

AGENDA
BOARD OF CITY COMMISSIONERS
October 6, 2014 AT 6:30 P.M.
COMMISSION CHAMBERS AT CITY HALL
SHAWNEE, OKLAHOMA

CALL TO ORDER

DECLARATION OF A QUORUM

INVOCATION

FLAG SALUTE

1. Consider approval of Agenda:
2. Consider approval of Consent Agenda:
 - a. Minutes from the September 15, 2014 regular meeting and September 29, 2014 special call meeting
 - b. Acknowledge the following minutes:
 - Traffic Commission minutes from the July 22, 2014 meeting
 - c. Traffic Commission Recommendations
 - A. Consideration of request by Simona Gonzales, to install a street light on the existing pole across from 310 South Osage.

STAFF RECOMMENDATION: Staff recommends denial of request
BOARD RECOMMENDATION: Board recommends denial of request
 - B. Consideration of request by Claude Duck, to install a street light at the northeast corner of Federal Bridge.

STAFF RECOMMENDATION: Staff recommends approval of request
BOARD RECOMMENDATION: Board recommends approval of request
 - d. Authorize staff to request proposals for Fire Department assessment.
 - e. Acknowledge resignation of David W. Harmon from the Shawnee Civic and Cultural Development Authority
 - f. Mayor's Appointments:
 - Shawnee Civic and Cultural Development Authority
 - Rachael Monroe 1st Partial Term Expires 12/31/2015
 - Replaces David W. Harmon - Resigned*

3. Commissioners Comments
4. Citizens Participation
(A three minute limit per person)
(A twelve minute limit per topic)
5. Mayor's Proclamations:

"Family Promise Week"
October 12-18, 2014
6. Presentation by City Manager to Employee of the Month, Fred Treiber, Airport.
7. Consider a resolution of appreciation to Tom Pringle for over twenty-nine years of service to the City of Shawnee and presentation to Tom Pringle.
8. Consider Oklahoma Municipal Retirement Fund lump sum payment from Defined Benefit Plan and refund of contributions from the Defined Contribution Plan for Greg Price.
9. Discussion, consideration and possible action regarding the setting of City standards for campaign finance reporting.
10. Consider request for additional funding for the Veterans Memorial located in Woodland Veterans Park. (*Deferred from September 15, 2014 City Commission meeting.*)
11. Discussion regarding City's Comprehensive Plan and Capital Improvement Plan Update.
12. Consider an Executive Session for discussion of matters relating to sales tax enforcement as authorized by 25 O.S. §307(B)(4).

RECESS CITY COMMISSION MEETING TO CONVENE SHAWNEE AIRPORT AUTHORITY
AND SHAWNEE MUNICIPAL AUTHORITY

RECONVENE
13. Consider matters discussed in Executive Session regarding matters relating to sales tax enforcement as authorized by 25 O.S. §307(B)(4).
14. Discussion, consideration and possible action to provide for budget modification reducing account number 5-0130-5304, Legal Services, Dept. 130, City Attorney budget by one hundred thousand dollars (\$100,000); to terminate agreement with Modrall Sparling; to make action effective immediately.
15. Discussion, consideration and possible action regarding potential conflict of interest between commission members and Citizen Potawatomi Nation, including retention of outside counsel to investigate and render opinion to the Commission.
16. New Business

(Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

17. Administrative Reports, including, but not limited to:
 - a. Wayfinding Signage – Justin Erickson, Community Development
 - b. Avedis Trails Project – Justin Erickson, Community Development
 - c. Heating & Air for Municipal Auditorium – James Bryce, Director of Operations

18. Adjournment

Respectfully submitted

Phyllis Loftis, CMC, City Clerk

The City of Shawnee encourages participation from its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made. (ADA 28 CFR/36)

Regular Board of Commissioners

2. a.

Meeting Date: 10/06/2014

CC Minutes

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Minutes from the September 15, 2014 regular meeting and September 29, 2014 special call meeting

Attachments

CC Minutes 9-15-14

CC Minutes 9-30-14 SC

BOARD OF CITY COMMISSIONERS PROCEEDINGS
SEPTEMBER 15, 2014 AT 6:30 P.M.

The Board of City Commissioners of the City of Shawnee, County of Pottawatomie, State of Oklahoma, met in Regular Session in the Commission Chambers at City Hall, 9th and Broadway, Shawnee, Oklahoma, Monday, September 15, 2014 at 6:30 p.m., pursuant to notice duly posted as prescribed by law. Mayor Mainord presided and called the meeting to order. Upon roll call, the following members were in attendance.

Wes Mainord
Mayor

Gary Vogel
Commissioner Ward 1

Linda Agee
Commissioner Ward 2

James Harrod
Commissioner Ward 3-Vice Mayor

Keith Hall
Commissioner Ward 4

Lesa Shaw
Commissioner Ward 5

Micheal Dykstra
Commissioner Ward 6

ABSENT: None

Prior to continuing with the printed agenda, City Attorney Mary Ann Karns read a statement of apology to the Commission and community for an inadvertent error regarding Agenda Item No. 9. Ms. Karns stated that she had changed the language of the item proposed by Commissioner Hall to read “tribal nations” rather than “CPN” which was the term Commissioner Hall had requested.

INVOCATION

Lord’s Prayer Led By Mayor Mainord

FLAG SALUTE

Commissioner Dykstra

AGENDA ITEM NO. 1:

Consider approval of Agenda.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Agee, to approve the Agenda.

Commissioner Agee then asked if the Commission should go forward with a vote on the Agenda as published due to the change in the wording of Agenda Item No. 9. Commissioner Hall stated that he had been informed that Commissioner Shaw would be removing Agenda Item No. 8 from this agenda, therefore, he would also request to remove Agenda Item No. 9. After some discussion it was determined the Commission would address those items on this agenda when those items came up for consideration. A motion was made by Vice Mayor Harrod, seconded by Commissioner Agee, to withdraw the previous motion and to make a substitute motion to remove Agenda Items 8 and 9 from this agenda. Motion failed 2-5.

AYE: Mainord, Shaw

NAY: Vogel, Agee, Harrod, Hall, Dykstra

A motion was made by Vice Mayor Harrod, seconded by Commissioner Hall, to approve the Agenda. Motion carried 7-0.

