |
| 001 4049 | NUISANCE / OTHER TAXES            | 28,658.00            | 61,668.00            | 50,000.00            | 60,000.00             | 60,000.00             |
|          | <b>TOTAL TAXES</b>                | <b>13,977,492.00</b> | <b>14,344,752.00</b> | <b>14,673,292.52</b> | <b>15,187,619.77</b>  | <b>15,653,000.00</b>  |
| 001 4101 | FEDERAL GRANT REVENUE             | 151,235.00           | 294,824.00           | 100,000.00           | 275,000.00            | 150,000.00            |
| 001 4102 | STATE GRANT REVENUE               | 83,279.00            | 20,072.00            | -                    | 75,000.00             | -                     |
| 001 4103 | CIVIL DEFENSE GRANT REV.          | -                    | -                    | -                    | -                     | -                     |
| 001 4104 | INTERLOCAL AGREE. REV.            | -                    | -                    | -                    | -                     | -                     |
| 001 4106 | INCARCERATION COSTS               | 61,525.00            | 77,127.00            | 75,000.00            | 80,000.00             | 80,000.00             |
| 001 4111 | SHAWNEE HOUSING AUTH./ IA         | 34,848.00            | 49,999.00            | 49,000.00            | 50,000.00             | 50,000.00             |
| 001 4112 | INDEPEND. SCHOOL DIST./IA         | 72,615.00            | 72,615.00            | 72,615.00            | 72,615.00             | 72,615.00             |
| 001 4113 | RE-ACT - IA                       | 15,000.00            | 15,000.00            | 15,000.00            | 15,000.00             | 15,000.00             |
| 001 4147 | LEPC GRANT REVENUE                | 3,602.00             | 3,297.00             | 4,000.00             | 4,000.00              | 4,000.00              |
| 001 4155 | UNZER GRANT                       | 89,780.00            | 94,983.00            | 95,018.58            | 95,000.00             | 95,000.00             |
| 001 4105 | COPS GRANT                        | -                    | -                    | 177,000.00           | 177,000.00            | 123,120.00            |
|          | SAFR GRANT                        | -                    | -                    | -                    | 253,451.25            | 337,935.00            |
| 001 4149 | OTHER INTERGOVT. REV.             | 1,102,748.00         | 1,254,657.00         | 1,000,000.00         | 1,000,000.00          | 1,000,000.00          |
|          | <b>TOTAL INTERGOVERNMENTAL</b>    | <b>1,614,632.00</b>  | <b>1,882,574.00</b>  | <b>1,587,633.58</b>  | <b>2,097,066.25</b>   | <b>1,927,670.00</b>   |
| 001 4201 | LICENSES-SMA LICENSES             | 17,800.00            | -                    | -                    | -                     | -                     |
| 001-4202 | BUILDING PERMITS                  | 97,935.00            | 101,077.00           | 150,000.00           | 150,000.00            | 150,000.00            |
| 001 4203 | PLUMBING PERMITS                  | 15,280.00            | 19,060.00            | 23,500.00            | 19,500.00             | 20,000.00             |
| 001 4204 | ELECTRICAL PERMITS                | 3,135.00             | 3,090.00             | 5,000.00             | 4,000.00              | 5,000.00              |
|          | BUSINESS LICENSES                 | -                    | -                    | -                    | -                     | -                     |
| 001 4205 | ZONING PERMITS & APPLICATIONS     | 7,627.00             | 9,401.00             | 12,500.00            | 9,500.00              | 12,500.00             |
| 001 4206 | HEATING & A/C PERMITS             | 15,920.00            | 13,160.00            | 15,000.00            | 14,200.00             | 15,000.00             |
| 001 4209 | LAKE PERMITS                      | -                    | -                    | -                    | -                     | -                     |
| 001 4210 | REGISTRATIONS                     | -                    | -                    | -                    | -                     | -                     |
| 001 4211 | LAKESIDE INSPECTIONS              | -                    | -                    | -                    | -                     | -                     |
| 001 4212 | PET LICENSES & POUND FEE          | 7,911.00             | 7,475.00             | 10,000.00            | 8,600.00              | 10,000.00             |
| 001 4215 | DEMOLITION PERMITS                | -                    | -                    | -                    | -                     | -                     |
| 001 4216 | GARAGE SALE PERMITS               | 12,230.00            | 10,308.00            | 14,000.00            | 14,000.00             | 14,000.00             |
| 001 4249 | OTHER PERMITS                     | 9,195.00             | 8,670.00             | 8,500.00             | 9,000.00              | 9,500.00              |
|          | <b>TOTAL LICENSES AND PERMITS</b> | <b>187,033.00</b>    | <b>172,241.00</b>    | <b>238,500.00</b>    | <b>228,800.00</b>     | <b>236,000.00</b>     |
| 001 4301 | MUNICIPAL COURT FINES             | 569,372.00           | 592,128.00           | 650,000.00           | 615,000.00            | 650,000.00            |
| 001 4302 | MUNICIPAL COURT COSTS             | 99,586.00            | 157,890.00           | 160,000.00           | 160,000.00            | 175,000.00            |
| 001 4304 | JUVENILE ADMIN. COSTS             | 2,724.00             | 3,961.00             | 3,000.00             | 2,800.00              | 3,000.00              |
| 001 4305 | JUVENILE FINES                    | 7,237.00             | 5,594.00             | 7,500.00             | 5,000.00              | 6,000.00              |
|          | INCARCERATION COSTS               | 17.00                | -                    | -                    | -                     | -                     |
| 001 4350 | VECH IMPOUND FEES                 | 43,400.00            | 46,600.00            | 50,000.00            | 48,500.00             | 50,000.00             |
|          | <b>TOTAL FINES</b>                | <b>722,336.00</b>    | <b>806,173.00</b>    | <b>870,500.00</b>    | <b>831,300.00</b>     | <b>884,000.00</b>     |
| 001 4517 | INSUFFICIENT CHECK FEES           | 132.00               | 482.00               | 500.00               | 150.00                | 250.00                |
| 001 4550 | FIRE PROTECTIONS SERVICES         | -                    | 5,833.00             | -                    | 10,000.00             | 10,000.00             |
| 001 4601 | LAKESITE LEASE RENTAL REV         | -                    | 33,680.00            | -                    | -                     | -                     |
| 001 4604 | COEDD BLDG. RENTAL REV.           | 16,597.00            | 14,681.00            | 16,600.00            | 15,000.00             | 15,000.00             |
| 001 4696 | T-MOBILE TOWER RENTAL             | 10,164.00            | 10,164.00            | 10,500.00            | 10,600.00             | 11,000.00             |

| Number   | Description                  | ACTUAL<br>2011-2012  | ACTUAL<br>2012-2013  | BUDGET<br>2013-2014  | ESTIMATED<br>YEAR END | PROPOSED<br>2014-2015 |
|----------|------------------------------|----------------------|----------------------|----------------------|-----------------------|-----------------------|
| 001 4001 | SALES TAX                    | 11,003,064.00        | 11,344,406.00        | 11,300,000.00        | 11,700,000.00         | 12,131,000.00         |
| 001 4002 | USE TAX                      | 909,570.00           | 997,336.00           | 1,000,000.00         | 1,180,000.00          | 1,200,000.00          |
| 001 4003 | ALCOHOLIC BEVERAGE TAX       | 103,692.00           | 111,929.00           | 120,000.00           | 127,019.77            | 130,000.00            |
| 001 4699 | OTHER RENTAL REVENUE         | 8,601.00             | 4,601.00             | 4,000.00             | 4,601.00              | 4,600.00              |
| 001 4701 | INTEREST INCOME              | 10,691.00            | 4,933.00             | 5,500.00             | 5,000.00              | 5,000.00              |
| 001 4702 | INTEREST INC. - SALES TAX    | 10,389.00            | 10,216.00            | 12,500.00            | 12,000.00             | 1,200.00              |
| 001 4703 | INTEREST INC. - USE TAX      | 1,032.00             | 972.00               | 1,000.00             | 1,000.00              | 1,000.00              |
| 001 4803 | OIL & GAS ROYALTIES          | 22,978.00            | 12,429.00            | 22,500.00            | 13,000.00             | 13,000.00             |
| 001 4804 | INSURANCE RECOVERY           | 9,777.00             | 14,567.00            | -                    | 2,800.00              | -                     |
| 001 4806 | CEMETERY LOT SALES           | 8,269.00             | 11,900.00            | 14,000.00            | 12,500.00             | 14,000.00             |
| 001 4807 | OTHER CEMETERY REVENUE       | 24,913.00            | 28,558.00            | 25,000.00            | 28,000.00             | 25,000.00             |
| 001 4808 | FIRE RUNS                    | 1,550.00             | 5,104.00             | 4,000.00             | 4,000.00              | 4,000.00              |
| 001 4809 | SALE OF SURPLUS PROPERTY     | 32,163.00            | 71,305.00            | 30,000.00            | 19,709.00             | 25,000.00             |
| 001 4810 | PROPERTY RESALE DISTB.       | -                    | -                    | -                    | -                     | -                     |
| 001 4811 | MISC. GIFTS AND DONATIONS    | 5.00                 | 20.00                | -                    | -                     | -                     |
| 001 4812 | CASH LONG/SHORT              | 108.00               | 57.00                | -                    | -                     | -                     |
| 001-4820 | PCDA REVENUE                 | -                    | 4,865.00             | -                    | -                     | -                     |
| 001 4822 | OTHER MISC. REVENUE          | 11,152.00            | 49,815.00            | 10,000.00            | 15,000.00             | 15,000.00             |
| 001 4823 | MISC REVENUE-FINGER PRINTING | 1,520.00             | 4,234.00             | 2,000.00             | 2,900.00              | 3,000.00              |
| 001 4825 | REFUNDS & REIMBURSMENTS      | 34,308.00            | 46,331.00            | 25,000.00            | 32,000.00             | 30,000.00             |
| 001 4826 | COUNTY PRISONER-REIMBURSE    | -                    | -                    | -                    | -                     | -                     |
| 001 4827 | PROJECT HEART REVENUE        | 6,000.00             | 6,000.00             | 6,000.00             | 6,000.00              | 6,000.00              |
| 001 4828 | PHONE REIMBURSMENTS          | 34.00                | 265.00               | 300.00               | 50.00                 | 100.00                |
| 001 4840 | PLANNING COPY/MAP FEES       | 39.00                | 300.00               | 250.00               | 175.00                | 200.00                |
| 001 4841 | ENGINEERING COPY/SPEC. FEES  | 2,927.00             | 3,052.00             | 2,750.00             | 1,500.00              | 1,500.00              |
| 001 4860 | SAFE ROOM REBATE REVENUE     | -                    | -                    | -                    | -                     | -                     |
| 001 4870 | INTERDEPARTMENTAL REVENUE    | -                    | -                    | -                    | -                     | -                     |
|          | <b>TOTAL OTHER REVENUE</b>   | <b>213,349.00</b>    | <b>344,364.00</b>    | <b>192,400.00</b>    | <b>195,985.00</b>     | <b>184,850.00</b>     |
| 001 4915 | REPAYMENT OF LOAN sma        | 250,000.00           | 250,000.00           | 250,000.00           | 250,000.00            | 250,000.00            |
|          | TRANSFER FROM FUND BALANCE   |                      |                      | 72,099.00            |                       |                       |
| 001 4925 | TRANSFER FROM SMA            | 1,125,000.00         | 1,125,000.00         | 1,100,000.00         | 1,100,000.00          | 1,100,000.00          |
| 001 4930 | TRANSFER FROM CDBG 02        |                      |                      |                      |                       |                       |
| 001 4943 | TRNS FROM POLICE TAX FUND    | 343,372.00           | 353,362.00           | 355,819.55           | 355,819.55            | 369,793.00            |
| 001 4944 | TRANSF FROM FIRE TAX FUND    | 343,373.00           | 353,362.00           | 355,819.55           | 355,819.55            | 369,793.00            |
| 001 4950 | TRANSFER FROM CAPITAL IMPRV  |                      |                      | -                    | -                     | -                     |
| 001 4951 | TRANSFER FROM STREET IMPV    | 100,000.00           | 100,000.00           | 100,000.00           | 100,000.00            | 100,000.00            |
|          | <b>TOTAL TRANSFERS</b>       | <b>2,161,745.00</b>  | <b>2,181,724.00</b>  | <b>2,233,738.09</b>  | <b>2,161,639.09</b>   | <b>2,189,586.00</b>   |
|          | <b>TOTAL REVENUE</b>         | <b>18,876,587.00</b> | <b>19,731,828.00</b> | <b>19,796,064.20</b> | <b>20,702,410.11</b>  | <b>21,075,106.00</b>  |

SUMMARY-EXPENSES

| DEPARTMENT               | ACTUAL<br>2011-2012 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 | ESTIMATED<br>YEAR END | PROPOSED<br>2014-2015 |
|--------------------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|
| CITY MANAGER             | \$ 296,492.02       | \$ 427,477.00       | \$ 486,471.00       | \$ 468,351.28         | \$ 470,703.27         |
| CITY ATTORNEY            | \$ 199,852.00       | \$ 230,669.00       | \$ 249,388.68       | \$ 335,444.55         | \$ 356,519.36         |
| ACCOUNTING               | \$ 527,493.00       | \$ 508,304.00       | \$ 562,113.65       | \$ 495,250.00         | \$ 506,290.48         |
| INFORMATION SERVICES     | \$ 362,306.00       | \$ 353,870.00       | \$ 395,902.95       | \$ 385,750.00         | \$ 398,559.53         |
| MUNICIPAL COURT          | \$ 523,446.00       | \$ 517,389.00       | \$ 578,756.19       | \$ 551,453.00         | \$ 564,405.96         |
| CITY CLERK               | \$ 278,466.43       | \$ 274,509.00       | \$ 323,770.62       | \$ 329,650.00         | \$ 332,115.82         |
| HUMAN RESOURCES          | \$ 330,124.80       | \$ 341,882.00       | \$ 409,362.95       | \$ 390,253.00         | \$ 400,634.91         |
| COMMUNITY DEVELOP        | \$ 705,941.00       | \$ 692,146.00       | \$ 794,301.06       | \$ 785,500.00         | \$ 815,203.78         |
| POLICE ADMINISTRATION    | \$ 463,029.00       | \$ 494,154.00       | \$ 512,788.70       | \$ 562,964.95         | \$ 562,964.95         |
| POLICE PATROL            | \$ 4,335,962.00     | \$ 4,729,808.00     | \$ 4,676,066.54     | \$ 4,884,504.88       | \$ 4,923,321.28       |
| CRIMINAL INVESTIGATION   | \$ 518,057.00       | \$ 595,143.00       | \$ 605,475.81       | \$ 589,573.18         | \$ 598,709.13         |
| ANIMAL CONTROL           | \$ 244,847.00       | \$ 256,855.00       | \$ 248,862.25       | \$ 239,672.00         | \$ 260,685.12         |
| DISPATCH                 | \$ 532,712.00       | \$ 648,483.00       | \$ 670,556.48       | \$ 624,375.00         | \$ 647,416.01         |
| UNZNER GRANT             | \$ -                | \$ 50,612.00        | \$ 89,350.00        | \$ 89,350.00          | \$ 91,613.93          |
| FIRE PREVENTIONS         | \$ 372,367.00       | \$ 622,608.00       | \$ 590,904.76       | \$ 579,477.83         | \$ 626,066.99         |
| FIRE SUPPRESSION         | \$ 4,210,794.62     | \$ 4,203,717.62     | \$ 4,590,912.83     | \$ 4,544,643.35       | \$ 4,721,607.20       |
| FIRE TRAINING            | \$ 153,294.00       | \$ 166,141.00       | \$ 187,675.61       | \$ 187,255.70         | \$ 188,922.94         |
| EMERGENCY MANAGEMENT     | \$ 265,180.00       | \$ 303,121.00       | \$ 322,995.95       | \$ 306,785.00         | \$ 318,958.46         |
| LEPC                     | \$ 1,772.00         | \$ 4,465.72         | \$ 5,550.00         | \$ 5,550.00           | \$ 5,550.00           |
| ENGINEERING              | \$ 398,297.00       | \$ 419,397.00       | \$ 535,483.51       | \$ 472,572.90         | \$ 553,387.72         |
| STREETS                  | \$ 701,030.00       | \$ 817,354.00       | \$ 851,635.02       | \$ 831,356.77         | \$ 942,098.05         |
| TRAFFIC CONTROL          | \$ 255,835.00       | \$ 277,879.00       | \$ 284,037.91       | \$ 255,752.39         | \$ 293,719.59         |
| PARKS                    | \$ 593,174.00       | \$ 656,625.00       | \$ 703,632.98       | \$ 707,954.75         | \$ 851,292.38         |
| CEMETERY                 | \$ 183,265.00       | \$ 191,523.00       | \$ 197,863.13       | \$ 190,448.26         | \$ 201,859.76         |
| MUNICIPAL AUDITORIUM     | \$ 8,200.00         | \$ 8,200.00         | \$ 10,000.00        | \$ 26,342.00          | \$ 10,000.00          |
| COMMUNITY CENTER         | \$ 39,329.00        | \$ 41,873.00        | \$ 45,000.00        | \$ 41,350.00          | \$ 45,000.00          |
| SENIOR CITIZENS          | \$ 75,050.00        | \$ 93,774.00        | \$ 79,291.00        | \$ 94,403.00          | \$ 79,291.00          |
| EXPO                     | \$ 454,674.00       | \$ 548,434.00       | \$ 502,963.89       | \$ 525,350.00         | \$ 542,576.23         |
| EQUIPMENT SERVICES       | \$ 326,349.00       | \$ 370,048.00       | \$ 358,762.97       | \$ 358,179.28         | \$ 382,596.26         |
| BUILDING MAINTENANCE     | \$ 61,756.00        | \$ 79,229.00        | \$ 81,718.44        | \$ 77,506.63          | \$ 78,064.93          |
| TRANSFERS                | \$ 74,000.00        | \$ 104,000.00       | \$ 124,640.00       | \$ 157,000.00         | \$ 104,000.00         |
| TRANSFER TO FUND BALANCE | \$ -                | \$ -                | \$ -                | \$ -                  | \$ 200,970.97         |
|                          | \$ 17,493,094.87    | \$ 19,029,690.34    | \$ 20,076,234.87    | \$ 20,094,019.70      | \$ 21,075,106.00      |

**101 STREET AND ALLEY FUND  
2014-2015 BUDGET REVENUES AND EXPENSES**

| REVENUES                             | Description           | ACTUAL<br>2011-2012 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 | ESTIMATED<br>YEAR END | PROPOSED<br>2014-2015 |
|--------------------------------------|-----------------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|
| 101-4006                             | MOTOR VEHICLE TAX     | \$ 204,262          | \$ 213,671          | \$ 250,000          | \$ 248,614            | \$ 250,000            |
| 101-4007                             | EXCISE TAX            | \$ 55,335           | \$ 54,776           | \$ 57,000           | \$ 55,547             | \$ 57,000             |
|                                      | <b>TOTAL TAXES</b>    | <b>\$ 259,597</b>   | <b>\$ 268,447</b>   | <b>\$ 307,000</b>   | <b>\$ 304,160</b>     | <b>\$ 307,000</b>     |
| 101-4249                             | OTHER PERMITS         | \$ 1,175            | \$ 1,470            | \$ 1,000            | \$ 1,300              | \$ 1,250              |
| 101-4701                             | INTEREST INCOME       | \$ -                |                     | \$ -                |                       |                       |
|                                      | TRANSFER FROM GEN     |                     | \$ 175,000          | \$ 50,640           | \$ 30,000             | \$ 30,000             |
| 1014822                              | OTHER MISC INCOME     | \$ 2,120            | \$ 11,130           | \$ 6,360            | \$ 6,360              | \$ 6,360              |
|                                      | <b>OTHER</b>          | <b>\$ 3,295</b>     | <b>\$ 187,600</b>   | <b>\$ 58,000</b>    | <b>\$ 37,660</b>      | <b>\$ 37,610</b>      |
|                                      | <b>TOTAL INCOME</b>   | <b>\$ 262,892</b>   | <b>\$ 456,047</b>   | <b>\$ 365,000</b>   | <b>\$ 341,820</b>     | <b>\$ 344,610</b>     |
| BEGINNING FUND BALANCE               |                       | \$ 11,666           | \$ (81,736)         | \$ 26,487           | \$ 26,487             | \$ 18,307             |
| <b>TOTAL SOURCE OF FUNDS INCL FB</b> |                       | <b>\$ 274,558</b>   | <b>\$ 374,311</b>   | <b>\$ 391,487</b>   | <b>\$ 368,307</b>     | <b>\$ 362,917</b>     |
| <b>EXPENDITURES</b>                  |                       |                     |                     |                     |                       |                       |
| 5-0920-5320                          | NATURAL GAS           |                     |                     | \$ -                | \$ -                  | \$ -                  |
| 5-0920-5321                          | ELECTRICITY           | \$ 356,293          | \$ 347,824          | \$ 276,900          | \$ 350,000            | \$ 350,000            |
| 5-0920-5420                          | CAPITAL OUTLAY        |                     |                     | \$ -                | \$ -                  |                       |
|                                      | <b>TOTAL EXPENSES</b> | <b>\$ 356,293</b>   | <b>\$ 347,824</b>   | <b>\$ 285,000</b>   | <b>\$ 350,000</b>     | <b>\$ 350,000</b>     |
| ESTIMATED FUND BALANCE               |                       | \$ (81,736)         | \$ 26,487           | \$ 106,487          | \$ 18,307             | \$ 12,917             |
| <b>TOTAL USE OF FUNDS</b>            |                       | <b>\$ 274,557</b>   | <b>\$ 374,311</b>   | <b>\$ 391,487</b>   | <b>\$ 368,307</b>     | <b>\$ 362,917</b>     |



**102 E-911 FUND**  
**2014-2015 BUDGET REVENUES AND EXPENSES**

| Number<br>REVENUES                   | Description            | ACTUAL<br>2011-2012 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 | ESTIMATED<br>YEAR END | PROPOSED<br>2014-2015 |
|--------------------------------------|------------------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|
| 102-4012                             | E-911                  | 211,917             | 228,441             | 250,000             | 229,573               | 230,000               |
| 102-4701                             | INTEREST INCOME        | -                   |                     | -                   | -                     | -                     |
| <b>TOTAL REVENUES</b>                |                        | <b>211,917</b>      | <b>228,441</b>      | <b>250,000</b>      | <b>229,573</b>        | <b>230,000</b>        |
| BEGINNING FUND BALANCE               |                        | 285,374             | 400,792             | 428,041             | 428,041               | 477,574               |
| <b>TOTAL SOURCE OF FUNDS INCL FB</b> |                        | <b>497,291</b>      | <b>629,233</b>      | <b>678,041</b>      | <b>657,614</b>        | <b>707,574</b>        |
| EXPENDITURES                         |                        |                     |                     |                     |                       |                       |
| 102-5-0740-5210                      | OFFICE & COMPUTER SUPP |                     |                     | -                   |                       |                       |
| 102-5-0740-5220                      | TOOLS & MINOR EQUIP    |                     |                     | -                   |                       |                       |
| 102-5-0740-5325                      | TELEPHONE              | 87,548              | 93,285              | 161,000             | 158,040               | 165,000               |
| 102-5-0740-5350                      | SOFTWARE PURCHASES     | 8,951               | 266                 |                     |                       |                       |
| 102-5-0740-                          | TRAINING               | -                   |                     | 25,000              | 2,000                 | 2,500                 |
| 102-5-0740-5399                      | CONTINGENCY            | -                   | 107,641             | 35,000              | 20,000                | 35,000                |
| 102-50740-5450                       | CAPITAL OUTLAY-EQUIP   |                     |                     | -                   |                       |                       |
| <b>TOTAL EXPENSES</b>                |                        | <b>96,499</b>       | <b>201,192</b>      | <b>221,000</b>      | <b>180,040</b>        | <b>202,500</b>        |
| <b>ESTIMATED ENDING FUND BALANCE</b> |                        | <b>400,792</b>      | <b>428,041</b>      | <b>457,041</b>      | <b>477,574</b>        | <b>505,074</b>        |
| <b>TOTAL USE OF FUNDS</b>            |                        | <b>497,291</b>      | <b>629,233</b>      | <b>678,041</b>      | <b>657,614</b>        | <b>707,574</b>        |

**103 REVOLVING GAS & OIL  
2014-2015 BUDGET REVENUES AND EXPENSES**

| Number<br>REVENUES | Description   | ACTUAL<br>2011-2012 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 | ESTIMATED<br>YEAR END | PROPOSED<br>2014-2015 |
|--------------------|---|---------------------|---------------------|---------------------|-----------------------|-----------------------|
| 103-4207           | DRILLING PERMITS                                    | -                   |                     | -                   | -                     | -                     |
| 103-4208           | RENEWAL PERMITS                                     | 10,500              | 10,500              | 10,250              | 11,500                | 11,500                |
| 103-4701           | INTEREST INCOME                                     |                     |                     | 100                 | 100                   | -                     |
|                    | <b>TOTAL REVENUE</b>                                | <b>10,500</b>       | <b>10,500</b>       | <b>10,250</b>       | <b>11,500</b>         | <b>11,500</b>         |
|                    | BEGINNING FUND BALANCE                              | 233,779             | 244,279             | 254,779             | 254,779               | 266,279               |
|                    | <b>TOTAL SOURCE OF FUNDS INCLUDING FUND BALANCE</b> | <b>244,279</b>      | <b>254,779</b>      | <b>265,029</b>      | <b>266,279</b>        | <b>277,779</b>        |
| <b>EXPENSES</b>    |   |                     |                     |                     |                       |                       |
| 103-5-0710-5314    | INSPECTIONS & TESTING                               | -                   | -                   | 10,500              | -                     | 10,250                |
| 103-5-0710-5353    | LEGAL ADVERTISING                                   | -                   | -                   | -                   | -                     | -                     |
| 103-5-0710-5399    | CONTINGENCY   | -                   | -                   | 500                 | -                     | -                     |
|                    | <b>TOTAL EXPENSES</b>                               | <b>-</b>            | <b>-</b>            | <b>11,000</b>       | <b>-</b>              | <b>10,250</b>         |
|                    | ESTIMATED FUND BALANCE                              | 244,279             | 254,779             | 254,029             | 266,279               | 267,529               |
|                    | <b>TOTAL USE OF FUNDS</b>                           | <b>244,279</b>      | <b>254,779</b>      | <b>265,029</b>      | <b>266,279</b>        | <b>277,779</b>        |

**104 ECONOMIC DEVELOPMENT FUN  
2014-2015 BUDGET REVENUES AND EXPENSES**

| <b>REVENUES</b>                                     | <b>Description</b>            | <b>ACTUAL<br/>2011-2012</b> | <b>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>YEAR END</b> | <b>PROPOSED<br/>2014-2015</b> |
|---|-------------------------------|-----------------------------|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| 104-4001  | SALES TAX                     | 275,077                     | 283,610                     | 283,228                     | 294,557                       | 303,394                       |
| 104-4102  | STATE GRANT REVENUE           | -                           |                             |                             | -                             |                               |
| 104-4701  | INTEREST INCOME               | 32                          |                             | 300                         | -                             | -                             |
| 104-4702  | INTEREST INCOME-SALES TAX     | 260                         | 255                         |                             | 300                           | 300                           |
| 104-4916  | TRANSFER FROM CAP IMPROV      |                             |                             |                             |                               |                               |
|   | <b>TOTAL REVENUE</b>          | <b>275,368</b>              | <b>283,865</b>              | <b>283,528</b>              | <b>294,857</b>                | <b>303,694</b>                |
| <b>BEGINNING FUND BALANCE</b>                       |                               | 137,073                     | 151,441                     | 154,705                     | 154,705                       | 209,060                       |
| <b>TOTAL SOURCE OF FUNDS INCLUDING FUND BALANCE</b> |                               | <b>412,441</b>              | <b>435,306</b>              | <b>438,233</b>              | <b>449,562</b>                | <b>512,754</b>                |
| <b>EXPENSES</b>                                     |                               |                             |                             |                             |                               |                               |
| 104-5-1310-5330                                     | COMMUNITY SERVICE CONTS       | -                           |                             | -                           | -                             | -                             |
| 104-5-1310-5339                                     | OTHER CONTRACTUAL SERVICES    | 50,000                      | 54,165                      | 50,000                      | 45,835                        | 50,000                        |
| 104-5-1310-5368                                     | INDUSTRIAL DEVL CONTRACT      | 196,000                     | 212,333                     | 212,333                     | 179,667                       | 231,000                       |
| 104-5-1310-5369                                     | INDUSTRIAL DEV GRANTS         |                             |                             | -                           | -                             | -                             |
|   | <b>TOTAL EXPENSES</b>         | <b>246,000</b>              | <b>266,498</b>              | <b>262,333</b>              | <b>225,502</b>                | <b>281,000</b>                |
| <b>TRANSFERS</b>                                    |                               |                             |                             |                             |                               |                               |
| 104-5-5030-5326                                     | TRANSFER TO SAA               |                             |                             | -                           | -                             | -                             |
| 104-5-5030-5627                                     | TRANSFER TO SCCDA             |                             |                             | -                           | -                             | -                             |
| 104-5-5030-5640                                     | PYMNTS TO UNIT SCCD           |                             |                             | -                           | -                             | -                             |
| 104-5-5030-5641                                     | TRANSFER TO SISTER CITIES     | 15,000                      | 15,000                      | 15,000                      | 15,000                        | 15,000                        |
|   | <b>TOTAL ECONOMIC DEVELOP</b> | <b>261,000</b>              | <b>281,498</b>              | <b>277,333</b>              | <b>240,502</b>                | <b>296,000</b>                |
| <b>ESTIMATED ENDING FUND BALANCE</b>                |                               | 151,441                     | 154,705                     | 160,900                     | 209,060                       | 216,754                       |
| <b>TOTAL USE OF FUNDS</b>                           |                               | <b>412,441</b>              | <b>436,203</b>              | <b>438,233</b>              | <b>449,562</b>                | <b>512,754</b>                |

**105 SPAY AND NUTER FUND  
2014-2015 BUDGET REVENUES AND EXPENSES**

| ACCOUNT<br>NUMBER                                   | DESCRIPTION                               | ACTUAL<br>2011-2012 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 | ESTIMATED<br>YEAR END | PROPOSED<br>2014-2015 |
|---|---|---------------------|---------------------|---------------------|-----------------------|-----------------------|
| 4701  | INTEREST INCOME                           | -                   | -                   | 150                 | -                     | -                     |
|   | <b>TOTAL INTEREST INCOME</b>              | -                   | -                   | 150                 | -                     | -                     |
| 4814  | SPAY/NEUTER REVENUE                       | 6,959               | 7,459               | 6,750               | 7,000                 | 7,000                 |
|   | <b>TOTAL REVENUES</b>                     | <b>6,959</b>        | <b>7,459</b>        | <b>6,750</b>        | <b>7,000</b>          | <b>7,000</b>          |
|   | <b>TOTAL SPAY/NEUTER FUND</b>             | <b>6,959</b>        | <b>7,459</b>        | <b>6,900</b>        | <b>7,000</b>          | <b>7,000</b>          |
| <b>BEGINNING FUND BALANCE</b>                       |   | 13,725              | 13,725              | 15,761              | 15,761                | 17,261                |
| <b>TOTAL SOURCE OF FUNDS INCLUDING FUND BALANCE</b> |   | <u>20,684</u>       | <u>21,184</u>       | <u>22,661</u>       | <u>22,761</u>         | <u>24,261</u>         |
| <b>EXPENSES</b>                                     |   |                     |                     |                     |                       |                       |
| 5-0640-5339   | OTHER CONTRACTUAL SERVICES                |                     |                     | -                   | -                     | -                     |
|   | <b>TOTAL OTHER CONTRACTUAL SERVICES</b>   |                     |                     | -                   | -                     | -                     |
| 5-0640-5366   | SPAY/NEUTER EXP/REFUNDS                   | 5,249               | 5,423               | 5,000               | 5,500                 | 5,500                 |
|   | <b>TOTAL SPAY/NEUTER EXP/REFUNDS</b>      | <b>5,249</b>        | <b>5,423</b>        | <b>5,000</b>        | <b>5,500</b>          | <b>5,500</b>          |
|   | <b>TOTAL EXPENDITURES FOR SPAY/NEUTER</b> | <b>5,249</b>        | <b>5,423</b>        | <b>5,000</b>        | <b>5,500</b>          | <b>5,500</b>          |
| <b>ESTIMATED FUND BALANCE</b>                       |   | 13,725              | 15,761              | 17,661              | 17,261                | <b>18,761</b>         |
| <b>TOTAL USE OF FUNDS</b>                           |   | <u>18,974</u>       | <u>21,184</u>       | <u>22,661</u>       | <u>22,761</u>         | <u>24,261</u>         |

**106 HOTEL/MOTEL SURCHARGE FUND  
2014-2015 BUDGET REVENUES AND EXPENSES**

| REVENUES  |   |                     |                     |                     |                       |                       |
|---|---|---------------------|---------------------|---------------------|-----------------------|-----------------------|
| ACCOUNT NUMBER                                      | DESCRIPTION                               | ACTUAL<br>2011-2012 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 | ESTIMATED<br>YEAR END | PROPOSED<br>2014-2015 |
| 4004  | HOTEL/MOTEL SURCHARGE                     | 472,084             | 561,558             | 385,000             | 564,155               | 550,000               |
|   | <b>TOTAL HOTEL/MOTEL SURCHARGE</b>        | <b>472,084</b>      | <b>561,558</b>      | <b>385,000</b>      | <b>564,155</b>        | <b>550,000</b>        |
| 4102  | STATE GRANT REVENUE                       | 4,000               | 2,000               | 5,000               | -                     | -                     |
|   | <b>TOTAL STATE GRANT REVENUE</b>          | <b>4,000</b>        | <b>2,000</b>        | <b>5,000</b>        | <b>-</b>              | <b>-</b>              |
|   | <b>TOTAL HOTEL/MOTEL SURCHARGE FD</b>     | <b>476,084</b>      | <b>563,558</b>      | <b>390,000</b>      | <b>564,155</b>        | <b>550,000</b>        |
| <b>BEGINNING FUND BALANCE</b>                       |   | 20,714              | 58,609              | 15,560              | 15,560                | 21,203                |
| <b>TOTAL SOURCE OF FUNDS INCLUDING FUND BALANCE</b> |   | <b>496,798</b>      | <b>622,167</b>      | <b>405,560</b>      | <b>579,715</b>        | <b>571,203</b>        |
| <b>EXPENSES</b>                                     |   |                     |                     |                     |                       |                       |
| 5-5020-5339   | OTHER CONTRACTUAL SERVICES                | 438,189             | 606,607             | 372,500             | 558,513               | 544,500               |
| 5-5020-5399   | CONTINGENCY                               |                     |                     | -                   | -                     | 5,500                 |
|   | <b>TOTAL OTHER SERVICES &amp; CHARGES</b> | <b>438,189</b>      | <b>606,607</b>      | <b>372,500</b>      | <b>558,513</b>        | <b>550,000</b>        |
| <b>ESTIMATED FUND BALANCE</b>                       |   | 58,609              | 15,560              | 33,060              | 21,203                | 21,203                |
| <b>TOTAL USE OF FUNDS</b>                           |   | <b>496,798</b>      | <b>622,167</b>      | <b>405,560</b>      | <b>579,715</b>        | <b>571,203</b>        |

**107 POLICE SALES TAX FUND  
2013-2014 BUDGET REVENUES AND EXPENSES**

| ACCOUNT NUMBER                                      | DESCRIPTION                              | ACTUAL<br>2011-2012 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 | ESTIMATED<br>YEAR END | PROPOSED<br>2014-2015 |
|---|--|---------------------|---------------------|---------------------|-----------------------|-----------------------|
| 4001  | SALES TAX                                | 343,846             | 354,513             | 361,253             | 359,021               | 360,098               |
|   | <b>TOTAL SALES TAX</b>                   | <b>343,846</b>      | <b>354,513</b>      | <b>361,253</b>      | <b>359,021</b>        | <b>360,098</b>        |
| 4701  | INTEREST INCOME                          | 40                  | 4                   | 0                   | 0                     | -                     |
| 4702  | INTEREST INC. - SALES TAX                | 325                 | 319                 | 360                 | 330                   | 300                   |
|   | <b>TOTAL INTEREST INCOME</b>             | <b>365</b>          | <b>323</b>          | <b>360</b>          | <b>330</b>            | <b>300</b>            |
|   | <b>TOTAL SALES &amp; INTEREST INCOME</b> | <b>344,211</b>      | <b>354,836</b>      | <b>361,613</b>      | <b>359,351</b>        | <b>360,398</b>        |
| <b>BEGINNING FUND BALANCE</b>                       |  | 43,558              | 44,397              | 44,397              | 44,397                | 44,727                |
| <b>TOTAL SOURCE OF FUNDS INCLUDING FUND BALANCE</b> |  | <b>387,769</b>      | <b>399,233</b>      | <b>406,010</b>      | <b>403,748</b>        | <b>405,125</b>        |
| <b>EXPENSES</b>                                     |  |                     |                     |                     |                       |                       |
| 5-0620-5399   | CONTINGENCY                              |                     |                     | -                   | -                     | -                     |
|   | <b>TOTAL CONTINGENCY</b>                 |                     |                     | -                   | -                     | -                     |
| 5-5030-5601   | TRANSFERS TO GENERAL FUND                | 343,372             | 353,362             | 361,253             | 359,021               | 360,098               |
|   | <b>TOTAL TRANSFER TO OTHER FUNDS</b>     | <b>343,372</b>      | <b>353,362</b>      | <b>361,253</b>      | <b>359,021</b>        | <b>360,098</b>        |
|   | <b>TOTAL CONTINGENCY &amp; TRANSFERS</b> | <b>343,372</b>      | <b>353,362</b>      | <b>361,253</b>      | <b>359,021</b>        | <b>360,098</b>        |
| <b>ESTIMATED ENDING FUND BALANCE</b>                |  | 44,397              | 44,397              | 44,757              | 44,727                | 45,027                |
| <b>TOTAL USE OF FUNDS</b>                           |  | <b>387,769</b>      | <b>397,759</b>      | <b>406,010</b>      | <b>403,748</b>        | <b>405,125</b>        |