AYE: Harrod, Hall, Shaw, Dykstra, Vogel, Agee, Mainord

NAY: None

AGENDA ITEM NO. 2: Consider approval of Consent Agenda:

- a. Minutes from the September 2, 2014 regular meeting
- b. Budget Amendment – General Fund
To allocate funds received from the Attorney General for the Safe Oklahoma Grant
- c. Acknowledge the following minutes and reports:
 - Planning Commission meeting minutes from August 6, 2014
 - Beautification Committee minutes from July 10, 2014
 - Wes Watkins Reservoir Oversight Committee minutes from June 5, 2014
 - Wes Watkins Budget Worksheet and Income and Expense Statement through June 30, 2014
 - Shawnee Urban Renewal Authority meeting minutes from August 5, 2014
 - License Payment Report August 1-31, 2014
 - Project Payment Report August 1-31, 2014

- d. Approve contract with Shawnee Housing Authority for specific police services associated with the Authority's security programs.
- e. Request authorization to advertise for bids on Police Department Communications remodel project.
- f. Acknowledge Oklahoma Municipal Retirement Fund refund of contributions from the Defined Contribution plan for Eric Musgrave.
- g. Request authorization to advertise for bids on the COEDD Roofing Project.

A motion was made by Commissioner Hall, seconded by Vice Mayor Harrod, to approve the Consent Agenda Item Nos. 2(a-g). Motion carried 6-1.

AYE: Hall, Harrod, Mainord, Shaw, Dykstra, Agee

NAY: Vogel

AGENDA ITEM NO. 3: Commissioners Comments

There were no Commissioners Comments.

AGENDA ITEM NO. 4: Citizens Participation
(A three minute limit per person)
(A twelve minute limit per topic)

Chairman John Barrett asked for clarification regarding the corrected wording of Agenda Item No. 9. Barrett verified that the wording used was exclusive to Citizen Potawatomi Nation and did not refer to any other tribes.

AGENDA ITEM NO. 5: Mayor's Proclamations:

"It Can Wait Day"
September 19, 2014

No one was present to accept the Mayor's Proclamation for "It Can Wait Day" presented by Mayor Mainord.

“Fire Prevention Week”
October 6-10, 2014

Andy Starkey of the Shawnee Fire Department accepted the Mayor’s Proclamation for “Fire Prevention Week” presented by Mayor Mainord.

AGENDA ITEM NO. 6: Public hearing and consideration of an ordinance rezoning property located NE of I-40 Service Road and Union Street from A-1; Agricultural to C-3; Automotive, Commercial and Recreational District.
Case #P11-14 Applicant: Cooper Shawnee Investments, LLC

Mayor Mainord declared a public hearing in session to consider an ordinance rezoning property located NE of I-40 Service Road and Union Street from A-1; Agricultural to C-3; Automotive, Commercial and Recreational District. Justin Erickson, Community Development Director, gave a staff report on this request and advised the Planning Commission had recommended approval. No one appeared in favor or against said rezoning. The public hearing was closed.

A motion was made by Commissioner Hall, seconded by Vice Mayor Harrod, to approve the ordinance rezoning property located NE of I-40 Service Road and Union Street from A-1; Agricultural to C-3; Automotive, Commercial and Recreational District.

Ordinance No. 2552NS

AN ORDINANCE CONCERNING THE ZONING CLASSIFICATION OF THE FOLLOWING DESCRIBED PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF SHAWNEE, OKLAHOMA, TO-WIT: A TRACT OF LAND DESCRIBED AS BEGINNING AT THE NORTHWEST CORNER OF THE NORTHEAST QUARTER (NW/C NE/4) OF SECTION THIRTY-ONE (31), TOWNSHIP ELEVEN (11) NORTH, RANGE FOUR (4) EAST OF THE INDIAN MERIDIAN, POTTAWATOMIE COUNTY, OKLAHOMA; THENCE N89°38'30"E A DISTANCE OF 1274.75 FEET TO A POINT ON THE WEST RIGHT OF WAY LINE OF THE ATCHISON, TOPEKA, & SANTA FE RAILROAD; THENCE S02°14'09"E A DISTANCE OF 878.05 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING S02°14'09"E ALONG SAID RIGHT OF WAY LINE A DISTANCE OF 358.47 FEET; THENCE N89°42'29"W A DISTANCE OF 618.08 FEET; THENCE N00°55'25"E A DISTANCE OF 358.14 FEET; THENCE S89°42'29"E A DISTANCE OF 598.32 FEET TO A POINT ON SAID WEST RIGHT OF WAY LINE, SAID POINT BEING THE POINT OF BEGINNING, FROM A-1; AGRICULTURAL TO C-3; AUTOMOTIVE,

COMMERCIAL AND RECREATIONAL DISTRICT; AND AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF SHAWNEE ACCORDINGLY.

Motion carried 7-0.

AYE: Hall, Harrod, Mainord, Shaw, Dykstra, Vogel, Agee

NAY: None

Ordinance No. 2552NS was adopted by the City Commission.

AGENDA ITEM NO. 7:

Consider approval of a Preliminary Plat for Deer Field Estates located in the 1400-1500 block of East Bradley.

Case #S10-14 Applicant: Kishwaukee Enterprises, LLC

Justin Erickson, Community Development Director, provided a map of the location to all Commissioners, media and staff that had not included in the agenda packet. Erickson advised that the Planning Commission approved the preliminary plat and staff recommends approval with conditions. Commissioner Shaw asked if any other residents expressed concerned. Erickson advised no.

A motion was made by Commissioner Shaw, seconded by Commissioner Dykstra, to approve the preliminary plat for Deer Field Estates located in the 1400-1500 block of East Bradley, with the following conditions:

1. Final construction documents must be approved by the City Engineer concurrent with Final Plat approval.
2. The final engineered drainage plan must be approved by the City Engineer concurrent with Final Plat approval.
3. A four (4') foot sidewalk shall be required along Bradley Street.
4. Approval of the following deviation:
 - a. The allowance for the cul-de-sac's terminus to be sixty-four (64') feet from the property boundary.
5. All other applicable City standards apply.

Motion carried 7-0.

AYE: Shaw, Dykstra, Vogel, Agee, Harrod, Mainord, Hall

NAY: None

AGENDA ITEM NO. 8:

Discussion, consideration and possible action on a proposal to defund all legal fees and expenses associated with the City's ongoing disagreements with our Native American neighbors.

A motion was made by Commissioner Shaw, seconded by Commissioner Hall, to defer action on agenda item No. 8 to the October 6, 2014 City Commission Meeting allowing for definitive budget language inclusion and to add an executive session. Motion carried 7-0.

AYE: Shaw, Hall, Dykstra, Vogel, Agee, Harrod, Mainord

NAY: None

AGENDA ITEM NO. 9:

Discussion, consideration and possible action regarding possible conflict of interest between commission members and Tribal Nations, including the retention of outside counsel to investigate and render an opinion to the Commission.

Commissioner Hall requested that Agenda Item No. 9 be removed from this agenda with the understanding that it can be put back on at a future meeting.

Agenda Item No. 9 was removed by power of the Chair.

AGENDA ITEM NO. 10:

Consider request for additional funding for the Veterans Memorial located in Woodland Veterans Park.

Mr. Tom Schrzan presented this item to the Commission thanking the City of Shawnee for their previous help with the Veterans Memorial. He explained they were in the final phase of the project. This phase consists of the construction of eight panels engraved with the names of veterans who were killed in action in the State of Oklahoma. In total there will be eight thousand names engraved on the panels. The cost will be approximately \$120,000.00. The Veterans Committee has \$10,000 set aside for this project but they are asking the City for an additional \$40,000.00 to start the process and get the panels ordered. Mr. Schrzan said the Veterans Committee plans to raise money to cover the remaining approximate \$70,000.00 needed for completion.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Agee, to defer Agenda Item No. 10 until the City Manager can identify funds that might be available for this project. Motion carried 7-0.

AYE: Harrod, Agee, Mainord, Hall, Shaw, Dykstra, Vogel

NAY: None

AGENDA ITEM NO. 11:

Consider approval of ODOT Agreement (State Project No. SAP-263D(022)) for the asphalt surfacing of Pecan Grove Road from SH102, west approximately 0.7 miles to Lake Dam Road.

City Engineer John Krywicki stated that the County will be providing road preparation (blading and widening) the road and the City will pay for the asphalt. The asphalt purchase is approximately \$119,000.00.

A motion was made by Vice Mayor Harrod, seconded by Commissioner Hall, to approve the ODOT Agreement (State Project No. SAP-263D(022)) for the asphalt surfacing of Pecan Grove Road from SH102, west approximately 0.7 miles to Lake Dam Road. Motion carried 7-0.

AYE: Harrod, Hall, Shaw, Dykstra, Vogel, Agee, Mainord

NAY: None

AGENDA ITEM NO. 12:

Consider a resolution to surplus an engine from vehicle Unit 3478 2009 Ford Crown Vic VIN 2FAHP71V09X117017 Insurance Loss with a Salvage Oklahoma Title and donate engine to Oklahoma Baptist University Police Department.

Resolution No. 6478 was introduced.

A RESOLUTION DECLARING A CERTAIN ITEM OF PERSONAL PROPERTY SURPLUS AND NO LONGER NEEDED FOR CITY PURPOSES; DESCRIBING SAID ITEM; AND AUTHORIZING THE DONATION OF SAID ITEM TO THE OKLAHOMA BAPTIST UNIVERSITY POLICE DEPARTMENT.

Police Chief Frantz explained to the Commission the partnership between Shawnee Police Department and the OBU police department. A motion was made

by Commissioner Vogel, seconded by Commissioner Hall, to approve a resolution to surplus an engine from vehicle Unit 3478 2009 Ford Crown Vic VIN 2FAHP71V09X117017 Insurance Loss with a Salvage Oklahoma Title and donate engine to Oklahoma Baptist University Police Department. Motion carried 7-0.

AYE: Vogel, Hall, Shaw, Dykstra, Agee, Harrod, Mainord
NAY: None

AGENDA ITEM NO. 13: Consider Oklahoma Municipal Retirement Fund lump sum payment from Defined Benefit Plan and refund of contributions from the Defined contribution plan for David Dauman.

A motion was made by Commissioner Hall, seconded by Commissioner Dykstra, to approve Oklahoma Municipal Retirement Fund lump sum payment from Defined Benefit Plan and refund of contributions from the Defined contribution plan for David Dauman. Motion carried 7-0.

AYE: Hall, Dykstra, Vogel, Agee, Harrod, Mainord, Shaw
NAY: None

AGENDA ITEM NO. 14: Acknowledge Sales Tax Report received September 2014.

Cindy Sementelli, Finance Director, reported that September sales tax collected this month was \$1,426,359. Compared to last year's, sales tax is up \$13,651.00 or 0.49%. Compared to 2012, sales tax is up \$77,077.00.

AGENDA ITEM NO. 15: New Business (Any matter not known about or which could not have been reasonably foreseen prior to the posting of the agenda)

There was no New Business.

AGENDA ITEM NO. 16:

Adjournment

There being no further business to be considered, the meeting was adjourned by power of the Chair. (7:40 p.m.)

WES MAINORD, MAYOR

ATTEST:

PHYLLIS LOFTIS, CMC, CITY CLERK

BOARD OF CITY COMMISSIONERS
CITY OF SHAWNEE
SPECIAL CALLED SESSION
SEPTEMBER 29, 2014

The Board of City Commissioners met in Special Called Session at the Shawnee Commission Chambers at Shawnee City Hall, 16 W. 9th, Shawnee, Oklahoma, Monday, September 29, 2014 at 6:30 p.m., pursuant to notice duly posted as prescribed by law. Mayor Mainord presided and called the meeting to order. The following members were in attendance and a quorum was declared.