**108 FIRE SALES TAX FUND  
2014-2015 BUDGET REVENUES AND EXPENSES**

| ACCOUNT NUMBER                                      | DESCRIPTION                              | ACTUAL<br>2011-2012 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 | ESTIMATED<br>YEAR END | PROPOSED<br>2014-2015 |
|---|--|---------------------|---------------------|---------------------|-----------------------|-----------------------|
| 4001  | SALES TAX                                | 343,846             | 354,513             | 361,253             | 359,021               | 360,098               |
|   | <b>TOTAL SALES TAX</b>                   | <b>343,846</b>      | <b>354,513</b>      | <b>361,253</b>      | <b>359,021</b>        | <b>360,098</b>        |
| 4701  | INTEREST INCOME                          | 40                  | 4                   | 0                   | 0                     | -                     |
| 4702  | INTEREST INC. - SALES TAX                | 325                 | 319                 | 360                 | 330                   | 300                   |
|   | <b>TOTAL INTEREST INCOME</b>             | <b>365</b>          | <b>323</b>          | <b>360</b>          | <b>330</b>            | <b>300</b>            |
|   | <b>TOTAL SALES &amp; INTEREST INCOME</b> | <b>344,211</b>      | <b>354,836</b>      | <b>361,613</b>      | <b>359,351</b>        | <b>360,398</b>        |
| <b>BEGINNING FUND BALANCE</b>                       |  | 43,558              | 44,397              | 44,397              | 44,397                | 44,727                |
| <b>TOTAL SOURCE OF FUNDS INCLUDING FUND BALANCE</b> |  | <b>387,769</b>      | <b>399,233</b>      | <b>406,010</b>      | <b>403,748</b>        | <b>405,125</b>        |
| <b>EXPENSES</b>                                     |  |                     |                     |                     |                       |                       |
| 5-0620-5399   | CONTINGENCY                              |                     |                     | -                   | -                     | -                     |
|   | <b>TOTAL CONTINGENCY</b>                 |                     |                     | -                   | -                     | -                     |
| 5-5030-5601   | TRANSFERS TO GENERAL FUND                | 343,372             | 353,362             | 361,253             | 359,021               | 360,098               |
|   | <b>TOTAL TRANSFER TO OTHER FUNDS</b>     | <b>343,372</b>      | <b>353,362</b>      | <b>361,253</b>      | <b>359,021</b>        | <b>360,098</b>        |
|   | <b>TOTAL CONTINGENCY &amp; TRANSFERS</b> | <b>343,372</b>      | <b>353,362</b>      | <b>361,253</b>      | <b>359,021</b>        | <b>360,098</b>        |
| <b>ESTIMATED ENDING FUND BALANCE</b>                |  | 44,397              | 44,397              | 44,757              | 44,727                | 45,027                |
| <b>TOTAL USE OF FUNDS</b>                           |  | <b>387,769</b>      | <b>397,759</b>      | <b>406,010</b>      | <b>403,748</b>        | <b>405,125</b>        |

**112 TAX INCREMENT FINANCE FUND  
2013-2014 BUDGET REVENUES AND EXPENSES**

| ACCOUNT<br>NUMBER                                   | DESCRIPTION           | ACTUAL<br>2011-2012 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 | ESTIMATED<br>YEAR END | PROPOSED<br>2014-2015 |
|---|-----------------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|
| 4008  | AD VALOREM TAXES      | 74,245              | 104,635             | 90,000              | 92,046                | 90,000                |
|   | TOTAL TAXES           | 74,245              | 104,635             | 90,000              | 92,046                | 90,000                |
| 4701  | INTEREST INCOME       | -                   | -                   | 500                 | -                     | -                     |
|   | TOTAL INTEREST INCOME |                     |                     | 500                 | -                     | -                     |
|   | TOTAL REVENUES        | 74,245              | 104,635             | 90,500              | 92,046                | 90,000                |
| <b>BEGINNING FUND BALANCE</b>                       |                       | 211,780             | 286,025             | 390,660             | 481,160               | 573,206               |
| <b>TOTAL SOURCE OF FUNDS INCLUDING FUND BALANCE</b> |                       | <b>286,025</b>      | <b>390,660</b>      | <b>481,160</b>      | <b>573,206</b>        | <b>663,206</b>        |
|   | <b>EXPENSES</b>       |                     |                     | -                   | -                     | 500                   |
| <b>ESTIMATED ENDING FUND BALANCE</b>                |                       | 286,025             | 390,660             | 481,160             | 573,206               | <b>662,706</b>        |
| <b>TOTAL USE OF FUNDS</b>                           |                       | <b>286,025</b>      | <b>390,660</b>      | <b>481,160</b>      | <b>573,206</b>        | <b>663,206</b>        |



**113 DRUG FORFEITURE FUND  
2014-2015 BUDGET REVENUES AND EXPENSES**

| ACCOUNT<br>NUMBER                                   | DESCRIPTION           | ACTUAL<br>2011-2012 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 | ESTIMATED<br>YEAR END | PROPOSED<br>2014-2015 |
|---|-----------------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|
| 4107  | DRUG FORFEITURE       | -                   |                     |                     | 8,900                 | -                     |
|   | TOTAL TAXES           | -                   |                     |                     | 8,900                 | -                     |
| 4701  | INTEREST INCOME       | -                   |                     |                     | -                     | -                     |
|   | TOTAL INTEREST INCOME | -                   |                     |                     | -                     | -                     |
|   | TOTAL REVENUES        | -                   |                     |                     | 8,900                 | -                     |
| <b>BEGINNING FUND BALANCE</b>                       |                       | <b>465</b>          | <b>465</b>          | <b>465</b>          | <b>465</b>            | <b>9,365</b>          |
| <b>TOTAL SOURCE OF FUNDS INCLUDING FUND BALANCE</b> |                       | <b>465</b>          | <b>465</b>          | <b>465</b>          | <b>9,365</b>          | <b>9,365</b>          |
| <b>EXPENSES</b>                                     |                       |                     |                     |                     |                       | -                     |
| <b>ESTIMATED FUND BALANCE 06/30/14</b>              |                       | <b>465</b>          | <b>465</b>          | <b>465</b>          | <b>9,365</b>          | <b>9,365</b>          |
| <b>TOTAL USE OF FUNDS</b>                           |                       | <b>465</b>          | <b>465</b>          | <b>465</b>          | <b>9,365</b>          | <b>9,365</b>          |

**201 DEBT SERVICE FUND  
2013-2014 BUDGET REVENUES AND EXPENSES**

| ACCOUNT<br>NUMBER                                   | DESCRIPTION                                  | ACTUAL<br>2011-2012 | ACTUAL<br>2012-2013 | BUDGET<br>2012-2013 | ESTIMATED<br>YEAR END | PROPOSED<br>2014-2015 |
|---|--|---------------------|---------------------|---------------------|-----------------------|-----------------------|
| 4008  | AD VALOREM TAXES- CURRENT                    | -                   | -                   | -                   | -                     | -                     |
| 4009  | AD VALOREM TAXES- PRIOR                      |                     |                     |                     |                       |                       |
| 4010  | PAYMENT IN LIEU OF TAXES<br>THIRD PENNY DEBT | -                   | -                   | -                   | -                     | -                     |
| 4701  | INTEREST INCOME                              | -                   | -                   | -                   | -                     | -                     |
|   | TOTAL INTEREST INCOME                        | -                   | -                   | -                   | -                     | -                     |
|   | TOTAL REVENUES                               | -                   | -                   | -                   | -                     | -                     |
| <b>BEGINNING FUND BALANCE</b>                       |  | 86,965              | 86,965              | 86,965              | 86,965                | 86,965                |
| <b>TOTAL SOURCE OF FUNDS INCLUDING FUND BALANCE</b> |  | <b>86,965</b>       | <b>86,965</b>       | <b>86,965</b>       | <b>86,965</b>         | <b>86,965</b>         |
|   | <b>EXPENSES</b>                              |                     |                     |                     |                       |                       |
| <b>ESTIMATED FUND BALANCE</b>                       |  | 86,965              | 86,965              | 86,965              | 86,965                | 86,965                |
| <b>TOTAL USE OF FUNDS</b>                           |  | <b>86,965</b>       | <b>86,965</b>       | <b>86,965</b>       | <b>86,965</b>         | <b>86,965</b>         |

**301 CAPTIAL IMPROVEMENT  
2013-2014 BUDGET REVENUES**

| ACCOUNT<br>NUMBER             | ACTUAL<br>2011-2012 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 | ESTIMATED<br>YEAR END | PROPOSED<br>2014-2015 |
|-------------------------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|
| 4001 SALES TAX                | 2,131,844           | 2,197,979           | 2,191,452           | 2,307,772             | 2,334,881             |
| TOTAL TAXES                   | 2,131,844           | 2,197,979           | 2,191,452           | 2,307,772             | 2,334,881             |
| 4101 FEDERAL GRANT REVENUE    | -                   | -                   | -                   |                       | -                     |
| 4102 STATE GRANT REVENUE      | -                   | -                   | -                   |                       | -                     |
| OTHER FUNDING SOURCES         | -                   | 17,375              | -                   | 217,042               | -                     |
| TOTAL REVENUES                | -                   | 17,375              | -                   |                       | -                     |
| 4701 INTEREST INCOME          | 143,560             | 4,493               | 12,500              | 5,000                 | -                     |
| 4702 INTEREST INC-SALES TAX   | -                   | -                   |                     |                       | -                     |
| 4703 TRANSFERS IN             | 1,749,714           | 1,397,907           | 150,000             | 1,740,000             | 150,000               |
| TOTAL INTEREST/TRANSFERS      | 1,893,274           | 1,402,399           | 162,500             | 1,745,000             | 150,000               |
| <b>TOTAL REVENUES</b>         | <b>4,025,118</b>    | <b>3,617,753</b>    | <b>2,353,952</b>    | <b>4,052,772</b>      | <b>2,484,881</b>      |
| <b>BEGINNING FUND BALANCE</b> | 1,639,271           | 397,290             | 1,590,000           | 1,441,980             | 1,448,700             |
| <b>TOTAL SOURCE OF FUNDS</b>  | <b>5,664,389</b>    | <b>4,015,043</b>    | <b>3,943,952</b>    | <b>5,494,752</b>      | <b>3,933,581</b>      |

**301 CAPITAL IMPROVEMENT  
2013-20143 BUDGET EXPENSES**

| <b>DESCRIPTION</b>          | <b>ACTUAL<br/>2011-2012</b> | <b>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>YEAR END</b> | <b>PROPOSED<br/>2014-2015</b> |
|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| CITY MANAGER                | -                           | -                           | -                           | 2,400                         | -                             |
| FINANCE                     | 3,167                       | 7,807                       | -                           | 38,178                        | -                             |
| INFORMATION SYSTEMS         | 170,835                     | 187,474                     | 246,000                     | 150,000                       | 170,800                       |
| MUNICIPAL COURT             | -                           | -                           | -                           | 34,000                        | -                             |
| CITY CLERK                  | -                           | 6,410                       | -                           | -                             | -                             |
| HUMAN RESOURCES             | -                           | -                           | -                           | -                             | -                             |
| CODE ENFORCEMENT            | 40,132                      | 64,174                      | 156,099                     | 20,437                        | 150,000                       |
| PLANNING                    | -                           | -                           | -                           | -                             | -                             |
| POLICE ADMINISTRATION       | 165,210                     | 8,824                       | -                           | 571,735                       | -                             |
| POLICE PATROL               | 166,105                     | 470,736                     | 212,400                     | 114,036                       | 298,542                       |
| CRIMINAL INVESTIGATION      | 4,975                       | -                           | 7,200                       | 5,000                         | 5,600                         |
| ANIMAL CONTROL              | 35,276                      | 6,126                       | -                           | -                             | 10,000                        |
| POLICE DISPATCH             | -                           | 2,800                       | 10,000                      | -                             | 11,600                        |
| FIRE PREVENTION             | 10,527                      | 89,884                      | -                           | 17,000                        | 15,600                        |
| FIRE SUPPRESSION            | 38,276                      | 143,933                     | 652,400                     | 440,130                       | 356,500                       |
| FIRE TRAINING               | 9,286                       | 8,998                       | 35,000                      | 5,500                         | -                             |
| EMERGENCY MANAGEMENT        | 101,488                     | 145,253                     | 63,116                      | 150,000                       | 146,175                       |
| ENGINEERING                 | -                           | -                           | -                           | -                             | -                             |
| STREETS                     | 72,160                      | 162,778                     | 68,500                      | 260,000                       | 195,000                       |
| TRAFFIC                     | -                           | -                           | 54,400                      | 5,500                         | 27,500                        |
| PARKS                       | 135,000                     | 791,300                     | 193,000                     | 343,496                       | 131,700                       |
| CEMETERY                    | 1,500                       | 20,510                      | 15,900                      | 1,018                         | 9,300                         |
| LIBRARY                     | 5,994                       | -                           | -                           | -                             | -                             |
| MUNICIPAL AUDITORIUM        | 22,659                      | 182                         | 260,000                     | 101,402                       | 495,000                       |
| COMMUNITY CENTER            | 49,220                      | -                           | 60,000                      | 5,040                         | 10,500                        |
| SENIOR CTIZENS              | 49,220                      | 4,735                       | 39,000                      | 12,774                        | -                             |
| EXPO OPERATIONS             | 2,330,155                   | 150,505                     | 100,000                     | 197,240                       | 100,000                       |
| EQUIPMENT SERVICES          | 31,201                      | 6,600                       | 5,500                       | 3,000                         | 5,500                         |
| BUILDING MAINTENANCE        | 8,654                       | 10,836                      | 54,000                      | 45,000                        | 20,000                        |
| DEBT SERVICES -             | 121,895                     | 204,061                     | 1,711,437                   | 1,482,246                     | 1,625,704                     |
| DEBT SERVICE -PROPOSED DEBT | -                           | -                           | -                           | -                             | -                             |
| TRANSFERS\                  | 588,686                     | 1,126,306                   | -                           | -                             | -                             |
|                             | 4,161,618                   | 3,620,233                   | 3,943,952                   | 4,005,131                     | 3,785,021                     |
| FUND BALANCE                | 1,502,771                   | 394,810                     | -                           | 1,489,621                     | 148,561                       |
| <b>TOTAL USES OF FUNDS</b>  | <b>5,664,389</b>            | <b>4,015,043</b>            | <b>3,943,952</b>            | <b>5,494,752</b>              | <b>3,933,581</b>              |

|                                    | ROLLOVER             | NEW MONEY         |
|------------------------------------|----------------------|-------------------|
| <b>MAJOR CAPITAL</b>               |                      |                   |
| ACCESS CONTROL UPGRADES            | \$                   | 10,000.00         |
| ANNUAL SERVER REPLACEMENT          | \$                   | 32,000.00         |
|                                    | \$                   | 42,000.00         |
| <b>MINOR EQUIPMENT</b>             |                      |                   |
| ANNUAL DESKTOP                     | \$                   | 66,800.00         |
| NETWORK UPGRADES                   | \$                   | 10,000.00         |
| POLICE MOBILE LAPTOPS              | \$                   | 36,000.00         |
| TABLET SYSTEMS DEPLOYMENTS         | \$                   | 16,000.00         |
|                                    | \$                   | 128,800.00        |
| <b>TOTAL INFORMATION</b>           | <b>\$</b>            | <b>170,800.00</b> |
| <b>COMMUNITY DEVELOPMENT</b>       |                      |                   |
| WAYFINDING                         | <b>\$ 150,000.00</b> |                   |
| <b>TOTAL DEVELOPMENT</b>           | <b>\$</b>            | <b>-</b>          |
| <b>FIRE PREVENTION</b>             |                      |                   |
| REPLACE BEDDING LOCKERS            | \$                   | 4,650.00          |
| REPLACE PERSONAL LOCKERS           | \$                   | 6,950.00          |
| REPLACE TREAMILL                   | \$                   | 4,000.00          |
| <b>TOTAL FIRE PREVENTION-MINOR</b> | <b>\$</b>            | <b>15,600.00</b>  |
| <b>FIRE SUPPRESSION</b>            |                      |                   |
| REPLACE SCBA AND MASKS             | \$ 27,000.00         | \$ 33,000.00      |
| SUV-DEPUTY CHIEF                   |                      | \$ -              |
| REPLACE ENGINE 3                   | \$ 177,000.00        | \$ 100,000.00     |
| <b>TOTAL MAJOR EQUIPMENT</b>       | <b>\$</b>            | <b>133,000.00</b> |
| REPLACEMENT FIRE HOSE              | \$                   | 5,000.00          |
| FIREFIGHT APPLIANCES               | \$                   | 5,000.00          |
| REPLACEMENT BEDS                   | \$                   | 7,000.00          |
| REPLACE UTILITY CHAIRS             | \$                   | 2,500.00          |
| <b>TOTAL MINOR EQUIPMENT</b>       | <b>\$</b>            | <b>19,500.00</b>  |
| <b>TOTAL FIRE</b>                  | <b>\$</b>            | <b>168,100.00</b> |
| <b>EMERGENCY MANAGEMENT</b>        |                      |                   |

|   | ROLLOVER  | NEW MONEY         |
|---|-----------|-------------------|
| <b>MAJOR CAPITAL</b>                      |           |                   |
| ANTENNA MOUNTING APPARATUS FOR NORTH SIDE | \$        | 11,000.00         |
| ANTENNA AND RF TRANSMISSION FOR NS        | \$        | 6,500.00          |
| APX 6500 DASH MOUNT RADIOS                | \$        | 36,150.00         |
| MOTOROLA APX 6000 RADIOS                  | \$        | 21,300.00         |
| STAND BY GENERATOR FOR NS                 | \$        | 35,000.00         |
| TRANSMITTER BUILDING                      | \$        | 22,075.00         |
| PORTABLE LIGHTING TOWERS                  | \$        | 9,500.00          |
|   | \$        | 141,525.00        |
| <b>MINOR EQUIPMENT</b>                    |           |                   |
| CONEX STORAGE CONTAINER                   | \$        | 2,000.00          |
| REPLACE AMATEUR RADIO TRANSCEIVERS        | \$        | 1,000.00          |
| CHAIR FOR EM DIRECTOR                     | \$        | 850.00            |
| RESCUE ROPE AND BELAY RACK                | \$        | 200.00            |
| STRETCHER BASKET                          | \$        | 600.00            |
|   | \$        | 4,650.00          |
| <b>TOTAL EMERGENCY MANAGEMENT</b>         | <b>\$</b> | <b>146,175.00</b> |
| <b>Administration</b>                     |           |                   |
| Capital Outlay Vehicles                   |           |                   |
| Police Units                              | \$        | 114,000.00        |
| Outfit Units                              | \$        | 103,044.00        |
|   | \$        | 217,044.00        |
| <b>POLICE PATROL</b>                      |           |                   |
| Capital Outlay Bldg/imp                   | \$        | -                 |
| <b>Capital Outlay Equipment</b>           |           |                   |
| Ballistic Vests                           | \$        | 14,000.00         |
| Colt Commando M-4 Rifles                  | \$        | 2,400.00          |
| Night Vision                              | \$        | 6,000.00          |
| Tasers                                    | \$        | 4,000.00          |
| Tactical Vests                            | \$        | 12,498.00         |
| Lapel Cameras                             | \$        | 3,000.00          |
| APX 6000 handheld radios                  | \$        | 18,000.00         |
| Brazo Ticket Machines                     | \$        | 14,000.00         |
| Tact Team Gear                            | \$        | 10,000.00         |
| Bike Gear                                 | \$        | 2,000.00          |
| Optics                                    | \$        | 4,000.00          |
| Scanners-Records area                     | \$        | 2,400.00          |
|   | \$        | 92,298.00         |
| <b>CRIMINAL INVESTIGATION</b>             |           |                   |
| Capital Outlay - Equipment                |           |                   |
| Scanners                                  | \$        | 1,600.00          |
| Evidence Shelving                         | \$        | 4,000.00          |
|   | \$        | 5,600.00          |
| <b>ANIMAL CONTROL</b>                     |           |                   |