Wes Mainord
Chairman

Gary Vogel
Commissioner Ward 1

Linda Agee
Commissioner Ward 2

James Harrod
Commissioner Ward 3-Vice Mayor

Absent
Commissioner Ward 4

Lesha Shaw
Commissioner Ward 5

Micheal Dykstra
Commissioner Ward 6

Absent: Keith Hall

The Call for said meeting was entered upon the records by the City Clerk, said Call being as follows:

NOTICE OF A CALLED SPECIAL SESSION OF THE BOARD OF CITY
COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA

TO THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA:

You and each of you are hereby notified that by virtue of a call issued by me on this 24th day of October, 2014 a Special Called Session of the City of Shawnee Board of Commissioners will be held at Commission Chambers at City Hall, 16 W. 9th, Shawnee, Oklahoma at 6:30 P.M. on September 29, 2014 and you are hereby notified to be present at said meeting.

The purpose of the following special call session of the City Commissioners will be for a presentation by city staff to City Commission regarding departmental duties and responsibilities.

(SEAL)

ATTEST:

s/s Phyllis Loftis
PHYLLIS LOFTIS, CMC
CITY CLERK

s/s Brian McDougal
BRIAN MCDUGAL
CITY MANAGER

STATE OF OKLAHOMA, COUNTY OF POTTAWATOMIE, SS.

I received this notice on the 24th day of September, 2014 at 1:35 o'clock p.m., and executed the same by delivering a true and correct copy thereof to each of the Commissioners of the City of Shawnee, Oklahoma as follows:

I delivered a true and correct copy to Mayor Wes Mainord
via e-mail at 10:14 o'clock a.m. on September 25, 2014

I delivered a true and correct copy to Commissioner Linda Agee
via e-mail at 11:04 o'clock p.m. on September 24, 2014

I delivered a true and correct copy to Commissioner Lesha Shaw
via e-mail at 5:09 o'clock p.m. on September 24, 2014

I delivered a true and correct copy to Commissioner Micheal Dykstra
via e-mail at 10:36 o'clock p.m. on September 26, 2014

I delivered a true and correct copy to Commissioner James Harrod
via e-mail at 8:29 o'clock p.m. on September 24, 2014

I delivered a true and correct copy to Commissioner Gary Vogel
via e-mail at 2:38 o'clock p.m. on September 28, 2014

I delivered a true and correct copy to Commissioner Keith Hall
via e-mail at 5:06 o'clock p.m. on September 24, 2014

s/s Phyllis Loftis
City Clerk

CALL FOR SPECIAL SESSION OF THE SHAWNEE BOARD OF CITY COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA TO BE HELD ON THE 29TH DAY OF OCTOBER, 2014 AT 6:30 O’CLOCK P.M. AT THE COMMISSION CHAMBERS AT CITY HALL, 16 W. 9TH, SHAWNEE, OKLAHOMA. THE PURPOSE OF SAID MEETING WILL BE FOR A PRESENTATION BY CITY STAFF TO THE CITY COMMISSION REGARDING DEPARTMENTAL DUTIES AND RESPONSIBILITIES.

BY VIRTUE OF THE AUTHORITY VESTED IN ME BY SECTION 4, ARTICLE IV OF THE CHARTER OF THE CITY OF SHAWNEE, OKLAHOMA, A SPECIAL SESSION OF THE BOARD OF CITY COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA IS HEREBY CALLED TO MEET AT CITY COMMISSION CHAMBERS AT CITY HALL, 16 W. 9TH, SHAWNEE, OKLAHOMA AT 6:30 P.M. ON SEPTEMBER 29, 2014 FOR A MEETING FOR PRESENTATIONS BY CITY STAFF TO THE CITY COMMISSION REGARDING DEPARTMENTAL DUTIES AND RESPONSIBILITIES.

WITNESS MY HAND THIS 24TH DAY OF SEPTEMBER, 2014.

s/s Brian McDougal
BRIAN MCDUGAL
CITY MANAGER

(SEAL)

ATTEST:

s/s Phyllis Loftis
PHYLLIS LOFTIS, CMC, CITY CLERK

CALL TO ORDER AT 6:30 P.M.

DECLARATION OF A QUORUM

Roll was called with six Commissioners present and a quorum was declared.

AGENDA ITEM NO. 1: Presentations by city staff to City Commission regarding departmental duties and responsibilities.

Finance Director Cindy Sementelli began her presentation of the Finance Department by identifying staff members and outlining the duties and responsibilities of the Finance Department. She spoke about the annual budget and associated legal requirements, as well as division of sales tax appropriations. Ms. Sementelli explained the purposes General Fund and the SMA-Utility Fund. She closed her presentation with a description of the future goals for the Finance Department.

Community Development Director Justin Erickson provided Commissioners with information regarding his background in planning and of his current responsibilities. Mr. Erickson spoke regarding the four divisions in his department (Planning, Building, Action Center, SURA/CDBG). He explained the duties of each department and how many employees were in those departments. He also provided statistics relating to the number of dilapidated structures that have been removed as well as pictures showing those structures and their removal.

Emergency Management Director Don Lynch introduced the Emergency Management's mission. He spoke regarding the phases of disaster preparedness, hazard mitigation and response. He outlined the steps and explained the importance of receiving a disaster declaration after an emergency event. Mr. Lynch identified his staff and their qualifications. He closed his presentation with by expressing his appreciation to the LEPC and all the volunteers that assist in training operations and during disaster events.

Police Chief Russell Frantz began by explaining the current breakdown of employees and the departments and units they represent. He spoke regarding the teamwork the police department has with CLEET and other agencies and special appreciation noted to the Shawnee Police Foundation. He compared the number of personnel and equipment to current numbers and noted that nearly 80,000 calls were dispatched from Shawnee Police Dispatch in 2013. Chief Frantz listed the

main crimes that affect the city and listed the drugs that officers are making arrests for. He also spoke briefly regarding gang activity in the area. He closed his presentation by discussing major budget items needed for his department and introduced his future goals.

Interim Fire Chief Dru Tischer gave an overview of the Fire Department and spoke specifically about fire vehicles and the fire stations. He discussed each station and spoke of the water problems associated with Fire Station No. 2. Chief Tischer explained the duties of Fire Prevention, Fire Suppression and the Fire Marshal's Office. He also spoke highly of the Fire Department's Clown Program. In closing, he listed his long range goals for the department, which includes construction of an additional restroom at Fire Station No 3.

AGENDA ITEM NO. 2:

ADJOURNMENT

There being no further business to be considered, the meeting was adjourned by power of the Chair.