|                                  | ROLLOVER     | NEW MONEY         |
|----------------------------------|--------------|-------------------|
| <b>MAJOR CAPITAL</b>             |              |                   |
| Capital Outlay Bldg/imp          |              |                   |
| Facility repairs/upgrades        | \$           | 5,000.00          |
|                                  | \$           | 5,000.00          |
| <b>DISPATCH</b>                  |              |                   |
| Capital Outlay Bldg/Imp          |              |                   |
| Facility repairs/upgrades        | \$           | 5,000.00          |
|                                  | \$           | 5,000.00          |
| Capital Outlay Equipment         |              |                   |
| Fax Machine                      | \$           | 800.00            |
|                                  | \$           | 800.00            |
| <b>TOTAL POLICE</b>              | <b>\$</b>    | <b>325,742.00</b> |
| <b>ENGINEERING</b>               |              |                   |
| Salt and Mixing BARN ( BUILDING) | \$           | 65,000.00         |
| <b>TOTAL CONSTRUCTION</b>        | <b>\$</b>    | <b>65,000.00</b>  |
| 1 TON 4X4 WITH FLAT BED          | \$           | -                 |
| TANDUM DUMP TRUCK                | \$           | -                 |
| TRACKHOE                         | \$           | 130,000.00        |
| <b>TOTAL MAJOR EQUIPMENT</b>     | <b>\$</b>    | <b>130,000.00</b> |
| <b>TOTAL STREETS</b>             | <b>\$</b>    | <b>195,000.00</b> |
| CRANE                            | \$           | 20,000.00         |
| POWER WASHER                     | \$           | 7,500.00          |
| <b>TOTAL TRAFFIC</b>             | <b>\$</b>    | <b>27,500.00</b>  |
| <b>PARKS</b>                     |              |                   |
| TENNIS COURT MAINTENANCE         | \$           | 20,000.00         |
| INTERIOR REPAIR SANTA FE         | \$           | 10,000.00         |
| INTERIOR REPAIR SANTA FE         | \$ 10,000.00 |                   |
| PARK UPGRADES                    | \$ 44,000.00 |                   |
| PAVILION ELECTRIC                | \$ 2,700.00  |                   |
| <b>TOTAL CONSTRUCTION</b>        | <b>\$</b>    | <b>30,000.00</b>  |
| ALAMO BUZZ BAR                   | \$           | 15,000.00         |
| PLAYGROUND EQUIPMENT MAINT       | \$           | 25,000.00         |
| RV CAMPING AREA                  | \$           | -                 |
| <b>TOTAL MAJOR EQUIPMENT</b>     | <b>\$</b>    | <b>40,000.00</b>  |
| MIG WELDER                       | \$           | 1,000.00          |
| WOOD CHIPPER                     | \$           | 4,000.00          |

|                                   | ROLLOVER      | NEW MONEY         |                 |
|-----------------------------------|---------------|-------------------|-----------------|
| <b>MAJOR CAPITAL</b>              |               |                   |                 |
|                                   |               | \$ 5,000.00       |                 |
| <b>TOTAL PARKS</b>                | \$            | <b>75,000.00</b>  |                 |
| CEMETARY                          |               |                   |                 |
| CHEMICAL CABINETS                 | \$            | 2,500.00          |                 |
| FRONT WHEELS FOR 60 IN MOWER      | \$            | 600.00            |                 |
| MESSAGE CENTER                    | \$            | 2,500.00          |                 |
| MONUMENT PLACER                   | \$            | 1,500.00          |                 |
| WEED EATERS                       | \$            | 700.00            |                 |
| WOOD CHIPPER                      | \$            | 1,500.00          |                 |
| <b>TOTAL MINOR EQUIPMENT</b>      | \$            | <b>9,300.00</b>   |                 |
| <b>TOTAL CEMETARY</b>             | \$            | <b>9,300.00</b>   |                 |
| AUDITORIUM HEAT AND AIR           | \$            | 175,000.00        |                 |
| AUDITORIUM HEAT AND AIR           | \$ 250,000.00 |                   |                 |
| COOED BUILDING HEAT AND AIR       | \$            | 10,000.00         |                 |
| ROOF COED                         | \$            | 60,000.00         |                 |
| <b>TOTAL AUDITORIUM</b>           | \$            | <b>245,000.00</b> |                 |
| COMMUNITY CENTER                  |               |                   |                 |
| INTERIOR PAINT                    | \$            | 5,000.00          |                 |
| NEW CHAIRS                        | \$            | 5,500.00          |                 |
| <b>TOTAL COMMUNITY CENTER</b>     | \$            | <b>10,500.00</b>  |                 |
| EQUIPMENT MAINT                   |               |                   |                 |
| NEW 12000 LB LIFT                 | \$            | 5,500.00          |                 |
| <b>TOTAL EQUIPMENT MAINT</b>      | \$            | <b>5,500.00</b>   |                 |
| BUILDING MAINTENANCE              |               |                   |                 |
| LIGHT FIXTURE                     | \$            | 10,000.00         |                 |
| PAINTING AND REPAIR ON INTERIOR   | \$            | 10,000.00         |                 |
| <b>TOTAL BUILDING MAINTENANCE</b> | \$            | <b>20,000.00</b>  |                 |
| EXPO                              | \$            | 100,000.00        |                 |
| <b>TOTAL</b>                      | \$ 660,700.00 | \$ 1,498,617.00   | \$ 2,159,317.00 |



**302 CAPTIAL IMPROVEMENT  
2014-2015 BUDGET REVENUES**

| <b>ACCOUNT<br/>NUMBER</b> | <b>DESCRIPTION</b>                     | <b>ACTUAL<br/>2011-2012</b> | <b>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>YEAR END</b> | <b>PROPOSED<br/>2014-2015</b> |
|---------------------------|--|-----------------------------|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| 4001                      | SALES TAX                              | 2,401,829                   | 2,481,589                   | 2,463,697                   | 2,675,000                     | 2,537,608                     |
|                           | TOTAL TAX                              | 2,401,829                   | 2,481,589                   | 2,463,697                   | 2,675,000                     | 2,537,608                     |
| 4701                      | INTEREST INCOME                        | 216,846                     | 24,064                      | 25,000                      | 60,000                        | 20,000                        |
|                           | INTEREST INCOME-SALES TAX<br>TRANSFERS | 37,697                      | -                           | -                           | 13,000                        | -                             |
|                           |  | -                           | 2,145,384                   | 1,775,000                   | 165,600                       | 4,380,000                     |
|                           | TOTAL INTEREST                         | 216,846                     | 2,169,448                   | 1,800,000                   | 238,600                       | 4,400,000                     |
|                           | TOTAL REVENUES                         | 2,618,675                   | 4,651,037                   | 4,263,697                   | 2,913,600                     | 6,937,608                     |
|                           | <b>BEGINNING FUND BALANCE</b>          | 6,922,386                   | 6,011,972                   | 4,835,021                   | 4,835,021                     | 1,789,621                     |
|                           | <b>TOTAL SOURCE OF FUNDS</b>           | <b>9,541,061</b>            | <b>10,663,009</b>           | <b>9,098,718</b>            | <b>7,748,621</b>              | <b>8,727,229</b>              |

**302 STREETS IMPROVEMENT FUNDS  
2014-2015 BUDGET EXPENSES**

| <b>DESCRIPTION</b>                  | <b>ACTUAL<br/>2011-2012</b> | <b>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>YEAR END</b> | <b>PROPOSED<br/>2014-2015</b> |
|-------------------------------------|-----------------------------|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| PLANNING                            |                             |                             | -                           |                               | -                             |
| ENGINEERING                         | 998,300                     | 1,144,544                   | 2,025,000                   | 675,000                       | 520,000                       |
| STREET PROJECT-<br>OVERLAY PROJECTS | 207,926                     | 2,609,269                   | 1,050,000                   | 295,000                       | 3,580,000                     |
| STREET REHAB PROJECTS               | -                           |                             | -                           | -                             | -                             |
| OTHER PROJECTS                      | 1,116,521                   | 1,329,451                   | 1,050,000                   | 375,000                       | 750,000                       |
| STREETS                             | 914,559                     | 565,626                     | 150,000                     | 178,500                       | 1,900,000                     |
| TRAFFIC CONTROL                     | 64,369                      | -                           | 100,000                     | 550,000                       | 249,000                       |
| TRANSERS                            | 67,113                      | 79,098                      | 120,000                     | 5,500                         | -                             |
| PROPOSED NEW DEBT                   | 204,167                     | 100,000                     | 100,000                     | 100,000                       | 100,000                       |
| TOTAL                               | 3,572,954                   | 5,827,988                   | 4,595,000                   | 2,179,000                     | 7,099,000                     |
| FUND BALANCE                        | 5,968,107                   | 4,835,021                   | 4,503,718                   | 5,569,621                     | 1,628,229                     |
| <b>TOTAL USES OF FUNDS</b>          | <b>9,541,061</b>            | <b>10,663,009</b>           | <b>9,098,718</b>            | <b>7,748,621</b>              | <b>8,727,229</b>              |

New Projects

|                                 |               |
|---------------------------------|---------------|
| ADA HANDICAP RAMNPS & SIDEWALKS | \$ 225,000.00 |
| AVEDIS SIDEWALK PROJECT         | \$ 250,000.00 |
| SIGNAGE UPGRANDE                | \$ 45,000.00  |

TOTAL ENGINEERING- GENERAL CONSTRUCTION \$ 520,000.00

|  |                 |
|--|-----------------|
| REHAB ASPHALT STREET PROJECTS- 2014-2015 | \$ 400,000.00   |
| KICKAPOO SPUR TO FARRELL                 | \$ 1,600,000.00 |
| PECAN GROVE ROAD                         | \$ 249,000.00   |
| RAHAB CONC STREET PROJCT 2014-2015       | \$ 350,000.00   |
| REPAIR AND MAINT MATERIAL                | \$ 100,000.00   |
| TRANSFER TO GENERAL                      | \$ 100,000.00   |

TOTAL STREET CONSTRUCTION \$ 2,799,000.00

**601 WORK COMP SELF-INSURANCE FUND  
2013-2014 REVENUES**

| ACCOUNT<br>NUMBER                                   | REVENUES<br>DESCRIPTION | ACTUAL<br>2011-2012 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 | ESTIMATED<br>YEAR END | PROPOSED<br>2014-2015 |
|---|-------------------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|
| 4701  | INTEREST INCOME         | 214                 | -                   | -                   | -                     | -                     |
|   | TOTAL INTEREST          |                     |                     | -                   | -                     | -                     |
| 4820  | CHARGES FOR SERVICES    | 671,249             | 727,622             | 650,000             | 650,000               | 650,000               |
| 4822  | OTHER MISC REVENUE      | -                   | -                   | 10,500              | 45,000                | 10,500                |
| 4825  | REFUND & REIMBURSEMENTS | 16,291              | 2,500               | -                   | -                     | -                     |
|   | TOTAL OTHER REVENUES    | 687,753             | 730,122             | 660,500             | 695,000               | 660,500               |
|   | TOTAL REVENUES          | 687,753             | 730,122             | 660,500             | 695,000               | 660,500               |
| <b>BEGINNING FUND BALANCE</b>                       |                         | 487,110             | 466,516             | 466,516             | 466,516               | 544,016               |
| <b>TOTAL SOURCE OF FUNDS INCLUDING FUND BALANCE</b> |                         | <b>1,174,863</b>    | <b>1,196,638</b>    | <b>1,127,016</b>    | <b>1,161,516</b>      | <b>1,204,516</b>      |
| <b>EXPENSES</b>                                     | WORK COMP               | 708,347             | 785,826             | 650,000             | 617,500               | 660,500               |
| ESTIMATED ENDING FUND BALANCE                       |                         | 466,516             | 410,812             | 477,016             | 544,016               | 544,016               |
| <b>TOTAL USE OF FUNDS</b>                           |                         | <b>1,174,863</b>    | <b>1,196,638</b>    | <b>1,127,016</b>    | <b>1,161,516</b>      | <b>1,204,516</b>      |

**701 LIBRARY FUND  
2014-2015 REVENUES/EXPENSES**

| <b>ACCOUNT<br/>NUMBER</b>                       | <b>REVENUES<br/>DESCRIPTION</b> | <b>ACTUAL<br/>2011-2012</b> | <b>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>YEAR END</b> | <b>PROPOSED<br/>2014-2015</b> |
|---|---------------------------------|-----------------------------|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| 4701  | INTEREST INCOME                 |                             |                             | -                           | -                             | -                             |
|   | TOTAL INTEREST INCOME           |                             |                             | -                           | -                             | -                             |
| 4901  | TRANSFER FROM GENERAL FUND      | 74,000                      | 74,000                      | 74,000                      | 74,000                        | 74,000                        |
|   | TOTAL REVENUES                  | 74,000                      | 74,000                      | 74,000                      | 74,000                        | 74,000                        |
| <b>BEGINNING FUND BALANCE</b>                   |                                 | 21,042                      | 18,968                      | 18,968                      | 18,968                        | 19,992                        |
| <b>TOTAL SOURCE OF FUNDS INCLUDING FUND BAL</b> |                                 | <b>95,042</b>               | <b>92,968</b>               | <b>92,968</b>               | <b>92,968</b>                 | <b>93,992</b>                 |
| EXPENSES  | LIBRARY                         | 76,074                      | 78,165                      | 83,800                      | 72,976                        | 83,800                        |
| <b>FUND BALANCE</b>                             |                                 | <b>18,968</b>               | <b>14,803</b>               | <b>9,168</b>                | <b>19,992</b>                 | <b>10,192</b>                 |
| <b>TOTAL USE OF FUNDS</b>                       |                                 | <b>95,042</b>               | <b>92,968</b>               | <b>92,968</b>               | <b>92,968</b>                 | <b>93,992</b>                 |

**702 CEMETERY PERPETUAL FUND  
2014-2015 REVENUES/EXPENSES**

| <b>ACCOUNT<br/>NUMBER</b> | <b>REVENUES<br/>DESCRIPTION</b>                     | <b>ACTUAL<br/>2011-2012</b> | <b>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>YEAR END</b> | <b>PROPOSED<br/>2014-2015</b> |
|---------------------------|---|-----------------------------|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| 4701                      | INTEREST INCOME                                     |                             |                             | 500                         | 250                           | 500                           |
|                           | TOTAL INTEREST                                      |                             |                             | 500                         | 250                           | 500                           |
| 4806                      | CEMETERY LOT SALES                                  | 1,181                       | 1,500                       | 1,500                       | 1,200                         | 1,500                         |
| 4807                      | OTHER CEMETERY REVENUE                              | 3,559                       | 2,884                       | 3,000                       | 3,000                         | 3,000                         |
| 4811                      | MISC GIFTS AND DONATIONS                            |                             |                             | -                           | 500                           | -                             |
|                           | TOTAL OTHER REVENUES                                | 4,740                       | 4,384                       | 4,500                       | 4,700                         | 4,500                         |
|                           | <b>TOTAL CEMETERY PERPETUAL FUND</b>                | <b>4,740</b>                | <b>4,384</b>                | <b>5,000</b>                | <b>4,950</b>                  | <b>5,000</b>                  |
|                           | <b>BEGINNING FUND BALANCE</b>                       | 171,365                     | 172,305                     | 172,305                     | 172,305                       | 170,255                       |
|                           | <b>TOTAL SOURCE OF FUNDS INCLUDING FUND BALANCE</b> | <b>176,105</b>              | <b>176,689</b>              | <b>177,305</b>              | <b>177,255</b>                | <b>175,255</b>                |
| <b>EXPENSES</b>           | CEMETERY  | 3,800                       | 4,750                       | 69,778                      | 7,000                         | 69,778                        |
|                           | FUND BALANCE  | 172,305                     | 172,305                     | 107,527                     | 170,255                       | 105,477                       |
|                           | <b>TOTAL USE OF FUNDS</b>                           | <b>176,105</b>              | <b>177,055</b>              | <b>177,305</b>              | <b>177,255</b>                | <b>175,255</b>                |

**704 SENIOR CITIZENS FUND  
2013-2014 REVENUES/EXPENSES**

| <b>ACCOUNT<br/>NUMBER</b> | <b>REVENUES<br/>DESCRIPTION</b>                     | <b>ACTUAL<br/>2011-2012</b> | <b>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>YEAR END</b> | <b>PROPOSED<br/>2014-2015</b> |
|---------------------------|---|-----------------------------|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| 4701                      | INTEREST INCOME                                     | -                           |                             |                             | -                             | -                             |
|                           | TOTAL INTEREST                                      | -                           |                             |                             | -                             | -                             |
|                           | <b>TOTAL CEMETERY PERPETUAL FUND</b>                | -                           |                             |                             | -                             | -                             |
|                           | <b>BEGINNING FUND BALANCE</b>                       | 21,219                      | 21,219                      | 21,219                      | 21,219                        | 21,219                        |
|                           | <b>TOTAL SOURCE OF FUNDS INCLUDING FUND BALANCE</b> | 21,219                      | 21,219                      | 21,219                      | 21,219                        | <b>21,219</b>                 |
| <b>EXPENSES</b>           | SENIOR CITIZENS                                     | -                           | -                           | 600                         | -                             | -                             |
|                           | FUND BALANCE  | 21,219                      | 21,219                      | 20,619                      | 21,219                        | 21,219                        |
|                           | <b>TOTAL USE OF FUNDS</b>                           | <b>21,219</b>               | <b>21,219</b>               | <b>21,219</b>               | <b>21,219</b>                 | <b>21,219</b>                 |

**706 GIFTS AND CONTRIBUTIONS  
2013-2014 REVENUES/EXPENSES**

| <b>ACCOUNT<br/>NUMBER</b> | <b>REVENUES<br/>DESCRIPTION</b>                     | <b>ACTUAL<br/>2011-2012</b> | <b>ACTUAL<br/>2012-2013</b> | <b>BUDGET<br/>2013-2014</b> | <b>ESTIMATED<br/>YEAR END</b> | <b>PROPOSED<br/>2014-2015</b> |
|---------------------------|---|-----------------------------|-----------------------------|-----------------------------|-------------------------------|-------------------------------|
| 4403                      | DONATIONS-JR LIVESTOCK SHOW                         | 3,175                       | -                           | -                           | -                             | -                             |
| 4411                      | BRICK SALES-CELLIF PARK                             | -                           | -                           | -                           | -                             | -                             |
| 4420                      | DONATIONS-POLICE DEPT                               | -                           | -                           | -                           | -                             | -                             |
| 4423                      | DONATIONS-FIRE DEPT                                 | -                           | -                           | -                           | -                             | -                             |
| 4424                      | DONATIONS-JULY 4 ENTERTAIN                          | -                           | -                           | -                           | -                             | -                             |
| 4432                      | DONATIONS-SAFE COMMUNITIES                          | -                           | -                           | -                           | -                             | -                             |
| 4445                      | DONATIONS-HORSES IN THE CITY                        | -                           | -                           | -                           | -                             | -                             |
| 4446                      | DONATIONS-YOUTH AVIATIONS                           | -                           | -                           | -                           | 2,000                         | -                             |
| 4448                      | DONATIONS-ANIMAL SHELTER                            | -                           | -                           | -                           | -                             | -                             |
| 4449                      | DONATIONS-SKATE PARK                                | -                           | -                           | -                           | -                             | -                             |
|                           | <b>TOTAL GIFTS AND DONATIONS</b>                    | <b>3,175</b>                | <b>-</b>                    | <b>-</b>                    | <b>2,000</b>                  | <b>-</b>                      |
| 4701                      | INTEREST INCOME                                     | -                           | -                           | -                           | -                             | -                             |
| <b>4722</b>               | <b>INVEST INCOME-JR LIVESTOCK</b>                   | <b>4,550</b>                | <b>-</b>                    | <b>-</b>                    | <b>-</b>                      | <b>-</b>                      |
|                           | <b>TOTAL INTEREST</b>                               | <b>4,550</b>                | <b>-</b>                    | <b>-</b>                    | <b>-</b>                      | <b>-</b>                      |
|                           | <b>TOTAL REVENUES</b>                               | <b>7,725</b>                | <b>-</b>                    | <b>-</b>                    | <b>2,000</b>                  | <b>-</b>                      |
|                           | <b>BEGINNING FUND BALANCE</b>                       | <b>114,007</b>              | <b>112,955</b>              | <b>105,957</b>              | <b>105,957</b>                | <b>107,957</b>                |
|                           | <b>TOTAL SOURCE OF FUNDS INCLUDING FUND BALANCE</b> | <b>121,732</b>              | <b>112,955</b>              | <b>105,957</b>              | <b>107,957</b>                | <b>107,957</b>                |
|                           | <b>EXPENSE GIFTS AND CONTRIBUTIONS</b>              | <b>8,777</b>                | <b>6,998</b>                | <b>-</b>                    | <b>-</b>                      | <b>-</b>                      |
|                           | <b>FUND BALANCE</b>                                 | <b>112,955</b>              | <b>105,957</b>              | <b>105,957</b>              | <b>107,957</b>                | <b>107,957</b>                |
|                           | <b>TOTAL USE OF FUNDS</b>                           | <b>121,732</b>              | <b>112,955</b>              | <b>105,957</b>              | <b>107,957</b>                | <b>107,957</b>                |