WES MAINORD
MAYOR

(SEAL)

ATTEST:

PHYLLIS LOFTIS, CMC
CITY CLERK

Regular Board of Commissioners

2. b.

Meeting Date: 10/06/2014

Acknowledge Minutes

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge the following minutes:

- Traffic Commission minutes from the July 22, 2014 meeting
-

Attachments

Traffic Minutes 7-22-14

MINUTES
TRAFFIC COMMISSION
July 22, 2014 MEETING
COMMISSION CHAMBERS ROOM AT CITY HALL

I. CALL TO ORDER

II. ROLL CALL
MEMBERS PRESENT

Ronald Taffe - Chairman
Wayne Ardrey- Vice Chairman
Theresa Cody
Peggy Rider
Paul Roberts

MEMBERS ABSENT

Rebecca Dolin

EX-OFFICIO MEMBERS

Michael Ludi, Assistant City Engineer
Danielle Turner, Traffic Commission Secretary
Keith Mangus, Traffic Supervisor

CITIZENS PRESENT

None

III. APPROVAL OF APRIL 22, 2014 MINUTES

Motion was made by Rider, seconded by Roberts to approve the April 22, 2014 minutes. Motion carried

Roll Call: Aye: Taffe, Ardrey, Cody, Rider, Roberts
Nay: none

IV. CONSIDERATION OF REQUEST

- A. Consideration of request by Amanda Harrison, to post stop signs on the East and West bound lanes at the intersection of East Burns and North Hobson.

Discussion:

A handout has been placed for each Traffic Commissioner. The first page gives a location map of requested item. The small stop signs are the signs currently in place on the North and South corners of the intersection. The large stop sign marks additional requested signs. The police report had been added to the packet due to the fact the request came after an accident on that corner. Pages from the Manual on Uniform Traffic Control Devices (MUTCD) with highlighted areas to note standards for placing stop signs and Traffic counts have also been made available in the handout. Michael Ludi reported the intersection traffic counts showed a four (4) day count with day one having 34 units, day two (2) having 21 units, day three (3) having 25 units and day four (4) having 50 units. The MUTCD states a 2000 unit per day or 300 units per hour would be cause for Yield or Stop sign to be considered. This specific intersection does not meet the criteria for additional stop signs to be added.

Ms. Harrison was not present to speak.

Motion was made by Rider, seconded by Cody to **deny** proposed stop signs on the East and West bound lanes at the intersection of East Burns and North Hobson. Motion carries

Roll Call: Aye: Taffe, Ardrey, Cody, Rider, Roberts
Nay: none

V. ADMINISTRATIVE REPORTS

None

VI. CITIZEN PARTICIPATION

None

VII. BOARD MEMBERS COMMENTS

None

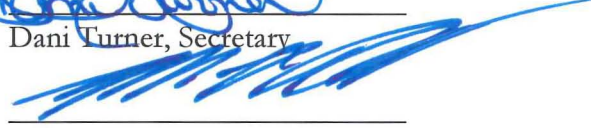
There being no further business to come before the Transportation Commission, a motion was made by Rider, seconded by Roberts recommending the meeting be adjourned.
Motion carried.

Roll Call: Aye: Taffe, Ardrey, Cody, Rider, Roberts
Nay: none

Respectfully submitted,



Dani Turner, Secretary


Ronald Taffe, Chairman

Regular Board of Commissioners

2. c.

Meeting Date: 10/06/2014

Traffic Comm Rec

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Traffic Commission Recommendations

A. Consideration of request by Simona Gonzales, to install a street light on the existing pole across from 310 South Osage.

STAFF RECOMMENDATION: Staff recommends denial of request

BOARD RECOMMENDATION: Board recommends denial of request

B. Consideration of request by Claude Duck, to install a street light at the northeast corner of Federal Bridge.

STAFF RECOMMENDATION: Staff recommends approval of request

BOARD RECOMMENDATION: Board recommends approval of request

Attachments

Traffic Recommendations

Traffic Draft Minutes

**STAFF RECOMMENDATIONS
TRAFFIC COMMISSION
September 23, 2014 MEETING**

- A. Consideration of request by Simona Gonzales, to install a street light on the existing pole across from 310 South Osage.

STAFF RECOMMENDATION: Staff recommends denial of request

BOARD RECOMMENDATION: Board recommends denial of request

- B. Consideration of request by Claude Duck, to install a street light at the northeast corner of Federal Bridge.

STAFF RECOMMENDATION: Staff recommends approval of request

BOARD RECOMMENDATION: Board recommends approval of request

**MINUTES
TRAFFIC COMMISSION
SEPTEMBER 23, 2014 MEETING
COMMISSION CHAMBERS ROOM AT CITY HALL**

I. CALL TO ORDER

**II. ROLL CALL
MEMBERS PRESENT**

Ronald Taffe - Chairman
Wayne Ardrey- Vice Chairman
Peggy Rider
Paul Roberts
Rebecca Dolin

MEMBERS ABSENT

none

EX-OFFICIO MEMBERS

Michael Ludi, Assistant City Engineer
Danielle Turner, Traffic Commission Secretary

CITIZENS PRESENT

Simona Gonzales
Claude Duck

III. APPROVAL OF JULY 22, 2014 MINUTES

Motion was made by Roberts, seconded by Rider to **approve** the July 22, 2014 minutes. Motion carried

Roll Call: Aye: Taffe, Ardrey, Rider, Roberts, Dolin
Nay: none

IV. APPROVAL OF 2015 CALENDAR OF MEETINGS

Motion was made by Ardrey, seconded by Dolin to **approve** the 2015 Calendar of Meetings. Motion carried

Roll Call: Aye: Taffe, Ardrey, Rider, Roberts, Dolin
Nay: none

V. CONSIDERATION OF REQUEST

A. Consideration of request by Simona Gonzales, to install a street light on the existing pole across from 310 South Osage.

Discussion:

Michael Ludi presented a Power Point with locations of street lights already present on the 300 block of South Osage. Lights are located at the intersections of Farrall Street and Osage Ave., Oakland Street and Osage Ave. and two additional lights mid block on Osage Ave. presently. Staff recommends denying this request due to the request being a personal light issue not a traffic concern. It is the general policy to place street lighting at the street intersections. Residents have the ability to contact OG&E and request a personal light on their property for a small monthly cost of \$10 to \$12 a month. Ludi believes the mid block lights are private lights. Dolin stated when she had driven by the area at night it was very dark. She stated vegetation blocks lighting to the street. Dolin requested Code Enforcement to be sent to this area to see if anything can be done with the overgrown vegetation. Discussion on the location of an existing pole that could possibly be used if additional light is approved was made by Roberts and Ludi. This pole is directly across from 310 South Osage at the south property line. If this lighting is approved the block would have three mid block lights as well as the two lights one at each end of the block at the intersections. No additional pole would be needed only the monthly cost of the light to the City.

Simona Gonzales, 310 South Osage, brought picture to show the Commission. The pictures showed although there are four lights on the block only one light is working. Ms. Gonzales stated she had contacted OG&E about these lights and they had told her the City would need to call for the lights to be placed on the repair list. She also stated due to the vegetation there is limited lighting. She is concerned for the safety of children who ride the bus. She stated it is very dark and drivers cannot see the children as they cross or stand waiting. Ms. Gonzales stated her home has been robbed twice. She stated even if the lights presently in place are repaired she does not believe this will be enough lighting for safety.

Motion was made by Ardrey, seconded by Dolin to **deny** proposed installation of a street light on the existing pole across from 310 South Osage.

Motion carried

Roll Call: Aye: Taffe, Ardrey, Rider, Roberts, Dolin
Nay: none

B. Consideration of request by Claude Duck, to install a street light at the northeast corner of Federal Bridge.

Discussion:

Michael Ludi presented a Power Point with location of Bridge, existing light and existing pole which additional lighting could be added. This additional lighting would

add monthly cost to the City but no additional cost to install using the existing pole. Ludi stated for the safety of pedestrian traffic over Federal Bridge, Staff recommends to approve additional lighting on the northeast corner of Federal Bridge.

Claude Duck spoke and had written an additional letter with complaints and concerns for this specific request as well as other items for different departments. Pertaining to this specific request, Mr. Duck stated the bridge has all of the gas lines, water lines and phone lines under it. He stated poor lighting is a safety hazard. Mr. Duck stated resent theft of copper telephone line in the area may have been prevented if the bridge had been lit up better. Mr. Duck believes that people are coming up from under the bridge and sabotaging the utilities. He stated if additional lighting is placed at the bridge passing motorists could see and possibly report to the police activity.

Motion was made by **Ardrey**, seconded by **Rider** to **approve** proposed installation of a street light on the northeast corner of Federal Bridge. Motion carries

Roll Call: Aye: Taffe, Ardrey, Rider, Roberts, Dolin
Nay: none

VI. ADMINISTRATIVE REPORTS

None

VII. CITIZEN PARTICIPATION

None

VIII. BOARD MEMBERS COMMENTS

None

There being no further business to come before the Transportation Commission, a motion was made by **Dolin**, seconded by **Roberts** recommending the meeting be adjourned. Motion carried.

Roll Call: Aye: Taffe, Ardrey, Rider, Roberts, Dolin
Nay: none

Respectfully submitted,

Dani Turner, Secretary

Ronald Taffe, Chairman

Regular Board of Commissioners

2. d.

Meeting Date: 10/06/2014

FD Assessment

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Authorize staff to request proposals for Fire Department assessment.

Attachments

FD Proposal Memo



Shawnee Police Department

Chief Russell Frantz

16 W 9th

Shawnee, Oklahoma 74801

Office (405) 878-1680 or 1681 *Fax (405) 878-1520

E-Mail: rfrantz@shawneeok.org



FROM : Russell Frantz
Chief of Police / Interim Director Public Safety

TO : Mayor and City Commissioners

CC : Brian McDougal, City Manager

SUBJECT : Authorization for Proposal

DATE : 2 October 2014

I request authorization to receive proposals for a comprehensive assessment, audit and master plan for the Shawnee Fire Department. The proposal is to develop a master plan based on assessment of the Shawnee Fire Department to provide a roadmap to address current and future needs of the Fire Department. Funding was set aside for this project in the 2014-2015 budget.

Sincerely,

Russell Frantz
Interim Director Public Safety

Regular Board of Commissioners

2. e.

Meeting Date: 10/06/2014

SCCDA Harmon Resignation

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Acknowledge resignation of David W. Harmon from the Shawnee Civic and Cultural Development Authority

Regular Board of Commissioners

2. f.

Meeting Date: 10/06/2014

Mayor Appts

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

f. Mayor's Appointments:

Shawnee Civic and Cultural Development Authority

Rachael Monroe 1st Partial Term Expires 12/31/2015

Replaces David W. Harmon - Resigned

Attachments

Monroe Appl

CITY OF SHAWNEE



APPLICATION TO SERVE

Boards, Committees, and Commissions

Name: <u>Rachael Monroe</u>	Application Date: <u>20 Sept 2014</u>
Address: <u>1209 Muirfield Dr.</u>	
Mailing Address: <u>Shawnee, OK 74901</u>	
Daytime Phone: <u>405-410-3554</u> Fax: _____	Email: <u>msreferee@gmail.com</u>
Profession: <u>Business Owner</u>	
Business Name: <u>WM Thomas LLC, Good Lookin' Investments, LLC</u>	
Business Address: <u>1209 Muirfield Dr.</u>	
Business Phone: <u>405-410-3554</u> Fax: _____	Email: <u>msreferee@gmail.com</u>

Do you live within the City Limits of the City of Shawnee? Yes or No (please circle)

Do you currently serve on a City board or committee? Yes or No (please circle)

How many years have you lived in Shawnee? 20

Select the Board/Committee/Commission you are interested in serving on: (please check)

<input type="radio"/> Airport Advisory Board	<input type="radio"/> Library Board
<input type="radio"/> Beautification Committee	<input type="radio"/> Oklahoma Baptist University Trust Authority
<input type="radio"/> Board of Adjustment (Zoning)	<input type="radio"/> Planning Commission
<input type="radio"/> Cable TV Advisory Committee	<input type="radio"/> Regional Park Oversight Committee
<input type="radio"/> Civic and Cultural Development Authority	<input type="radio"/> Shawnee Hospital Authority
<input type="radio"/> Community Service Contracts Review Committee	<input type="radio"/> Shawnee Urban Renewal Authority
<input type="radio"/> Economic Development Foundation, Inc. Board of Trustees	<input type="radio"/> Tourism Advisory Committee
<input type="radio"/> Housing Authority	<input type="radio"/> Traffic Commission
	<input checked="" type="radio"/> Other: <u>Expo</u>

Why are you interested in serving on the Board/Committee/Commission selected above?