**709 SISTER CITIES FUND  
2013-2014 REVENUES/EXPENSES**

| ACCOUNT<br>NUMBER                                   | REVENUES<br>DESCRIPTION          | ACTUAL<br>2011-2012 | ACTUAL<br>2012-2013 | BUDGET<br>2013-2014 | ESTIMATED<br>YEAR END | PROPOSED<br>2014-2015 |
|---|----------------------------------|---------------------|---------------------|---------------------|-----------------------|-----------------------|
| 4404  | DONATIONS-SISTERS CITIES         | -                   |                     | -                   | -                     | -                     |
| 4405  | COLLECTIONS-JAPAN TRIP           | 0                   | 1,633               | 16,000              | 16,633                | 16,000                |
| 4407  | SISTER CITIES DINNER             | -                   | -                   | -                   | -                     | -                     |
| 4429  | DELEGATION ACTIVITIES            | -                   | -                   | -                   | -                     | -                     |
|   | <b>TOTAL GIFTS AND DONATIONS</b> | <b>0</b>            | <b>0</b>            | <b>16,000</b>       | <b>16,633</b>         | <b>16,000</b>         |
| 4701  | INTEREST INCOME                  | 0                   | 0                   | -                   | -                     | -                     |
|   | <b>TOTAL INTEREST</b>            | <b>0</b>            |                     | <b>-</b>            | <b>-</b>              | <b>-</b>              |
| 4701  | TRANSFER IN                      | 15,000              | 15,000              | 15,000              | 15,000                | 15,000                |
|   | <b>TOTAL REVENUE</b>             | <b>15,000</b>       | <b>15,000</b>       | <b>31,000</b>       | <b>31,633</b>         | <b>31,000</b>         |
| <b>BEGINNING FUND BALANCE</b>                       |                                  | <b>44,932</b>       | <b>14,486</b>       | <b>1,212</b>        | <b>14,486</b>         | <b>1,191</b>          |
| <b>TOTAL SOURCE OF FUNDS INCLUDING FUND BALANCE</b> |                                  | <b>59,933</b>       | <b>29,486</b>       | <b>32,212</b>       | <b>46,119</b>         | <b>32,191</b>         |
| <b>EXPENSES</b>                                     | SISTER CITIES                    | 58,742              | 28,274              | 31,000              | 31,633                | 31,000                |
| <b>FUND BALANCE</b>                                 |                                  | <b>14,486</b>       | <b>1,212</b>        | <b>1,212</b>        | <b>1,191</b>          | <b>1,191</b>          |
| <b>TOTAL USE OF FUNDS</b>                           |                                  | <b>73,228</b>       | <b>29,486</b>       | <b>32,212</b>       | <b>32,824</b>         | <b>32,191</b>         |

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION APPROVING AND ADOPTING THE BUDGET FOR THE CITY OF SHAWNEE, OKLAHOMA FOR THE PERIOD JULY 1, 2014 THROUGH JUNE 30, 2015 FINDING ALL THINGS REQUISITE AND NECESSARY HAVE BEEN DONE IN PREPARATION AND PRESENTATION OF SAID BUDGET.

WHEREAS, the Charter of the City of Shawnee, Oklahoma, and statutes of the State of Oklahoma, require that an annual budget be prepared and presented to the City Commission of the City of Shawnee, Oklahoma, prior to the beginning of the fiscal year of said City, and that a public hearing be held thereon prior to the adoption of said budget; and

WHEREAS, the budget for the fiscal year July 1, 2014 through June 30, 2015, has heretofore been presented to the City Commission and due deliberation had thereon, and a public hearing having been held as required by Charter and/or statute, and all comments and objections have been considered; and

WHEREAS, the following is a summary of the anticipated sources of revenue, and of the amounts appropriated; to wit:

|     |                            |              |
|-----|----------------------------|--------------|
| 103 | REVOLVING OIL & GAS        | \$ 277,779   |
| 104 | ECONOMIC DEVELOP           | \$ 512,754   |
| 105 | SPAY/NEUTER FUND           | \$ 24,261    |
| 106 | HOTEL/MOTEL SURCHARGE      | \$ 571,206   |
| 107 | POLICE SALES TAX FUND      | \$ 405,125   |
| 108 | FIRE SALES TAX FUND        | \$ 405,125   |
| 112 | TAX INCREMENT FINANCE FUND | \$ 663,206   |
| 113 | DRUG FORFEITURE FUND       | \$ 9,365     |
| 201 | DEBT SERVICE FUND          | \$ 86,965    |
| 301 | CAPITAL IMPROVEMENT FUND   | \$ 3,933,581 |
| 302 | STREET IMPROVEMENT FUND    | \$ 8,727,229 |
| 601 | WORK COMP SELF-INSUR FUND  | \$ 1,204,516 |
| 701 | LIBRARY FUND               | \$ 93,992    |
| 702 | CEMETERY PERPETUAL FUND    | \$ 175,255   |
| 704 | SENIOR CITIZENS FUND       | \$ 21,219    |
| 706 | GIFTS & CONTRIBUTIONS      | \$ 107,957   |
| 709 | SISTER CITIES FUND         | \$ 32,191    |

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

THAT the budget for the City of Shawnee, Oklahoma, now before the said City Commission for consideration, as herein above summarized, a complete copy of which is on file with the City Clerk, be, and the same is hereby adopted as the budget for the said City of Shawnee, Oklahoma, for the period of July 1, 2014 through June 30, 2015.

BE IT FURTHER RESOLVED, that the said City Commission finds, determines and declares that all things requisite and necessary to the presentation and adoption of said budget have been performed as required by Charter and/or statute.

BE IT FUTURE RESOLVED that the present General Fund budget contains a Fund Balance and the SMA Fund contains a Fund Balance to begin the process of the City's General Budget ultimately reaching a Fund Balance of 30%.

Passed and approved this 16th day of June, AD., 2014

City of Shawnee, Oklahoma  
A Municipal Corporation

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Wes Mainord, MAYOR

SEAL  
ATTEST:

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PHYLLIS LOFTIS, CITY CLERK

**Regular Board of Commissioners**

**8.**

**Meeting Date:** 06/16/2014

Dispatch Service for McCloud

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Discussion, consideration and possible action on a contract with the City of McCloud for dispatch services.

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Attachments

Agreement for McCloud Dispatch

## **City of Shawnee – City of McCloud Dispatch Agreement**

This Agreement made and entered into by and between the City of Shawnee (hereinafter “Shawnee”) and the **City of McCloud** (hereinafter “McCloud”) this \_\_\_ day of \_\_\_\_\_, 2014 to be effective July 1, 2014.

**NOW THEREFORE**, in consideration of the mutual covenants and agreements herein contained, the parties agree as follows, to wit:

1. Shawnee agrees to dispatch McCloud Police and Fire Department on all calls received by the PUBLIC SERVICE ANSWERING POINT (PSAP) that have Emergency Service Numbers (ESNs) in its assigned jurisdiction. Shawnee shall monitor and dispatch radio traffic utilizing the primary 800 MHz McCloud Police Department Channel and the McCloud Fire Department Channel.
2. Shawnee shall text, and tone the Fire Department using the McCloud Fire Department channel to notify firefighters for EMS or fire calls in the McCloud Fire District. Shawnee will also conduct morning alarm and radio tests.
3. Shawnee agrees, subject to such policies and procedures as shall be established, to receive and dispatch the designated on call Utility representative for McCloud Utility emergency calls, and answer the McCloud 10 digit non-emergency lines on weekends, holidays and between the hours of 5 p.m. and 8:30 a.m. on such lines as are routed or otherwise rolled over to the Shawnee PSAP.
4. Shawnee agrees to monitor the web based security cameras that service the City of McCloud and McCloud School system and dispatch McCloud Police and/or Fire as is appropriate, provided such security cameras can be monitored from the Shawnee PSAP.
5. Provided the line(s) can be rolled over to the Shawnee PSAP, Shawnee agrees to monitor the Sensaphone alarm for the Mabel Bassett Prison water system and dispatch the on call McCloud Utility designee.
6. Shawnee shall loan McCloud 11 portable 800 mhz portable radios for use by the McCloud police officers. McCloud shall be responsible for the loss, damage or destruction of such radios, and shall provide a log describing the officer to which each radio is assigned. The loan will be for three (3) years.

7. Shawnee shall provide access to its GEOSAFE software for use by the McCloud Police. McCloud shall be responsible for providing the necessary hardware for such software.
8. Shawnee shall monitor and provide warrant information online for McCloud, and provide OLETS, Triple I and OSBI information to the authorized persons, and provide CAD logs and telephone/radio recordings as reasonably requested. McCloud shall be responsible for the accuracy of warrant information. McCloud agrees that paper versions of warrants will be provided to Shawnee and that it will promptly advise Shawnee PSAP when warrants are served.
9. McCloud shall provide a list of rotating wrecker services operating in McCloud.
10. McCloud shall transfer its OLETS terminal to the Shawnee PSAP and shall be responsible for such portion of the cost of subscription and/or maintenance of such terminal as the parties shall determine at a future date depending upon the use, cost and benefit of such terminal.
11. McCloud and Shawnee shall each provide and update as necessary a roster of contact names, titles and phone numbers for emergency contact for each of the services provided herein.
12. It is agreed that the City of Shawnee Dispatch Center shall activate the outdoor warning devices (sirens) for the City of McCloud upon the following conditions being present:
  - a. Tornadoic weather conditions directly affecting the area:

Devices shall be activated in the Tornado/Attention/Alert mode upon notification from a credible source that:

    1. The National Weather Service has issued a Tornado Warning for McCloud for a storm located near or moving towards the city limits.
    2. Trained, credible spotters for either Emergency Management or the media report a tornado, funnel, or rotating wall cloud located near or moving toward the city limits of McCloud.
  - b. Other emergency or disaster situations when warranted at the discretion of the McCloud Emergency Management Director

When hazardous materials incidents or other events exist, that in the opinion of the McLoud Emergency Management Director warrant activation of the siren system, activation of the Tornado/Attention/Alert mode shall be used.

c. Warning of an Enemy Attack upon the United States

Upon notification from the Oklahoma Highway Patrol, State Emergency Operations Center, Pottawatomie County Sheriff's Office, or other credible warning point listed in the State Warning Plan that an attack warning has been issued for Pottawatomie County, the devices shall be immediately activated in the Attack mode.

d. Process of Testing Devices

It is agreed that the City of Shawnee Dispatch Center shall activate the devices in the Tornado/Attention/Alert mode for testing purposes each Saturday at 12:00 P.M. (Noon) unless the weather is inclement, the sky is overcast, or for other reasons as determined by the McLoud Emergency Management Director. It is the duty and responsibility of the McLoud Emergency Management Director to notify the Shawnee Dispatch Center of the cancellation of a regular Saturday test. Additional testing may be needed at other times as authorized by the McLoud Emergency Management Director.

e. Costs for Maintenance and Operation of Devices

It is agreed that the City of McLoud is responsible for costs associated with the maintenance and operation of the outdoor warning devices.

f. Base Station and Transmission Costs

It is agreed that the City of McLoud shall pay for the costs of obtaining a base station radio, antenna, and coax to transmit the signal for activation of the outdoor warning devices. The City of Shawnee agrees to allow the base station radio, antenna, and coax to be installed on their premises. The cost of the installation shall be borne by the City of McLoud. Costs for connection of the base station to the consoles shall be borne by the City of McLoud and conducted by a vendor to be chosen by the City of Shawnee. Costs for programming the City of Shawnee's radio consoles shall be borne by the City of Shawnee.

g. Federal Communications Commission Licensing

It is agreed that the City of McLoud shall modify and maintain their radio station license from the Federal Communications Commission for operation of the base station radio at the Shawnee Dispatch Center.

13. **In consideration** for the services to be provided, **McCloud** agrees to pay Shawnee the sum of \$ 5,459.15 per month with the first payment to be due on the 15th day of August, 2014 and the 15th day of each month thereafter.
14. The parties specifically agree and understand that the appropriate representatives of the parties shall be required to develop and adopt such policies, procedures, rules, regulations and guidelines as shall be necessary to carry this agreement into effect. To the extent possible, McCloud agrees to adopt or adapt its policies and procedures to align with the policies and procedures of Shawnee.
15. The parties agree that they shall execute and deliver such additional agreements, documents and writings as shall be necessary to effectuate the terms and conditions of this agreement.
16. **The term** of this Agreement shall be for a period of twelve (12) months commencing on July 1, 2014 and ending June 30, 2015:
  - (a) This Agreement shall be renewed automatically by Shawnee and McCloud for successive twelve (12) month period commencing July 1, 2015 and ending June 30, 2016 unless either party gives the other 30 days' notice prior to the end of the applicable term.
  - (b) The time periods stated in this Agreement shall not be construed to violate applicable state law concerning contracting beyond the applicable fiscal years of the respective parties; and
17. This Agreement represents the whole of the agreement between the parties and may not be altered or amended except in writing signed and executed by both parties. There are no other agreements, oral or written, precedent or contemporaneous, between the parties.
18. This Agreement is entered into for good and sufficient consideration and both parties have executed the same of their own free will and for their mutual benefit and by the execution of their signatures hereto represent that the consideration is sufficient to bind them during the term of this Agreement. This Agreement shall be enforced under the laws of the State of Oklahoma;
19. The invalidity or ineffectiveness for any reason of any one or more words, phrases, clauses, paragraphs, subsections sections hereof this instrument shall



not affect the remaining portions hereof so long as such remaining portions shall constitute a rational instrument.

20. The provisions of this Agreement hereof shall be binding upon the undersigned, their successors.

**IN WITNESS WHEREOF**, the parties have hereunto executed this Agreement on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

By: \_\_\_\_\_  
Wes Mainord, Mayor

ATTEST:

By: \_\_\_\_\_  
Phyllis Loftis, CMC, City Clerk  
(SEAL)

By \_\_\_\_\_  
Mayor of McCloud

ATTEST:

By: \_\_\_\_\_  
Clerk of McCloud

Approved as to form and legality the \_\_\_\_ day of \_\_\_\_\_, 2014

\_\_\_\_\_  
Mary Ann Karns, City Attorney

**Regular Board of Commissioners**

**9.**

**Meeting Date:** 06/16/2014

IUPA Local No 3 Collective Bargaining Agreement

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Discussion, consideration and possible action for the 2014-15 Collective Bargaining Agreement with IUPA Local No. 3.

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Attachments

Recommendation to Commission

Summary of Changes to Collective Bargaining Agreement

Mayor  
WES MAINORD



**The City of Shawnee**  
*Office of the City Manager*

PO Box 1448  
Shawnee Oklahoma 74802-1448  
(405) 878-1601 Fax (405) 878-1571

[www.ShawneeOK.org](http://www.ShawneeOK.org)

**Commissioners**  
PAM STEPHENS  
LINDA AGEE  
JAMES HARROD  
KEITH HALL  
JOHN WINTERRINGER  
STEVE SMITH

**Date:** June 12, 2014  
**To:** City Commissioners  
**From:** Brian McDougal, City Manager  
**RE: FYE 2016 IUPA Local # 3 Contract Negotiations – Collective Bargaining Agreement**

---

**Nature of the request:**

Collective Bargaining Agreement with the IUPA for the FY 2014-2015 Budget Year.

**Staff Analysis/Considerations:**

The bargaining team and IUPA leadership worked diligently to develop an agreement this year that I believe is in the best interest of the employer and the taxpayer. In your packet the bargaining team has outlined changes we have tentatively agreed upon and are presenting to the City Commission for approval.

Most noteworthy however, is the change regarding the way that internal investigations of the Shawnee Police Department are conducted. The management team has been concerned with the policy as written for some time. This agreement with the IUPA significantly improves management rights for department operations.

**Recommendation:**

Approval of the IUPA Local #3 as presented.

**Budget Consideration:**

The cost of living increase total is approximately: \$39,844.62

The increased proposed health insurance contribution is: \$73,155.21

## MEMORANDUM

**To: Brian McDougal**

**From: Mary Ann Karns, City Attorney  
Cynthia Sementelli, City Treasurer  
Tamera Johnson, Human Resources Director**

**Re: Collective Bargaining Agreement with IUPA for FY 15**

**Date: June 13, 2014**

We have completed negotiations with the Shawnee Police Association, Local #3 of the IUPA for FYI 15 and recommend that you approve and forward to the Mayor and City Commissioners.

Significant changes in the contract are:

1. City-requested revisions to the Internal Investigation process. The new procedures will give the City a longer period of time to notify the officer of the investigation; allow for outside investigators; clarify procedures regarding criminal vs. civil investigations; allow for increased flexibility in interviewing and in scheduling review boards. This was a very significant issue to the City due to the most recent arbitration, and the process was not particularly efficient.
2. Changes in firearms policies:
  - a. More flexibility in scheduling and carrying out testing for firearms proficiency
  - b. Limit types of ammo purchased for practice shooting
  - c. Provide weapons light at retirement
3. Maternity leave:
  - a. Provide for limited duty for pregnant officer under certain conditions
  - b. Allow for use of sick leave, vacation leave, compensatory time, or FMLA leave when children come into family
4. Cross Commissions: allows for cross commissioning with other agencies that have jurisdiction in Pottawatomie County under certain conditions.
5. Corporals: Provides that corporals are to be mentors to other officers
6. Retirement/Terminal leave: Provides that when an officer retires, he may elect to sign an irrevocable letter to that effect and use his accumulated leaves, rather than working to the retirement date and taking lump sum payment. This allows the Department to fill the vacancy and for the officer to take other employment so long as it does not reflect poorly on the department or the

City. Officer would not accumulate additional leave, have any law enforcement authority, be subject to recall, etc.

7. COLA of 1.5% (same as nonunion employees)
8. City's contribution to insurance premium at 65% of the increase to the least expensive plan (same as nonunion employees)

This agreement was accomplished without the use of outside negotiators by either party.