To serve the City of Shawnee with my time and abilities.

What will make you a good board member and what skills or knowledge do you have that would be relevant to this board/committee/commission?

As the daughter and sister to some World Champion horse owners, I have a great deal of respect for the Cowboy & Cowgirl community.

RECEIVED CITY CLERK'S OFFICE

Date 9-23-14 Time 1:30 pm

With my experience setting up & running rodeos I have alot of connections and experience in that world. Additionally my world travels give me a unique perspective on National interests.

What civic or volunteer activities (if any) are you currently involved in?

Kiwanis Past President Life Church-online host
Shawnee Community Foundation, President

List education, including degree(s) earned:

Master's of Arts in Educational Leadership Bachelors in Health and multiple certification courses in building and property management, and a Covey Leadership

Have you ever served on a City-appointed board/committee/commission before? If so, which ones and for how long did you serve?

No

Please include up to three personal or professional references:

Name	Relationship	Phone Number
Ken McDowell	Board Members - Kiwanis	820-4055
Kristina DeGraffenreid	Friend - Client, WM Homes	973-5373
Casey Bell	Banker	273-1000

PLEASE READ CAREFULLY:

Appointment by the Commission is for one term and individuals may not serve more than two consecutive full terms. Appointment to a second term remains at the discretion of the City Commission.

My signature affirms that all information contained herein is true to the best of my knowledge, and that I understand that any misstatement of fact or misrepresentation of credentials may result in disqualification from further consideration.

Signature [Signature] Date 20 Sept 2014

Applications are retained on file for one (1) year. Applicants are encouraged to include a letter of interest with this application. Thank you for your interest in serving Shawnee.

Send application form to:

Shawnee City Clerk
PO Box 1448
Shawnee, OK 74802
878-1605 (phone)
878-1581 (fax)
dmayo@ShawneeOK.org

Regular Board of Commissioners

6.

Meeting Date: 10/06/2014

EOM

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Presentation by City Manager to Employee of the Month, Fred Treiber, Airport.

Regular Board of Commissioners

7.

Meeting Date: 10/06/2014

Pringle Reso

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consider a resolution of appreciation to Tom Pringle for over twenty-nine years of service to the City of Shawnee and presentation to Tom Pringle.

Attachments

Resolution Pringle

RESOLUTION NO. 6479

A RESOLUTION EXPRESSING APPRECIATION TO THOMAS "TOM" L. PRINGLE FOR OVER 29 YEARS OF LOYAL SERVICE TO THE CITY OF SHAWNEE, OKLAHOMA; DIRECTING THAT SAID RESOLUTION BE SPREAD UPON THE OFFICIAL RECORDS OF THE CITY OF SHAWNEE, OKLAHOMA; AND AUTHORIZING A COPY BE PRESENTED TO THOMAS L. PRINGLE.

WHEREAS, February 25, 1985, was a significant day in the City of Shawnee, for the reason that Tom Pringle commenced his employment with the City as a Shawnee Police Officer. During his career, Tom achieved the rank of Senior Police Officer in 1990, Sergeant in 1994 and Lieutenant in 2007. Tom Pringle has elected to retire effective September 26, 2014.

WHEREAS, Tom Pringle has demonstrated his ability to meet the challenges given him with dedication and loyalty throughout the years; and

WHEREAS, it is both fitting and proper for the City of Shawnee to recognize Tom Pringle for his many contributions to the City.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF SHAWNEE, OKLAHOMA that they hereby express to Tom Pringle their appreciation for his many years of service to the City and its inhabitants.

BE IT FURTHER RESOLVED that this resolution be spread upon the official records of the City of Shawnee, Oklahoma and that a copy hereof be presented to Tom with best wishes for many future years of happiness.

PASSED AND APPROVED THIS 6th day of October, 2014.

WES MAINORD, MAYOR

ATTEST:

PHYLLIS LOFTIS, CMC, CITY CLERK

Regular Board of Commissioners

8.

Meeting Date: 10/06/2014

OMRF Price

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consider Oklahoma Municipal Retirement Fund lump sum payment from Defined Benefit Plan and refund of contributions from the Defined Contribution Plan for Greg Price.

Regular Board of Commissioners

9.

Meeting Date: 10/06/2014

Campaign Report

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Discussion, consideration and possible action regarding the setting of City standards for campaign finance reporting.

Regular Board of Commissioners

10.

Meeting Date: 10/06/2014

Woodland Park

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consider request for additional funding for the Veterans Memorial located in Woodland Veterans Park. *(Defer (Deferred from September 15, 2014 City Commission meeting.)*

Attachments

Veterans Memo

Veterans Req

Mayor
WES MAINORD



The City of Shawnee
City Manager's Office
P.O. Box 1448
Shawnee, Oklahoma 74802-1448
(405) 878-1625 Fax (405) 214-4249
www.ShawneeOK.org

Commissioners
LINDA AGEE
GARY VOGEL
JAMES HARROD
KEITH HALL
LESA SHAW
MICHEAL DYKSTRA

Date: 9/29/2014
To: Mayor and City Commissioners
From: Brian McDougal, City Manager
James Bryce, Operations Director
RE: Veterans Memorial Request for Donation

Nature of the Request:

Since 2005 the veterans committee have met to discuss the creation of a veterans memorial on City owned property located in Woodland Park. In 2008, the City of Shawnee, City Commission, awarded \$50,000.00 to the Shawnee Community Foundation to begin construction of the facility. Since that time, according to a letter dated September 10, 2014, from Bill Ford of Shawnee Milling, they have spent approximately \$300,000.00 developing the memorial.

The request is for an additional \$40,000.00 to complete the memorial with a total of \$120,000.00 to raise to complete the project.

Staff Analysis, Considerations:

The memorial is a showplace for our citizens and visitors in the past 5+ years that the committee has been working on this project. The property is owned by the city and they City has agreed to maintain the memorial. This memorial is considered a destination location for both citizens and visitors to Shawnee.

Recommendation:

The City's Capital Improvement Plan includes nearly 100 million dollars in capital projects for a 20 year planning period. This request is not currently in that list of eligible projects. Staff would recommend that we place it on the list of projects and allow it to compete with the other projects for funding. However, if the Commission determines it would like to encumber additional funds, Staff recommendation would be to budget 1/3 of the \$40,000.00 for the FY 2014 - 2015, FY 2015 - 2016, and FY 2016 - 2017 and disburse it to the Shawnee Community Foundation (with a contract stating the terms) at the time at which the veterans committee has raised the additional \$80,000.00 to complete the project.

It is crucial that the committee raise the matching funds before the City disburse the requested \$40,000 match.

Budget Consideration:

FY 2014 – 2015: \$13,334.00, Third penny capital Fund Balance;

FY 2015 – 2016: \$13,334.00, Third penny capital;

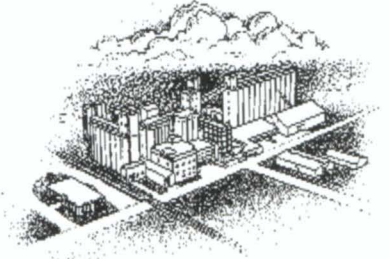
FY 2016 – 2017: \$13,333.00, Third penny capital.



SHAWNEE MILLING COMPANY

GOOD MILLERS SINCE 1906

PHONE (405) 273-7000 • FAX (405) 273-7333 • P.O. Box 1567 • SHAWNEE, OK 74802-1567



September 10, 2014

TO THE MAYOR AND THE CITY COMMISSIONERS OF THE CITY OF SHAWNEE, SHAWNEE, OK

Subject: Shawnee Veterans Memorial located in Woodland Veterans Park north of the District Attorneys office in downtown Shawnee.

Request: The Shawnee Veterans Memorial Committee appointed by the City of Shawnee in August 2005 would like to request the City of Shawnee to budget the funds necessary to purchase 8 granite panels for the Veterans Park.

Since August 2005 the Veterans Committee has met practically every Tuesday at 4:00 p.m. with the sole purpose to construct an appropriate Veterans Memorial Park. The City of Shawnee has given approximately \$50,000 to the project, and this is most appreciated. The balance of the over \$300,000, of what we have spent to date, is from private donations by selling bricks and other contributions. The committee greatly appreciates the support from the City of Shawnee in its funds and grounds maintenance from the City parks department.

The completion of this phase of the park requires the purchase of 8 - 6 ft. x 6 ft. black granite panels that will be erected around the flag pole and have inscribed on them the over 8,000 names of Oklahomans that have either been killed in action or perished because of their military service in all wars and engagements from the Spanish-American War to the present. The cost of completing this phase of the project will be approximately \$120,000, and, at this time, we would like to request from the City \$40,000 which will be matched with \$10,000 from the funds created in the Shawnee Veterans Memorial account so that the granite panels can be ordered. Once the panels are ordered it will take approximately 6 to 9 months for them to arrive from over seas, and then we will continue to have fund raisers to pay for all the inscriptions of all names and the installation of the granite panels at the Memorial. This will be about a year and a half project from the date of the order of the granite panels.

I hope the City of Shawnee will commit the necessary funds at this time to let us place the order with the SI Memorial Company in Tulsa that has helped us to date with the existing granite archway and memorial bricks.

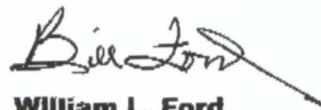
September 10, 2014

Page 2

It has been a privilege for us to work for the City of Shawnee and all Veterans in this area to construct our Veterans Memorial. Thank you very much for your consideration, and we will be glad to answer any questions that you may have.

Sincerely yours,

SHAWNEE MILLING COMPANY

A handwritten signature in black ink that reads "Bill Ford". The signature is written in a cursive style with a long horizontal stroke extending to the right.

**William L. Ford
President**

WLF/mw

COMMITTEE MEMBERS: Dave Boardman, Al Brase, James Bryce, James Dockmeyer, Bill Ford, Tony Litherland, Tom Schrzan, Tom Smith, Al Wright

Regular Board of Commissioners

11.

Meeting Date: 10/06/2014

Comp Plan

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Discussion regarding City's Comprehensive Plan and Capital Improvement Plan Update.

Regular Board of Commissioners

12.

Meeting Date: 10/06/2014

Exec Session

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consider an Executive Session for discussion of matters relating to sales tax enforcement as authorized by 25 O.S. §307(B)(4).

RECESS CITY COMMISSION MEETING TO CONVENE SHAWNEE AIRPORT AUTHORITY AND SHAWNEE MUNICIPAL AUTHORITY

RECONVENE

Regular Board of Commissioners

13.

Meeting Date: 10/06/2014

Consider Matters in ES

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Consider matters discussed in Executive Session regarding matters relating to sales tax enforcement as authorized by 25 O.S. §307(B)(4).

Regular Board of Commissioners

14.

Meeting Date: 10/06/2014

Reduce Atty Budge

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Discussion, consideration and possible action to provide for budget modification reducing account number 5-0130-5304, Legal Services, Dept. 130, City Attorney budget by one hundred thousand dollars (\$100,000); to terminate agreement with Modrall Sparling; to make action effective immediately.

Regular Board of Commissioners

15.

Meeting Date: 10/06/2014

Potential Conflict

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Discussion, consideration and possible action regarding potential conflict of interest between commission members and Citizen Potawatomi Nation, including retention of outside counsel to investigate and render opinion to the Commission.

Regular Board of Commissioners

17.

Meeting Date: 10/06/2014

Admin Reports

Submitted By: Lisa Lasyone, City Clerk

Department: City Clerk

Information

Title of Item for Agenda

Administrative Reports, including, but not limited to:

- a. Wayfinding Signage – Justin Erickson, Community Development
 - b. Avedis Trails Project – Justin Erickson, Community Development
 - c. Heating & Air for Municipal Auditorium – James Bryce, Director of Operations
-