**Regular Board of Commissioners**

**10.**

**Meeting Date:** 06/16/2014

IAFF Local No 206 Collective Bargaining Agreement

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Discussion, consideration and possible action for the 2014-15 Collective Bargaining Agreement with the IAFF Local No. 206.

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Attachments

IAFF Recommendation

Summary of Changes in IAFF Collective Bargaining Agreement

Mayor  
WES MAINORD



**The City of Shawnee**  
*Office of the City Manager*

PO Box 1448  
Shawnee Oklahoma 74802-1448  
(405) 878-1601 Fax (405) 878-1571

[www.ShawneeOK.org](http://www.ShawneeOK.org)

**Commissioners**  
PAM STEPHENS  
LINDA AGEE  
JAMES HARROD  
KEITH HALL  
JOHN WINTERRINGER  
STEVE SMITH

**Date:** June 12, 2014  
**To:** City Commissioners  
**From:** Brian McDougal, City Manager  
**RE:** **FYE 2016 IAFF Local # 206 Contract Negotiations – Collective Bargaining Agreement**

---

**Nature of the request:**

Collective Bargaining Agreement with the IAFF for the FY 2014-2016 Budget Year.

**Staff Analysis/Considerations:**

The bargaining team and IAFF leadership worked diligently to develop an agreement this year that I believe is in the best interest of the employer and the taxpayer. In your packet the bargaining team has outlined changes we have tentatively agreed upon and are presenting to the City Commission for approval.

There are several items that will provide for better customer service and will result in some savings to the City. The contract is for two years, subject to the City's ability to fund the second year, with a reopener for wages and insurance. A two year contract is a substantial savings in time spent by department heads during one of our busiest time of the year.

**Recommendation:**

Approval of the IAFF Local #206 as presented.

**Budget Consideration:**

The cost of living increase total is approximately: \$45,000.00 (approx.; using a base rate)  
The proposed health insurance contribution is: \$103,000.00

This is the third consecutive year that the City and the Union have been able to reach an agreement without outside negotiators or going to arbitration.

## Memorandum

**To: Brian McDougal, City Manager**  
**From: Mary Ann Karns, City Attorney**  
**Cynthia Sementelli, City Treasurer**  
**Tamera Johnson, Human Resources Manager**  
**Re: Contract with IAFF for FY15**  
**Date: June 13, 2014**

We have completed negotiations with IAFF Local 206 for a Collective Bargaining Agreement for 2014-15 and recommend it to you for your approval and submission to the Mayor and City Commissioners.

Significant changes in the CBA are:

1. Clothing will be issued once a year with replacement interim if necessary. The list of items has been modified to more closely reflect what the firefighters actually wear. The new items will result in some savings to the City.
2. The education incentive has been modified. At the present time, there is no maximum reimbursement for tuition; other employees are reimbursed at the rate of tuition at OU/OSU. The contract has been amended to reflect that rate plus mandatory fees.
3. Adjustments have been made to scheduling to reduce overtime.
4. There is a 1.5% COLA
5. The same insurance benefit will be given as to nonunion employees
6. The contract is for two years with a reopener for wages and insurance.
7. There will be a Memorandum of Understanding regarding scheduling for the individuals who work in the office so that there is better customer service.

This agreement was accomplished without outside negotiators for either party.



**Regular Board of Commissioners**

**11.**

**Meeting Date:** 06/16/2014

Center for Employment Opportunities Agreement

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Discussion, consideration and possible action to enter into an agreement with the Center for Employment Opportunities (CEO), to hire a work crew to assist with City projects.

---

Attachments

Memo CEO Agreement

Agreement MOU CEO

**Mayor**  
WES MAINORD



**The City of Shawnee**  
*Office of the City Manager*

PO Box 1448  
Shawnee Oklahoma 74802-1448  
(405) 878-1601 Fax (405) 878-1571  
[www.ShawneeOK.org](http://www.ShawneeOK.org)

**Commissioners**  
PAM STEPHENS  
LINDA AGEE  
JAMES HARROD  
KEITH HALL  
JOHN WINTERRINGER  
STEVE SMITH

**Date:** June 9, 2014  
**To:** City Commissioners  
**From:** James Bryce, Operations Manager  
Steve Nelms, Utility Director  
Brian McDougal, City Manager  
**RE: Center For Employment Opportunities (CEO)**

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**Nature of the request:**

For some time it has been a need to supplement the City Staff particularly in the Parks Department in which we have 31 City parks to mow, pick up trash, edge, etc. In addition, we mow, 2 Dams, and countless miles of right of way on City owned roads, and State routes. We currently have 10 employees in this area and 3 are out for one reason or another.

Further, the crew are parolee's that need a job. They supervised by a qualified supervisor the entire time they are in the City.

**Staff Analysis/Considerations:**

We need to supplement the City Staff. Economically until now that has been a challenge. Our choices are to hire more employees or to find some other source of staffing. Some time ago we learned about a not for profit organization in Oklahoma City that puts parolee's to work. They provide the equipment, van, trailer a supervisor and 6 crew workers 5 days per week. Each day they report to work and are driven to Shawnee. Liability insurance, worker compensation, payroll, HR and anything that is needed for the employee is all covered by CEO. The supervisor will report to the Assistant Operations Director daily to determine what the crew will be doing that day.

**Recommendation:**

The Cities of Tulsa, Sand Springs, Jenks and Moore all have used these crews, and have provided great references.

Our recommendation is to approve the agreement with CEO for \$175,000. Hiring 7 full time individuals for this work would be in excess of \$300,000.00 per year for the City to employ.

**Budget Consideration:**

Budget line item: TBD

If the budget is approved the crews will begin the first full week of July and the supervisor will begin July 2<sup>nd</sup>.

**MEMORANDUM OF UNDERSTANDING**  
**Center for Employment Opportunities**  
**&**  
**City of Shawnee**

WHEREAS the City of Shawnee wishes to offer employment training opportunities to residents of Central Oklahoma with criminal justice histories, who face strong barriers in entering the workforce and also receive quality work crew services, performing a range of tasks;

WHEREAS the Center for Employment Opportunities, Inc. (“CEO”) has offered comprehensive employment services for people with criminal convictions, including immediate paid transitional work, job development and employment retention services, in New York City as an independent organization since 1996 and in Oklahoma since 2011.

WHEREAS CEO offers paid transitional work to its participants through operating work crews of 5-7 people that provide indoor and outdoor maintenance, cleaning, beautification and grounds keeping services to state and municipal agencies and a variety of public and private corporations;

WHEREAS CEO and CITY OF SHAWNEE are committed to identifying work opportunities that will be meaningful for participants and will have a real and visible impact on the properties and in the communities in which they are performed;

Therefore, CEO and CITY OF SHAWNEE enter into this Agreement under the following terms and conditions:

**A. TERM:**

The term of this Agreement shall be for twelve (12) months beginning on July 1, 2014 and ending June 30, 2015 unless otherwise extended or terminated by mutual Agreement or terminated pursuant to Section I.

**B. DESIGNATION OF PROJECT LEADERS:**

Each party agrees to designate an individual or individuals who shall serve as project leaders or managers within their respective organization. Each such individual shall be responsible for implementing the terms of this Agreement and coordinating all program activities.

1. CEO designates Pat Viklund as Project Leader.
2. CITY OF SHAWNEE designates \_\_\_\_\_ as Project Leader.

**C. PROGRAM PARTICIPANTS:**

1. The parties agree that participants in any CEO work crew providing services to CITY OF SHAWNEE will be individuals with criminal convictions residing in Oklahoma County.

#### **D. INDEPENDENT CONTRACTOR STATUS**

CEO shall provide services hereunder as an independent contractor, retaining control and responsibility over CEO, its work crew, participants and its managers, employees or other personnel and agents. Under no circumstance shall any such persons be considered employees of CITY OF SHAWNEE.

#### **E. RESPONSIBILITIES OF CEO:**

1. Provide one work crew of 5 - 7 persons for 6.5 hours a day, Monday through Friday, excluding holidays (as outlined in Section G), to perform agreed upon services and assignments and additional crews if jointly agreed between CEO and CITY OF SHAWNEE.
2. Provide CEO participants transportation to and from work sites at the beginning and end of every work day and to different sites at CITY OF SHAWNEE during the work day.
3. Comply with all requests from CITY OF SHAWNEE to remove an individual from a work crew. In connection with such requests, designated project leaders will meet to discuss surrounding circumstance of removal and future status of the individual on the CEO work crew at CITY OF SHAWNEE work site.
4. Screen all program participants for their employment eligibility and fitness to work and provide compensation directly from CEO in accordance with state and federal minimum wage laws.
5. Prohibit individuals with sexual offenses or arson offenses from enrolling in the program.
6. Provide basic safety equipment including steel-toed work boots, reflective vests, safety goggles and other items as necessary as well as basic hand-tools such as shovels and rakes.
7. Receive work assignments from designated CITY OF SHAWNEE personnel and communicate with such personnel about the work to be performed prior to performance, about the progress of the work during performance, and about what was done after performance.
8. Supervise the work of any CEO work crew, including providing line of sight supervision of work crew members during the 6.5 daily work hours.

#### **F. RESPONSIBILITIES OF CITY OF SHAWNEE:**

1. Provide a liaison to identify and secure for CEO appropriate work crew projects in properties controlled and maintained by CITY OF SHAWNEE and communicate daily with designated CEO staff members about the scope and progress of the work.
2. Ensure the work projects identified by CITY OF SHAWNEE provide program participants with meaningful work experience and have a tangible community impact.

3. Ensure that CEO has legal access to the properties that it will be maintaining and beautifying.
4. Have CITY OF SHAWNEE project leader, as defined in Section B, meet with CEO's project leader on a quarterly basis to discuss the project's progress.
5. Provide work crew equipment and supplies not provided by CEO necessary to undertake the assigned work tasks.

#### **G. HOURS OF WORK AND HOLIDAYS**

1. CEO and CITY OF SHAWNEE will mutually set the hours for the work crews operations, with the expectation that hours will remain consistent on weekly basis, though changes may be made to fit the needs of both parties.
2. Holidays are New Year's Day, Martin Luther King Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, the day after Thanksgiving Day, Christmas Eve and Christmas Day.

#### **H. PAYMENT FOR WORK CREW SERVICE**

1. The cost of one (1) CEO work crew is \$175,000 per year, inclusive of wages for participants; supervision; personal safety equipment including steel toed boots, work goggles, reflective vests, among other items; transportation; payroll processing and other associated costs. The daily crew rate is \$705.
2. Should expenses reach the maximum amount of \$175,000 per year prior to June 30, 2015 CEO will continue to provide services daily, as outlined in Section G, at no cost to the City of Shawnee.
3. Billing will be processed monthly.
  - a. No later than the 3<sup>rd</sup> week after the billing period, the City of Shawnee will receive an invoice detailing:
    - i. Work days provided during the billing period.
    - ii. Work orders completed.
    - iii. Total monthly billing amount and cumulative year to date expenditure
  - b. Upon 30 days of receipt of CEO's invoice the City of Shawnee will review and sign, authorizing payment.
  - c. Signed invoice with the monthly payment will sent to:  
Center for Employment Opportunities  
c/o Fiscal Department  
50 Broadway  
16<sup>th</sup> Floor  
NYC, NY 1004

#### **I. INDEMNIFICATION AND INSURANCE:**

1. To the fullest extent permitted by law CEO shall indemnify and hold harmless the City of Shawnee and their agents and employees from claims, demands, causes of actions and liabilities of every kind and nature whatsoever arising out of in connection with CEO's operations performed under this agreement. This indemnification shall extend to claims occurring after this Agreement is terminated

as well as while it is in full force. Likewise to the fullest extent permitted by law the City of Shawnee shall indemnify and hold harmless CEO and their agents and employees from claims, demands, causes of actions and liabilities of every kind and nature whatsoever arising out of in connection with the City of Shawnee's operations performed under this agreement. This indemnification shall extend to claims occurring after this Agreement is terminated as well as while it is in full force.

2. Workers' Compensation and Employer's Liability: Workers' Compensation Insurance shall be provided in amounts prescribed by law. Employer's Liability limits should be provided at limits not less than: \$1,000,000 each accident for bodily injury by accident; \$1,000,000 policy limit for bodily injury by disease; \$1,000,000 each employee for bodily injury by disease.
3. CEO shall, at its own expense, maintain commercial general liability insurance up to \$7 million dollars including the following limits:

- \$ 3,000,000 General Aggregate Limit (Other Than Products – Completed Operations)
- \$ 3,000,000 Products/Completed Operations Aggregate Limit (Any One Person Or Organization)
- \$ 1,000,000 Personal and ADV Injury Limit
- \$ 1,000,000 Each Occurrence Limit
- \$ 1,000,000 Rented To You Limit
- \$ 5,000 Medical Expense Limit (Any One Person)

## **J. TERMINATION:**

1. Either party has the right to terminate this Agreement provided that notice is provided to the other party thirty (30) days prior to such termination.
2. Upon termination, each party shall be released from all obligations and liabilities to the other party that occur or arise after the date of such termination.
3. Whenever notice is required to be given to either party pursuant to the terms of this Agreement, it shall be sent to the following addresses:

If to CEO:

Sam Schaeffer  
Executive Director/Chief Executive Officer  
Center for Employment Opportunities  
50 Broadway  
16<sup>th</sup> Floor  
New York, New York 10004

With copies to:

Kelly Doyle  
CEO Oklahoma Director  
Center for Employment Opportunities  
111 West 5<sup>th</sup> Street, Suite 401  
Tulsa, OK 74103

With copies to:

Brad Dudding  
Chief Operating Officer  
Center for Employment Opportunities  
50 Broadway  
16<sup>th</sup> Floor  
New York, New York 10004

If to CITY OF SHAWNEE:

Brian McDougal  
City Manager's Office  
PO Box 1448  
Shawnee OK 74802-1448

**K. MODIFICATION:**

This Agreement may not be amended or modified unless by mutual written consent of the parties.

IN WITNESS WHEREOF, the parties affirm their understanding of the terms Herein described by executing this Agreement as of the date written below.

**CENTER FOR EMPLOYMENT OPPORTUNITIES, INC.**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Sam Schaeffer  
Executive Director/ Chief Executive Officer

**CITY OF SHAWNEE**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Brian McDougal, City Manager

Attest:

\_\_\_\_\_ Date: \_\_\_\_\_  
Phyllis Loftis, City Clerk

Approved as to form and legality:

\_\_\_\_\_ Date: \_\_\_\_\_  
Mary Ann Karns, City Attorney

**Regular Board of Commissioners**

**12.**

**Meeting Date:** 06/16/2014

Reimburse PCDA for Wes Watkins Reservoir insurance

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Consideration and possible action to pay the property and casualty insurance for the Wes Watkins Reservoir for the past 5 years since the City of McLoud assumed operations.

---

Attachments

Wes Watkins Insurance Memo and Invoice



**Mayor**  
WES MAINORD



**The City of Shawnee**  
*Office of the City Manager*

PO Box 1448  
Shawnee Oklahoma 74802-1448  
(405) 878-1601 Fax (405) 878-1571  
[www.ShawneeOK.org](http://www.ShawneeOK.org)

**Commissioners**  
PAM STEPHENS  
LINDA AGEE  
JAMES HARROD  
KEITH HALL  
JOHN WINTERRINGER  
STEVE SMITH

**Date:** June 7, 2014

**To:** City Commissioners

**From:** James Bryce, Operations Manager  
Brian McDougal, City Manager

**RE:** Wes Watkins Insurance premiums

---

**Nature of the request:**

PCDA turned over the operations of the Wes Watkins Reservoir in 2010 to the City of McLoud. It was the intent that McLoud would operate the facility to include all of the expenses. PCDA never invoiced us for the insurance premium for the facility. Attached is the statement.

**Staff Analysis/Considerations:**

The responsibility of paying the insurance premiums is 15% Tecumseh, 85% Shawnee as was outlined in the original agreement.

**Recommendation:**

Approve the payment of the premiums based on the statement attached. We will bill Tecumseh for 15% of the total amount.

**Budget Consideration:**

Budget line item: 001-5-1140-5302

\$1,700 remains in this budget line item. The remaining amount will require a budget amendment.

Pottawatomie County Development Authority  
 17508 Bethel Road  
 Shawnee, OK 74804

# Statement

|          |
|----------|
| Date     |
| 4/1/2014 |

|  |
|--|
| To:  |
| CITY OF MCLLOUD<br>P.O. BOX 300<br>MCLLOUD, OKLAHOMA 74851 |

|                |   | Amount Due                 | Amount Enc.                |                              |                   |
|----------------|---|----------------------------|----------------------------|------------------------------|-------------------|
|                |   | \$42,523.00                |                            |                              |                   |
| Date           | Transaction   | Amount                     | Balance                    |                              |                   |
| 06/01/2010     | Reimbursement of Insurance for West Watkins Lake. Plan Period: 06/01/2010 to 06/01/2011 | 8,822.00                   | 8,822.00                   |                              |                   |
| 06/01/2011     | Reimbursement of Insurance for West Watkins Lake. Plan Period: 06/01/2011 to 06/01/2012 | 8,822.00                   | 17,644.00                  |                              |                   |
| 06/01/2012     | Reimbursement of Insurance for West Watkins Lake. Plan Period: 06/01/2012 to 06/01/2013 | 8,293.00                   | 25,937.00                  |                              |                   |
| 06/01/2013     | Reimbursement of Insurance for West Watkins Lake. Plan Period: 06/01/2013 to 06/01/2014 | 8,293.00                   | 34,230.00                  |                              |                   |
| 04/01/2014     | Reimbursement of Insurance for West Watkins Lake. Plan Period: 06/01/2014 to 06/01/2015 | 8,293.00                   | 42,523.00                  |                              |                   |
| <b>CURRENT</b> | <b>1-30 DAYS PAST DUE</b>   | <b>31-60 DAYS PAST DUE</b> | <b>61-90 DAYS PAST DUE</b> | <b>OVER 90 DAYS PAST DUE</b> | <b>Amount Due</b> |
| 42,523.00      | 0.00  | 0.00                       | 0.00                       | 0.00                         | \$42,523.00       |

(405) 273-8064

**Cynthia Sementelli**

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**From:** James Bryce  
**Sent:** Wednesday, April 02, 2014 12:59 PM  
**To:** Cynthia Sementelli  
**Subject:** FW: Statement for insurance for Wes Watkins  
**Attachments:** Wes Watkins Lake Insurance Invoice.pdf

---

**From:** Kylee Finley [<mailto:pcdah2o@aol.com>]  
**Sent:** Tuesday, April 01, 2014 3:23 PM  
**To:** [jetarondds@yahoo.com](mailto:jetarondds@yahoo.com); [jimstokes@tecumsehok.org](mailto:jimstokes@tecumsehok.org); Brian Mcdougal; [clerk@mcloudteleco.com](mailto:clerk@mcloudteleco.com); James Bryce  
**Subject:** Statement for insurance for Wes Watkins

Attached you will find a statement for the insurance premiums paid by PCDA for Wes Watkins.

In last months PCDA board meeting we discussed the insurance premiums for the lake and Brian felt PCDA should be reimbursed for the premiums for the time period that the City of Mcloud has been maintaining the lake. It is my understanding that PCDA will be reimbursed for all insurance premiums paid out during this period of time and all future insurance premiums will be reimbursed to PCDA as well.

If you have any questions please call me at 405-273-8064.

Thank you  
**Kylee Finley**  
**PCDA**  
**Manager**  
405-273-8064  
405-275-9441 fax

**Regular Board of Commissioners**

**13.**

**Meeting Date:** 06/16/2014

Resolution Nominating Bertha Ann Young to OMRF Board

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Consider a resolution nominating Bertha Ann Young, former City of Shawnee Treasurer, to renewal of a five (5) year term as a Trustee on the Board of Trustees for the Oklahoma Municipal Retirement Fund.

---

Attachments

Resolution

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SHAWNEE, OKLAHOMA NOMINATING BERTHA ANN YOUNG AS A CANDIDATE TO FILL AN OPEN POSITION ON THE BOARD OF TRUSTEES OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND (OMRF) REPRESENTING DISTRICT FOUR FOR A FIVE YEAR TERM BEGINNING OCTOBER 1, 2014 THROUGH OCTOBER 1, 2019.

WHEREAS, The Oklahoma Municipal Retirement Fund EXECUTIVE Director/CEO, Jodi Cox, has notified all participating employers of District Four that a five year term on the Board of Trustees is expiring September 30, 2014; and

WHEREAS, OMRF is governed by a Board of Trustees who are nominated and elected by member cities, towns and municipal agencies;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Commission of the City of Shawnee, Oklahoma that they do hereby nominate Bertha Ann Young for election to the OMRF Board of Trustees.

The undersigned hereby certify that the foregoing Resolution was duly adopted and approved by the Mayor and City Commission of the City of Shawnee on the 16<sup>th</sup> day of June, 2014.

\_\_\_\_\_  
Wes Mainord, Mayor

Attest:

\_\_\_\_\_  
Phyllis Loftis, CMC, City Clerk

**Regular Board of Commissioners**

**14.**

**Meeting Date:** 06/16/2014

Resolution Motorola Credit Corporation Lease

Submitted By: Donna Mayo, Administration

Department: Administration

---

Information

Title of Item for Agenda

Consider a resolution approving renewal of a certain lease agreement with Motorola Credit Corporation.

---

Attachments

Resolution

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION APPROVING RENEWAL OF A CERTAIN LEASE AGREEMENT  
WITH MOTOROLA CREDIT CORPORATION

WHEREAS, on the 15<sup>th</sup> day of July, 2013, a certain lease agreement was made and entered into by and between the City of Shawnee, Oklahoma, and Motorola Credit Corporation, covering the following described upgrade project referred to as equipment, to-wit:

Replacement of radio consoles in dispatch center; replace and upgrade the repeaters, antennas, and feed line at our existing towers at City Hall; replace the fleet of mobile and portable radios in the Police and Fire Departments; and construct a new 800 MHz system repeater tower on the North side of Shawnee

WHEREAS, the expiration date of aforesaid Lease Agreement is June 30, 2014, unless extended in the manner provided in said Lease Agreement, and

WHEREAS, it is the desire of the City to renew, extend and revitalize said Lease Agreement and all of its terms and provisions, and

WHEREAS, funds sufficient to pay the rentals under said agreement are now or will be legally at the disposal of the City and the obligations created by the extension, renewal and revitalization of said agreement will not exceed the income and revenue provided for such purposes for such period of time; and

WHEREAS, all monthly rentals due under the Lease Agreement have been fully paid;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA,

THAT the Lease Agreement hereinafter referred to be and the same is hereby renewed, extended and revitalized, subject to the approval of the said Motorola Credit Corporation, all in accordance with the provisions of Section 43.1, 430.2 and 430.3 of Title 62 Oklahoma Statutes (1951) for a period commencing on the 1<sup>st</sup> day of July, 2014, and ending on the 30<sup>th</sup> day of June 2015, unless prior to June 30, 2015, the rentals paid shall equal, but not exceed the purchase price of the equipment.

Dated this 1st day of July, 2014.

\_\_\_\_\_  
WES MAINORD, MAYOR

ATTEST:

\_\_\_\_\_  
PHYLLIS LOFTIS, CMC, CITY CLERK

**Regular Board of Commissioners**

**15.**

**Meeting Date:** 06/16/2014

Resolution Authorizing Signatures VISA

Submitted By: Donna Mayo, Administration

Department: Administration

---

Information

Title of Item for Agenda

Consider a resolution authorizing new signatures to apply for and enter into an agreement for use of Corporate VISA Card and naming those individuals on Schedule A of Agreement.

---

Attachments

Resolution VISA



RESOLUTION NO.

I, Phyllis Loftis, do hereby certify to Arvest Bank, Fayetteville, Arkansas (“Issuer”), that I am the duly appointed and acting City Clerk of the City of Shawnee, Oklahoma, an Oklahoma home rule municipal corporation duly organized and existing under the laws of the State of Oklahoma (the “City”), and that the following is a true and correct copy of resolutions duly adopted at a meeting of the Mayor and City Commissioners of the City, convened and duly held on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and that such resolutions have not been amended, modified or rescinded, are in full force and effect and are not in contravention of, or in conflict with, either the charter or the laws of the State of Oklahoma:

BE IT RESOLVED, that Wes Mainord, Mayor, and Brian McDougal, City Manager, by signing singly is authorized to borrow money pursuant to that certain Corporate VISA Card Agreement with Issuer, a copy of which has been reviewed by the Mayor and City Commissioners (the Agreement”), and are authorized, for and on behalf of the City, to apply for, and enter into and deliver the Agreement to Issuer, together with such addendums and amendments as may be agreed to from time to time and all such other documents as are required by Issuer in connection therewith.

FURTHER RESOLVED, that the City establish and maintain a Corporate VISA Card Account (the “Account”) in the name of the City with Issuer, which Account shall be subject to and governed by the Agreement, as the Agreement may be amended from time to time.

FURTHER RESOLVED, that the persons named on **Schedule A** of the Agreement, a copy of which is attached hereto, as the same may be amended from time to time, are hereby authorized, for and on behalf of the City, to incur charges against the Account using the cards issued in the City’s name pursuant to the Agreement, and that Issuer is hereby authorized to accept and pay on behalf of the City any charges incurred by any such persons and to charge such amounts to the foregoing Account.

FURTHER RESOLVED, that the officers of the City are each hereby authorized, empowered and directed to (i) pay to Issuer, from time to time, in accordance with the terms and conditions of the Agreement, amounts owing on the Account, including any and all finance charges, and (ii) take any and all further actions which any of them deem necessary or desirable in order to effect the foregoing resolutions.

FURTHER RESOLVED, that the Clerk or any other officer of the City is hereby authorized to certify to Issuer a copy of these resolutions, and Issuer is hereby authorized to rely upon the certification to enter into the Agreement with the City.

IN WITNESS THEREOF, I have hereunto signed my name as Clerk of the City on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Phyllis Loftis, CMC, City Clerk

ATTEST:

\_\_\_\_\_  
James Harrod, Vice Mayor

SEAL

SCHEDULE A

Authorized Contacts

---

BRIAN MCDOUGAL  
CITY MANAGER

---

DATE

---

WES MAINORD  
MAYOR

---

DATE

---

PHYLLIS LOFTIS  
CMC, CITY CLERK

---

DATE

---

CYNTHIA R SEMENTELLI  
FINANCE DIRECTOR

---

DATE

---

DIANE SMITH  
ASSISTANT TO THE FINANCE DIRECTOR

---

DATE

**Regular Board of Commissioners**

**16.**

**Meeting Date:** 06/16/2014

Ordinance changing Public Consumption of Intoxicants

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

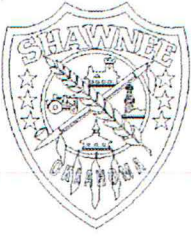
Discussion, consideration and possible action on an ordinance repealing and amending Section 20-12 of the Shawnee Municipal Code relating to public consumption of intoxicants and public intoxication.

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Attachments

Memo Public Intoxicants

Ordinance



**City of Shawnee**  
**Community Development Department**  
222 N. Broadway  
Shawnee, OK 74801  
(405) 878-1665 Fax (405) 878-1587  
[www.ShawneeOK.org](http://www.ShawneeOK.org)

**MEMORANDUM**

AGENDA: June 16, 2014  
TO: Shawnee City Commission  
FROM: Justin Erickson, Planning Director *JE*  
RE: Request for Amendment to Section 20-12 of the SMC

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**Nature of the Request**

Staff requests amendment to Section 20-12 of the Shawnee Municipal Code. The current ordinance (Exhibit 1) is prohibitively restrictive and does not allow for an exception for special events (like an “art and wine” festival) or for sidewalk dining.

The proposed ordinance updates Section 20-12 and provides limited allowances for the serving/selling of alcohol.

**Staff Analysis, Considerations**

Events have been held in the City over the years and some of these events have included alcohol service or sample of some sort. Upon recent review for upcoming special events, it was determined that Section 20-12 would have to be modified to accommodate such requests.

The City regulates special events through a special event permit process. Under this process, the City has the ability to deny or set conditions on any approved use of alcohol associated with an event. Staff expects this provision to be utilized at most, only a handful of times per year. The proposed ordinance will also allow licensed establishments to serve alcoholic beverages at sidewalk seating areas. All State ABLE Commission rules apply.

**Recommendation**

Staff recommends *approving* the attached Ordinance. Staff further recommends *approving* the Emergency Clause.

**Budget Considerations**

There are no budgetary impacts associated with this request.

Attachments

# EXHIBIT

fined not more than \$500.00, plus costs, for each offense. Each day, or occurrence, as applicable, of such offense shall be a separate violation.

(Code 1986, § 18-9)

**State law reference**—Similar provisions, 21 O.S. § 901 et seq.

## Sec. 20-10. Fortunetelling.

(a) No person pretending or professing to tell fortunes by the use of any subtle craft, means or device whatsoever, either by palmistry, clairvoyance or otherwise, shall ply his trade, art or profession within the city or make any charge therefor, either directly or indirectly, or receive any gift, donation or subscription by any means whatsoever for the telling of fortunes.

(b) No person shall open or conduct any place of business within the city or advertise the conduct of any business within the city prohibited by this section.

(c) Any person violating this section, upon conviction, shall be fined not more than \$500.00, plus costs. Each day of such violation shall be a separate offense.

(Code 1986, § 18-10)

**State law reference**—Similar provisions, 21 O.S. § 931.

## Sec. 20-11. Disorderly house.

(a) Every person who keeps any disorderly house or any house of public resort by which the peace, comfort or decency of the immediate neighborhood is habitually disturbed is guilty of a misdemeanor.

(b) Any person violating this section, upon conviction, shall be fined not more than \$500.00, plus costs. Each day of such violation shall be a separate offense.

(Code 1986, § 18-11)

**State law references**—Authority of city to prohibit disorderly houses, 11 O.S. § 22-109; keeping disorderly house, 21 O.S. § 1026.

## Sec. 20-12. Consuming or inhaling intoxicants in public places.

(a) A person shall be guilty of a misdemeanor if the person shall:

- (1) In any public place or in or upon any passenger coach, streetcar or in or upon

any other vehicle commonly used for the transportation of passengers or in or about any depot, platform, waiting station or room drink or otherwise consume any intoxicating liquor, intoxicating substance or intoxicating compound of any kind or inhale glue, paint or other intoxicating substance;

- (2) Be drunk or intoxicated in any public or private road or in any passenger coach, streetcar or any public place or building or at any public gathering from drinking or consuming such intoxicating liquor, intoxicating substance or intoxicating compound or from inhalation of glue, paint or other intoxicating substance; or

- (3) Be drunk or intoxicated from any cause and disturb the peace of any person.

(b) Upon conviction of a violation of subsection (a) of this section, the person shall be punished by a fine of not less than \$10.00 and not more than \$100.00, plus costs, or imprisonment in the city jail for not less than five days and not exceeding 30 days or punishment by both such fine and imprisonment.

(Code 1986, § 18-13)

**State law reference**—Similar provisions, alternative treatment, 37 O.S. § 8.

## Sec. 20-13. Abandoned refrigerators, ice-boxes or airtight containers.

(a) No person shall abandon or discard in any place accessible to children any refrigerator, ice-box or ice chest of a capacity of 1½ cubic feet or more, which has an attached lid or door that may be opened or fastened shut by means of an attached latch, nor being the owner, lessee or manager of any such place shall any person knowingly permit such abandoned or discarded refrigerator, icebox or ice chest to remain in such condition.

(b) Any person violating this section, upon conviction, shall be fined not more than \$500.00, plus costs. Each day of such violation shall be a separate offense.

(Code 1986, § 18-14)

**State law reference**—Similar provisions, 21 O.S. § 1208.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE REPEALING AND AMENDING SECTION 20-12 OF THE SHAWNEE MUNICIPAL CODE RELATING TO THE POSSESSION AND CONSUMPTION OF INTOXICANTS IN PUBLIC PLACES AND INTOXICATION IN PUBLIC PLACES, PROVIDING FOR SEVERABILITY, PROVIDING FOR REPEALER, AND DECLARING AN EMERGENCY**

**WHEREAS**, it is in the interest of the public health, safety and welfare of the citizens of Shawnee to regulate the public consumption of alcohol and other substances in public places; and

**WHEREAS**, it is in the interest of the public health, safety and welfare of the citizens of Shawnee to prohibit public intoxication; and

**WHEREAS**, since the enactment of Section 20-12 there have been changes in state law and practice rendering that section obsolete; and

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:**

**Section 1:** Section 20-12 of the Shawnee Municipal Code is repealed and amended to read as follows:

- (a) No person shall drink or consume or possess with intent to consume, or possess an open container of, any intoxicating beverage, wine, low-point beer, intoxicating substance or intoxicating compound of any kind, or inhale glue, paint or other intoxicating substance upon any street, alley, roadway or sidewalk in the City of Shawnee, or in or upon any property owned by or under the control of the City, or in any public place within the City of Shawnee, except as authorized in subsection (d) herein.
- (b) No person shall be drunk or intoxicated in any vehicle or at any public place within the City of Shawnee as a result of the consumption of any intoxicating beverage, wine, low-point beer, intoxicating substance or intoxicating compound of any kind or as a result of inhaling glue, paint or other intoxicating substance, or as a result of any prescription or nonprescription medicine.
- (c) No person shall be drunk or intoxicated from any cause and disturb the peace of any person.
- (d) Notwithstanding the provisions of (a) and (b), the consumption or possession of low-point beer, beer and wine, by persons 21 years of age or older, is permitted on land owned or under the control of the city at:
  - (1) An event for which a Special Event Permit has been issued by the City of Shawnee, subject to policies and conditions set by the City Manager. The Special Event Permit shall clearly delineate the areas in which such beverages can be consumed, and the permittee shall be responsible for designating that area by clearly marked barricades or similar structures.
  - (2) Sidewalk tables appurtenant to a bar, tavern, or food service establishment as defined in the Zoning Ordinance of the City, if properly licensed, provided that such service is limited to seated patrons only. It shall be unlawful and an offense for any patron receiving such service to remove low-point beer, wine or an alcoholic beverage purchased for consumption at a sidewalk table from such area or the bar, tavern, or food service establishment where such beverage was purchased. It shall be unlawful and an offense for the owner or operator of a bar, tavern, or food service establishment providing such service to permit a patron to remove low-point beer or an alcoholic beverage purchased for consumption at a sidewalk table from such area or the bar, tavern, or food service establishment where such beverage was purchased.

**Section 2: REPEALER.** All sections, subsections, clauses, and sentences of existing law in conflict with this ordinance are repealed.

**Section 3: SEVERABILITY.** The provisions of this ordinance are severable and, if any sentence, provision, or other part of this Ordinance shall be held invalid, the decision of the court so holding shall not affect or impair any of the remaining parts or provisions of this ordinance.

**Section 4: EMERGENCY.** Because it is necessary for the protection of the public's health, safety, and welfare, an emergency is declared to exist. This ordinance shall be effective immediately upon its passage and publication.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
WES MAINORD, MAYOR

ATTEST:

\_\_\_\_\_  
PHYLLIS LOFTIS, CMC, CITY CLERK  
(SEAL)

EMERGENCY SEPARATELY MOVED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
WES MAINORD, MAYOR

ATTEST:

\_\_\_\_\_  
PHYLLIS LOFTIS, CMC, CITY CLERK  
(SEAL)

Approved as to form and legality the \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
MARY ANN KARNS, CITY ATTORNEY



**Regular Board of Commissioners**

17.

**Meeting Date:** 06/16/2014

Budget Amendment Senior Center overage

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Consideration and possible action on a budget amendment for Senior Citizens Center to cover expenditures made outside budget in FY 2013-14.

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Attachments

Senior Citizens Request and Budget Amendment

Mayor  
WES MAINORD



**The City of Shawnee**  
*Office of the Finance Director*

P.O. Box 1448  
Shawnee, Oklahoma 74802-1448  
(405) 878-1601 Fax (405) 878-1571  
[www.ShawneeOK.org](http://www.ShawneeOK.org)

**Commissioners**  
PAM STEPHENS  
LINDA AGEE  
JAMES HARROD  
KEITH HALL  
JOHN WINTERRINGER  
STEVE SMITH

**Date:** June 6, 2014

**To:** Mayor and City Commissioners

**From:** Cynthia Sementelli, Finance Director/Treasurer

A handwritten signature in black ink, appearing to be "CS", is written over the name of the sender.

**RE:** Senior Citizens Contract

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**Nature of the Request:**

To amend their contract to reimburse for repairs and to ask for additional monies to cover the payroll for the month of June totaling \$5,800.

**Staff Analysis, Considerations:**

The Senior Center is asking for additional money to make payroll for the month of June. They had budgeted \$20,000 for their in-house fundraising to finish out the year. Unfortunately, they did not raise as much as anticipated and now they have fallen short of their budget. Another factor was the weather; this year their rental income didn't reach the anticipated amount. Zumba has decreased to two times a week and rentals were cancelled due to inclement weather. They are asking that we reimburse for repairs that have been made and that were paid out of petty cash or overtime to the employees. Please see attached list. Also they will need approximately another \$2,000 to make payroll at the end of the month. The 2013-2014 contract is for \$89,713 and would have to be amended to \$95,513. Due to the time restraint this has not gone in front of the Contract Review Committee.

**Recommendation:**

Staff is making no recommendations.

**Budget Consideration:**

Have to amend budget to accommodate this request for \$5000.  
Budget amendment is included in packet for this budget item.

| 2013-14    |      | MUNI EXPENSES                 |      |       |
|------------|------|-------------------------------|------|-------|
| 7/17/2013  | 657  | Mark Witt work in muni        | MUNI | 20.00 |
| 7/25/2013  | 661  | Mark Witt work in muni        | MUNI | 40.00 |
| 7/29/2013  | 662  | Mark Witt work in muni        | MUNI | 40.00 |
| 7/30/2013  | 663  | Mark Witt work in muni        | MUNI | 24.00 |
| 8/5/2013   | 667  | Supplies painting in MUNI     | MUNI | 46.61 |
| 8/7/2013   | 669  | Mark Witt work in muni        | MUNI | 40.00 |
| 8/9/2013   | 671  | Mark Witt work in muni        | MUNI | 40.00 |
| 8/12/2013  | 672  | Mark Witt work in muni        | MUNI | 32.00 |
| 8/14/2013  | 676  | Mark Witt work in muni        | MUNI | 24.00 |
| 8/15/2013  | 677  | Mark Witt work in muni        | MUNI | 40.00 |
| 8/16/2013  | 678  | Mark Witt work in muni        | MUNI | 40.00 |
| 8/21/2013  | 681  | Mark Witt work in muni        | MUNI | 44.00 |
| 8/22/2013  | 682  | Mark Witt work in muni        | MUNI | 32.00 |
| 8/23/2013  | 684  | Mark Witt work in muni        | MUNI | 28.00 |
| 8/26/2013  | 685  | Mark Witt work in muni        | MUNI | 44.00 |
| 8/27/2013  | 687  | Mark Witt work in muni        | MUNI | 20.00 |
| 9/3/2013   | 689  | Mark Witt work in muni        | MUNI | 36.00 |
| 9/4/2013   | 690  | Mark Witt work in muni        | MUNI | 32.00 |
| 9/6/2013   | 691  | Mark Witt work in muni        | MUNI | 38.00 |
| 9/9/2013   | 693  | Mark Witt work in muni        | MUNI | 32.00 |
| 9/16/2013  | 695  | Mark Witt work in muni        | MUNI | 32.00 |
| 9/18/2013  | 698  | Mark Witt work in muni        | MUNI | 14.00 |
| 9/19/2013  | 699  | Mark Witt work in muni        | MUNI | 28.00 |
| 9/20/2013  | 704  | Mark Witt work in muni        | MUNI | 44.00 |
| 9/23/2013  | 706  | Mark Witt work in muni        | MUNI | 40.00 |
| 9/24/2013  | 707  | Mark Witt work in muni        | MUNI | 42.00 |
| 9/26/2013  | 1582 | paint brushes, tape, supplies | MUNI | 83.34 |
| 9/26/2013  | 708  | Mark Witt work in muni        | MUNI | 40.00 |
| 9/27/2013  | 709  | Mark Witt work in muni        | MUNI | 32.00 |
| 9/29/2013  | 710  | Mark Witt work in muni        | MUNI | 24.00 |
| 10/3/2013  | 711  | Mark Witt work in muni        | MUNI | 36.00 |
| 10/4/2013  | 713  | Mark Witt work in muni        | MUNI | 32.00 |
| 10/7/2013  | 716  | Mark Witt work in muni        | MUNI | 32.00 |
| 10/8/2013  | 717  | Mark Witt work in muni        | MUNI | 36.00 |
| 10/9/2013  | 719  | Mark Witt work in muni        | MUNI | 40.00 |
| 10/10/2013 | 720  | Mark Witt work in muni        | MUNI | 36.00 |
| 10/11/2013 | 721  | Mark Witt work in muni        | MUNI | 32.00 |
| 10/15/2013 | 724  | Mark Witt work in muni        | MUNI | 28.00 |
| 10/17/2013 | 726  | Mark Witt work in muni        | MUNI | 4.40  |
| 10/18/2013 | 727  | Mark Witt work in muni        | MUNI | 28.00 |
| 10/21/2013 | 729  | Mark Witt work in muni        | MUNI | 40.00 |
| 10/22/2013 | 731  | Mark Witt work in muni        | MUNI | 23.00 |
| 10/23/2013 | 733  | Mark Witt work in muni        | MUNI | 20.00 |
| 10/25/2013 | 737  | Mark Witt work in muni        | MUNI | 32.00 |
| 10/28/2013 | 738  | Mark Witt work in muni        | MUNI | 40.00 |
| 10/30/2013 | 742  | Mark Witt work in muni        | MUNI | 35.00 |

|            |     |                        |      |                    |
|------------|-----|------------------------|------|--------------------|
| 10/31/2013 | 745 | Mark Witt work in muni | MUNI | 36.00              |
| 11/7/2013  | 748 | Duct tape              | MUNI | 3.80               |
| 11/7/2013  | 750 | Mark Witt work in muni | MUNI | 40.00              |
| 11/8/2013  | 752 | Mark Witt work in muni | MUNI | 36.00              |
| 11/11/2013 | 753 | Mark Witt work in muni | MUNI | 32.00              |
| 11/11/2013 | 754 | Paint Roller Covers    | MUNI | 3.26               |
| 11/12/2013 | 755 | Mark Witt work in muni | MUNI | 28.00              |
| 11/14/2013 | 757 | Mark Witt work in muni | MUNI | 32.00              |
| 11/15/2013 | 759 | Mark Witt work in MUNI | MUNI | 24.00              |
| 11/18/2013 | 761 | Mark Witt work in muni | MUNI | 28.00              |
| 11/20/2013 | 763 | Mark Witt work in muni | MUNI | 28.00              |
| 11/25/2013 | 769 | Mark Witt work in muni | MUNI | 40.00              |
| 11/26/2013 | 771 | Mark Witt work in muni | MUNI | 32.00              |
| 12/3/2013  | 772 | Mark Witt work in muni | MUNI | 24.00              |
| 12/3/2013  | 773 | Mark Witt work in muni | MUNI | 36.00              |
| 12/9/2013  | 774 | Mark Witt work in muni | MUNI | 40.00              |
| 12/11/2013 | 775 | Mark Witt work in muni | MUNI | 32.00              |
| 12/11/2013 | 776 | Mark Witt work in muni | MUNI | 32.00              |
| 12/13/2013 | 777 | Mark Witt work in muni | MUNI | 24.00              |
| 12/17/2013 | 778 | Mark Witt work in muni | MUNI | 32.00              |
| 12/18/2013 | 779 | Mark Witt work in muni | MUNI | 20.00              |
| 12/20/2013 | 781 | Mark Witt work in muni | MUNI | 40.00              |
| 12/27/2013 | 782 | Mark Witt work in muni | MUNI | 72.00              |
|            |     |                        |      | <b>\$ 2,281.41</b> |

|            |      |  |          |                    |
|------------|------|--|----------|--------------------|
| 9/4/2013   | 1571 | carpet cleaning  | SSC/MUNI | 250.00             |
| 9/4/2013   | 1572 | carpet cleaning  | SSC/MUNI | 250.00             |
| 12/22/2013 | 1621 | buff & wax floors in MUNI,<br>Nutrition Site, SSC & carpet<br>cleaning | SSC/MUNI | 500.00             |
| 12/22/2013 | 1622 | carpet cleaning  | SSC      | 250.00             |
| 2/28/2014  | 1636 | Advance Door Control   | SSC      | 160.00             |
|            |      |  |          |                    |
|            |      |  |          |                    |
|            |      |  |          |                    |
|            |      |  |          | <b>\$ 1,410.00</b> |

**TOTAL \$ 3,691.41**

# Senior Citizens of Shawnee, Inc.

Contracted Manager for the  
**Shawnee Senior Center and  
Shawnee Municipal Auditorium**  
401 N. Bell Street • Shawnee, OK 74801  
Phone: 405.878.1528  
Fax: 405.878.1749

Date: 6/5/2014  
Invoice #: 1406-05  
Customer ID: CitySh

To: City of Shawnee  
Attn: Cindy Sementelli  
PO Box 1848  
Shawnee, OK 74802-1848

|                  |        |         |
|------------------|--------|---------|
| Painting & Maint | Net 15 | 6/15/14 |
|------------------|--------|---------|

| Quantity | Description   | Unit Price | Amount      |
|----------|---|------------|-------------|
| 268      | Painting hours @ \$8. p/hr  | \$ 8.00    | \$ 2,144.00 |
| 1.00     | Misc. supplies (tape, roller covers, paper)   | 137.41     | 137.41      |
| 1.00     | Repairs to Automatic Front Doors  | 160.00     | 160.00      |
| 2.00     | Deep Cleaning for SSC carpets   | 250.00     | 500.00      |
| 1.00     | Deep Cleaning for SSC carpets & strip, buff<br>and wax floors, including Nutrition Site | 750.00     | 750.00      |

**Mission Statement**

*Provide health-related, civic and recreational programs and services, promote volunteerism, and provide opportunities for social interaction to persons 50 years of age and older.*

Subtotal \$ 3,691.41  
Sales Tax -  
Total Refund \$ 3,691.41

Make all checks payable to Senior Citizens of Shawnee, Inc.  
Thank you for your business!



**Regular Board of Commissioners**

**18.**

**Meeting Date:** 06/16/2014

Proposal for City Charter Change

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Discussion, consideration and possible action on a proposal for a charter amendment requiring a vote of the people to approve detachment of territory under specific circumstances.

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Attachments

Proposed Charter Change

## MEMORANDUM

**To: Mayor and City Commissioners**

**From: Mary Ann Karns, City Attorney**

**Date: June 12, 2014**

**Re: Charter Amendment related to detachment of territory**

Commissioner Hall has requested that I draft a proposal for a Charter amendment that would require a vote of the people before an ordinance detaching a tract from the City limits would be effective.

There is no mention in the current Charter of detachment. The ordinance is 2-247:

- (a) Territory may be detached from the corporate limits of the city by the city commission when:
  - (1) An ordinance of the city commission so directs; or
  - (2) A petition requesting detachment, signed by at least three-fourths of the registered voters and by the owners of at least three-fourths (in value) of the property to be detached, is filed with the city commission.
- (b) Only land which is within the city limits and upon its border and not laid out in lots and blocks or land which had been annexed to the city may be detached by petition. Notice of any city commission action on a petition requesting detachment and appeal to the district court shall be in the same manner provided for petitions requesting annexation.

The last two ordinances for detachment were for small tracts on the border of the City. If the Commission desires to place this item on the ballot, staff recommends that the vote take place only when there are other factors such as:

1. The City has had infrastructure in place (water, sewer, roads) for some fixed period of time.
2. The land is zoned higher than agricultural or residential.



3. There are more than five residents living on the tract (or five residences).
4. There is at least one retail business on the site.

These are samples of the restrictions. The Commission may want to add others, or eliminate some of these.

The proposed amendment would go on the November ballot.

We would need to make some slight adjustments in the ordinance and probably put a reference in the Charter amendment to procedural ordinances.

**Regular Board of Commissioners**

**19.**

**Meeting Date:** 06/16/2014

Sales Tax

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

Acknowledge Sales Tax Report received June 2014.

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Attachments

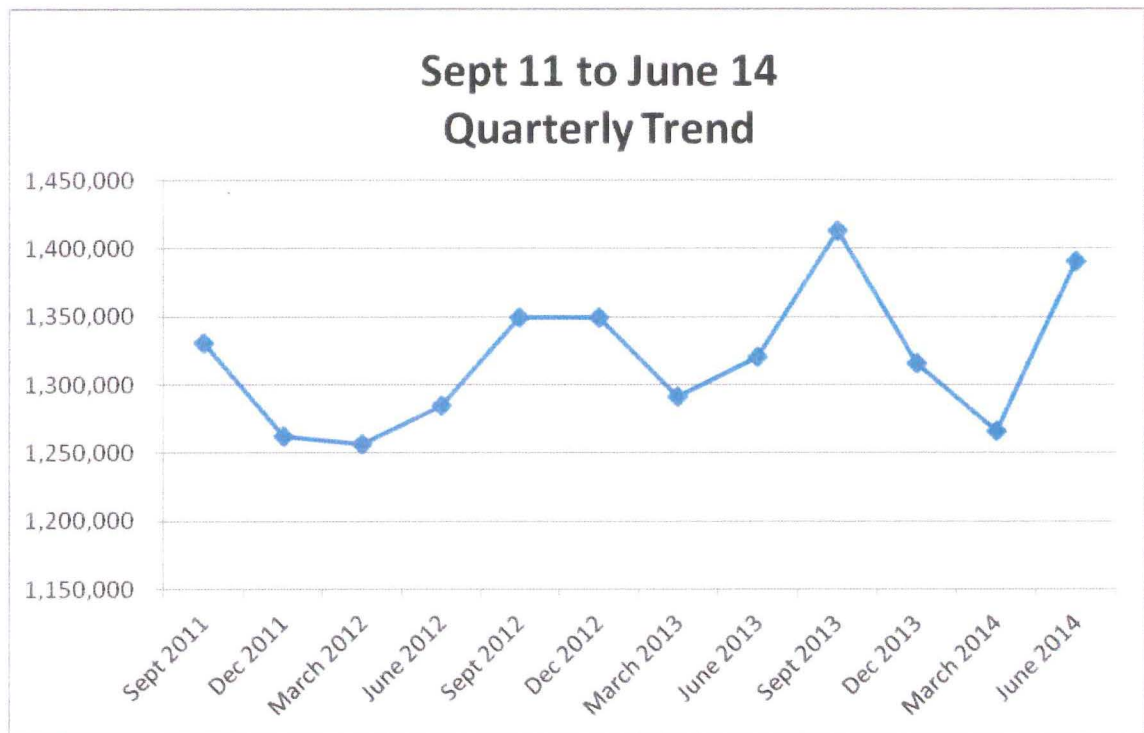
Sales Tax

# City of Shawnee Memorandum

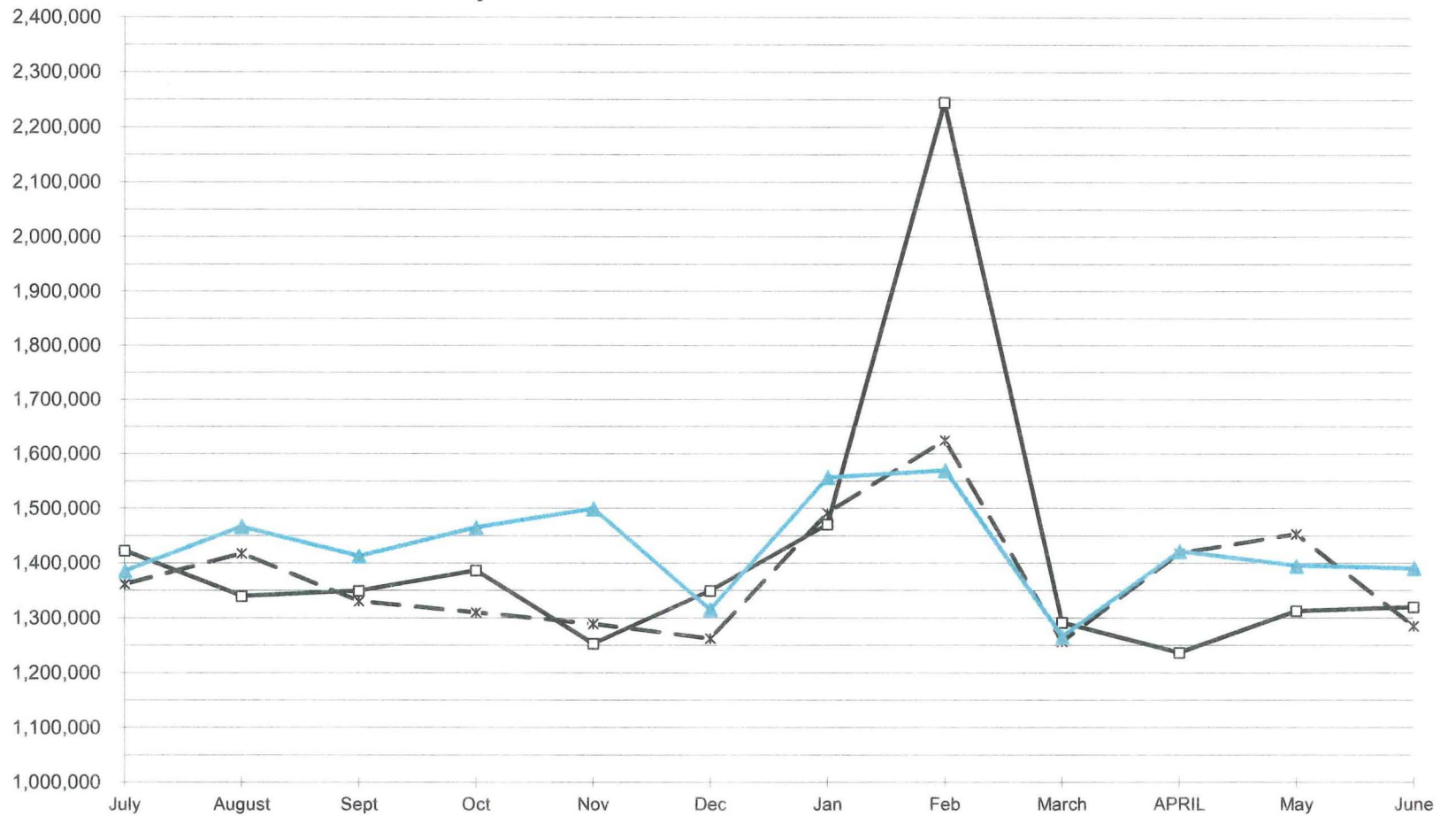


**To:** Mayor and City Commissioners  
**CC:** Brian McDougal, City Manager  
**From:** Cynthia R Sementelli, Finance Director  
**Date:** June 10, 2014  
**Re:** City Sales Tax Report

June Sales Tax collected this month was \$1,390,155 compared to last year's we are up \$70,342. For the fiscal year we are up 4.92% or \$804,307. Compared to 2012 numbers we are up \$105,283.



**CITY OF SHAWNEE  
SALES TAX COLLECTIONS  
July 2012-June 2014**



- x— July 2011 through June 2012
- July 2012 through June 2013
- △— July 2013 through June 2014

|                                  | July 2011  | July 2012    | July 2013    | Increase (Decrease)     |            |
|----------------------------------|------------|--------------|--------------|-------------------------|------------|
|                                  | through    | through      | through      | Over Prior Year         |            |
| Month                            | June 2012  | June 2013    | June 2014    | Amount                  | Percentage |
| July                             | 1,361,273  | 1,422,363    | 1,385,055    | (37,309)                | (2.62%)    |
| August                           | 1,417,308  | 1,339,539    | 1,466,250    | 126,711                 | 9.46%      |
| Sept                             | 1,330,420  | 1,349,282    | 1,412,708    | 63,426                  | 4.70%      |
| Oct                              | 1,309,924  | 1,386,657    | 1,465,063    | 78,406                  | 5.65%      |
| Nov                              | 1,289,143  | 1,253,140    | 1,499,183    | 246,043                 | 19.63%     |
| Dec                              | 1,262,401  | 1,349,459    | 1,315,025    | (34,433)                | (2.55%)    |
| Jan                              | 1,491,647  | 1,470,565    | 1,556,616    | 86,051                  | 5.85%      |
| Feb                              | 1,624,568  | 2,245,070    | 1,569,453    | (675,618)               | (30.09%)   |
| March                            | 1,256,806  | 1,291,532    | 1,265,687    | (25,845)                | (2.00%)    |
| APRIL                            | 1,417,533  | 1,236,564    | 1,421,540    | 184,976                 | 14.96%     |
| May                              | 1,452,759  | 1,312,710    | 1,394,972    | 82,262                  | 6.27%      |
| June                             | 1,284,872  | 1,319,813    | 1,390,155    | 70,342                  | 5.33%      |
| Total                            | 16,498,655 | 16,976,694   | 17,141,706   | 165,012                 | 0.97%      |
|                                  |            |              |              |                         |            |
|                                  |            |              |              |                         |            |
|                                  |            | Prior Year   | Current Year | Increase (Decrease)     |            |
| Period                           |            | Actual       | Actual       | Over Prior Year         |            |
| Fiscal Year to Date              |            | 16,976,694   | 17,141,706   | \$165,012               | 0.97%      |
| one time removed                 |            | 16,337,399   | 17,141,706   | \$804,307               | 4.92%      |
|                                  |            |              |              |                         |            |
|                                  |            |              |              |                         |            |
| Fiscal Year to Date Budget based |            |              |              |                         |            |
|                                  |            | Current Year | Current Year | Budget Variance         |            |
| Period                           |            | Budget       | Actual       | Favorable (Unfavorable) |            |
| Fiscal Year to Date              |            | 16,337,399   | 17,141,706   | \$804,307               | 4.92%      |

**Regular Board of Commissioners**

**20.**

**Meeting Date:** 06/16/2014

City Manager's Report

Submitted By: Donna Mayo, Administration

Department: Administration

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Information

Title of Item for Agenda

City Manager's Report

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